

**CHAVES COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING AGENDA**

September 19, 2019 – 9:00 a.m.

**Chaves County Administrative Center – Joseph R. Skeen Building
Commission Chambers - #1 St. Mary's Place**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DETERMINATION OF QUORUM

APPROVAL OF MINUTES

PRESENTATION: Retirement Plaque 30 years of Service Manual Medina

AGENDA ITEMS

A. PUBLIC HEARINGS

1. Ordinance #44 Updates to Chaves County Right-of-Way Use Permit Ordinance
2. Ordinance O-106 Franchise Agreement with Berrendo Cooperative Water Users Association, Inc.
3. Case Z 2019-12 Special Use Permit in Area II, Agricultural-Residential

B. AGREEMENTS AND RESOLUTIONS

4. Amendment #1 to Agreement A-18-049 Collective Bargaining Agreement Between Chaves County and International Union of Police Association
5. Ratify Agreement A-19-039 No.1 and Resolution R-19-027 Amendment No. 1 for LGRF funding Agreement with NMDOT
6. Agreement A-19-042 Between Chaves County and Roswell-Chaves County Economic Development Corporation for Professional Industrial/Economic Development Services
7. Resolution R-19-039 Ordering the Chaves County Assessor to Impose the 2019 Certified Tax Rates
8. Resolution R-19-040 Creation of the 2020 Chaves County Complete Count Committee

9. Resolution R-19-041 Requesting Approval to Adopt Required Community Development Block Grant Annual Certifications and Commitments

10. Resolution R-19-042 Support of the United States-Mexico-Canada Agreement

B. RFP/ITB'S

11. RFP-19-4 Drug and Alcohol Testing Services

C. OTHER BUSINESS

12. DFA Approval of FY 19-20 Final Budget

APPROVAL OF CHECKS

APPROVAL OF REPORTS

**UNSCHEDULED COMMUNICATIONS LIMITED TO THREE MINUTES PER VISITOR
NOT TO EXCEED FIFTEEN MINUTES NO FORMAL ACTION TAKEN BY
COMMISSION**

- **COUNTY MANAGER'S COMMUNICATIONS**
- **COMMISSIONER'S COMMUNICATIONS**
- **SIGNATURE OF DOCUMENTS**
- **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing of a meeting, please contact the County Commissioner's office at 575-624-6600. This should be done at least one week prior to the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner's office if a summary or other type of accessible format is needed.

AGENDA ITEM: 1

Public Hearing Regarding Updates to Ordinance #44 Chaves County Right-of-Way Use Permit Ordinance

MEETING DATE: September 19, 2019

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Bill Williams, Public Services Director

ACTION REQUESTED: Public Hearing on updates to Ordinance #44

ITEM SUMMARY:

Agenda Item #___ is a public hearing to amend Ordinance #44, creating Revision No. 4. These revisions, if approved, would update Ordinance #44 Revision No. 3, commonly referred to as the Chaves County Right-of-Way Use Permit Ordinance. The revisions would clarify requirements for repairs to Chaves County Roads after utility cuts are performed.

Staff recommends approval.

SUPPORT DOCUMENTS:

SUMMARY BY: Bill Williams

TITLE: Public Services Director

**ADOPTION OF REVISION #4
TO ORDINANCE #44, CHAVES COUNTY
RIGHT-OF-WAY USE PERMIT ORDINANCE**

BE IT ORDAINED by the County Commissioners of Chaves County:

SECTION I – TITLE

This ordinance will be known as the Chaves County Right-of-Way Use Permit Ordinance.

SECTION II – GENERAL POLICY

- A. It shall be unlawful for any person to make any excavation, pavement cut, or to remove pavement from a County street or road right-of-way without first applying for and securing a permit from Chaves County, complying fully with all provisions of this Ordinance.
- B. Should any conflict exist between the provisions of this Ordinance and other applicable laws the most stringent regulation shall apply.

SECTION III – DEFINITIONS

For the purpose of this Ordinance, the following terms, phrases, words and their derivations have the meaning given herein.

- A. “Applicant” means any person required to apply for a permit.
- B. “County” means that portion of the geographic limits of Chaves County lying outside the boundaries of all incorporated municipalities.
- C. “Excavation” means a hole, trench, ditch, or depression in a public place resulting from the removal or moving the pavement, dirt, or other material by a person **or machine**.
- D. “Facility” means any pipe, pipeline, tube, main, service, vent, vault, manhole, meter, regulator, valve, conduit, pole, pole line, anchor, cable, structure or object of any kind of character whether enumerated herein or not which is or may be lawfully constructed, left, placed or maintained upon, along, across, under, or over any public place.
- E. “Person” means an individual, estate, trust, receiver, cooperative association, club, corporation, franchised utility company, firm, partnership, joint venture, syndicate or other entity.
- F. “Permittee” means a person whose application has been approved by Chaves County.

- G. "Public Place" means all property owned or maintained by the County including but not limited to streets, highways, alleys, planes, sidewalks, plazas, parks, easements, right-of-ways, curbs, and drainage ways.
- H. "Right-of Way" means any County land or other place, property or interest therein, usually in a strip, acquired for or devoted to transportation purposes.
- I. "Substructure" means any facility located below the surface of any public place.
- J. "Substructure opening" means an opening into a lawful substructure, the top of which is flush with the adjoining surface of a public place and which is so constructed as to permit frequent openings without injury or damage to a public place and without removal of pavement, dirt, or other material.

SECTION IV – PERMITS AND APPROVALS

- A. Except as hereinafter provided in this Section, and in Section V of this Ordinance, no person may commence any excavation in any County street or road right-of-way unless a permit for such excavation is first obtained from the County. The permit will be valid for ninety (90) days, at which time it will expire. Construction commenced after the expiration date shall be in violation of this Ordinance, unless a written request for extension of the termination date has been filed and approved by the Road Superintendent Operations Director. (SEE APPENDIX A)
- B. A permit shall be required for excavation of a substructure opening.
- C. A permit shall be required for aerial crossings of County right-of-ways.
- D. No permit is required for entry into an excavated substructure opening, unless the substructure is located where a traffic hazard can exist.
- E. If road surfaces, or other right-of-way areas, are not repaired as required in this ordinance, future right-of-way permits will not be issued until the permittee has made necessary corrections to existing permits. All work must be deemed acceptable by the Chaves County Road Operations Director. Written notification by Chaves County Road Operations Director will be sent prior to this action.
- F. Emergency Repairs. The permittee shall be allowed to make emergency repairs provided a more reasonable alternative does not exist. Every reasonable effort will be made to restore the roadway quickly. Local agency will be notified of emergency repairs not later than the next business day.
- G. All costs incurred for placement of utility and repairs to County Right-of-Way are the sole responsibility of the permittee.

SECTION V – APPLICATION

Every person required to obtain a permit by this Ordinance must make application therefore to the County Road Superintendent or his designated representative. (SEE APPENDIX A)

- A. The application shall state:
1. The name, telephone number, address, and place of business of the applicant, name of contact person;
 2. A description of the location and dimensions of the proposed excavation, including a plan view and cross-section view of the proposed project;
 3. The method by which the proposed excavation will be accomplished;
 4. The purpose of the facility to be installed therein;
 5. The estimated length of time required to complete the work, including backfilling and removal of all obstructions, materials and debris, and the restoration of the surface. A duly issued permit shall be the authority of the applicant to excavate in the public place for which the permit is granted.
- B. The application shall be reviewed by the County Road Superintendent ~~Superintendent~~ **Operations Director**. Applications for driveways, drainage culverts, and irrigation lines, ~~utility distribution and service lines and associated facilities~~ **or a permit application from an entity holding a current Non-Exclusive Franchise Agreement with Chaves County** shall be subject to approval by the County Road Superintendent ~~Superintendent~~ **Operations Director**. All other applications shall be subject to approval by the Chaves County Board of Commissioners.
- C. **Whenever possible**, all road crossings on paved roads shall be performed by jacking or boring rather than excavating. **Road crossings on paved roads performed by boring or jacking rather than excavating, will not be assessed road cut fees.** All crossings shall be clearly marked.

SECTION VI – LIABILITY

All persons required to apply for a permit under this Ordinance shall, **at the time of application**, provide a certificate of insurance satisfactory to the County showing that he/she has such insurance as well as protect him/her from claims of bodily injury, including death, to his/her employees and all other; and from claims for damage to property, any and all which may arise out of or result from his/her operations, including completed operations, in connection with the making of an excavation or the entering into a substructure opening, whether such operations be by himself or any subcontractor or anyone directly or indirectly employed by him. **An entity holding a current Non-Exclusive Franchise Agreement with Chaves**

County will only be required to provide insurance information once annually, as long as they meet the insurance requirement at all times while working in the Chaves County Right-of-Way.

SECTION VII – PERMIT WARRANTY AND RESTRICTIONS

- A. The permittee is required to correct incomplete or defective materials and workmanship performed under each permit.
- B. The permittee must restore the street sub-base and surface to its original condition. Upon failure of the permittee to do so within twenty-four (24) hours after notice from the County, the County may cause to have such work done, and the cost thereof charged to the permittee.
- C. The permittee must take appropriate measures to maintain safe and adequate passage of vehicle and pedestrian traffic as required by the County.
- D. In the event that the permittee causes damage to the existing utilities (and for this purpose, pipe coating or other encasement or other devices are considered a part of the utility). The owners must be notified immediately, and the damage repaired or paid for by the permittee. Further, the permittee is responsible for the proper installation of any diversion or ponding devices necessary for protection of property and structures, and shall be responsible for repair or payment of damages caused to property or structures by permittee's failure to properly provide such devices.
- E. The permittee shall keep all roadways and right-of-ways usable and in safe condition. All traffic control plans and construction signing shall be reviewed and approved by the Road Operations Director and shall be in accordance with the MUTCD (Manual on Uniform Traffic Control Devices, published by the Federal Highway Administration).

SECTION VIII – CONSTRUCTION REQUIREMENTS

- A. The permittee prior to making any excavation or paving cut, shall adequately barricade the area to be excavated and shall comply with the Uniform Traffic Code of the State of New Mexico.
- B. All material excavated must be piled and maintained so as to not endanger the public. In order to expedite the flow of traffic or keep dirt and dust from spreading or flying the permittee must use guards or other methods and/or shall water the excavated material. The permittee shall remove all rubbish, excess earth, rock and other debris resulting from the excavation work immediately upon completion of backfilling as required by Section VII. Upon failure to do so within twenty-four (24) hours after notice from the County may do so and charge the cost to the permittee.
- C. In the event grade changes are made in the County road or the County right-of-way is widened or realigned which necessitates relocation of any installation, permittee upon receiving written notice from the County, will contact the Road Department to coordinate

relocation of his/her facilities. The relocation shall be done by the permittee within a reasonable time (usually sixty (60) days) and at his/her own expense. If the permittee is unable or refuses to comply, the County may cause the work to be done with the permittee paying the cost thereof.

- D. The County will endeavor to give the applicants sufficient notice of any proposed construction or maintenance work on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any cable, pipeline or any tile line belonging to the permittee, in order that the permittee may arrange to protect his lines.
- E. The permittee will comply with the New Mexico "One Call System" and will have a log number given by "One Call" for underground utilities location on a project site during all construction work resulting from this permit.
- F. The permittee agrees to give the County at least four (4) days notice of its intention to start construction on the County right-of-way. Said notice shall be in writing to the County Road Superintendent **Operations Director**.
- G. The depth requirements for all trenching and excavating shall be as follows:
 - 1. Gas lines shall be a minimum of four (4') feet in depth from the lowest point within the County right-of-way.
 - 2. Water lines shall be a minimum of two (2') feet in depth from the lowest point within the County right-of-way.
 - 3. All other lines shall be a minimum of two (2') feet in depth from the lowest point within the County right-of-way.
 - 4. Exceptions to the minimum depths may be authorized by the Road Superintendent or his representative.
- H. All trenching and excavations under County roadways shall be sleeved.
- I. **Any excavation of a paved road surface greater than six (6) inches in width will require saw cuts one foot beyond the excavated trench, in all directions beneath the road surface and over the undisturbed base. This area will be excavated with hand tools to nine (9) inches depth to allow a minimum of six (6) inches of flowable fill and be capped by three (3) inches of asphalt surface course to be installed and mechanically compacted to match surrounding road surface. (SEE APPENDIX B)**
- J. **Only parallel and perpendicular pavement cuts made by saw cutting or approved grinding device will be allowed. No jagged, broken, rolled or undermined edges.**
- K. **Final pavement patches should not hold water and should be level with surrounding road surface.**

SECTION IX – BACKFILLING

Unless specifically exempted in writing, any person who trenches or excavates within a public place for any purpose whatsoever is required to backfill a trench or excavation as follows **(SEE APPENDIX B)**:

- A. All excess water and mud must be removed from the trench prior to backfilling. Any backfill placed during a rainy period or at other times where excess water cannot be prevented from entering the trench shall be considered temporary and must be removed as soon as weather permits.
- B. Following removal of any excess water and mud from the trench, the utility can be installed and bedded with granular material per utility requirements. The trench shall then be backfilled with selected materials from the excavation or with flowable backfill material. Excavated material used in backfilling shall be an earth free of all hard rock, stones, or boulders, having dimensions greater than six (6) inches and frozen earth, debris and roots larger than two (2) inches. Excavated material may not be used if it is water saturated. If trench excavation materials are not acceptable, then appropriate backfill materials or flowable fill material shall be used.
- C. All backfilling of trenches under the road surface shall be ~~thoroughly~~ mechanically compacted in layers of six inches (6") or less in depth to a ninety-five percent (95%) maximum density verified by a Certified Third-Party Materials Testing Lab. Instead of backfilling with excavated material as provided above, the contractor may, at his option, backfill the trench with flowable fill as detailed in this ordinance. Compaction testing will not be required where flowable fill is used and accepted for the trench backfill. In any event a minimum of six (6) inches of flowable fill must be installed at the top of the backfilled trench. The only requirement for the permittee when flowable fill is used, in lieu of earthen fill, is to provide copies of haul ticket showing the specified flowable fill was obtained.
- D. Where the earthen fill method of backfill is used, the fill material shall be placed nine (9) inches below the base of the pavement allowing a minimum of six (6) inches of flowable fill and three (3) inches for an asphalt surface course to be installed.
- E. Backfilling of trenches within the right-of-way but not under the travelled road, shall be of dry backfill, not flowable fill, compacted sufficiently to avoid settlement. All work shall be done in a workman-like manner and the ground left in neat condition. The use of flooding as a means of obtaining compaction of backfill shall not be allowed. All work must be satisfactory to the County Road Superintendent Operations Director or his designated representative.
- F. Backfill and compaction inspections shall, to the extent practical, be made by the County with soil densities verified by a Certified Third-Party Materials Testing Lab. The County Road Operations Director shall have the authority to direct any entity or contractor to use flowable fill to backfill a trench or excavation in the public right-of-way in the interest of preserving the public convenience or safety.
- G. Flowable Backfill material shall meet the following requirements. Flowable Backfill material, also called unshrinkable fill and slurry concrete, shall be a controlled density material consisting of cement and/or fly ash, sand and water meeting the requirements of high strength fast fix flowable fill or low strength fast fix flowable fill.

1) High strength fast fix flowable fill (H.S. Four F) shall consist of an appropriate amount of cement (locally known as 1 ½ sack) mixed wet with mortar sand to flow and fill all voids in the excavation. This fill shall develop a minimum compressive strength of 2,160 pounds per square foot (15 psi) one hour after placement, and a 28-day compressive strength within the range of

AGENDA ITEM: 2 _____

Public Hearing Regarding Ordinance
O-0106 Franchise Agreement with
Berrendo Cooperative Water Users
Association, Inc

MEETING DATE: September 19, 2019

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Bill Williams, Public Services Director

ACTION REQUESTED: Public Hearing for Ordinance O-106

ITEM SUMMARY:

Ordinance #O-106 would authorize a non-exclusive franchise agreement with Berrendo Cooperative Water Users Association, Inc. for (25) years to operate and maintain water distribution lines and infrastructure throughout the County and to utilize County rights-of-ways. This is a public hearing and it has been properly advertised per statute requirements.

Staff recommends approval.

SUPPORT DOCUMENTS: Ordinance O-106

SUMMARY BY: Bill Williams

TITLE: Public Services Director

Ordinance O-106
Non-Exclusive Franchise Granted to
Berrendo Cooperative Water Users Association, Inc
by
Chaves County, New Mexico

Be it ordained by the Board of County Commissioners of Chaves County, New Mexico (“County”) as follows:

Section 1. The County grants to Berrendo Cooperative Water Users Association, Inc. a New Mexico cooperative corporation existing under and by the virtue of the laws of the State of New Mexico (herein called “Berrendo Co-Op”), its successors and assigns, a Non-exclusive franchise stating Berrendo Co-Op’s right, license and privilege to use the public highways, roads, bridges and other property within the Jurisdiction of the County and the streets and alleys of unincorporated towns to operate and maintain a water works system for the purpose of supplying water to its members in said County, for domestic and other useful purposes of Berrendo Co-Op’s water supply and distribution business, and extending to Berrendo Co-Op the right to lay, operate and maintain water pipes or conduits or devices as necessary or convenient to furnish water, and to place, construct or erect hydrants, conduits or other devices as may be necessary to the proper operation of the said water works system, and said grantee is further granted passage and right of way, to occupy and use in any lawful way every and any and all public roads, highways, bridges and all streets, avenues and alleys of unincorporated cities, towns, and villages, and other public grounds of said County, both above and beneath the surface of the same, as the same now exist or may

hereafter be changed, altered, and/or extended, subject to conditions herein set out.

Section 2. The Franchise shall exist and be in force from and after the effective date of this Ordinance for a term of 25 years.

Section 3. Berrendo Co-Op is authorized and empowered to do any and all things necessary and proper to be done and performed in executing the powers and utilizing the privileges granted in the Franchise, provided that: (i) all work done on the places on the County public grounds shall be done with the utmost diligence and the least inconvenience to the public; (ii) Berrendo Co-Op shall within a reasonable time restore the places on the County public grounds excavated by it to their original condition as nearly as possible; and (iii) The work shall be done subject to the County's approval.

Section 4. If any proposed changes in the places on the County public grounds, or in the grades or drains of places on the County public ground would require a relocation of Berrendo Co-Op's Facilities, the County shall give Berrendo Co-Op written notice of the proposed changes at least 60 days in advance of the date the Facilities would need to be relocated. Berrendo Co-Op shall bear the cost of relocating its Facilities. If Berrendo Co-Op needs to cross any County street, avenue, road, alley, or highway with underground facilities, or repair a facility previously located beneath any County street, avenue, road, alley, or highway, Berrendo Co-Op will give the County prior notice of such crossing or repair.

Section 5. Berrendo Co-Op shall hold the County and the County's officers and agents harmless from any and all liability or claims of loss that may arise or be

incurred from the erection, construction, or operation of Berrendo Co-Op's Facilities and that are attributable to Berrendo Co-Op's negligence.

Section 6. Berrendo Co-Op shall not be responsible or liable to any person, firm, corporation, association, partnership, or entity for the interruption of any service provided by Berrendo Co-Op arising from floods, fires, wind storms, hail, ice storms, snow storms, earthquakes, accidents, acts of God, or any other cause beyond Berrendo Co-Op's control, but in case of such interruption, Berrendo Co-Op shall use reasonable diligence to re-establish service as soon as possible.

Section 7. All or part of any County resolutions or ordinances in conflict with this Franchise are repealed as of the effective date of this Ordinance.

Section 8. Berrendo Co-Op shall, within 60 days of the date the County passes this Ordinance, file with the County Berrendo Co-Op's written acceptance (in the Form of Exhibit A to this Ordinance) of the Franchise. Upon Berrendo Co-Op's Acceptance, the Franchise shall constitute all of the terms of the Franchise granted by the County to Berrendo Co-Op.

Section 9. The Franchise is not exclusive. Nothing in the Franchise shall prevent the County from granting to any other person, firm, corporation, association, partnership, or entity, or operating itself where proper under the law, like, similar, or different rights, privileges, and franchises.

Section 10. If any section, provision, sentence, clause, words, or phrase of this Ordinance is, for any reason, held to be unconstitutional, unlawful, void, invalid, or in any way unenforceable, the validity of the remaining portions of this Ordinance shall be unaffected by that holding.

Section 11. This Ordinance shall become effective upon its passage as required by law and acceptance by Berrendo Co-Op as required by this Ordinance.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of Chaves County, New Mexico, that Ordinance O-106 is passed and approved this 19th day of September, 2019.

BOARD OF CHAVES COUNTY COMMISSIONERS

ATTEST:

By: _____
William E. Cavin, Chairman

Dave Kunko
County Clerk

Exhibit A
Non-Exclusive Franchise Granted to
Berrendo Cooperative Water Users Association, Inc.
by
Chaves County, New Mexico
Dated September 19, 2019

The Board of Commissioners
of Chaves County, New Mexico
Roswell, New Mexico

In accordance with Section 8 of the Franchise granted to Berrendo Cooperative Water Users Association, Inc. ("Berrendo Co-Op") by Chaves County, New Mexico on September 19, 2019, Berrendo Co-Op, a New Mexico cooperative corporation, accepts the Franchise.

Please indicate the date of the filing of this written acceptance in the space provided and return one copy to Berrendo Co-Op.

Dated today, _____.

Berrendo Cooperative Water Users Association, Inc.

By: _____

President

Filed with Chaves County, New Mexico today, _____

Attest:

BOARD OF COMMISSIONERS OF
CHAVES COUNTY, NEW MEXICO

County Clerk

By: _____

William E. Cavin

AGENDA ITEM: 3
MEETING DATE: Sept 19th, 2019

Case Z 2019-12 Special Use Permit
in Area II, Agricultural-Residential

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Planning and Zoning Department

ACTION REQUESTED: To approve or deny a Special Use Permit to allow a Trucking Business, consisting of no more than eight (8) Tractor trailer rigs in the Agriculture-Residential area.

ITEM SUMMARY: David Miramontes is the applicant. He has stated that he has been operating a trucking business from this location for over 20 years. The property is located along Ace Lane, a private road that runs from Anasazi Road to Orchard Park Road. Mr. Miramontes maintains the road from his property, south to Anasazi Road. Planning Staff located the business upon a building permit issue, that has since been corrected.

6766 Ace Lane
S/2NW/4SW/4 Section 28, T.12S, R.25E.

The Planning and Zoning Commission recommends approval of this Special Use Permit with Conditions 1 through 7 and Findings of Fact listed in the Staff Report of August 6, 2019 with an additional Condition that no more than 8 tractor trailer rigs and trailers be allowed on the property.

SUPPORT DOCUMENTS: P & Z Commission Minutes of Aug. 6th, 2019 (Excerpt), Vicinity Map, Staff Report, Application

SUMMARY BY: Louis Jaramillo

TITLE: Planning and Zoning Director



STATE OF NEW MEXICO, COUNTY OF CHAVES
 FILE FOR RECORD MAY 14, 2019 AT 12:43 O'CLOCK PM
 Receipt Number: 421108 Fee: \$0.00
 Book 00823 Page 01260 Pages 7
 To Whom Returned: CHAVES COUNTY COMMISSIONER
 ATTN JULIA TORRES
 , NM




Dave Kunko, County Clerk

By *Samuel*

Deputy

EXCERPT

| | | |
|---|-----------------|--|
| Chaves County Planning & Zoning Commission | Chaves County |  |
| Hearing Date: August 6, 2019 | Meeting Minutes | Created By: Julia A. Torres |

Members Present:

Dale Rogers
 Melodi Salas
 Robbie White
 Harold Hobson

Members Absent:

Andy Morley

Guests:

Isela Flores

Staff Present:

Melissa Brink
 Louis Jaramillo
 Julia A. Torres

The Regular Meeting of the Chaves County Planning & Zoning Commission was held in the Commission Chambers at the Chaves County Administrative Center on August 6, 2019 beginning at 5:30PM.

MINUTES

The minutes of the May 7, 2019 meeting were approved unanimously as submitted.

Louis Jaramillo introduced **Melissa Brink** as the new Assistant Planner.

OLD BUSINESS

I. ~~Case Z 2019-5~~

Request to Rezone to Industrial to allow a trucking business on property described as Burns & Burns Country Estates Block 8 Lot 10, parcel #4140074484375000000, address being 14 Ken St., Dexter

Louis Jaramillo stated that this case needed to be removed from the Table and brought back as an Action item. **Commissioner White** made a motion to remove Case Z 2019-5 from the Table for discussion and **Commissioner Hobson** seconded the motion. **Mr. Jaramillo** reported that based on the research conducted, some of the properties along the frontage road in the Burns and Burns Country Estates Subdivision were designated for Commercial use in the original filed subdivision plat. For this reason, Staff recognizes this property as commercial. **Mr. Jaramillo** concluded his report by stating that staff would recommend that this case be dismissed for the reason mentioned earlier. If the Commission disagrees with Staff's determination, the case would have to be brought back at a later time reflecting the findings that the property is zoned commercial and not Agricultural/Residential.

Commissioner Hobson asked if Staff had received any complaints. **Mr. Jaramillo** responded that they had not.

Nobody spoke in favor nor against the application.

Commissioner Salas made a motion to dismiss Case Z 2019-5 as recommended by staff. Commissioner White seconded the motion. Motion carried by a 4-0 roll call vote.

NEW BUSINESS

1. Case Z 2019-12

Request for a Special Use Permit to allow a trucking operation, located at 6766 Ace Ln., Dexter, NM; being in S28 T12S R25E S2NW4SW4, applicant-David Miramontes

Louis Jaramillo gave a brief description of this case. This operation has been in business for about 20 years without any complaints. Staff did receive a verbal protest from a neighbor about not wanting this business on the property. The neighbor did not submit a written objection.

Commissioner Hobson wanted to know if the applicant, Mr. Miramontes, agreed to the Conditions of Approval. **Mr. Jaramillo** responded affirmatively.

Nobody spoke in favor nor against the application.

Commissioner White wanted to know the specific reasons why the neighbor objected to the application. **Mr. Jaramillo** and **Julia Torres** indicated that the neighbor had called the P&Z Department but had not indicated any specific reason other than stating that they didn't want the business there.

Commissioner White made a motion to recommend approval of Case Z 2019-12 including the Conditions of Approval with the addition of no more than 8 tractor trailer rigs and trailers on the property along with Findings of Fact. Commissioner Salas seconded the motion. Motion carried by a 4-0 roll call vote. This case is scheduled to be heard by the Chaves County Board of Commissioners on September 19, 2019 at 9 a.m.

2. Case Z 2019-13

Request to Rezone to Industrial to allow a semi-truck parking and mechanic repair on property described as Tract 3A Cherry East Exemption Survey S21-92 S33 T14S R25E part of NW4SE4, Bronzite Rd., Hagerman; applicant-Isela Flores

Louis Jaramillo gave a brief description of this case. Based on the current use along Bronzite Rd., NM Department of Transportation is working with the property owner on obtaining an additional access to Highway 285. A copy of a map was shown to the Commissioners showing other nearby industrial zoned properties for trucking operations. Staff recommended approval of the case.

Commissioner Hobson wanted to know if all the properties had a separate entry onto Highway 285. **Mr. Jaramillo** responded that at this time, all the properties exit along Bronzite Rd., which is a private, non-county-maintained road.

Other Business

None

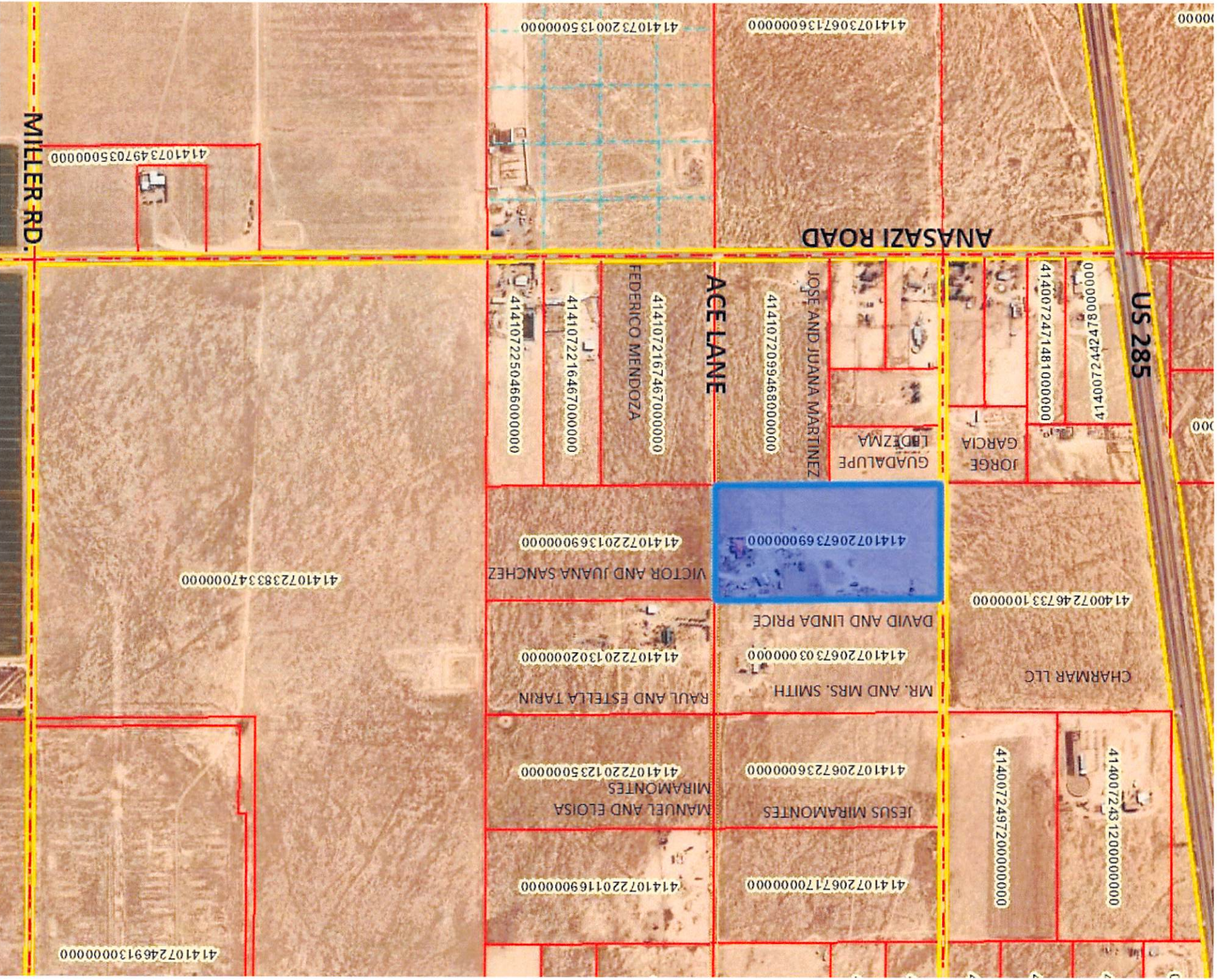
There being no other business listed on the agenda or to come before the Commission, the meeting adjourned at 6:23PM.

Approved this 3rd day of September, 2019

Al Bogen
Chairman

Melodi Stokes
Attest

Note: The minutes of this meeting are on file in the Chaves County Planning and Zoning office for review, upon request.



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MILLER RD.

ANASAZI ROAD

US 285

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ACELANE

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FEDERICO MENDOZA

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JOSE AND JUANA MARTINEZ

GUADALUPE
LDEZMA

JORGE
GARCIA

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VICTOR AND JUANA SANCHEZ

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CHARMAR LLC

DAVID AND LINDA PRICE

4141072201302000000

MR. AND MRS. SMITH

RAUL AND ESTELLA TARIN

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4140072431200000000

4141072067236000000

JESUS MIRAMONTES

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MIRAMONTES
MANUEL AND ELOISA

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STAFF REPORT

Case Z 2019-12

The applicant is requesting a Special Use Permit for a trucking business consisting of no more than 8 tractor trailer rigs and trailers. The business is located at 6766 Ace Lane. Ace Lane is a private road that is east of US 285 approximately ½ mile along Anasazi Road, and runs south to north from Anasazi Road to Orchard Park Road for approximately one mile. The road is constructed of a hard pack surface with an overlay of medium size gravel stones. The lot is 20 acres in size and is similar in size to the lots both to the north and south. Mr. Miramontes' property contains a residential house with a garage, horse collars and a barn, a metal building for servicing heavy trucks, and a new large metal shelter that may be used for storage of the trucks.

Mr. Miramontes has stated that he has been in business for over 20 years at this location. County Clerk's records indicate that Mr. and Mrs. Miramontes acquired the property in 1993, then Quitclaim Deeded the property to a Vianey Miramontes in 2007, who later Quitclaim Deeded the property back to Mr. and Mrs. Miramontes in 2013. Google Earth aerial photos show that the property was occupied in 1997 with two single-wide manufactured homes and one or two trucks. Then, around 2004-2005, one of the single wide homes was replaced with the current residential home and garage with more trucks and trailers. The metal building used for servicing the trucks appeared in 2003. Finally, in 2014 the other single wide manufactured home was removed, and the horse collars/barn appear with approximately eight (8) trucks on site. Mr. Miramontes' trucking business may be moving agricultural product from the fields to storage facilities. The trailers are mostly "open top" models used for hauling corn, grain and soy.

Staff has a concern about the size of the business within a residential area, however Mr. Miramontes has been in operation for over 20 years without any complaints from the neighbors. Staff located the business upon the recent construction of a large metal structure on the property without a building permit, which since has been corrected by the owner.

If approved, Staff proposes the following conditions:

1. The Special Use Permit is non-transferable, neither to a new location or to a new owner.
2. The applicant shall take great care in not spilling hazardous vehicle waste on the ground. Any spills that do occur shall be cleaned up and disposed of properly as per State regulations.
3. All tractor trailer rigs shall be kept in good operational condition.
4. No storing or placing of spare parts, tires, or extra rigs on the property.
5. No one shall be allowed to live in Recreational Vehicles or Travel Trailer.
6. The applicant shall continue to assist in maintaining the private road.
7. The applicant will comply with any State or Federal regulations, include registering with the NM Taxation and Revenue Service.
8. That no more than 8 tractor trailer rigs and trailers be allowed on the property.

Finding of Facts:

1. Mr. Miramontes may have been operating his trucking business for 20 years without any known complaints from the neighbors or surrounding owners.
2. Trucking business are vital to local farmers in moving product from the fields to the markets.
3. Staff received one protest phone call from Ms. Tarin.
4. **The owner within 100 feet have been notified by certified mail and this item has been posted in the local newspaper fifteen days prior to the public hearing.**



CHAVES COUNTY APPLICATION CHAVES COUNTY ZONING ORDINANCE

Case Number: Z 2019-12 Date Received: 5/10/2019 Fee: \$150⁰⁰

Type of Request: Sup Variance Change of Use

Name of Property Owner: Manuel Miramontes Phone Number: (575) 420 7053

Mailing Address: Po Box 806 Dexter NM 88230

Name of Applicant: David Miramontes

Mailing Address: Po Box 806 Dexter NM Home Phone Number: (575) 420 0728

Business Phone Number: _____

Applicant Status: Owner Agent Tenant Other Son & Partner

Case Address, Legal Description, and Parcel Number: 3: 6766 Ace Lane

Present Land Use: Residential and Trucking Business

Intended Use: Same

Present Zoning: Residential-Ag Requested Zoning: Special Use Permt

Applicant's Reason for Requested Change: (Use back if more space is needed) Trucking Company - 5-8 Trailers-Rigs

I ACKNOWLEDGE THAT I HAVE BEEN INFORMED OF THE DATES, TIMES, AND LOCATIONS OF THE PUBLIC MEETINGS WHICH I OR MY AGENT MUST ATTEND IN ORDER TO FULFILL THE REQUIREMENTS OF THIS APPLICATION.

Manuel Miramontes Date 05/10/19

Owner's Signature _____ Date _____

Pd Z June 4, 2019 @ 5:30 P.M.
Chaves County Commissioners: July 18, @ 9 AM.

AGENDA ITEM: 4

Amendment #1 to Agreement A-18-049
Collective Bargaining Agreement
Between Chaves County and
International Union of Police Association

MEETING DATE: September 19, 2019

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs

ACTION REQUESTED: Approve Collective Bargaining Agreement

ITEM SUMMARY:

Chaves County and the International Union of Police Association have agreed on certain changes to the original contract. The changes are in bold and underlined on the Draft copy. The IUPA membership voted to approve the Agreement.

Staff recommends approval.

SUPPORT DOCUMENTS: Amendment #1 Agreement A-18-049
(Draft also with changes)

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager

Marked up Contract

Amendment #1 to A-18-049

**COLLECTIVE BARGAINING
AGREEMENT**

BETWEEN

CHAVES COUNTY

AND

**INTERNATIONAL UNION OF
POLICE ASSOCIATION**

EFFECTIVE _____ THROUGH _____

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PREAMBLE

This Agreement is entered into by and between Chaves County, New Mexico ("County"), a political subdivision of the State of New Mexico, and the International Union of Police Association, hereinafter referred to as the "Union".

ARTICLE 1. MANAGEMENT RIGHTS

- A. The parties recognize that except as explicitly limited, abridged, or relinquished by the terms and conditions of this Agreement, all rights to manage, direct, or supervise the operations of the County and its employees are vested solely in the County and are not subject to Union action or arbitration. The County retains the right to develop and implement rules and regulations for the purpose of maintaining order, safety, and efficient operations.
- B. The County Manager and Sheriff have and retain all rights to administer the affairs of the Sheriff's Office. Management retains any and all rights not explicitly limited by this Agreement or the County's Ordinance on Collective Bargaining.

ARTICLE 2. RECOGNITION

- A. The County recognizes the Union as the sole and exclusive collective bargaining representative for the Sheriff's Deputies and Sergeants employed by the County in the Sheriff's Office. It is acknowledged by the parties that probationary employees are not a part of the bargaining unit.
- B. Employee for the purpose of this agreement is defined as a bargaining unit employee.

ARTICLE 3. UNION AND EMPLOYEE RIGHTS AND RESPONSIBILITIES

- A. The Union has the right and duty as exclusive representative to represent the interest of all employees in the bargaining unit regardless of membership or non-membership in the Union. The Union's right as exclusive representative includes representation of bargaining unit employees in negotiations and in settlement of grievances. It is recognized the Union is a private organization and is not a branch of the state or local government nor a part of the Chaves County government. It is acknowledged by the parties to this agreement that Union Business is not County business and, therefore:
 - 1. The Union shall not use the County's interoffice mailboxes, mail services, or e-mail for the dissemination of Union information, literature, or correspondence. The Union President may distribute materials in employee mailboxes during his/her non-work hours.

2. The Union shall not use County time, equipment, property, or materials for Union business, however, the Union may request, and the County may approve, the use of County buildings for Union business in the same manner and subject to the same requirements as any other private organization. Employees may use County issued cellphones for incidental personal use that does not interfere with the employee's work and/or delivery of services to the citizens.
- B. Employees have the right to form, join, or assist the Union. Employees also have the right not to form, join, or assist the Union. Neither management nor the Union shall interfere, coerce, or intimidate the employee in the exercise of the employee's right to join or not to join the Union.
 - C. Union Information: The Union President may provide contact information material to the County Human Resources Director for distribution to employees new to the bargaining unit.
 - D. Bulletin Board: The County will designate a 3' x 3' space for the Union to purchase a bulletin board to be hung in the hallway on the East side of the Records Department in order to post notices of Union meetings and other information. Information placed on the bulletin board shall not be inflammatory or derogatory of the County, its employees, representatives, or elected officials.
 - E. Union Representative
 1. The County Administration will meet with recognized State or National Representatives of the Union for the purpose of conducting official labor-management relations business. Advance appointments must be made with the applicable administrator. The Union shall identify Local, State, and National representatives who have authority to act on behalf of the Union by providing written notice of such representatives to the County Manager within thirty (30) days of ratification of this Agreement and within seven (7) calendar days of any change. The notice shall include the representative's name, address, telephone number, and scope of authority.
 2. Subject to staffing requirements, local union stewards and officers may be granted leave without pay to conduct Union business. Such requests will be handled in the same manner as requests for annual leave.

ARTICLE 4. UNION MEMBERSHIP DUES

- A. Employees may join and be a member of the Union or may choose not to join or be a member of the Union, without interference, restraint, or coercion. Employees may voluntarily pay membership dues through payroll deduction. Membership or non-membership in the Union is strictly voluntary and the employee's right to join or terminate membership in the Union may be exercised at any time.

- B. A bargaining unit employee may commence or terminate payroll membership dues deductions at any time by written notice to the County, which shall take effect no later than the next full pay period after receipt of notice by the County. The employee will provide a copy of the written notice to the Union. The County will remit such deductions to the Union within ten (10) business days after such deductions are made along with a list of the employees from whom deductions were taken. The County will be notified in writing of the membership dues amount by June 1st for the upcoming fiscal year. No changes to the deduction amounts will occur after that date. Payroll deduction will only be for membership dues and will not include any other fees, fines, or assessments of any kind.
- C. The Union shall indemnify, pay for the defense of, and save the County harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or as a result of any conduct taken by the County for the purpose of complying with this Article.

ARTICLE 5. HOURS OF WORK - STAFFING

- A. Hours of work and work schedules are established by the County. Employees will be assigned to work shifts with starting and quitting times, normally with consecutive days off. Work schedules will be posted in a location accessible to the employees. An employee will be given at least five (5) calendar days' notice of a long-term change to an employee's regular shift
- B. Any employee who, without good cause, fails to report to work for two (2) consecutive scheduled shifts, regardless of scheduled days off between shifts, without prior notice to management shall be disciplined, up to termination of employment.
- C. The parties recognize that absenteeism is a major obstacle to maintaining needed staffing levels. The parties will work together to attempt to resolve issues of suspected abuse of paid leave including sick leave.
- D. Rest periods are granted and shall not be accrued nor shall there be additional compensation for breaks not taken. Lunch periods are dependent upon the employee's assignment.
- E. Employees required to appear in court on County business under court order as a part of their duties and responsibilities as bargaining unit employees shall be compensated at their regular rate of pay while in court. If an employee is required to report to Court on his/her regular day off, the employee will be guaranteed a minimum of one (1) hour of pay. A copy of the subpoena or other document shall be provided to management upon receipt. Such time is time worked and shall be included as time worked for the purpose of computing overtime compensation as required by applicable law. This section does not apply to actions in which the employee is called to testify against the County.
- F. Employees are required to attend law enforcement schools and seminars necessary to maintain New Mexico law enforcement, First Aid, and CPR certifications. The County will determine payment for such training based on budgetary constraints and the employee's actions in availing him/herself of training provided by the County.

- G. Employees enrolled in college classes will ensure such classes do not interfere with work time. Employees may apply for education assistance in accordance with County policy.
- H. Shift Bid: The County will continue to follow its adopted ~~annual~~ shift bid procedure for bargaining unit employees. The bid will be for shift and days off and will take place **in December and June to take effect the first full pay period of the following month** ~~the month prior to implementation.~~

ARTICLE 6. HOLIDAYS

- A. Bargaining unit employees **working an eight (8) hour shift** will receive **eighty-eight (88)** hours for holidays **and bargaining unit employees working a ten (10) hour shift will receive ninety (90) hours for holidays** as designated by the Commission prior to commencement of the subsequent calendar year.
- B. Employees who do not work a holiday will be paid according to the regular shift length of either eight (8) or ten (10) hours at their regular rate of pay. Employees who do work the holiday will be paid their regular rate of pay for all hours worked on the holiday plus holiday pay according to the regular shift length of either eight (8) or ten (10) hours at the employee's regular rate of pay. Time paid for a holiday not worked is not time worked for the purposes of computing overtime compensation. Employees who call in sick on the holiday shall not receive holiday pay and shall have the time charged to accrued sick leave or leave without pay. Employees on approved annual leave shall not have the holiday charged to annual leave.
- C. Holidays will be observed on the actual holiday.
- D. To be eligible for holiday pay an employee must have worked or be on approved, paid leave his/her last regular assigned work shift prior to and the next regular assigned shift after the identified holiday shift.
- E. Bargaining unit employees will have one (1) day personal holiday each calendar year in addition to the regular holiday schedule. The personal holiday may be taken at any time upon approval by the employee's Lieutenant. Personal holiday may not be taken in hourly increments. Personal holiday will not be paid upon separation of employment.

ARTICLE 7. ANNUAL LEAVE

- A. Bargaining unit employees shall earn annual leave in accordance with County policy, accrued each pay period, up to a maximum of two hundred eighty (280) hours.

- B. An employee shall submit a written request to utilize annual leave at least seven (7) calendar days prior to the first day of leave being requested. Such request shall be filed with the employee's Lieutenant.

ARTICLE 8. LEAVES

- A. Sick Leave benefits are intended to be paid to an employee during Sick Leave of Absence or Family Medical Leave to protect the employee from loss of earnings and for that purpose only. Benefits are not to be used to extend a vacation or to cover other absences. Upon separation from employment, the employee does not accrue any right for unused sick leave benefits.
- B. Any employee who is going to be absent from the employee's regularly scheduled shift, due to sickness or illness, shall contact management at least two (2) hours prior to the start of the employee's shift.
- C. Sick leave will accrue at the rate of 3.08 hours per pay period. Sick leave is accrued only for time actually worked and does not accrue if the leave extends beyond fourteen (14) calendar days.
- D. Sick leave abuse is defined as the repeated utilization of sick leave on the days immediately preceding or immediately following the employee's days off, the use of the leave for reasons other the sick leave or FMLA leave, or patterns of sick leave usage. This language also serves as notice that the abuse of sick leave will not be tolerated.
- E. Except in emergencies, any employee desiring to take sick leave for medical treatment, minor surgery, etc., is required to first obtain permission from management.
- F. Employees who exhaust their sick leave accrual and are still not released to return to work may request the use of accrued vacation.
- G. Sick leave abuse creates a significant cost to the County and an added burden to the employees who must assume the additional workload and the inability to take legitimate leave due to staffing requirements. The parties will work together to attempt to eliminate the abuse of sick leave. Employees who request and take sick leave and are found to have utilized such sick leave for other purposes will have provided just cause for disciplinary action including termination of employment.
- H. Employees shall furnish a doctor's release before returning to work after having utilized sick leave benefits for three (3) or more consecutive shifts.
- I. At the time of separation from the County for whatever reason, all accrued sick leave is forfeited.
- J. An employee's accrued sick leave is not transferable to any other person, nor can leave be converted to other leave or cashed in for payment.

- K. All other leaves will be handled in accordance with County policy.
- L. Leave Request.
All leave requests will be made on the appropriate County form. All leave whether paid or unpaid are subject to the recommendation of management and the approval of the Sheriff.

ARTICLE 9. RETURN TO WORK RELEASE

- A. An employee, in case of non-work-related illness or injury, may obtain the services of a duly licensed and practicing medical practitioner of his/her own choice and shall obtain a release from such practitioner to return to work for any absences of three (3) or more consecutive shifts. The County shall have the right to require the Employee to furnish a release from a practitioner selected by the County.
- B. The County may require an employee to submit to a medical or psychological review with a practitioner of the County's choice at the County's expense if there is reasonable suspicion regarding the employee's fitness for duty.

ARTICLE 10. COMPENSATION

- A. Wages. **Effective the first full pay period following ratification and signature of this Agreement or resolution of impasse, whichever is later, the pay plan will be adjusted by a two percent (2%) cost of living increase.** Eligible bargaining unit employees will advance one (1) step on the pay plan, up to the maximum of the plan, on the first full pay period following ratification and signature of this Agreement or January ~~2019~~**2020** based on the employee's anniversary date of hire, or the first full pay period following ratification and signature of this Agreement, or the first full pay period following resolution of impasse, whichever is later.
- B. Call Back Time. Employees called back to work after having left the worksite shall be allowed reasonable time to report to work and will be paid for the actual hours worked for a minimum of two (2) hours. All worked time shall be counted in the computation of eligibility for overtime as per the FLSA.
- C. Retirement. The current retirement program will continue in full force and effect for the term of this agreement.
- D. Insurance: bargaining unit employees will be eligible to participate in insurance programs offered by the County. The percentage of premium paid by the County will be determined by the Commission. Effective upon ratification and signature of this Agreement, for Fiscal Year ~~2019~~**2020**, the County will assume the cost of the ~~four~~ **five** percent (**5%**) insurance premium increase.

ARTICLE 11. OVERTIME

- A. Overtime compensation will be calculated and paid in accordance with the Fair Labor Standards Act (FLSA) for all hours in excess of eighty-five (85) in a fourteen (14) day cycle. Paid leave is not time worked under FLSA and will not be counted as time worked for the purpose of computing overtime compensation.
- B. Employees shall not work beyond their regular assignment without authorization from management. Overtime is a condition of employment. Overtime is subject to the approval of the Sheriff or designee.
- C. **Mandatory Overtime:** The Sheriff's Department will maintain a list for overtime assignments developed based on **reverse order of** seniority. Overtime will be offered in the order of the list based on employees who are not on shift **or approved vacation**. If an employee refuses an overtime assignment, the employee will maintain his/her position on the list. If an employee accepts the overtime assignment, the employee's name will be moved to the bottom of the list. An employee who refuses to work overtime a second consecutive time **in a month** shall be **subject to further progressive** disciplined, up to termination.
- D. **Voluntary Overtime: The Sheriff's Office will post voluntary overtime assignments for which at least twenty-four (24) hours' advance notice is provided. If not all required positions are filled for voluntary overtime, such positions will be filled pursuant to mandatory overtime.**
- E. **The mandatory overtime list shall be maintained on the 245 shared folder. Nothing in this article prevents a supervisor from mandating employees to come in early or stay late to cover partial shifts of three (3) hours or less.**

ARTICLE 12. SENIORITY

- A. Department Seniority
Department seniority is defined as the length of continuous employment from the last date of hire as a bargaining unit employee with the Chaves County Sheriff's Office.
- B. General Seniority
General seniority is defined as the length of continuous employment with the County.

ARTICLE 13. REDUCTION IN FORCE (RIF)

- A. When a reduction in the work force is necessary, employees shall be laid off in accordance with their departmental seniority applied to classification held and the classification

affected by the RIF. That is, the employee with the least departmental seniority shall be laid off first, provided that in the selection of employees for layoff, due consideration shall be given to the retention of employees properly qualified and physically able to perform the available work.

- B. Affected employees will be given a written two (2) week notice of lay-off. The County may provide a two (2) week paid leave in lieu of the advance notice.
- C. Employees on any kind of leave at the time of a lay off will be considered for lay off in the same manner, conditions, and order as any other bargaining unit employee.
- D. Employees on layoff will be offered to continue in the group insurance program with the employee paying the total premium during such period of lay off for a recall period up to six (6) months.
- E. Employees affected by the reduction in force will be placed on a recall list for six (6) months. Employees will be recalled in order of Department seniority. Employees being recalled will be allowed ten (10) calendar days to report to work from date of recall notice. Failure to report or accept recall shall forfeit the employee's recall rights.

ARTICLE 14. PROMOTIONS

- A. Promotions to the rank of Sergeant will be handled in accordance with Sheriff's Department policies.
- B. An employee must have two (2) years of continuous service currently with the Sheriff's Department to be considered for assignment to CID and School Resource Officer. Nothing precludes the Sheriff's Office from assigning employees with less than two (2) years' service to the Narcotics Task Force.

ARTICLE 15. INVESTIGATIONS AND DISCIPLINE ACTIONS

Internal/Administrative Investigations

- A. It is recognized by the parties that it is the County's obligation and responsibility to investigate any charge of employee misconduct.
- B. Any internal/administrative investigation conducted by the department shall comply with applicable law of the State of New Mexico and departmental and County policies regarding internal investigations or administrative investigations. An employee may be accompanied by a Union representative, or if exclusive representation is waived by the Union President in writing, by an attorney of the employee's choice, during an investigative interview to serve as an observer only. The unavailability of a non-attorney Union representative shall not delay the interview more than twenty-four (24) hours. The unavailability of an attorney shall not delay the interview more than seventy-two (72) hours.

- C. An employee may be placed on paid administrative leave pending the outcome of an investigation and any contemplated disciplinary action.

Pre-Determination Meeting

- A. Management shall have the authority to impose disciplinary action on an employee for just cause. Prior to the implementation of any disciplinary action the employee will be provided the opportunity, at a pre-determination meeting, to respond to any charges that may lead to disciplinary action.
- B. The County will provide at least forty-eight (48) hours' advance notice to the employee of the date, time, and place of such pre-determination meeting. The County will provide the employee with notice of the proposed action. The pre-determination meeting shall be informal in nature and shall not require adherence to the rules of evidence. An employee may be represented by a Union representative or, if the Union has waived its exclusive representative status in writing to the County, by an attorney of the employee's choice and at the employee's own cost.
- C. It is not mandatory that an employee avail himself or herself of the right to a pre-determination meeting. However, an employee who fails to appear for a pre-determination meeting as scheduled will be deemed to have waived his/her rights to any further pre-determination meeting on this same matter.
- D. Following the pre-determination meeting, the Sheriff or designee will issue a written determination either affirming, reversing, or modifying the proposed disciplinary action within seven (7) calendar days, unless additional investigation is necessary. The affected employee will be provided a copy of the written determination. Disciplinary action involving suspension in excess of twenty-four (24) hours, demotion, and terminations require County Manager approval.

Disciplinary Actions

- A. Disciplinary actions imposed by the County on bargaining unit employees shall be based on just cause.
- B. Whenever possible, discipline will be imposed in a private setting with each party having the right to have a witness present.
- C. Disciplinary actions include the following:
 - 1. Written warning
 - 2. Written reprimand
 - 3. Suspension without pay
 - 4. Involuntary demotion with a loss of pay
 - 5. Termination of employment.

- D. A written reprimand is defined as an official written censure. Written reprimands provide the employee with a reprimand for inappropriate behavior, notice that the conduct associated with the violation must stop immediately and permanently, and notice that additional violations may result in more severe sanctions. Written reprimands shall be placed in the employee's personnel file after providing the employee with a copy. The employee shall acknowledge having read and received the reprimand by signing the document. An employee may submit a written rebuttal to a written reprimand within seventy-two (72) hours of receipt of the written reprimand.
- E. Any disciplinary actions, other than written warnings or reprimands, imposed on an employee may be appealed as a grievance through the grievance procedure identified in this agreement.
- F. Normally progressive discipline will be utilized, however, the severity of the infraction and other factors may warrant suspension, demotion, or termination.

ARTICLE 16. GRIEVANCE AND ARBITRATION PROCEDURE

- A. Grievance is defined as a misinterpretation, misapplication, or violation of this agreement or an appeal of a suspension, demotion, or termination. This grievance procedure shall be the sole procedure for resolving any grievance or dispute between the parties.
- B. The grievance must be in writing and shall include:
 - 1. Identification of the specific Article and language in the Agreement that applies.
 - 2. Identification of the action or inaction that generated the grievance.
 - 3. The management employee involved.
 - 4. The date of the alleged violation.
 - 5. The specific relief requested; "to be made whole" is not an acceptable specific relief.
 - 6. The grievance must be signed and dated by the employee and the employee's representative, if the employee is represented.
- C. "Days" as used in this article shall mean days in which the County Administrative Offices are open for business.
- D. A grievance may be filed by a bargaining unit employee, the Union on behalf of an employee, or the County. A bargaining unit employee processing a grievance without representation by the Union will be required to bear all costs associated with the grievance. In such instances, the Union President will be notified of a grievance involving interpretation of the contract and given the opportunity to be present and make its views known.
- E. Grievance responses will be sent to the Grievant or if the employee is represented by the Union, to the Union representative.

F. Grievance Steps.

Step 1. The initial filing of a written grievance shall be with the Sheriff and shall occur within ten (10) days of the commission or omission of the act that generated the grievance. The parties should attempt to resolve the grievance at this level. If the grievance is not resolved within ten (10) days of filing with the Sheriff, for whatever reason, the grievance may be appealed to the County Manager by filing the appeal in writing within ten (10) days of filing with the Sheriff.

Step 2. The parties should attempt to resolve the issues at this level. If the grievance is not resolved at the County Manager level within ten (10) days of the filing of the grievance with the County Manager, for whatever reason, the grievant may advance the grievance for arbitration.

Step 3. If the grievance is not resolved at the County Manager level by the parties, for whatever reason, the grievant may submit a written request for an unrestricted list of seven (7) arbitrators from the Federal Mediation and Conciliation Service (FMCS) within ten (10) days of filing with the County Manager at Step 2. The request to FMCS shall include the County Manager as the contact for the County, unless an attorney for the County is identified by the County. The request shall indicate a regional list.

- G. Within ten (10) days of receipt of the list of arbitrators from FMCS, the parties shall meet to select an arbitrator. The parties will alternate striking names on the list until only one name remains. The remaining name shall be the arbitrator. The party to strike the first name shall be the grievant.
- H. The Arbitrator shall determine issues of grievability on pre-hearing briefs prior to scheduling the merits of the case. If proceeding to a hearing on the merits, the selected Arbitrator shall hear the grievance and render a written decision containing findings of fact and conclusions of law within thirty (30) calendar days of the close of the hearing or submission of post-hearing briefs, as applicable.
- I. The Arbitrator is limited to interpreting and applying the language in the agreement. The Arbitrator shall not add to, subtract from, or alter the Agreement in any way, nor shall the Arbitrator substitute his/her discretion for the County where such discretion is retained by the County. In cases involving contract interpretation brought by an individual employee without the representation of the Union, the Arbitrator will defer to any joint interpretation of the Union and County.
- J. The decision of the Arbitrator shall be final and binding on the parties, subject to appeal under compulsory arbitration to District Court.
- K. The Arbitrator's charges for services shall be shared equally by the parties including the cost of a Court reporter and transcripts for the arbitrator.

- L. Each party is responsible for all its own costs associated with representation, witness fees, and its copy of the transcript.
- M. This is the only grievance procedure available to the bargaining unit and shall be the sole and exclusive method for resolving any and all claims arising from the alleged violation of this agreement or a grievance of disciplinary action, provided, however, the employee shall retain statutory rights under Title VII and the New Mexico Human Rights Act.

ARTICLE 17. SAFETY PROVISIONS – EQUIPMENT

- A. The County and employees will abide by all applicable County, State, and Federal safety laws, rules, and regulations.
- B. The County will continue to provide a safe and healthful working environment as required by law. The Union President may appoint a bargaining unit employee to serve on the County's Safety Committee.
- C. Employees shall immediately report in writing any and all unsafe working conditions or equipment needing service or replacement to their immediate supervisor.
- D. The employee shall utilize all safety equipment and clothing as required by County, State, and Federal safety laws, rules, and regulations. The County will provide vests to bargaining unit employees and replace the vest upon its expiration.
- E. The County will provide ammunition for the weapons provided by the County.

ARTICLE 18. GENERAL PROVISIONS

- A. **Strikes and Lockouts**
It is recognized by the parties that strikes and lockouts are prohibited by the New Mexico Public Employee Bargaining Act and the County's Labor Management Relations Ordinance.
- B. **Non-Discrimination**
The parties agree that neither parties' representative, policies, or activities will discriminate against any employee based on race, age, sex, national origin, religion, disability, marital status, veteran status, political affiliation, union membership, or non-union membership.
- C. **Personnel Records:** an employee may review his/her own personnel record by scheduling an appointment with the Human Resources Department during its normal business hours. An employee may designate an individual in writing to review the employee's file.
- D. All references to employees in this Agreement designate both sexes, and where the male gender is used, it shall be construed to include male and female bargaining unit employees.

E. Copies and Distribution of Agreement

A master copy of the Agreement will be provided to each party. Management is responsible for reproducing enough copies for distribution to the management staff. Management is also responsible for explaining the Agreement to the management staff. The Union is responsible for reproducing sufficient copies for the bargaining unit employees and for distributing and explaining the Agreement to the bargaining unit employees. The Union shall inform bargaining unit employees of all amendments to the provisions of this Agreement within ten (10) calendar days of such changes.

ARTICLE 19. COMPLETE AND ENTIRE AGREEMENT

A. This Agreement specifically describes the entire agreement between the County and the Union. There are no other agreements, memoranda of understanding, or any other express or implied agreements between the parties and the parties have had the opportunity to negotiate on all items. Any matters not addressed in this Agreement are subject to County and/or Department policies and retained management rights. All amendments to or modifications of this Agreement must be by written mutual agreement and shall be of no force or effect until ratified and approved by the County Manager and the Union.

B. The County and the Union for the duration of this Agreement each voluntarily and unqualifiedly agree to waive the right to oblige the other party to bargain with respect to wages, hours, or any other terms and conditions of employment unless mutually agreed in writing otherwise, even though the specific subject or matter may not have been within the knowledge or contemplation of either or both parties at the time they negotiated or executed this Agreement.

ARTICLE 20. TERM OF AGREEMENT

A. Term of Agreement

This agreement shall be effective on the first full pay period following ratification/approval by the Union membership and the County Commission and signature by the Union President and the Chairperson of the County Commission or upon settlement through the impasse procedure. This agreement shall remain in full force and effect for two (2) years. Either party may request to reopen negotiations for Article 9. Compensation, and two (2) other articles per party by submitting written notice to the other party no earlier than ninety (90) days and no later than sixty (60) days prior to the anniversary date of this Agreement. Either party may request to negotiate a successor agreement by submitting written notice to the other party no earlier than ninety (90) days and no later than sixty (60) days prior to the expiration date of this Agreement.

B. Savings Clause

If any provisions of this Agreement or any application thereof should be rendered or declared unlawful, invalid or unenforceable by virtue of any judicial action, or by any existing or subsequently enacted Federal or State Legislation, or by any Executive Order

**Amendment #1 to
Chaves County Agreement A-18-049**

**COLLECTIVE BARGAINING
AGREEMENT
BETWEEN
CHAVES COUNTY
AND
INTERNATIONAL UNION OF
POLICE ASSOCIATION**

EFFECTIVE September 19, 2019 THROUGH September 20, 2020

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PREAMBLE

This Agreement is entered into by and between Chaves County, New Mexico ("County"), a political subdivision of the State of New Mexico, and the International Union of Police Association, hereinafter referred to as the "Union".

ARTICLE 1. MANAGEMENT RIGHTS

- A. The parties recognize that except as explicitly limited, abridged, or relinquished by the terms and conditions of this Agreement, all rights to manage, direct, or supervise the operations of the County and its employees are vested solely in the County and are not subject to Union action or arbitration. The County retains the right to develop and implement rules and regulations for the purpose of maintaining order, safety, and efficient operations.
- B. The County Manager and Sheriff have and retain all rights to administer the affairs of the Sheriff's Office. Management retains any and all rights not explicitly limited by this Agreement or the County's Ordinance on Collective Bargaining.

ARTICLE 2. RECOGNITION

- A. The County recognizes the Union as the sole and exclusive collective bargaining representative for the Sheriff's Deputies and Sergeants employed by the County in the Sheriff's Office. It is acknowledged by the parties that probationary employees are not a part of the bargaining unit.
- B. Employee for the purpose of this agreement is defined as a bargaining unit employee.

ARTICLE 3. UNION AND EMPLOYEE RIGHTS AND RESPONSIBILITIES

- A. The Union has the right and duty as exclusive representative to represent the interest of all employees in the bargaining unit regardless of membership or non-membership in the Union. The Union's right as exclusive representative includes representation of bargaining unit employees in negotiations and in settlement of grievances. It is recognized the Union is a private organization and is not a branch of the state or local government nor a part of the Chaves County government. It is acknowledged by the parties to this agreement that Union Business is not County business and, therefore:
 - 1. The Union shall not use the County's interoffice mailboxes, mail services, or e-mail for the dissemination of Union information, literature, or correspondence. The Union President may distribute materials in employee mailboxes during his/her non-work hours.

2. The Union shall not use County time, equipment, property, or materials for Union business, however, the Union may request, and the County may approve, the use of County buildings for Union business in the same manner and subject to the same requirements as any other private organization. Employees may use County issued cellphones for incidental personal use that does not interfere with the employee's work and/or delivery of services to the citizens.
- B. Employees have the right to form, join, or assist the Union. Employees also have the right not to form, join, or assist the Union. Neither management nor the Union shall interfere, coerce, or intimidate the employee in the exercise of the employee's right to join or not to join the Union.
 - C. Union Information: The Union President may provide contact information material to the County Human Resources Director for distribution to employees new to the bargaining unit.
 - D. Bulletin Board: The County will designate a 3' x 3' space for the Union to purchase a bulletin board to be hung in the hallway on the East side of the Records Department in order to post notices of Union meetings and other information. Information placed on the bulletin board shall not be inflammatory or derogatory of the County, its employees, representatives, or elected officials.
 - E. Union Representative
 1. The County Administration will meet with recognized State or National Representatives of the Union for the purpose of conducting official labor-management relations business. Advance appointments must be made with the applicable administrator. The Union shall identify Local, State, and National representatives who have authority to act on behalf of the Union by providing written notice of such representatives to the County Manager within thirty (30) days of ratification of this Agreement and within seven (7) calendar days of any change. The notice shall include the representative's name, address, telephone number, and scope of authority.
 2. Subject to staffing requirements, local union stewards and officers may be granted leave without pay to conduct Union business. Such requests will be handled in the same manner as requests for annual leave.

ARTICLE 4. UNION MEMBERSHIP DUES

- A. Employees may join and be a member of the Union or may choose not to join or be a member of the Union, without interference, restraint, or coercion. Employees may voluntarily pay membership dues through payroll deduction. Membership or non-membership in the Union is strictly voluntary and the employee's right to join or terminate membership in the Union may be exercised at any time.

- B. A bargaining unit employee may commence or terminate payroll membership dues deductions at any time by written notice to the County, which shall take effect no later than the next full pay period after receipt of notice by the County. The employee will provide a copy of the written notice to the Union. The County will remit such deductions to the Union within ten (10) business days after such deductions are made along with a list of the employees from whom deductions were taken. The County will be notified in writing of the membership dues amount by June 1st for the upcoming fiscal year. No changes to the deduction amounts will occur after that date. Payroll deduction will only be for membership dues and will not include any other fees, fines, or assessments of any kind.
- C. The Union shall indemnify, pay for the defense of, and save the County harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or as a result of any conduct taken by the County for the purpose of complying with this Article.

ARTICLE 5. HOURS OF WORK - STAFFING

- A. Hours of work and work schedules are established by the County. Employees will be assigned to work shifts with starting and quitting times, normally with consecutive days off. Work schedules will be posted in a location accessible to the employees. An employee will be given at least five (5) calendar days' notice of a long-term change to an employee's regular shift
- B. Any employee who, without good cause, fails to report to work for two (2) consecutive scheduled shifts, regardless of scheduled days off between shifts, without prior notice to management shall be disciplined, up to termination of employment.
- C. The parties recognize that absenteeism is a major obstacle to maintaining needed staffing levels. The parties will work together to attempt to resolve issues of suspected abuse of paid leave including sick leave.
- D. Rest periods are granted and shall not be accrued nor shall there be additional compensation for breaks not taken. Lunch periods are dependent upon the employee's assignment.
- E. Employees required to appear in court on County business under court order as a part of their duties and responsibilities as bargaining unit employees shall be compensated at their regular rate of pay while in court. If an employee is required to report to Court on his/her regular day off, the employee will be guaranteed a minimum of one (1) hour of pay. A copy of the subpoena or other document shall be provided to management upon receipt. Such time is time worked and shall be included as time worked for the purpose of computing overtime compensation as required by applicable law. This section does not apply to actions in which the employee is called to testify against the County.
- F. Employees are required to attend law enforcement schools and seminars necessary to maintain New Mexico law enforcement, First Aid, and CPR certifications. The County will determine payment for such training based on budgetary constraints and the employee's actions in availing him/herself of training provided by the County.

- G. Employees enrolled in college classes will ensure such classes do not interfere with work time. Employees may apply for education assistance in accordance with County policy.
- H. Shift Bid: The County will continue to follow its adopted shift bid procedure for bargaining unit employees. The bid will be for shift and days off and will take place in December and June to take effect the first full pay period of the following month.

ARTICLE 6. HOLIDAYS

- A. Bargaining unit employees working an eight (8) hour shift will receive eighty-eight (88) hours for holidays and bargaining unit employees working a ten (10) hour shift will receive ninety (90) hours for holidays as designated by the Commission prior to commencement of the subsequent calendar year.
- B. Employees who do not work a holiday will be paid according to the regular shift length of either eight (8) or ten (10) hours at their regular rate of pay. Employees who do work the holiday will be paid their regular rate of pay for all hours worked on the holiday plus holiday pay according to the regular shift length of either eight (8) or ten (10) hours at the employee's regular rate of pay. Time paid for a holiday not worked is not time worked for the purposes of computing overtime compensation. Employees who call in sick on the holiday shall not receive holiday pay and shall have the time charged to accrued sick leave or leave without pay. Employees on approved annual leave shall not have the holiday charged to annual leave.
- C. Holidays will be observed on the actual holiday.
- D. To be eligible for holiday pay an employee must have worked or be on approved, paid leave his/her last regular assigned work shift prior to and the next regular assigned shift after the identified holiday shift.
- E. Bargaining unit employees will have one (1) day personal holiday each calendar year in addition to the regular holiday schedule. The personal holiday may be taken at any time upon approval by the employee's Lieutenant. Personal holiday may not be taken in hourly increments. Personal holiday will not be paid upon separation of employment.

ARTICLE 7. ANNUAL LEAVE

- A. Bargaining unit employees shall earn annual leave in accordance with County policy, accrued each pay period, up to a maximum of two hundred eighty (280) hours.
- B. An employee shall submit a written request to utilize annual leave at least seven (7) calendar days prior to the first day of leave being requested. Such request shall be filed with the employee's Lieutenant.

ARTICLE 8. LEAVES

- A. Sick Leave benefits are intended to be paid to an employee during Sick Leave of Absence or Family Medical Leave to protect the employee from loss of earnings and for that purpose only. Benefits are not to be used to extend a vacation or to cover other absences. Upon separation from employment, the employee does not accrue any right for unused sick leave benefits.
- B. Any employee who is going to be absent from the employee's regularly scheduled shift, due to sickness or illness, shall contact management at least two (2) hours prior to the start of the employee's shift.
- C. Sick leave will accrue at the rate of 3.08 hours per pay period. Sick leave is accrued only for time actually worked and does not accrue if the leave extends beyond fourteen (14) calendar days.
- D. Sick leave abuse is defined as the repeated utilization of sick leave on the days immediately preceding or immediately following the employee's days off, the use of the leave for reasons other than the sick leave or FMLA leave, or patterns of sick leave usage. This language also serves as notice that the abuse of sick leave will not be tolerated.
- E. Except in emergencies, any employee desiring to take sick leave for medical treatment, minor surgery, etc., is required to first obtain permission from management.
- F. Employees who exhaust their sick leave accrual and are still not released to return to work may request the use of accrued vacation.
- G. Sick leave abuse creates a significant cost to the County and an added burden to the employees who must assume the additional workload and the inability to take legitimate leave due to staffing requirements. The parties will work together to attempt to eliminate the abuse of sick leave. Employees who request and take sick leave and are found to have utilized such sick leave for other purposes will have provided just cause for disciplinary action including termination of employment.
- H. Employees shall furnish a doctor's release before returning to work after having utilized sick leave benefits for three (3) or more consecutive shifts.
- I. At the time of separation from the County for whatever reason, all accrued sick leave is forfeited.
- J. An employee's accrued sick leave is not transferable to any other person, nor can leave be converted to other leave or cashed in for payment.
- K. All other leaves will be handled in accordance with County policy.

L. Leave Request.

All leave requests will be made on the appropriate County form. All leave whether paid or unpaid are subject to the recommendation of management and the approval of the Sheriff.

ARTICLE 9. RETURN TO WORK RELEASE

- A. An employee, in case of non-work-related illness or injury, may obtain the services of a duly licensed and practicing medical practitioner of his/her own choice and shall obtain a release from such practitioner to return to work for any absences of three (3) or more consecutive shifts. The County shall have the right to require the Employee to furnish a release from a practitioner selected by the County.
- B. The County may require an employee to submit to a medical or psychological review with a practitioner of the County's choice at the County's expense if there is reasonable suspicion regarding the employee's fitness for duty.

ARTICLE 10. COMPENSATION

- A. Wages. Effective the first full pay period following ratification and signature of this Agreement or resolution of impasse, whichever is later, the pay plan will be adjusted by a two percent (2%) cost of living increase. Eligible bargaining unit employees will advance one (1) step on the pay plan, up to the maximum of the plan, on the first full pay period following ratification and signature of this Agreement or January 2020 based on the employee's anniversary date of hire, or the first full pay period following ratification and signature of this Agreement, or the first full pay period following resolution of impasse, whichever is later.
- B. Call Back Time. Employees called back to work after having left the worksite shall be allowed reasonable time to report to work and will be paid for the actual hours worked for a minimum of two (2) hours. All worked time shall be counted in the computation of eligibility for overtime as per the FLSA.
- C. Retirement. The current retirement program will continue in full force and effect for the term of this agreement.
- D. Insurance: bargaining unit employees will be eligible to participate in insurance programs offered by the County. The percentage of premium paid by the County will be determined by the Commission. Effective upon ratification and signature of this Agreement, for Fiscal Year 2020, the County will assume the cost of the five percent (5%) insurance premium increase.

ARTICLE 11. OVERTIME

- A. Overtime compensation will be calculated and paid in accordance with the Fair Labor Standards Act (FLSA) for all hours in excess of eighty-five (85) in a fourteen (14) day cycle. Paid leave is not time worked under FLSA and will not be counted as time worked for the purpose of computing overtime compensation.
- B. Employees shall not work beyond their regular assignment without authorization from management. Overtime is a condition of employment. Overtime is subject to the approval of the Sheriff or designee.
- C. Mandatory Overtime: The Sheriff's Department will maintain a list for overtime assignments developed based on reverse order of seniority. Overtime will be offered in the order of the list based on employees who are not on shift or approved vacation. If an employee refuses an overtime assignment, the employee will maintain his/her position on the list. If an employee accepts the overtime assignment, the employee's name will be moved to the bottom of the list. An employee who refuses to work overtime a second consecutive time in a month shall be subject to further progressive discipline.
- D. Voluntary Overtime: The Sheriff's Office will post voluntary overtime assignments for which at least twenty-four (24) hours' advance notice is provided. If not all required positions are filled for voluntary overtime, such positions will be filled pursuant to mandatory overtime.
- E. The mandatory overtime list shall be maintained on the 245 shared folder. Nothing in this article prevents a supervisor from mandating employees to come in early or stay late to cover partial shifts of three (3) hours or less.

ARTICLE 12. SENIORITY

- A. Department Seniority
Department seniority is defined as the length of continuous employment from the last date of hire as a bargaining unit employee with the Chaves County Sheriff's Office.
- B. General Seniority
General seniority is defined as the length of continuous employment with the County.

ARTICLE 13. REDUCTION IN FORCE (RIF)

- A. When a reduction in the work force is necessary, employees shall be laid off in accordance with their departmental seniority applied to classification held and the classification affected by the RIF. That is, the employee with the least departmental seniority shall be laid off first, provided that in the selection of employees for layoff, due consideration shall

be given to the retention of employees properly qualified and physically able to perform the available work.

- B. Affected employees will be given a written two (2) week notice of lay-off. The County may provide a two (2) week paid leave in lieu of the advance notice.
- C. Employees on any kind of leave at the time of a lay off will be considered for lay off in the same manner, conditions, and order as any other bargaining unit employee.
- D. Employees on layoff will be offered to continue in the group insurance program with the employee paying the total premium during such period of lay off for a recall period up to six (6) months.
- E. Employees affected by the reduction in force will be placed on a recall list for six (6) months. Employees will be recalled in order of Department seniority. Employees being recalled will be allowed ten (10) calendar days to report to work from date of recall notice. Failure to report or accept recall shall forfeit the employee's recall rights.

ARTICLE 14. PROMOTIONS

- A. Promotions to the rank of Sergeant will be handled in accordance with Sheriff's Department policies.
- B. An employee must have two (2) years of continuous service currently with the Sheriff's Department to be considered for assignment to CID and School Resource Officer. Nothing precludes the Sheriff's Office from assigning employees with less than two (2) years' service to the Narcotics Task Force.

ARTICLE 15. INVESTIGATIONS AND DISCIPLINE ACTIONS

Internal/Administrative Investigations

- A. It is recognized by the parties that it is the County's obligation and responsibility to investigate any charge of employee misconduct.
- B. Any internal/administrative investigation conducted by the department shall comply with applicable law of the State of New Mexico and departmental and County policies regarding internal investigations or administrative investigations. An employee may be accompanied by a Union representative, or if exclusive representation is waived by the Union President in writing, by an attorney of the employee's choice, during an investigative interview to serve as an observer only. The unavailability of a non-attorney Union representative shall not delay the interview more than twenty-four (24) hours. The unavailability of an attorney shall not delay the interview more than seventy-two (72) hours.

- C. An employee may be placed on paid administrative leave pending the outcome of an investigation and any contemplated disciplinary action.

Pre-Determination Meeting

- A. Management shall have the authority to impose disciplinary action on an employee for just cause. Prior to the implementation of any disciplinary action the employee will be provided the opportunity, at a pre-determination meeting, to respond to any charges that may lead to disciplinary action.
- B. The County will provide at least forty-eight (48) hours' advance notice to the employee of the date, time, and place of such pre-determination meeting. The County will provide the employee with notice of the proposed action. The pre-determination meeting shall be informal in nature and shall not require adherence to the rules of evidence. An employee may be represented by a Union representative or, if the Union has waived its exclusive representative status in writing to the County, by an attorney of the employee's choice and at the employee's own cost.
- C. It is not mandatory that an employee avail himself or herself of the right to a pre-determination meeting. However, an employee who fails to appear for a pre-determination meeting as scheduled will be deemed to have waived his/her rights to any further pre-determination meeting on this same matter.
- D. Following the pre-determination meeting, the Sheriff or designee will issue a written determination either affirming, reversing, or modifying the proposed disciplinary action within seven (7) calendar days, unless additional investigation is necessary. The affected employee will be provided a copy of the written determination. Disciplinary action involving suspension in excess of twenty-four (24) hours, demotion, and terminations require County Manager approval.

Disciplinary Actions

- A. Disciplinary actions imposed by the County on bargaining unit employees shall be based on just cause.
- B. Whenever possible, discipline will be imposed in a private setting with each party having the right to have a witness present.
- C. Disciplinary actions include the following:
 - 1. Written warning
 - 2. Written reprimand
 - 3. Suspension without pay
 - 4. Involuntary demotion with a loss of pay
 - 5. Termination of employment.
- D. A written reprimand is defined as an official written censure. Written reprimands provide the employee with a reprimand for inappropriate behavior, notice that the conduct

associated with the violation must stop immediately and permanently, and notice that additional violations may result in more severe sanctions. Written reprimands shall be placed in the employee's personnel file after providing the employee with a copy. The employee shall acknowledge having read and received the reprimand by signing the document. An employee may submit a written rebuttal to a written reprimand within seventy-two (72) hours of receipt of the written reprimand.

- E. Any disciplinary actions, other than written warnings or reprimands, imposed on an employee may be appealed as a grievance through the grievance procedure identified in this agreement.
- F. Normally progressive discipline will be utilized, however, the severity of the infraction and other factors may warrant suspension, demotion, or termination.

ARTICLE 16. GRIEVANCE AND ARBITRATION PROCEDURE

- A. Grievance is defined as a misinterpretation, misapplication, or violation of this agreement or an appeal of a suspension, demotion, or termination. This grievance procedure shall be the sole procedure for resolving any grievance or dispute between the parties.
- B. The grievance must be in writing and shall include:
 - 1. Identification of the specific Article and language in the Agreement that applies.
 - 2. Identification of the action or inaction that generated the grievance.
 - 3. The management employee involved.
 - 4. The date of the alleged violation.
 - 5. The specific relief requested; "to be made whole" is not an acceptable specific relief.
 - 6. The grievance must be signed and dated by the employee and the employee's representative, if the employee is represented.
- C. "Days" as used in this article shall mean days in which the County Administrative Offices are open for business.
- D. A grievance may be filed by a bargaining unit employee, the Union on behalf of an employee, or the County. A bargaining unit employee processing a grievance without representation by the Union will be required to bear all costs associated with the grievance. In such instances, the Union President will be notified of a grievance involving interpretation of the contract and given the opportunity to be present and make its views known.
- E. Grievance responses will be sent to the Grievant or if the employee is represented by the Union, to the Union representative.

F. Grievance Steps.

Step 1. The initial filing of a written grievance shall be with the Sheriff and shall occur within ten (10) days of the commission or omission of the act that generated the grievance. The parties should attempt to resolve the grievance at this level. If the grievance is not resolved within ten (10) days of filing with the Sheriff, for whatever reason, the grievance may be appealed to the County Manager by filing the appeal in writing within ten (10) days of filing with the Sheriff.

Step 2. The parties should attempt to resolve the issues at this level. If the grievance is not resolved at the County Manager level within ten (10) days of the filing of the grievance with the County Manager, for whatever reason, the grievant may advance the grievance for arbitration.

Step 3. If the grievance is not resolved at the County Manager level by the parties, for whatever reason, the grievant may submit a written request for an unrestricted list of seven (7) arbitrators from the Federal Mediation and Conciliation Service (FMCS) within ten (10) days of filing with the County Manager at Step 2. The request to FMCS shall include the County Manager as the contact for the County, unless an attorney for the County is identified by the County. The request shall indicate a regional list.

- G. Within ten (10) days of receipt of the list of arbitrators from FMCS, the parties shall meet to select an arbitrator. The parties will alternate striking names on the list until only one name remains. The remaining name shall be the arbitrator. The party to strike the first name shall be the grievant.
- H. The Arbitrator shall determine issues of grievability on pre-hearing briefs prior to scheduling the merits of the case. If proceeding to a hearing on the merits, the selected Arbitrator shall hear the grievance and render a written decision containing findings of fact and conclusions of law within thirty (30) calendar days of the close of the hearing or submission of post-hearing briefs, as applicable.
- I. The Arbitrator is limited to interpreting and applying the language in the agreement. The Arbitrator shall not add to, subtract from, or alter the Agreement in any way, nor shall the Arbitrator substitute his/her discretion for the County where such discretion is retained by the County. In cases involving contract interpretation brought by an individual employee without the representation of the Union, the Arbitrator will defer to any joint interpretation of the Union and County.
- J. The decision of the Arbitrator shall be final and binding on the parties, subject to appeal under compulsory arbitration to District Court.
- K. The Arbitrator's charges for services shall be shared equally by the parties including the cost of a Court reporter and transcripts for the arbitrator.

- L. Each party is responsible for all its own costs associated with representation, witness fees, and its copy of the transcript.
- M. This is the only grievance procedure available to the bargaining unit and shall be the sole and exclusive method for resolving any and all claims arising from the alleged violation of this agreement or a grievance of disciplinary action, provided, however, the employee shall retain statutory rights under Title VII and the New Mexico Human Rights Act.

ARTICLE 17. SAFETY PROVISIONS – EQUIPMENT

- A. The County and employees will abide by all applicable County, State, and Federal safety laws, rules, and regulations.
- B. The County will continue to provide a safe and healthful working environment as required by law. The Union President may appoint a bargaining unit employee to serve on the County's Safety Committee.
- C. Employees shall immediately report in writing any and all unsafe working conditions or equipment needing service or replacement to their immediate supervisor.
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A master copy of the Agreement will be provided to each party. Management is responsible for reproducing enough copies for distribution to the management staff. Management is also responsible for explaining the Agreement to the management staff. The Union is responsible for reproducing sufficient copies for the bargaining unit employees and for distributing and explaining the Agreement to the bargaining unit employees. The Union shall inform bargaining unit employees of all amendments to the provisions of this Agreement within ten (10) calendar days of such changes.

ARTICLE 19. COMPLETE AND ENTIRE AGREEMENT

- A. This Agreement specifically describes the entire agreement between the County and the Union. There are no other agreements, memoranda of understanding, or any other express or implied agreements between the parties and the parties have had the opportunity to negotiate on all items. Any matters not addressed in this Agreement are subject to County and/or Department policies and retained management rights. All amendments to or modifications of this Agreement must be by written mutual agreement and shall be of no force or effect until ratified and approved by the County Manager and the Union.
- B. The County and the Union for the duration of this Agreement each voluntarily and unqualifiedly agree to waive the right to oblige the other party to bargain with respect to wages, hours, or any other terms and conditions of employment unless mutually agreed in writing otherwise, even though the specific subject or matter may not have been within the knowledge or contemplation of either or both parties at the time they negotiated or executed this Agreement.

ARTICLE 20. TERM OF AGREEMENT

- A. Term of Agreement
This agreement shall be effective on the first full pay period following ratification/approval by the Union membership and the County Commission and signature by the Union President and the Chairperson of the County Commission or upon settlement through the impasse procedure. This agreement shall remain in full force and effect for two (2) years. Either party may request to reopen negotiations for Article 9. Compensation, and two (2) other articles per party by submitting written notice to the other party no earlier than ninety (90) days and no later than sixty (60) days prior to the anniversary date of this Agreement. Either party may request to negotiate a successor agreement by submitting written notice to the other party no earlier than ninety (90) days and no later than sixty (60) days prior to the expiration date of this Agreement.
- B. Savings Clause
If any provisions of this Agreement or any application thereof should be rendered or declared unlawful, invalid or unenforceable by virtue of any judicial action, or by any existing or subsequently enacted Federal or State Legislation, or by any Executive Order

AGENDA ITEM: 5

Ratify LGRF Agreement A-19-039 and
Resolution R-19-027 for LGRF funding
Agreement with NMDOT

MEETING DATE: September 19, 2019

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Bill Williams, Public Services Director

ACTION REQUESTED: Ratify R-19-027 and A-19-039

ITEM SUMMARY:

The LGRF agreement approved in July had a mathematical error which was corrected by NMDOT. This ratification is for the amendments to the Agreement and Resolution that had the incorrect amounts listed.

Staff recommends approval.

SUPPORT DOCUMENTS: NMDOT LGRF Agreement and Resolution amendments.

SUMMARY BY: Bill Williams

TITLE: Public Services Director

| | |
|--------------|-------------------|
| Contract No. | <u>D18112/1</u> |
| Vendor No. | <u>0000054378</u> |
| Control No. | <u>L200459</u> |

**FIRST AMENDMENT TO
LOCAL GOVERNMENT ROAD FUND
COOPERATIVE AGREEMENT**

This **First Amendment** is to the Agreement entered into between the New Mexico Department of Transportation (Department) and the **CHAVES COUNTY** (Public Entity). This Amendment is effective as of the date of the last party to sign on the signature page.

RECITALS

Whereas, the Department and the Public Entity entered into an Agreement, Contract No. **D18112 on July 25, 2019**; and,

Whereas, Section 19 allows for modification of the Agreement by an instrument in writing executed by the parties; and,

Whereas, the Department and the Public Entity want to modify funding; and,

Whereas, the parties agree to modify this Agreement.

Now, therefore, the Department and the Public Entity agree as follows:

1. Section 2a and 2b, Project Funding, is deleted and replaced by the following:

2. Project Funding.

a. The estimated total cost for the Project is **Three Hundred Twenty Three Thousand Five Hundred Ninety Four Dollars and sixty-six cents (\$323,594.66)** to be funded in proportional share by the parties as follows:

- | | |
|--|---------------------|
| 1. Department's share shall be 75% | \$242,696.00 |
| Design, construct, pavement rehabilitation/improvements, blading and shaping, drainage improvements, miscellaneous | |
| 2. The Public Entity's required proportional matching Share shall be 25% For purpose stated above | \$80,898.66 |
| 3. Total Project Cost | \$323,594.66 |

- b. The Public Entity shall pay all Project costs, which exceed the total amount of **Three Hundred Twenty Three Thousand Five Hundred Ninety Four Dollars and sixty-six cents (\$323,594.66)**.

Section 6, Term, is deleted and replaced with the following:

6. Term.

This Agreement becomes effective upon signature of all parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on **December 31, 2020**. In the event an extension to the term is needed, the Public Entity shall provide written notice along with detailed justification to the Department sixty (60) days prior to the expiration date to ensure timely processing of an Amendment.

All other obligations set forth in the Original Agreement shall remain in full force and effect unless expressly amended or modified by this **FIRST** Amendment.

The remainder of this page is intentionally left blank.

In Witness Whereof, each party is signing this Agreement on the date stated opposite that party's signature.

New Mexico Department of Transportation

By: *MRS M*
Cabinet Secretary or Designee

Date: 8/29/19

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: *Gynetha A. Chitt*
Assistant General Counsel

Date: 8-29-19

CHAVES COUNTY

By: *Will E. Cavin*

Date: 8-22-19

Name: William E Cavin

Title: Chairman, County Commission

ATTEST:

By: *[Signature]*
COUNTY CLERK OR DESIGNEE

Date: 8/22/19

**AMENDMENT NO. 1
RESOLUTION R-19-027**

EXHIBIT-C

**CHAVES COUNTY
PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Chaves County and the New Mexico Department of Transportation enter into a cooperative agreement; and

WHEREAS, the total cost of the project will be \$323,594.66 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$242,696.00; and
- b. Chaves County's proportional matching share shall be 25% or \$80,898.66

TOTAL PROJECT COST IS \$323,594.66

Chaves County shall pay all costs, which exceed the total amount of \$323,594.66

NOW THEREFORE BE IT RESOLVED, in official session that Chaves County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

This agreement terminates on December 31, 2020 and Chaves County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE BE FURTHER RESOLVED by Chaves County to enter into Cooperative Agreement Control Number L200459 with the New Mexico Department of Transportation for LGRF Project for the year 2019 - 2020 to plan, design, construction, reconstruction, pavement rehabilitation/improvements, blading and shaping, drainage improvements, on these county roads within the control of Chaves County, New Mexico.

The routes and termini are as follows:


E. Chickasaw Road from U.S. 285 to Cherokee Road, Chinook Road from Lake Arthur town limits to Pearson Road, Hagerman Cut Off from N.M 249 south to Eddy County Line, Jackson Road from U.S. 285 to N.M. 2, Lincoln Road from Dexter town limits south to Choctaw Road, Ottawa Road from U.S. 285 to Lincoln Road, Ponderosa Road from U.S. 380 north to U.S. 70, Vineyard Road from N.M. 2 south to Morgan Road.

A total of 51.29 miles.

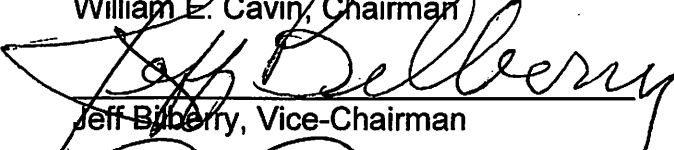
PASSED, ADOPTED, SIGNED AND APPROVED THIS 21 DAY OF AUGUST, 2019.


BOARD OF CHAVES COUNTY COMMISSIONERS

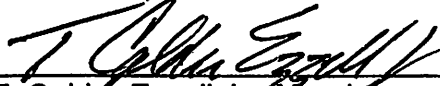



Dave Kunko
County Clerk


William E. Cavin, Chairman


Jeff Belberry, Vice-Chairman


Dara Dana, Member


T. Calder Ezzell Jr., Member


Robert Corn, Member

AGENDA ITEM: 6

Agreement A-19-042 Between Chaves County and Roswell-Chaves County Economic Development Corporation for Professional Industrial/Economic Development Services

MEETING DATE: September 19, 2019

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Approve Agreement

ITEM SUMMARY:

This Agreement sets forth the terms and conditions for the Economic Development Corporation to perform economic development services to Chaves County. Attachment A, Scope of Work, sets forth the scope of work. The initial term is for ten (10) months with the ability of the parties to extend the agreement for one-year periods.

Staff recommends approval.

SUPPORT DOCUMENTS: Agreement A-19-042

SUMMARY BY: Stanton L Riggs

TITLE: County Manager

**A-19-042 BETWEEN CHAVES COUNTY AND
ROSWELL-CHAVES COUNTY ECONOMIC DEVELOPMENT CORPORATION
FOR PROFESSIONAL INDUSTRIAL/ECONOMIC DEVELOPMENT SERVICES**

This Agreement is made and entered into this 19th day of September, 2019, by and between the County of Chaves, a political subdivision of the State of New Mexico, by and through its duly elected Board of Commissioners, hereinafter referred to as "County," and the Roswell-Chaves County Economic Development Corporation, hereinafter referred to as "EDC."

WHEREAS, the County has contracted with EDC to provide professional industrial/economic development services for the past several years; and

WHEREAS, EDC is the only entity in the County that can provide these services, and as such, is considered a sole source provider; and

WHEREAS, the County desires to continue to utilize the services provided by EDC.

NOW, THEREFORE in consideration of the mutual promises, covenants and conditions contained herein, the parties hereto agree as follows:

1. SCOPE OF WORK. EDC shall provide Chaves County, and other local public bodies within Chaves County, with industrial/economic development services. The scope of work to be performed by EDC is attached hereto as Exhibit A and incorporated into this Agreement.
2. TERM OF THE AGREEMENT. The term of the Agreement shall be for a period of ten (10) months beginning September 1, 2019 and running through June 30, 2020. The Agreement may be renewed by the Parties for additional one (1) year terms, not to exceed a total of four (4) years. The County will evaluate EDC's performance every six (6) months, and funding may be revised based on the evaluation.
3. TERMINATION. Notwithstanding the term, either Party may terminate the Agreement, with or without cause, upon sixty (60) days' written notice.
4. COMPENSATION.
 - A. The County shall allocate funds each fiscal year to be used for industrial/economic development purposes. EDC shall submit a funding request to the County by April 1st of each year. The request will include a plan for marketing and recruitment for the upcoming year. In addition, EDC shall submit its annual budget, its most recent audit, and a report explaining how the County's funds were expended. The County shall notify EDC by June 1st of each year, the amount it intends to pay to EDC for the next fiscal year. The amount funded is subject to change each year and may be revised at the six (6) month review of performance.

- B. The County has allocated Twenty-Five Thousand Dollars (\$25,000.00) for the initial term of this Agreement for economic development, as outlined in Exhibit A, Scope of Work. EDC shall invoice the County on equal monthly installments. The County agrees to pay within ten (10) days of receipt of the invoice. All invoices should be sent to the attention of Chaves County Finance Department, PO Box 1597, Roswell, NM 88202.
- C. The Chaves County Finance Committee will evaluate the performance of EDC every six (6) months. The Committee will make a finding as to whether EDC is in compliance with the terms of the Agreement and will report to the entire Board of County Commissioners. If the County Commission determines EDC is not in compliance, then EDC will receive no further payments until such time as the Commission deems EDC is in compliance.
5. GOVERNANCE. EDC agrees that the County will appoint a County Commissioner to serve as a voting member of the EDC Board of Directors and its Executive Committee. If EDC desires to modify its by-laws, or change its organizational structure, EDC will forward the proposed changes to the County for comment prior to any final decision. If the EDC has a vacancy in the President position, the County shall have a representative on the search committee.
6. COOPERATION WITH OTHER ENTITIES: EDC agrees that it will work closely, and cooperate with, the Roswell Chamber of Commerce and the Roswell Hispano Chamber of Commerce. EDC will not duplicate programs, events, or initiatives which the Roswell Chamber of Commerce and/or the Roswell Hispano Chamber of Commerce are engaged in, including, but not limited to, tourism and retiree recruitment. Failure to cooperate and/or avoid duplication shall be deemed a serious matter by the County and may jeopardize continued funding or may result in reduced funding levels by the County to EDC.
7. REPORTING. EDC shall make quarterly reports to the entire Board of County Commissioners during a County Commission meeting. In addition, EDC will forward to the County Manager all meeting notices, minutes, and agendas for EDC Board meetings.
8. MODIFICATION. This Agreement shall not be modified, except in writing, by amendment executed by both parties.
9. CONTRACTOR STATUS. EDC and its employees and agents are independent contractors performing certain services for the County and are

not employees of the County. EDC its employees and agents will not receive leave, retirement, insurance, bonding, use of County vehicles, equipment, or any other benefits afforded to employees of the County as a result of this Agreement.

10. SUBCONTRACTING. This agreement is based upon the skill and reliability of EDC. EDC may not subcontract any portion of the services to be performed under this agreement without prior written approval of the County.
11. ASSIGNMENT. EDC will not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without approval of the County.
12. CONFIDENTIALITY. Any information given to, or developed by EDC in the performance of this Agreement will be kept confidential and will not be made available to any individual, organization, or other entity unless and until EDC advises the County that confidentiality is not necessary or has otherwise been made public to third parties.
13. INSURANCE. EDC shall provide and maintain in full force and effect throughout the term of this Agreement, at no expense to the County, the following insurance policies:
 - A. A comprehensive general liability policy in the amount of One Million (\$1,000,000) Dollars with no limiting modifications.
 - B. Workers' Compensation insurance in the statutorily required amount.
14. INDEMNIFICATION AND HOLD HARMLESS. EDC agrees to accept responsibility for loss or damage to any person or property, to defend, indemnify, hold harmless and release the County, its Commissioners, Officials and employees from actions, claims, damages, disabilities, or the costs of litigation that are asserted by any person or entity to the extent arising out of the negligent acts omissions or willful misconduct of its employees or agents in the performance of this Agreement by EDC hereunder.
15. NOTICES. Communication and notices required by this Agreement, shall be effective if mailed or delivered to the following address:

COUNTY MANAGER
CHAVES COUNTY
#1 St. Mary's Place
Roswell, NM 88203

PRESIDENT, ROSWELL-CHAVES COUNTY
ECONOMIC DEVELOPMENT CORPORATION
PO Box 849
Roswell, NM 88202-0849

The parties hereto have each caused this Agreement to be executed as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
William E Cavin, Chairman

ATTEST:

Dave Kunko, County Clerk

ROSWELL-CHAVES COUNTY ECONOMIC
DEVELOPMENT CORPORATION

By: _____
Bud Kunkel, Chairman

Exhibit A to Agreement A-19-042 Scope of Work

1. Business Retention and Expansion:
 - Improve the ongoing business relationship with existing industrial and commercial companies located within Chaves County.
 - Identify potential value-added supportive business which will add to or support the projected growth of existing businesses.
 - Develop and improve communication with State and Federal agencies that provide training and lending programs.

2. Recruitment:
 - Pursue new business development opportunities to be located within Chaves County.
 - Work with the New Mexico Economic Development Partnership in responding to specific recruitment opportunities.
 - Research non-traditional economic development opportunities which have the potential of creating long-term meaningful jobs.

3. Marketing:
 - Market the vast number of business related advantages which exist in Chaves County: air service, water, great quality of life, higher education systems, outstanding medical community, housing, industrial land sites, workforce, workforce training programs, numerous non-profit volunteer opportunities, open spaces/park program, low taxes, low cost of living, four-lane highway system, diverse culture, agriculture – over a billion dollar economic impact, and a diverse industrial base, etc.
 - Continually evaluate and improve electronic marketing programs.
 - Maintain a complete list of local clients and members; provide electronic based information such as: training, funding, taxes, environmental, marketing, etc. which may be of interest to our commercial businesses in Chaves County or businesses who may locate in Chaves County.
 - Attend trade shows.
 - Direct market via mail and/or electronically to site consultants throughout the world.

4. Develop Resources and Assets:
 - Continue to be an active participant with the New Mexico Economic Development Partnership.
 - Partner with Eastern New Mexico University – Roswell, Small Business Development Center, and Southeastern New Mexico Economic Development District.
 - Assist in the development of the county workforce and in the recruitment or training of skilled workers.

AGENDA ITEM: 7

Resolution R-19-039 Ordering the
Chaves County Assessor to Impose the
2019 Certified Tax Rates

MEETING DATE: September 19, 2019

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

The County Commission receives a Certificate of Tax Rates from DFA each year in September. The Commission is required by statute to issue a written order imposing the tax at the rate set on the net taxable value of the property. A Resolution ordering the County Assessor to impose the rates must be approved each year. It is important to point out that these tax rates are set by the Secretary of DFA and not the County.

Rates will be provided prior to the meeting.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution # R-19-039

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager

**RESOLUTION R-19-039
ORDERING THE CHAVES COUNTY ASSESSOR TO
IMPOSE THE 2019 CERTIFIED TAX RATES**

WHEREAS, the Secretary of the Department of Finance and Administration (DFA) in accordance with the Property Tax Code (Article 35-38, Chapter 7, NMSA 1978) sets the 2019 property tax rates for the governmental units in Chaves County, and

WHEREAS, Section 7-38-34, NMSA 1978 requires the Board of Commissioners to issue a written order imposing the tax rate set by the Secretary of DFA, and

WHEREAS, the Secretary of DFA has provided the County with the Certificate of Tax Rates for 2019 attached hereto as Exhibit #1.

NOW THEREFORE BE IT RESOLVED by the Chaves County Board of Commissioners that 2019 property taxes imposed at the rate certified by the New Mexico Department of Finance and Administration are hereby ordered to be imposed by the Chaves County Assessor.

DONE this 19th day of September, 2019.

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

ATTEST:

Dara Dana, Member

T. Calder Ezzell Jr, Member

Dave Kunko
County Clerk

Robert Corn, Member



State of New Mexico
Department of Finance & Administration
180 Bataan Memorial Building
Santa Fe, New Mexico 87501
Phone: (505) 827-4985
Fax: (505) 827-4984
www.nmdfa.state.nm.us

Michelle Lujan Grisham
GOVERNOR

Olivia Padilla-Jackson
Cabinet Secretary

September 13, 2019

The Honorable Will Cavin
Chaves County
P.O. Box 1597
Roswell, NM 88202

Order Setting Property Tax Rates - 2019 Property Tax Year

Dear Commissioner Cavin,

Pursuant to NMSA 1978, Sections 7-37-7(A) and 7-38-33(A), and Property Tax Division Order No. 19-30 extending the deadline under Section 7-38-33(A) to September 13, 2019, I issue this order setting the 2019 tax rates in the attached Certificate of Property Tax Rates (Certificate) for all governmental units imposing rates in your county.

NMSA 1978, Section 7-38-34 requires the Board of County Commissioners (Board) to issue and deliver to the County Assessor its own written order imposing these rates within five days of its receipt of this rate-setting order. Before the Board issues its order, the county is responsible for ensuring that the rates are correct, in accordance with 3.6.50.11 (D) NMAC. To further those efforts, please immediately share the Certificate with all governmental units (other than the State) that have rates included in the Certificate, so that they may also check the accuracy of their rates. In addition, please note that the "percentage change I" used as specified in NMSA 1978, Section 7-37-7.1 (A) for yield control calculations this year was 3.29%:

Any questions concerning or suspected errors in the rates should be immediately brought to the attention of the Local Government Division's Budget and Finance Bureau Chief, Brenda L. Suazo-Giles, at 505-827-4977; or Special Projects Analyst, Jolene Gonzales, at 505-827-4900.

Sincerely,

Olivia Padilla-Jackson
Secretary of Finance & Administration

cc: Property Tax Division, Taxation & Revenue Department
County Assessor
County Treasurer

Enclosure(s): Certificate of Property Tax Rates

CERTIFICATE OF PROPERTY TAX RATES IN MILLS
 CHAVES COUNTY
 TAX YEAR 2019
 NET TAXABLE VALUE:

| | \$1,288,173,029 | | | | | OIL & GAS Production 8,837,689 | Equipment 1,871,404 | Hagerman 4,989,895 | Hagerman 2,409,202 | | 8,450,381 | 21,311,380 |
|--|-----------------|----------------------------|---------------|---------------------|--|--------------------------------------|------------------------|-------------------------------|-----------------------|--|-----------------------------------|---------------|
| MUNICIPALITY: | Roswell | Roswell | | | | | | | | | | |
| TAXABLE VALUE: | 510,473,994 | 248,268,747 | 144,132,850 | 179,985,215 | | | | | | | | |
| CATEGORY: | 1 In R | 1 In NR | 1 Out R | 1 Out NR | | 1 OUT | 1 OUT | 6 In R | 6 In NR | | 6 Out R | 6 Out NR |
| State Debt Service | 1.360 | 1.360 | 1.360 | 1.360 | | 1.360 | 1.360 | 1.360 | 1.360 | | 1.360 | 1.360 |
| Total State | 1.360 | 1.360 | 1.360 | 1.360 | | 1.360 | 1.360 | 1.360 | 1.360 | | 1.360 | 1.360 |
| County Operational | 5.417 | 10.350 | 5.417 | 10.350 | | 10.350 | 10.350 | 5.417 | 10.350 | | 5.417 | 10.350 |
| County Debt Service | | | | | | | | | | | | |
| Total County | 5.417 | 10.350 | 5.417 | 10.350 | | 10.350 | 10.350 | 5.417 | 10.350 | | 5.417 | 10.350 |
| Municipal Operational | 6.797 | 7.650 | 0.000 | 0.000 | | 0.000 | 0.000 | 1.721 | 2.225 | | 0.000 | 0.000 |
| Municipal Debt Service | 0.526 | 0.526 | | | | | | | | | | |
| Total Municipal | 7.323 | 8.176 | 0.000 | 0.000 | | 0.000 | 0.000 | 1.721 | 2.225 | | 0.000 | 0.000 |
| School District Operational | 0.267 | 0.500 | 0.267 | 0.500 | | 0.500 | 0.500 | 0.301 | 0.500 | | 0.301 | 0.500 |
| School District Debt Service | 5.632 | 5.632 | 5.632 | 5.632 | | 5.632 | 5.632 | 5.171 | 5.171 | | 5.171 | 5.171 |
| School Dist. Cap. Improvement | 2.000 | 2.000 | 2.000 | 2.000 | | 2.000 | 2.000 | 2.000 | 2.000 | | 2.000 | 2.000 |
| H.B. 33 School Building | 0.000 | 0.000 | 0.000 | 0.000 | | 0.000 | 0.000 | 0.000 | 0.000 | | 0.000 | 0.000 |
| School District Ed. Tech. Debt Svc | 0.000 | 0.000 | 0.000 | 0.000 | | 0.000 | 0.000 | 0.000 | 0.000 | | 0.000 | 0.000 |
| Total School District | 7.899 | 8.132 | 7.899 | 8.132 | | 8.132 | 8.132 | 7.472 | 7.671 | | 7.472 | 7.671 |
| Total State, County, Municipal, & School District | 21.999 | 28.018 | 14.676 | 19.842 | | 19.842 | 19.842 | 15.970 | 21.606 | | 14.249 | 19.381 |
| Other: | | | | | | | | | | | | |
| ENMU Roswell (1) | 0.882 | 1.000 | 0.882 | 1.000 | | 1.000 | 1.000 | 0.882 | 1.000 | | 0.882 | 1.000 |
| ENMU Roswell Debt Service | 0.000 | 0.000 | 0.000 | 0.000 | | 0.000 | 0.000 | 0.000 | 0.000 | | 0.000 | 0.000 |
| N.M. Junior College Operating (6) | | | 1.000 | 1.000 | | | | | | | 1.000 | 1.000 |
| Chaves SWConservancy District | | | | | | | | | | | | |
| Total Other | 0.882 | 1.000 | 1.882 | 2.000 | | 1.000 | 1.000 | 0.882 | 1.000 | | 1.882 | 2.000 |
| GRAND TOTAL | 22.881 | 29.018 | 16.558 | 21.842 | | 20.842 | 20.842 | 16.852 | 22.606 | | 16.131 | 21.381 |
| Where Applicable: | | Upper Hondo SWCD | | Penasco SWCD | | Hagerman/DexterSWCD | | Pecos Valley Art Cons. | | | | |
| Cattle Indemnity 10.000 | | Res: 0.500 | | Res: 1.000 | | 1.000 | | 4.000 | | | (1) To ENMU Roswell Campus | |
| Sheep/Goats/Swine/Alpaca 10.000 | | Non Res: 0.500 | | Non Res: 1.000 | | 2.780 | | 2.780 | | | (3) To Artesia Board of Education | |
| Dairy Cattle 5.000 | | Central Valley SWCD | | | | Chaves Flood | | 1.500 | | | (4) To Elida Board of Education | |
| Bison/Camelids/Ratite 9.659 | | Res: 0.500 | | | | | | | | | (5) To Tatum Board of Education | |
| Horses/Asses/Mules 8.504 | | Non Res: 0.500 | | | | | | | | | (6) To NM Junior Col. Bus. Office | |

CERTIFICATE OF PROPERTY TAX RATES IN MILLS
 CHAVES COUNTY
 TAX YEAR 2019
 NET TAXABLE VALUE:

| | \$1,288,173,029 | OIL & GAS Production 623,387 | Equipment 127,409 | Dexter 8,725,081 | Dexter 2,962,012 | 20,194,537 | 47,570,008 | OIL & GAS Production 1,826,172 | Equipment 394,603 | Lake Arthur 1,662,501 | Lake Arthur 1,011,647 |
|--|-----------------|------------------------------------|----------------------|---------------------|---------------------|---------------|---------------|--------------------------------------|----------------------|--------------------------|--------------------------|
| MUNICIPALITY: | | | | | | | | | | | |
| TAXABLE VALUE: | | | | | | | | | | | |
| CATEGORY: | 6 OUT | 6 OUT | 8 In R | 8 In NR | 8 Out R | 8 Out NR | 8 OUT | 8 OUT | 20 In R | 20 In NR | |
| State Debt Service | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 |
| Total State | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 |
| County Operational County Debt Service | 10.350 | 10.350 | 5.417 | 10.350 | 5.417 | 10.350 | 10.350 | 10.350 | 10.350 | 5.417 | 10.350 |
| Total County | 10.350 | 10.350 | 5.417 | 10.350 | 5.417 | 10.350 | 10.350 | 10.350 | 10.350 | 5.417 | 10.350 |
| Municipal Operational Municipal Debt Service | 0.000 | 0.000 | 1.144 | 2.225 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 2.073 | 1.894 |
| Total Municipal | 0.000 | 0.000 | 1.144 | 2.225 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 2.073 | 1.894 |
| School District Operational | 0.500 | 0.500 | 0.203 | 0.500 | 0.203 | 0.500 | 0.500 | 0.500 | 0.500 | 0.326 | 0.500 |
| School District Debt Service | 5.171 | 5.171 | 8.866 | 8.866 | 8.866 | 8.866 | 8.866 | 8.866 | 8.866 | 9.351 | 9.351 |
| School Dist. Cap. Improvement | 2.000 | 2.000 | 1.987 | 2.000 | 1.987 | 2.000 | 2.000 | 2.000 | 2.000 | 1.986 | 2.000 |
| H.B. 33 School Building | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| School District Ed. Tech. Debt Svc | 0.000 | 0.000 | 1.154 | 1.154 | 1.154 | 1.154 | 1.154 | 1.154 | 1.154 | 0.000 | 0.000 |
| Total School District | 7.671 | 7.671 | 12.210 | 12.520 | 12.210 | 12.520 | 12.520 | 12.520 | 12.520 | 11.663 | 11.851 |
| Total State, County, Municipal, & School District | 19.381 | 19.381 | 20.131 | 26.455 | 18.987 | 24.230 | 24.230 | 24.230 | 24.230 | 20.513 | 25.455 |
| Other: | | | | | | | | | | | |
| ENMU Roswell (1) | 1.000 | 1.000 | 0.882 | 1.000 | 0.882 | 1.000 | 1.000 | 1.000 | 1.000 | 0.882 | 1.000 |
| ENMU Roswell Debt Service | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| N.M. Junior College Operating (6) | | | | | | 1.000 | 1.000 | | | | |
| Chaves SWConservancy District | | | | | | | | | | | |
| Total Other | 1.000 | 1.000 | 0.882 | 1.000 | 1.882 | 2.000 | 1.000 | 1.000 | 1.000 | 0.882 | 1.000 |
| GRAND TOTAL | 20.381 | 20.381 | 21.013 | 27.455 | 20.869 | 26.230 | 25.230 | 25.230 | 25.230 | 21.395 | 26.455 |

Where Applicable:

| | |
|--------------------------|--------|
| Cattle Indemnity | 10.000 |
| Sheep/Goats/Swine/Alpaca | 10.000 |
| Dairy Cattle | 5.000 |
| Bison/Camelids/Ratite | 9.659 |
| Horses/Asses/Mules | 8.504 |

CERTIFICATE OF PROPERTY TAX RATES IN MILLS
 CHAVES COUNTY
 TAX YEAR 2019
 NET TAXABLE VALUE:

| | \$1,288,173,029 | | | OIL & GAS Production 26,704,875 | Equipment 6,461,572 | | | OIL & GAS Production 0 | Equipment 0 | |
|--|-----------------|---------------|---------------|---------------------------------------|------------------------|---------------|---------------|------------------------------|----------------|--------------|
| MUNICIPALITY: | 2,333,107 | 19,365,421 | | | | 2,373,927 | 8,654,550 | | | 774,168 |
| TAXABLE VALUE: | 20 Out R | 20 Out NR | 20 OUT | 20 OUT | 14 R | 14 NR | 14 OUT | 14 OUT | 14 OUT | 27/28 R |
| CATEGORY: | | | | | | | | | | |
| State Debt Service | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 |
| Total State | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 |
| County Operational | 5.417 | 10.350 | 10.350 | 10.350 | 5.417 | 10.350 | 10.350 | 10.350 | 10.350 | 5.417 |
| County Debt Service | | | | | | | | | | |
| Total County | 5.417 | 10.350 | 10.350 | 10.350 | 5.417 | 10.350 | 10.350 | 10.350 | 10.350 | 5.417 |
| Municipal Operational | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Municipal Debt Service | | | | | | | | | | |
| Total Municipal | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| School District Operational | 0.328 | 0.500 | 0.500 | 0.500 | 0.375 (3) | 0.500 (3) | 0.500 (3) | 0.500 (3) | 0.500 (3) | 0.374 (4) |
| School District Debt Service | 9.351 | 9.351 | 9.351 | 9.351 | 0.000 (3) | 0.000 (3) | 0.000 (3) | 0.000 (3) | 0.000 (3) | 0.000 (4) |
| School Dist. Cap. Improvement | 1.988 | 2.000 | 2.000 | 2.000 | 2.000 (3) | 2.000 (3) | 2.000 (3) | 2.000 (3) | 2.000 (3) | 1.778 (4) |
| H.B. 33 School Building | 0.000 | 0.000 | 0.000 | 0.000 | 5.000 (3) | 5.000 (3) | 5.000 (3) | 5.000 (3) | 5.000 (3) | 0.000 (4) |
| School District Ed. Tech. Debt Svc | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 (3) | 0.000 (3) | 0.000 (3) | 0.000 (3) | 0.000 (3) | 0.000 (4) |
| Total School District | 11.683 | 11.851 | 11.851 | 11.851 | 7.375 | 7.500 | 7.500 | 7.500 | 7.500 | 2.152 |
| Total State, County, Municipal, & School District | 18.440 | 23.561 | 23.561 | 23.561 | 14.152 | 19.210 | 19.210 | 19.210 | 19.210 | 8.929 |
| Other: | | | | | | | | | | |
| ENMU Roswell (1) | 0.882 | 1.000 | 1.000 | 1.000 | | | | | | |
| ENMU Roswell Debt Service | 0.000 | 0.000 | 0.000 | 0.000 | | | | | | |
| N.M. Junior College Operating (6) | | | | | | | | | | |
| Chaves SWConservancy District | | | | | | | | | | |
| Total Other | 0.882 | 1.000 | 1.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| GRAND TOTAL | 19.322 | 24.561 | 24.561 | 24.561 | 14.152 | 19.210 | 19.210 | 19.210 | 19.210 | 8.929 |

Where Applicable:

| | |
|--------------------------|--------|
| Cattle Indemnity | 10.000 |
| Sheep/Goats/Swine/Alpaca | 10.000 |
| Dairy Cattle | 5.000 |
| Bison/Camelids/Ratite | 9.659 |
| Horses/Asses/Mules | 8.504 |

CERTIFICATE OF PROPERTY TAX RATES IN MILLS
 CHAVES COUNTY
 TAX YEAR 2019
 NET TAXABLE VALUE:

| | \$1,288,173,029 | OIL & GAS Production 148,664 28 OUT | Equipment 33,640 28 OUT | 41,641 1L R | 23,016 1L NR |
|--|-----------------|--|-------------------------------|----------------|-----------------|
| MUNICIPALITY: | 5,430,335 | | | | |
| TAXABLE VALUE: | 5,430,335 | | | | |
| CATEGORY: | 27/28 NR | | | | |
| State Debt Service | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 |
| Total State | 1.360 | 1.360 | 1.360 | 1.360 | 1.360 |
| County Operational | 10.350 | 10.350 | 10.350 | 5.417 | 10.350 |
| County Debt Service | | | | | |
| Total County | 10.350 | 10.350 | 10.350 | 5.417 | 10.350 |
| Municipal Operational | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Municipal Debt Service | | | | | |
| Total Municipal | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| School District Operational | 0.462 (4) | 0.500 (4) | 0.500 (4) | 0.239 (5) | 0.500 (5) |
| School District Debt Service | 0.000 (4) | 0.000 (4) | 0.000 (4) | 4.734 (5) | 4.734 (5) |
| School Dist. Cap. Improvement | 2.000 (4) | 2.000 (4) | 2.000 (4) | 2.000 (5) | 2.000 (5) |
| H.B. 33 School Building | 0.000 (4) | 0.000 (4) | 0.000 (4) | 0.000 (5) | 0.000 (5) |
| School District Ed. Tech. Debt Svc | 0.000 (4) | 0.000 (4) | 0.000 (4) | 0.000 (5) | 0.000 (5) |
| Total School District | 2.462 | 2.500 | 2.500 | 6.973 | 7.234 |
| Total State, County, Municipal, & School District | 14.172 | 14.210 | 14.210 | 13.750 | 18.944 |
| Other: | | | | | |
| ENMU Roswell (1) | | | | | |
| ENMU Roswell Debt Service | | | | | |
| N.M. Junior College Operating (6) | | | | 3.623 | 5.000 |
| Chaves SWConservancy District | | | | | |
| Total Other | 0.000 | 0.000 | 0.000 | 3.623 | 5.000 |
| GRAND TOTAL | 14.172 | 14.210 | 14.210 | 17.373 | 23.944 |
| Where Applicable: | | | | | |
| Cattle Indemnity | 10.000 | | | | |
| Sheep/Goats/Swine/Alpaca | 10.000 | | | | |
| Dairy Cattle | 5.000 | | | | |
| Bison/Camelids/Ratite | 9.659 | | | | |
| Horses/Asses/Mules | 8.504 | | | | |

AGENDA ITEM: 8

Resolution R-19-040 Creation of the
2020 Chaves County Complete Count
Committee

MEETING DATE: September 19, 2019

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

Resolution R-19-040 creates the 2020 Chaves County Complete Count Committee. P&Z Director Louis Jaramillo will serve as the Chairman of the committee. This resolution allows the County to access state funds which were allocated by the state legislature for the census.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-19-040

SUMMARY BY: Stanton L Riggs

TITLE: County Manager



RESOLUTION NO. R-19-040
Creation of the 2020 Chaves County Complete Count Committee

WHEREAS, the U.S. Census Bureau is required by Article I, Section 2 of the U.S. Constitution to conduct an accurate count of the nation's population every ten years; and

WHEREAS, the U.S. Census Bureau is required by the United States Constitution to conduct a count of all persons; and

WHEREAS, the Census count requires extensive work, and the Census Bureau requires partners at the state, tribal and local level to insure a complete and accurate count; and

WHEREAS, Census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, county and city councils and voting districts; and

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

WHEREAS, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS, the information collected by the Census is confidential and protected by law; and

WHEREAS, a united voice from business, government, community-based and faith-based organizations, educators, health care providers, media and others will enable the New Mexico 2020 Statewide Complete Count Commission message to reach all New Mexicans; and

WHEREAS, Chaves County Complete Count Committee will bring together a cross section of trusted local community members who will utilize their local knowledge and expertise to reach out to all local residents where they are, creating genuine relationships, community buy-in and trust; and

WHEREAS, Chaves County Complete Count Committee will work with the Census Bureau and the New Mexico 2020 Statewide Complete Count Commission to strive for a complete and accurate count.

NOW, THEREFORE, BE IT RESOLVED that the Chaves County Commission establishes a 2020 Census Complete Count Committee.

DONE this 19th day of September, 2019.

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

ATTEST:

Dara Dana, Member

T. Calder Ezzell Jr, Member

Dave Kunko
County Clerk

Robert Corn, Member

AGENDA ITEM: 9

Requesting Approval of Resolution R-19-041 Adopting Required Community Development Block Grant Annual Certifications and Commitments.

MEETING DATE: September 19, 2019

STAFF SUMMARY

Action Requested by: Georgianna Hunt, Community Development Division

Action Requested: Approval of Resolution R-19-041

Item Summary:

Approval of Resolution R-19-041, a Resolution Adopting Required Community Development Block Grant Annual Certifications and Commitments. Those Certifications and Commitments are as follows:

Citizen Participation Certification certifying commitment to Citizen participation by preparing and adopting a Citizen Participation Plan.

Fair Housing Commitment to the Fair Housing Act of 1968.

Residential Anti-Displacement & Relocation Assistance, certifying compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.

Section 3 certifying commitment to Section 3, a provision of Housing and Urban Development (HUD) Act of 1968.

Procurement certifying compliance with Federal procurement code (24 CFR Part 85.36) and New Mexico Procurement Code (SS13-1-120 NMSA 1978) by adopting a procurement policy for CDBG projects.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-19-041, Citizen Participation Certification, Fair Housing Commitment, Residential Anti-Displacement and Relocation Assistance, Section 3 Plan, Fair Housing Self-Assessment.

Summary by: Georgianna Hunt

Title: Community Development Project Specialist

Grantee Name: Chaves County Government

CDBG Project Number: 18-C-NR-I-03-G-18

RESOLUTION # R-19-041

**ADOPTION OF REQUIRED
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ANNUAL CERTIFICATIONS AND COMMITMENTS**

WHEREAS, municipalities, counties or other entities that accept Community Development Block Grant (CDBG) funds must adopt certain required federal regulations; and

WHEREAS, the Chaves County Government (hereinafter referred to as the Grantee) wishes to ensure compliance with federal regulations by adopting the following required certifications and commitments:

- | | |
|--|---|
| Citizen Participation | certifies its commitment to citizen participation by preparing and adopting a Citizen Participation Plan that includes ways to encourage public input using various methods to reach the public and assures that citizens are provided reasonable notice and timely access to local meetings, per the Open Meetings Act (NMSA 1978, Chapter 10, Article 15) |
| Fair Housing | certifies its commitment to the Fair Housing Act of 1968 to affirmatively further fair housing, which prohibits discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing on the basis of race, color, religion, sex, disability, familial status, or national origin |
| Residential Anti-Displacement & Relocation Assistance | certifies its compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, whose purpose is to provide uniform, fair, and equitable treatment for persons whose real property is acquired or for persons displaced as a result of a CDBG-funded project or activity |
| Section 3 | certifies its commitment to Section 3, a provision of the Housing and Urban Development (HUD) Act of 1968, which requires recipients of certain HUD financial assistance, to the greatest extent feasible, provide job training, employment, and contracting opportunities for low and very low income residents in connection with projects and activities in their community. Attached is the Grantee Section 3 hiring information. |
| Procurement | certifies its compliance with federal procurement code (24 CFR Part 85.36) and New Mexico Procurement Code (§13-1-120 NMSA 1978) by adopting a procurement policy annually for CDBG projects |

GRANTEE SECTION 3 PLAN CHART

- Chart for Section 3 Plan **MUST** be filled out for job classifications that result from this CDBG funding. If this project will not create jobs, this chart will not be applicable. Attach additional job classifications as necessary.

| Grantee Name _____ ANTICIPATED/ACTUAL HIRES | | | R-19-04 HIRING YEAR | |
|---|-----------------------------|--|-----------------------|---|
| PLANNED | | | ACTUAL | |
| Job Classification | # of Positions to be Filled | # of Positions to be Filled by Lower Income Grantee Name Residents | # of Positions Filled | Positions Filled by Lower Income Grantee Name Residents |
| Chaves County Governm | | | | |
| | | | | |
| | | | | |

NOW, THEREFORE, BE IT RESOLVED, that the Grantee adopts the above CDBG certifications and commitments that must be adopted annually.

PASSED, APPROVED, SIGNED, AND ADOPTED at a duly called and convened regular meeting of the governing body of the Chaves County Commission this 19th day of September, 2019.

SIGNED: _____
 William E. Cavin, Chief Elected Official

ATTEST:

 (Name and Title) Dave Kunko, Chaves County Clerk

EXHIBIT 1-Z

CDBG FEDERAL REQUIREMENTS

CITIZEN PARTICIPATION REQUIRED ELEMENTS

In accordance with the 1987 revisions to the Housing and Community Development Act and in an effort to further encourage citizen participation, Chaves County has prepared and adopted this Citizen Participation Plan.

Objective A

Chaves County will provide for and encourage citizen participation within its area of jurisdiction, with particular emphasis on participation by persons of low and moderate income. *Action items:*

1. *Adopt and circulate an Open Meetings Resolution which provides citizens with reasonable notice of county/municipality upcoming meetings, actions and functions.*
2. *Develop press releases on county/municipality meetings, actions and hearings, and circulate to newspapers, radio and television media.*
3. *Develop and maintain listing of groups and representative of low and moderate income persons, and include on mailing lists of announcements, notices, press releases, etc.*

Objective B

Chaves County will provide citizens with reasonable and timely access to local meetings, information and records relating to the proposed and actual use of CDBG funds. *Action items:*

1. *Public notices, press releases, etc., should allow for a maximum length of notice to citizens.*
2. *Appropriate information and records relating to the proposed and actual use of CDBG funds must be available upon request to all citizens. Personnel and income records may be exempted from these requirements.*
3. *Meetings, hearing, etc., should be conducted at times and locations conducive to public attendance, e.g., evenings, Saturdays.*

Objective C

Chaves County will provide technical assistance to groups and representatives of low and moderate income persons that request assistance in developing proposals. *Note: the level and type of assistance is to be determined by the county/municipality. Action items:*

1. *Low and moderate income groups should be advised that technical assistance, particularly in the area of community development, is available from the county/municipality upon request.*
2. *Document technical assistance provided to such groups and has documentation available for review.*

Objective D

_____ Chaves County _____ will provide a minimum of two public hearings to obtain citizen participation and respond to proposals and questions at all stages of the Community Development Block Grant Program. *Action items:*

1. *Advise citizens of the CDBG program objectives, range of activities that can be applied for and other pertinent information.*
2. *Conduct a minimum of two public hearings:*
 - a. *One public hearing will be held to advise citizens of the program objectives and range of activities that can be applied for, and to obtain the citizen's views on community development and housing needs, to include the needs of low and moderate income people. This hearing will take place prior to the selection of the project to be submitted to the state for CDBG funding assistance.*
 - b. *A second public hearing will be held to review program performances, past use of funds and make available to the public its community development and housing needs, including the needs of low and moderate income families, and the activities to be undertaken to meet such needs.*
3. *Publish public hearing notices in the non-legal section of newspapers or in other local media. Evidence of compliance with these regulations will be provided with each CDBG application, i.e., hearing notice minutes of public meetings, list of needs and activities to be undertaken, etc. Amendments to goals, objectives and applications are also subject to public participation.*

Objective E

_____ Chaves County _____ will provide timely written answers to written complaints and grievances within 15 working days where practical. *Action items:*

1. *Adopt complaint handling procedures or policies to insure that complaints or grievances are responded to within 15 days, if possible.*
2. *Allow for appeal of a decision to a neutral authority.*
3. *File a detailed record of all complaints or grievances and responses in one central location with easy public access.*

Objective F

_____ Chaves County _____ will identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of residents can be reasonably expected to participate. *Action items:*

1. *Identify areas where large majorities of non-English speaking persons reside and make appropriate provisions when issues affecting these areas are to be discussed at public meetings, hearings, etc. Appropriate provisions will include having interpreters available at the meeting and having briefing material available in the appropriate language.*
2. *Maintain records/rosters of public hearing attendees and proceedings to verify compliance with this objective.*

FAIR HOUSING REQUIRED ELEMENTS

A resolution of the Board of Commissioners of the County of Chaves, adopting a fair housing policy, making known its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.

WHEREAS; the Housing and Community Development act of 1974 as amended requires that all applicant for Community Development Block Grants funds certify that they shall affirmatively further fair housing; and

WHEREAS; the Civil Rights Act of 1968 (commonly known as the Federal Fair Housing Act) and the Fair Housing Amendments Act of 1988 declare a national policy to prohibit discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing or in the provision of brokerage services, on the basis of race, color, religion, sex, disability, familial status or national origin; and

WHEREAS; fairness is the foundation of the American system and reflects traditional American values; and

WHEREAS; discriminatory housing practices undermine the strength and vitality of America and its people;

NOW, THEREFORE, BE RESOLVED THAT the Board of Commissioners of the County of Chaves hereby wish all persons living, working, doing business in or traveling through this County to know that: discrimination in the sale, rental, leasing, and financing of housing or land to be used for construction of housing, or in the provision of brokerage services on the basis of race, color, religion, sex, handicap, familial status or national origin is prohibited by Title VIII of the Fair Housing Act Amendments of 1988; and that it is the policy of the County of Chaves to implement programs, within the constraints of its resources, to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, handicap, familial status or national origin; and within available resources the County of Chaves will assist all persons who feel they have been discriminated against in housing issues on the basis of race, color, religion, sex, handicap, familial status or national origin to seek equality under existing federal and state laws to file a complaint with the New Mexico Attorney General's Office or the U.S. Department of Housing and Urban Development; and that the County of Chaves shall publicize this Resolution and thereby encouraging owners of rental properties, developers, builders and others involved with housing to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances; and that the County of Chaves shall undertake the following actions to affirmatively further fair housing:

(List all such actions to include: mailing copies of this resolution to the real estate community, banks, developers, community organizations and local media; posting copies of this resolution at identified locations; distributing flyers; sponsoring schools)

List actions here

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE REQUIRED ELEMENTS

I. Background/Introduction

Section 104(d) of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5304(d)(4)), Section 105(b)(16) of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12705(b)(16)), and implementing regulations at 24 CFR Part 42, specify that a grantee under the Community Development Block Grant (CDBG) must certify that it has in effect and is following a "residential Anti-displacement and relocation assistance plan" (Plan). As a CDBG grantee, Chaves County must certify to State of New Mexico Department of Finance and Administration Local Government Division that it has and is following such a Plan.

The Plan must include three components: 1) one-for-one replacement requirements for lower-income housing units, 2) relocation assistance, and 3) a description of the steps Chaves County will take to minimize displacement.

II. Activities Covered by the Plan

All activities involving the use of CDBG funds that cause displacement as a direct result of demolition or conversion of a lower-income dwelling are subject to the requirements specified in the Plan. Activities for which funds are first obligated on or after September 30, 1988 are subject to the requirements specified in the Plan, without regard to the source year of the funds.

III. Uniform Relocation Act

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA) govern displacement that directly results from acquisition, rehabilitation, or demolition of real property when federal funds are used. Chaves County's Residential Anti-displacement and Relocation Assistance Plan is in no way intended to supersede the URA. CDBG assisted activities may still be subject to the requirements of the URA.

IV. One-for-One Replacement Units

All occupied and vacant occupiable lower-income dwelling units that are demolished or converted to a use other than as lower-income dwelling units in connection with an assisted activity must be replaced with comparable lower-income units. Replacement lower-income dwelling units may be provided by any governmental agency or private developer and must meet the following requirements:

- A. The units must be located within Chaves County to the extent feasible, the units shall be located within the same neighborhood as the units replaced

- B. The units must be sufficient in number and size to house no fewer than the number of occupants who could have been housed in the units that are demolished or converted. The number of occupants who could have been housed in the units shall be in accordance with applicable local housing occupancy codes. The units may not be replaced with smaller units (e.g., a 2-bedroom unit with two 1-bedroom units), unless Chaves County has provided information demonstrating that such a proposed replacement is consistent with the needs assessment contained State of New Mexico Department of Finance and Administration Local Government Division HUD-approved Consolidated Plan.
- C. The units must be in standard condition and must at a minimum meet Section 8 Program Housing Quality Standards. Replacement lower-income units may include units brought from a substandard condition to standard condition if: 1) no person was displaced from the unit; and 2) the unit was vacant for at least 3 months before execution of the agreement between Chaves County and the property owner.
- D. The units must initially be made available for occupancy at any time during the period beginning 1 year before the recipient makes public the information required under Section F below and ending 3 years after the commencement of the demolition or rehabilitation related to the conversion.
- E. The units must be designed to remain lower-income dwelling units for at least 10 years from the date of initial occupancy. Replacement lower-income dwelling units may include, but are not limited to, public housing or existing housing receiving Section 8 project-based assistance
- F. Before Chaves County enters into a contract committing it to provide CDBG funds for any activity that will directly result in the demolition of lower-income dwelling units or the conversion of lower-income dwelling units to another use, Chaves County must make public and submit in writing to State of New Mexico Department of Finance and Administration Local Government Division the following information:
- 1 A description of the proposed assisted activity;
 - 2 The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for lower-income dwelling units as a direct result of the assisted activity;
 - 3 A time schedule for the commencement and completion of the demolition or conversion;
 - 4 The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data is not available at the time of the submission to State of New Mexico Department of Finance and Administration Local Government Division, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific location and number of dwellings units by size shall be submitted and disclosed to the public as soon as it is available;
 - 5 The source of funding and time schedule for the provision of replacement dwelling units;
 - 6 The basis for concluding that each replacement unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
 - 7 Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the needs assessment contained in

the State of New Mexico Department of Finance and Administration Local Government Division Consolidated Plan.

- G. The one-for-one replacement requirements may not apply if HUD determines, based on objective data, that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within _____ Chaves County _____. In making such a determination, State of New Mexico Department of Finance and Administration Local Government Division will consider such factors as vacancy rates, numbers of lower-income units in _____ Chaves County _____ and the number of eligible families on the Section 8 waiting list.

V. Relocation Assistance

Each lower-income person who is displaced as a direct result of CDBG assisted demolition or conversion of a lower-income dwelling shall be provided with relocation assistance.

Relocation assistance includes advisory services and reimbursement for moving expenses, security deposits, credit checks, other moving expenses, including certain interim living costs, and certain replacement housing assistance.

Displaced persons have the right to elect, as an alternative to the benefits described in this Plan, to receive benefits under the URA, if they determine that it is in their best interest to do so. The following relocation assistance shall be available to lower-income displacement persons:

- A. Displaced lower-income persons will receive the relocation assistance required under 49 CFR 24, Subpart C (General Relocation Requirements) and Subpart D (Payment for Moving and Related Expenses) whether the person elects to receive assistance under the URA or the assistance required by CDBG regulations. Relocation notices must be distributed to the affected persons in accordance with 49 CFR 24.203 of the URA;
- B. The reasonable and necessary cost of any security deposit required to rent the replacement dwelling unit and for credit checks required to rent or purchase the replacement dwelling unit;
- C. Actual reasonable out-of-pocket costs incurred in connection with temporary relocation, including moving expenses and increased housing costs, if:
 - 1. The person must relocate temporarily because continued occupancy of the dwelling unit constitutes a substantial danger to the health or safety of the person or the public; or
 - 2. The person is displaced from a lower-income dwelling unit, none of the comparable replacement units to which the person has been referred qualifies as a lower-income dwelling unit, and a suitable lower-income dwelling unit is scheduled to become available through one-for-one replacement requirements
- D. Replacement Housing Assistance. Displaced persons are eligible to receive one of the following two forms of replacement housing assistance:
 - 1. Each person shall be offered rental assistance equal to 60 times the amount necessary to reduce the monthly rent and estimated average monthly cost of

utilities for a replacement dwelling to the "Total Tenant Payment", as determined under 24 CFR 813.107. All or a portion of this assistance may be offered through a certificate or housing voucher for rental assistance under the Section 8 program.

Where Section 8 assistance is provided to the displaced person,

Chaves County must provide the person with referrals to comparable units whose owners are willing to participate in Section 8 program to the extent that cash assistance is provided, it will be provided in installments.

2. In lieu of the housing voucher, certificate or cash assistance described above, the person may elect to receive a lump sum payment allowing them to secure participation in a housing cooperative or mutual housing association. This lump sum payment shall be equal to the capitalized value of 60 monthly installments of the amount that is obtained by subtracting the

"Total Tenant Payment", as determined under 24 CFR 813.107, from the monthly cost of rent and average monthly cost of utilities at a comparable replacement dwelling unit. To compute the capitalized value, the installments shall be discounted at the rate of interest paid on passbook savings in a federally insured financial institution conducting business within Chaves County.

Displaced lower-income tenants shall be advised of their right to elect relocation assistance pursuant to the URA and the regulations at 49 CFR 24 as an alternative to the relocation assistance available under CDBG regulations.

VI. Eligibility for Relocation Assistance

A lower-income person is eligible for relocation assistance if they are considered to be a "displaced person" as defined in 24 CFR 42.305. A displaced person means a lower-income person who, in connection with an activity assisted under the CDBG program, permanently moves from real property or permanently moves personal property from real property as a direct result of demolition or conversion of a lower-income dwelling.

For purposes of this definition, a permanent move includes a move made permanently and:

- A. After notice by the owner to move from the property, if the move occurs on or after the date of the submission of a request to Chaves County for CDBG assistance that is later approved for the requested activity; or
- B. After notice by the owner to move from the property, if the move occurs on or after the date of the initial official submission to HUD of the consolidated plan under 24 CFR Part 91 describing the assisted activity; or
- C. Before the dates described in A & B above, if Chaves County or State of New Mexico Department of Finance and Administration Local Government Division determines that the displacement was a direct result of conversion or demolition in connection with a CDBG assisted activity; or
- D. By a tenant-occupant of a dwelling unit, if any one of the following three situations occurs:
 1. The tenant moves after execution of the CDBG agreement covering the acquisition, rehabilitation or demolition and the move occurs before the tenant is

provided written notice offering the tenant the opportunity to lease and occupy a suitable, decent, safe and sanitary dwelling in the same building/complex upon completion of the project under reasonable terms and conditions, including a monthly rent and estimated average monthly utility costs that do not exceed the greater of the tenant's monthly rent before such agreement, or the total tenant payment as determined under 24 CFR 813.107 if the tenant is lower-income, or 30 percent of gross household income if the tenant is not lower-income.

2. The tenant is required to relocate temporarily, does not return to the building/complex, and either is not offered payment for all reasonable out-of-pocket expenses incurred in connection with the temporary relocation, or other conditions of the temporary relocation are not reasonable.
3. The tenant is required to move to another dwelling unit in the same building/complex but is not offered reimbursement for all reasonable out-of-pocket expenses incurred in connection with the move, or other conditions of the move are not reasonable.

If the displacement occurs on or after the appropriate date described in A & B above, the lower-income person is not eligible for relocation assistance if:

- A. The person is evicted for cause based upon a serious or repeated violation of the terms and conditions of the lease or occupancy agreement, violation of applicable federal, State or local law, or other good cause, and the _____ Chaves County _____ determines that the eviction was not undertaken for the purpose of evading the obligation to provide relocation assistance;
- B. The person moved into the property on or after the date described in A & B above after receiving written notice of the expected displacement; or
- C. _____ Chaves County _____ determines that the displacement was not a direct result of the CDBG assisted activity and the State of New Mexico Department of Finance and Administration Local Government Division concurs with this determination.

VII. Minimizing Displacement

The CDBG regulations regarding the demolition or conversion of lower-income dwelling units are designed to ensure that lower-income persons are provided with adequate, affordable replacement housing. Naturally, involuntary displacement should be discouraged whenever a reasonable alternative exists. Involuntary displacement is extremely disruptive and disturbing, especially to lower-income persons who do not have the means to locate alternative housing.

There are various ways that displacement can be minimized. The following are steps that will be taken to minimize the involuntary displacement of lower-income persons when CDBG funds are involved:

- A. **Screening of Applications** All CDBG applications will be reviewed to determine whether involuntary displacement is likely to occur. Those applications involving displacement will receive a lower priority recommendation for funding unless it can be shown that alternatives are not available.
- B. **Acquisition of Property** Applicants who apply for CDBG funds to acquire property for the

development of lower-income housing will be encouraged to purchase vacant land. In the case of in-fill and other projects where this is not feasible and the project involves potential displacement, the applicant shall agree to allow the displaced lower-income person(s) to occupy the new housing at an affordable rent.

Applicants who utilize CDBG funds to rehabilitate or convert a lower-income unit to a non-residential use will be required to supply replacement housing consistent with paragraph IV, as well as relocation assistance.

- C. Cost of Relocation Assistance The cost of any required relocation assistance and the provision of replacement housing will be borne by the applicant and may be paid for out of CDBG funds awarded to the project.

VIII. Definitions

- A. "Comparable replacement dwelling unit" means a dwelling unit that:
 - 1 Meets the criteria of 49 CFR 24.2(d)(1) through (6); and
 - 2 Is available at a monthly cost for rent plus estimated average monthly utility costs that does not exceed the "Total Tenant Payment" determined under 24 CFR 813.107 after taking into account any rental assistance the household would receive.
- B. "Lower-income dwelling unit" means a dwelling unit with a market rental (including utility costs) that does not exceed the applicable Fair Market Rent (FMR) for existing housing and moderate rehabilitation established under 24 CFR Part 888.
- C. "Standard condition" means units that at a minimum meet the Existing Housing Quality Standards of the Section 8 rental subsidy program.
- D. "Substandard condition suitable for rehabilitation" means units with code violations that can be brought to Section 8 Housing Quality Standards within reasonable monetary amounts.
- E. "Vacant occupiable dwelling unit" means a dwelling unit that is in a standard condition; a vacant dwelling unit that is in substandard condition, but is suitable for rehabilitation; or a dwelling unit in any condition that has been occupied (except by a squatter) at any time within the period beginning 3 months before the date of execution of the agreement by _____ Chaves County _____ covering the rehabilitation or demolition.

IX. Grievances

The _____ Chaves County _____ will provide timely written answers to written complaints and grievances within 15 working days where practical. Action items:

- A. Adopt complaint handling procedures or policies to insure that complaints or grievances are responded to within 15 days, if possible.
- B. Allow for appeal of a decision to a neutral authority.
- C. File a detailed record of all complaints or grievances and responses in one central location with easy public access.

SECTION 3 PLAN REQUIRED ELEMENTS

The Chaves County is committed to comply with Section 3 of the Housing and Urban Development Act of 1968. This Act encourages the use of small local businesses and the hiring of low income residents of the community.

The Chaves County has appointed Bill Williams as the Section 3 Coordinator, to advise and assist key personnel and staff on Section 3, to officially serve as focal point for Section 3 complaints, and as the on-site monitor of prime contractors and sub-contractors to insure the implementation and enforcement of their Section 3 plans. The approval or disapproval of the Section 3 plan is the ultimate responsibility of the Chaves County. Documentation of efforts will be retained on file for monitoring by the state.

Therefore, the Chaves County shall:

1. Hiring
 - a. Advertise for all Chaves County positions in local newspapers
 - b. List all Chaves County job opportunities with the State Employment Service
 - c. Give preference in hiring to lower income persons residing in the Chaves County. This means that if two equally qualified persons apply and one is a resident of the Chaves County and one is not, the resident will be hired
 - d. Maintain records of Chaves County hiring as specified in the Annual CDBG Resolutions (Exhibit 1-Y). Note: Chart for Section 3 Plan MUST be filled out in its entirety and updated on an annual basis.

2. Contracting
 - a. The Chaves County will compile a list of businesses, suppliers and contractors located in the Chaves County.
 - b. These vendors will be contacted for bid or quotes whenever the Chaves County requires supplies, services or construction.
 - c. Preference will be given to small local businesses. This means if identical bids/quotes are received from a small business located within the Chaves County and one from outside the Chaves County, the contract will be awarded to the business located within the community.

3. Training

The Chaves County shall maintain a list of all training programs operated by the Chaves County and its agencies and will direct them to give preference to Chaves County residents. The Chaves County will also direct all CDBG sponsored training to provide preference to Chaves County residents.

4. CDBG Contracts

All CDBG bid proposals and contracts shall include the following Section 3 language.

- a. The work to be performed under this contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that the greatest extent feasible, opportunities for training and employment be given lower income residents of the project areas, and contracts for work in connection with the project be awarded to business concerns residing in the project area.
- b. The parties to this contract will comply with the provision of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR and all applicable rules and orders of the Department issued there-under prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
- c. The contractor will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under the Section 3 clause, and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
- d. The contractor will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for, or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR 135. The contractor will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR 135, and will not let any subcontract unless the subcontractor has first provided it with the requirements of these regulations.
- e. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR 135, and all applicable rules and orders of the Department, issued thereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR 135.

The Chaves County shall require each contractor to prepare a written Section 3 plan as a part of their bids on all jobs exceeding \$100,000. All Section 3 plans shall be reviewed and approved by the City's Equal Opportunity Section 3 Compliance Officer and retained for monitoring by the state.

The Chaves County will maintain all necessary reports and will insure that all contractors and subcontractors submit required reports.

LOWER INCOME CLARIFICATION

A family who resides in Chaves County and whose income does not exceed the income limit for the size of family as per the attached Section 8 Income Limit for Chaves County. Information contained in our Section 3 Plan reflects the status of the Chaves County employees regarding lower income considerations based on their salary paid by the Chaves County.

Certification

This Federal Requirements Plan hereby incorporates all of the State of New Mexico CDBG requirements to include Citizen Participation, Fair Housing, Residential Anti-Displacement & Relocation as well as Section 3. The Chaves County herewith certifies to follow the CDBG Federal Requirements Plan described above and adopt the plan by resolution annually.

PASSED AND ADOPTED BY THE Board of Commissioners of the County
of Chaves on this 19th day of September.

ATTEST:

Dave Kunko, County Clerk

Plan Adoption Date: 9/19/2019

Adoption Instrument: _____

Certified By: _____ 9/19/2019
Date

Will Cavin
Commission Chairman

Copy to Local Government Division with attachments

EXHIBIT 1-O-2 Fair Housing Self-Assessment

COMMUNITY OF: Chaves County

1. To the best of your knowledge has your community been involved in any complaints regarding discrimination the sale or rental of housing on the basis of race, color, religion, sex, national origin, familial status or handicap?

Yes No

2. If yes, give a brief description of the nature of any complaints and resolutions.

Yes No

3. Has your community adopted a Fair Housing Program to help local citizens be aware of their rights regarding fair housing under federal and state law, and in filing a complaint if discrimination is suspected?

Yes No

4. What do you perceive as the most potentially serious problem areas regarding discrimination in fair housing in your community?

| Problem Area | Severity |
|-----------------|---------------|
| Color | Not a Problem |
| Familial Status | Not a Problem |
| Handicap | Not a Problem |
| National Origin | Not a Problem |
| Race | Not a Problem |
| Religion | Not a Problem |
| Sex | Not a Problem |

5. Does your community contain any subsidized housing units?

Yes No

6. As best as can be determined, do relevant public policies/practices regarding zoning and building codes have an adverse impact on the achievement of fair housing choice?

Yes No

7. Are you aware of any practices in the local real estate community as it relates to buying, selling and house rentals that may adversely affect the achievement of fair housing choice in your community?

Yes No

8. Do your community records contain data on the actual number and percentage of persons residing in the community by race, color, religion, sex, national origin, age, handicap and familial status, as well as income characteristics by group?

Yes No

9. Is information available to you that list major local employers by type and the number of people employed within your community by salary and racial group?

Yes No

10. Is there public transportation available in your community?

Yes No

11. Do your community records contain data on the total number of housing units in the community by type, and the number of vacant units?

Yes No

12. Does your community contain any housing for the handicapped such as group homes, independent living complexes, etc.?

Yes No

13. Has your community participated in the CDBG program prior to 1993?

Yes No

14. Has your community been involved with any other state or federal programs that required the reporting of specific fair housing information?

Yes No

Signature of Authorized Official

9/19/2019

Date

AGENDA ITEM: 10

Resolution R-19-042 Support of the
United States-Mexico-Canada Agreement

MEETING DATE: September 19, 2019

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs, County Manager

ACTION REQUESTED: Approve Resolution

ITEM SUMMARY:

This Resolution shows Chaves County support for the United States-Mexico-Canada Agreement ("USMCA"). This Agreement is designed to replace NAFTA. The County has already forwarded a letter to our congressional delegation outlining our support for ratification of USMCA.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-19-042

SUMMARY BY: Stanton L Riggs

TITLE: County Manager



RESOLUTION NO. R-19-042
Support of the United States-Mexico-Canada Agreement

WHEREAS, the North American Free Trade Agreement (NAFTA) was passed in 1994,
and

WHEREAS, NAFTA was crucial to the economy of New Mexico; in 2016 exports from New Mexico supported an estimated 15,000 jobs, and in 2018 New Mexico exported \$1.4 billion in goods to Mexico and \$116 million in goods to Canada, and

WHEREAS, the United States, Canada and Mexico have recently renegotiated NAFTA, modernizing the Agreement based on the economics and technologies of the present day and renaming it, the United States-Mexico-Canada Agreement (USMCA), and

WHEREAS, the USMCA provides greater market access for agricultural products including milk and cheese, which will significantly benefit Chaves County residents and companies.

NOW, THEREFORE, BE IT RESOLVED that the Chaves County Board of Commissioners support the ratification of the United States-Mexico-Canada Agreement by the United States Congress.

DONE this 19th day of September, 2019.

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

ATTEST:

Dara Dana, Member

T. Calder Ezzell Jr, Member

Dave Kunko
County Clerk

Robert Corn, Member

Item # 11

RFP-19-4 Drug and Alcohol Testing
Services

Meeting Date: 09/19/2019

STAFF SUMMARY

REQUESTED BY: Sandra Rodriguez, Purchasing Director

ACTION REQUIRED: Award RFP-19-4

SUMMARY:

RFP-19-4 is for Drug and Alcohol Testing per NIDA/DOT Standards. Following are the firms that submitted and the final evaluation committee scores:

| Firm | Score (100 total possible points) |
|---------------------------|---|
| Accurate Testing | 89 |
| DSI Medical Services | 77 |
| Norton Medical Industries | 57 |

Staff recommends award be made to Accurate Testing. Award will constitute a price agreement that will be effective for one year with the option to renew for up to three additional one-year terms by agreement of both parties. Staff recommends approval.

SUPPORT DOCUMENTS: RFP Summary

Submitted by: Sandra Rodriguez, CPO
Title: Purchasing Director

RFP SUMMARY

RFP #: RFP-19-4

COMMODITY: Drug and Alcohol Testing per NIDA/DOT standards

USER DEPARTMENT(S): Human Resources

SPECIFICATIONS BY: Sandra Rodriguez, Purchasing Director

ADVERTISED: July 29, 2019 in the Roswell Daily Record. Also posted online through the NM Purchasing Group and County's website.

ADDENDA ISSUED: One

OPEN DATE: August 15, 2019

EVALUATION COMMITTEE MEMBERS: Susan Goldstrom, Clay Corn, Stan Riggs, Sandra Rodriguez

SPECIFIC DESCRIPTION: This is a routine RFP solicitation for Drug and Alcohol Testing Services. If awarded, the initial contract term will be from October 1, 2019 to October 1, 2020 with the option to renew for up to three additional one-year terms.

AGENDA ITEM: 12

DFA Approval of FY 19-20

MEETING DATE: September 19, 2019

Final Budget

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Joe Sedillo, Chief Financial Officer

ACTION REQUESTED:

DFA Approval of the Final Budget for the minutes - no motion required

ITEM SUMMARY:

The attached letter from DFA - Local Government Division was received indicating its official approval of our final budget for FY 2019-2020

No other action is required.

In accordance with Section 6-6-2 (E) NMSA 1978, the Local Government Division (LGD) has reviewed and certified the final budget for fiscal year 2019-2020

Budgets approved by the Division are required to be made a part of the minutes of our governing body according to Section 6-6-5 NMSA 1978.

SUPPORT DOCUMENTS:

Letter from DFA - Local Government Division

SUMMARY BY: Anabel Barraza

TITLE: Assistant Finance Director

MICHELLE LUJAN GRISHAM
GOVERNOR



OLIVIA PADILLA-JACKSON
CABINET SECRETARY

DONNIE J. QUINTANA
DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

August 14, 2019

The Honorable William E. Cavin
Chaves County
P.O. Box 1597
Roswell, NM 88202

Dear Commissioner Cavin:

The final budget for your local government entity for Fiscal Year 2019-2020, as approved by your governing body, has been examined and reviewed. The Department of Finance and Administration, Local Government Division (LGD) finds it has been developed in accordance with applicable statutes and budgeting guidelines, and sufficient resources appear to be available to cover budgeted expenditures. In addition, the *Budget Certification of Local Public Bodies* rule, 2.2.3 NMAC, requires that your entity's audit or "Agreed Upon Procedures" (per the *Tier System Reporting* rule, 2.2.2.16 NMAC) for Fiscal Year 2018 should have been submitted to the Office of the State Auditor as of this time. The LGD's information indicates that you are in compliance with this requirement. Therefore, in accordance with Section 6-6-2E NMSA 1978, the LGD certifies your entity's final Fiscal Year 2019-2020 budget.

Please take note that state statute requires all revenue sources be expended only for public purposes, and if applicable, in accordance with the Procurement Code, Chapter 13, Article 1, NMSA 1978. Use of public revenue is governed by Article 9, Section 14 of the Constitution of the State of New Mexico, commonly referred to as the anti-donation clause.

Budgets approved by the LGD are required to be made a part of the minutes of your governing body according to Section 6-6-5 NMSA 1978. In addition, Section 6-6-6 NMSA 1978 provides that the approved budget is binding on local officials and governing authorities; and any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for the excess amounts.

Finally, as required by Section 6-6-2H NMSA 1978, LGD is required to approve all budget increases and transfers between funds not included in the final approved budget via submission on the Local Government Budget Management System (LGBMS).

If you have questions regarding this matter, please call Erica Cummings of my staff at 505-827-4127.

Sincerely,

A handwritten signature in black ink, appearing to read "Donnie J. Quintana", followed by a horizontal line.

Donnie J. Quintana, Director
Local Government Division

xc: file

CHAVES COUNTY FINANCE
ACCOUNTS PAYABLE
P.O. Box 1597
Roswell, NM 88202-1597
Phone 575-624-6677 or 575-624-6620



COMMISSIONERS
Dara Dana · District 1
T Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Robert Corn · District 4
William E. Cavin · District 5

Finance Director
Joe Sedillo

County Manager
Stanton L. Riggs

Final Payment Register

Date: 8-2-19
Packet# 01087

Date: 8-30-19
Packet# 01109

Date: _____
Packet# _____

Date: 8-9-19
Packet# 01093

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 8-16-19
Packet# 01098

Date: _____
Packet# _____

Date: _____
Packet# _____

Date: 8-23-19
Packet# 01102

Date: _____
Packet# _____

Date: _____
Packet# _____

BOARD OF CHAVES COUNTY COMMISSIONERS

William E. Cavin, Chairman

Jeff Bilberry, Vice-Chairman

ATTEST:

Dara Dana, Member

Dave Kunko
County Clerk

T. Calder Ezzell Jr, Member

Robert Corn, Member



Expense Approval Register

Packet: APPKT01087 - CHECK RUN/08/02/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount | |
|--|------------------|------------|---------------------------|-------------------|--|------------------|
| Vendor: ACCESS POINT DELIVERY SYSTEMS INC | | | | | | |
| ACCESS POINT DELIVERY SYS | 7-1 | 08/01/2019 | MOVE STORAGE SHED | 401-6-696-257-000 | 215.66 | |
| | | | | | Vendor ACCESS POINT DELIVERY SYSTEMS INC Total: | <u>215.66</u> |
| Vendor: AG EQUIPMENT | | | | | | |
| AG EQUIPMENT | 109329 | 08/01/2019 | ACCT.#030801 | 402-6-653-221-000 | 789.91 | |
| | | | | | Vendor AG EQUIPMENT Total: | <u>789.91</u> |
| Vendor: ALTON'S LANDSCAPE | | | | | | |
| ALTON'S LANDSCAPE | CC019958 | 08/01/2019 | LANDSCAPING SERVICES/207 | 452-8-832-260-000 | 18,326.90 | |
| | | | | | Vendor ALTON'S LANDSCAPE Total: | <u>18,326.90</u> |
| Vendor: BELL GAS INC. | | | | | | |
| BELL GAS INC. | 19548 | 08/01/2019 | ACCT.#10693 | 402-6-653-223-000 | 11,327.60 | |
| | | | | | Vendor BELL GAS INC. Total: | <u>11,327.60</u> |
| Vendor: BELL GAS INC | | | | | | |
| BELL GAS INC | 301268 | 08/01/2019 | ICE FOR ROAD CREW | 402-6-653-230-000 | 167.00 | |
| | | | | | Vendor BELL GAS INC Total: | <u>167.00</u> |
| Vendor: BRIAN HOUGHTALIN | | | | | | |
| BRIAN HOUGHTALIN | CC019936 | 08/01/2019 | NMED TRAINING/CARLSBAD | 401-6-624-225-000 | 10.00 | |
| | | | | | Vendor BRIAN HOUGHTALIN Total: | <u>10.00</u> |
| Vendor: CARR AUTOMOTIVE | | | | | | |
| CARR AUTOMOTIVE | 63754 | 08/01/2019 | PARTS | 402-6-653-221-000 | 164.50 | |
| | | | | | Vendor CARR AUTOMOTIVE Total: | <u>164.50</u> |
| Vendor: CARRIE HARDY | | | | | | |
| CARRIE HARDY | INV0003551 | 08/01/2019 | Thomas Ray/DM-2010-331 | 401-2-200-018-000 | 250.00 | |
| | | | | | Vendor CARRIE HARDY Total: | <u>250.00</u> |
| Vendor: CHRISTIAN LOPEZ | | | | | | |
| CHRISTIAN LOPEZ | CC019934 | 08/01/2019 | MEDICAL TRANSPORT/ALBU | 650-6-684-228-000 | 56.10 | |
| | | | | | Vendor CHRISTIAN LOPEZ Total: | <u>56.10</u> |
| Vendor: CINTAS CORPORATION #2 | | | | | | |
| CINTAS CORPORATION #2 | 8404214275 | 08/01/2019 | ACCT.#10187763 | 402-6-653-230-000 | 214.29 | |
| | | | | | Vendor CINTAS CORPORATION #2 Total: | <u>214.29</u> |
| Vendor: COOPERATIVE EDUCATIONAL SVCS. | | | | | | |
| COOPERATIVE EDUCATIONAL | 24-0910130 | 08/01/2019 | ACCT.#CHAVESCOUNTY | 402-6-653-104-000 | 850.16 | |
| COOPERATIVE EDUCATIONAL | 24-091184 | 08/01/2019 | ACCT.#CHAVESCOUNTY | 402-6-653-104-000 | 991.58 | |
| COOPERATIVE EDUCATIONAL | 24-091219 | 08/01/2019 | ACCT.#CHAVESCOUNTY | 402-6-653-104-000 | 425.08 | |
| COOPERATIVE EDUCATIONAL | 24-091429 | 08/01/2019 | ACCT.#CHAVESCOUNTY | 402-6-653-104-000 | 559.69 | |
| COOPERATIVE EDUCATIONAL | 24-091430 | 08/01/2019 | ACCT.#CHAVESCOUNTY | 402-6-653-104-000 | 850.16 | |
| | | | | | Vendor COOPERATIVE EDUCATIONAL SVCS. Total: | <u>3,676.67</u> |
| Vendor: DEERE CREDIT INC | | | | | | |
| DEERE CREDIT INC | 2192013 | 08/01/2019 | ACCT.#030-0069875-000 | 402-6-653-251-000 | 224.53 | |
| DEERE CREDIT INC | 2192014 | 08/01/2019 | ACCT.#030-0069878-000 | 402-6-653-251-000 | 224.53 | |
| | | | | | Vendor DEERE CREDIT INC Total: | <u>449.06</u> |
| Vendor: DEMAREES PUMPING SERVICE | | | | | | |
| DEMAREES PUMPING SERVI | 9953 | 08/01/2019 | RENTAL AND SERVICE | 402-6-653-251-000 | 269.58 | |
| | | | | | Vendor DEMAREES PUMPING SERVICE Total: | <u>269.58</u> |
| Vendor: DIANE F. TAYLOR | | | | | | |
| DIANE F. TAYLOR | FY 20- DT | 08/01/2019 | DWI DISTRIBUTION FUND/FY | 432-7-761-267-000 | 3,250.00 | |
| | | | | | Vendor DIANE F. TAYLOR Total: | <u>3,250.00</u> |
| Vendor: DIANNE MEDA | | | | | | |
| DIANNE MEDA | FY 20-1 SCREEN-1 | 08/01/2019 | DWI DISTRIBUTIN FUND/FY 1 | 432-7-761-267-000 | 750.00 | |

Expense Approval Register

Packet: APPKT01087 - CHECK RUN/08/02/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|-----------------------------|-------------------|-------------------|
| DIANNE MEDA | FY 20-1 SCREEN | 08/01/2019 | DWI SCREENING FEES/FY 19- | 432-7-766-267-000 | 2,250.00 |
| Vendor DIANNE MEDA Total: | | | | | 3,000.00 |
| Vendor: ERGON ASPHALT EMULSIONS INC | | | | | |
| ERGON ASPHALT EMULSION | 9402080849 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 12,598.20 |
| ERGON ASPHALT EMULSION | 9402080850 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,447.84 |
| ERGON ASPHALT EMULSION | 9402082867 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,909.01 |
| ERGON ASPHALT EMULSION | 9402082868 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 3,471.92 |
| ERGON ASPHALT EMULSION | 9402083857 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 12,202.91 |
| ERGON ASPHALT EMULSION | 9402083858 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,802.58 |
| ERGON ASPHALT EMULSION | 9402084933 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,270.47 |
| ERGON ASPHALT EMULSION | 9402084934 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 5,792.33 |
| ERGON ASPHALT EMULSION | 9402086818 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 37.50 |
| ERGON ASPHALT EMULSION | 9402088056 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,316.08 |
| ERGON ASPHALT EMULSION | 9402088057 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,528.93 |
| ERGON ASPHALT EMULSION | 9402088347 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,128.58 |
| ERGON ASPHALT EMULSION | 9402089142 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,979.95 |
| ERGON ASPHALT EMULSION | 9402090251 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 12,202.91 |
| ERGON ASPHALT EMULSION | 9402090252 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,802.58 |
| ERGON ASPHALT EMULSION | 9402090253 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 12,380.30 |
| Vendor ERGON ASPHALT EMULSIONS INC Total: | | | | | 162,872.09 |
| Vendor: FERMIN SOSA | | | | | |
| FERMIN SOSA | 159014 | 08/01/2019 | LABOR & MATERIAL | 401-6-696-257-000 | 646.99 |
| Vendor FERMIN SOSA Total: | | | | | 646.99 |
| Vendor: FRANK G. MAGOURILOS | | | | | |
| FRANK G. MAGOURILOS | FY 20-1 FM | 08/01/2019 | DWI DISTRIBUTIN FUND/FY 1 | 432-7-761-267-000 | 1,100.00 |
| Vendor FRANK G. MAGOURILOS Total: | | | | | 1,100.00 |
| Vendor: GLOBE LIFE AND ACCIDENT INS | | | | | |
| GLOBE LIFE AND ACCIDENT I | INV0003543 | 08/01/2019 | GLOBE LIFE PAYABLE | 401-2-200-016-000 | 253.88 |
| GLOBE LIFE AND ACCIDENT I | INV0003543 | 08/01/2019 | GLOBE LIFE PAYABLE | 402-2-200-016-000 | 333.69 |
| GLOBE LIFE AND ACCIDENT I | INV0003543 | 08/01/2019 | GLOBE LIFE PAYABLE | 427-2-200-016-000 | 22.84 |
| Vendor GLOBE LIFE AND ACCIDENT INS Total: | | | | | 610.41 |
| Vendor: HERITAGE MEMORIAL ALLIANCE | | | | | |
| HERITAGE MEMORIAL ALLIA | 7045 | 08/01/2019 | PERMIT #5034 | 427-6-639-296-000 | 600.00 |
| Vendor HERITAGE MEMORIAL ALLIANCE Total: | | | | | 600.00 |
| Vendor: HOLLYFRONTIER CORP | | | | | |
| HOLLYFRONTIER CORP | 99140438 | 08/01/2019 | ACCT.#1100353 | 402-6-653-290-000 | 14,254.26 |
| HOLLYFRONTIER CORP | 99140439 | 08/01/2019 | ACCT.#1100353 | 402-6-653-290-000 | 16,091.82 |
| HOLLYFRONTIER CORP | 99140440 | 08/01/2019 | ACCT.#1100353 | 402-6-653-290-000 | 14,385.96 |
| HOLLYFRONTIER CORP | 99144267 | 08/01/2019 | ACCT.#1100353 | 402-6-653-290-000 | 14,541.93 |
| HOLLYFRONTIER CORP | 99148023 | 08/01/2019 | ACCT.#1100353 | 402-6-653-290-000 | 14,600.63 |
| HOLLYFRONTIER CORP | 99148024 | 08/01/2019 | ACCT.#1100353 | 402-6-653-290-000 | 15,745.44 |
| Vendor HOLLYFRONTIER CORP Total: | | | | | 89,620.04 |
| Vendor: INK IMPRESSIONS INC | | | | | |
| INK IMPRESSIONS INC | 57340 | 08/01/2019 | ACCT.#CHA0202 | 401-7-721-230-000 | 251.88 |
| Vendor INK IMPRESSIONS INC Total: | | | | | 251.88 |
| Vendor: ITS/QUEST INC | | | | | |
| ITS/QUEST INC | 205439 | 08/01/2019 | ACCT.#2369 | 401-6-691-104-000 | 668.57 |
| Vendor ITS/QUEST INC Total: | | | | | 668.57 |
| Vendor: IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 | | | | | |
| IUPA, CHAVES COUNTY SHER | INV0003567 | 08/01/2019 | James Dallas McDaniel Unio | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003568 | 08/01/2019 | Joel Ramirez Union Dues | 401-2-200-010-000 | 23.50 |
| IUPA, CHAVES COUNTY SHER | INV0003568 | 08/01/2019 | Joel Ramirez Union Dues | 431-2-200-010-000 | 1.50 |
| IUPA, CHAVES COUNTY SHER | INV0003569 | 08/01/2019 | Maria R. Cassidy Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003570 | 08/01/2019 | Michael D. Shannon Union D | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003571 | 08/01/2019 | Douglas C. Hohle Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003572 | 08/01/2019 | Colter Childress Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003573 | 08/01/2019 | Giovanny Ramirez Union Due | 401-2-200-010-000 | 25.00 |

Expense Approval Register

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| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|-----------------------------|-------------------|-----------------|
| IUPA, CHAVES COUNTY SHER | INV0003574 | 08/01/2019 | Andres G. Salas Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003575 | 08/01/2019 | Amanda Beagles-Clark Union | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003576 | 08/01/2019 | Travis W. Hardy Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003577 | 08/01/2019 | Jacob L. Sanchez Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003578 | 08/01/2019 | Pedro J. Silvas Union Dues | 401-2-200-010-000 | 23.33 |
| IUPA, CHAVES COUNTY SHER | INV0003578 | 08/01/2019 | Pedro J. Silvas Union Dues | 431-2-200-010-000 | 1.67 |
| IUPA, CHAVES COUNTY SHER | INV0003579 | 08/01/2019 | James Johnson Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003580 | 08/01/2019 | Landon W. Stephenson Unio | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003581 | 08/01/2019 | Jeromy W. Parmer Union Du | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003582 | 08/01/2019 | Charles Drake Union Dues | 401-2-200-010-000 | 24.06 |
| IUPA, CHAVES COUNTY SHER | INV0003582 | 08/01/2019 | Charles Drake Union Dues | 431-2-200-010-000 | 0.94 |
| IUPA, CHAVES COUNTY SHER | INV0003583 | 08/01/2019 | Olivia Padilla Union Dues | 401-2-200-010-000 | 24.02 |
| IUPA, CHAVES COUNTY SHER | INV0003583 | 08/01/2019 | Olivia Padilla Union Dues | 431-2-200-010-000 | 0.98 |
| IUPA, CHAVES COUNTY SHER | INV0003584 | 08/01/2019 | David Whitzel Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003585 | 08/01/2019 | Miguel Barrientos Union Due | 401-2-200-010-000 | 23.70 |
| IUPA, CHAVES COUNTY SHER | INV0003585 | 08/01/2019 | Miguel Barrientos Union Due | 431-2-200-010-000 | 1.30 |
| IUPA, CHAVES COUNTY SHER | INV0003586 | 08/01/2019 | Michael Burkowski Union Du | 401-2-200-010-000 | 25.00 |
| Vendor IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 Total: | | | | | 500.00 |
| Vendor: KIM CHESSER | | | | | |
| KIM CHESSER | 1-1 | 08/01/2019 | COALITION OF AZ/NM/PER D | 401-6-611-225-000 | 118.84 |
| KIM CHESSER | 1-1 | 08/01/2019 | COALITION OF AZ/NM/MILE | 401-6-611-226-000 | 522.00 |
| Vendor KIM CHESSER Total: | | | | | 640.84 |
| Vendor: LOUIS JARAMILLO | | | | | |
| LOUIS JARAMILLO | CC019954 | 08/01/2019 | NM LEAGUE OF ZONING/07/ | 401-6-624-226-000 | 184.50 |
| LOUIS JARAMILLO | CC019959 | 08/02/2019 | ENVIRONMENTAL TRAINING | 401-6-624-225-000 | 10.00 |
| Vendor LOUIS JARAMILLO Total: | | | | | 194.50 |
| Vendor: MARK ROBERT MUNRO | | | | | |
| MARK ROBERT MUNRO | 20190712-1 | 08/01/2019 | CUSTOMER #6 | 401-7-752-224-000 | 250.00 |
| Vendor MARK ROBERT MUNRO Total: | | | | | 250.00 |
| Vendor: NATIONAL SHERIFF'S ASSOCIATION | | | | | |
| NATIONAL SHERIFF'S ASSOCI | CC019953 | 08/01/2019 | MEMBER #312424 | 401-7-751-253-000 | 115.00 |
| Vendor NATIONAL SHERIFF'S ASSOCIATION Total: | | | | | 115.00 |
| Vendor: NEOPOST USA INC | | | | | |
| NEOPOST USA INC | 1102501976 | 08/01/2019 | ACCT.#7900011001689986 | 401-6-619-339-000 | 2,000.00 |
| Vendor NEOPOST USA INC Total: | | | | | 2,000.00 |
| Vendor: NEW MEXICO GAS COMPANY INC | | | | | |
| NEW MEXICO GAS COMPAN | CC019947 | 08/01/2019 | ACCT.#075706312-0781188- | 412-8-815-341-000 | 32.54 |
| NEW MEXICO GAS COMPAN | CC019948 | 08/01/2019 | ACCT.#076281612-0786941- | 401-6-693-341-000 | 21.24 |
| NEW MEXICO GAS COMPAN | CC019949 | 08/01/2019 | ACCT.#077702112-0801146- | 402-6-651-341-000 | 34.77 |
| NEW MEXICO GAS COMPAN | CC019950 | 08/01/2019 | ACCT.#077726812-0801393- | 412-8-815-341-000 | 31.68 |
| NEW MEXICO GAS COMPAN | CC019951 | 08/01/2019 | ACCT.#078156501-0805690- | 650-6-684-341-000 | 906.53 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-612-341-000 | 1.24 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-613-341-000 | 0.83 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-616-341-000 | 0.83 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-621-341-000 | 1.24 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-621-341-000 | 0.83 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-622-341-000 | 3.13 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-624-341-000 | 3.79 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-625-341-000 | 0.83 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-631-341-000 | 1.71 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-6-632-341-000 | 1.10 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-7-721-341-000 | 11.72 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-7-731-341-000 | 6.95 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-7-741-341-000 | 5.03 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 401-7-751-341-000 | 16.01 |
| NEW MEXICO GAS COMPAN | CC019952 | 08/01/2019 | ACCT.#115435453-1201470- | 427-6-638-341-000 | 1.69 |
| Vendor NEW MEXICO GAS COMPANY INC Total: | | | | | 1,083.69 |

Expense Approval Register

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| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|----------------|------------|----------------------------|-------------------|------------------|
| Vendor: NM RETIREE HEALTH CARE AUTHORITY | | | | | |
| NM RETIREE HEALTH CARE A | INV0003531 | 07/22/2019 | NM RETIREE HEALTH CARE P | 401-2-200-020-000 | 11.79 |
| NM RETIREE HEALTH CARE A | INV0003537 | 07/24/2019 | NM RETIREE HEALTH CARE P | 401-2-200-020-000 | 23.48 |
| NM RETIREE HEALTH CARE A | INV0003564 | 08/01/2019 | NM RETIREE HEALTH CARE P | 401-2-200-020-000 | 6,977.75 |
| NM RETIREE HEALTH CARE A | INV0003564 | 08/01/2019 | NM RETIREE HEALTH CARE P | 402-2-200-020-000 | 1,913.78 |
| NM RETIREE HEALTH CARE A | INV0003564 | 08/01/2019 | NM RETIREE HEALTH CARE P | 427-2-200-020-000 | 102.45 |
| NM RETIREE HEALTH CARE A | INV0003564 | 08/01/2019 | NM RETIREE HEALTH CARE P | 432-2-200-020-000 | 154.57 |
| NM RETIREE HEALTH CARE A | INV0003564 | 08/01/2019 | NM RETIREE HEALTH CARE P | 435-2-200-020-000 | 129.77 |
| NM RETIREE HEALTH CARE A | INV0003564 | 08/01/2019 | NM RETIREE HEALTH CARE P | 437-2-200-020-000 | 55.41 |
| NM RETIREE HEALTH CARE A | INV0003564 | 08/01/2019 | NM RETIREE HEALTH CARE P | 452-2-200-020-000 | 426.94 |
| NM RETIREE HEALTH CARE A | INV0003565 | 08/01/2019 | NM Retiree HealthCare Law | 401-2-200-020-000 | 2,689.17 |
| NM RETIREE HEALTH CARE A | INV0003565 | 08/01/2019 | NM Retiree HealthCare Law | 431-2-200-020-000 | 22.93 |
| NM RETIREE HEALTH CARE A | INV0003596 | 08/01/2019 | NM RETIREE HEALTH CARE P | 401-2-200-020-000 | 10.69 |
| Vendor NM RETIREE HEALTH CARE AUTHORITY Total: | | | | | 12,518.73 |
| Vendor: NMAC TREASURERS AFFILIATE | | | | | |
| NMAC TREASURERS AFFILIAT | CC019956 | 08/01/2019 | 2019 NMC AFFILIATE CONF/ | 401-7-741-224-000 | 100.00 |
| Vendor NMAC TREASURERS AFFILIATE Total: | | | | | 100.00 |
| Vendor: RAUL RAMOS | | | | | |
| RAUL RAMOS | CC019938 | 08/01/2019 | LOS LUNAS/07/265/19 | 650-6-684-228-000 | 10.00 |
| Vendor RAUL RAMOS Total: | | | | | 10.00 |
| Vendor: ROBERT CORN | | | | | |
| ROBERT CORN | CC019957 | 08/01/2019 | NACO CONFERENCE/07/11/1 | 401-6-611-225-000 | 1,116.23 |
| ROBERT CORN | CC019957 | 08/01/2019 | NACO CONFERENCE/07/11/1 | 401-6-611-226-000 | 1,137.84 |
| Vendor ROBERT CORN Total: | | | | | 2,254.07 |
| Vendor: ROSWELL CHAMBER OF COMMERCE | | | | | |
| ROSWELL CHAMBER OF CO | 12775 | 08/01/2019 | ANNUAL ALLOCATION/FY 19- | 401-6-672-426-000 | 4,791.66 |
| Vendor ROSWELL CHAMBER OF COMMERCE Total: | | | | | 4,791.66 |
| Vendor: ROSWELL W.F.L., INC | | | | | |
| ROSWELL W.F.L., INC | FY 20-1 WINGS | 08/01/2019 | DWI DISTRIBUTION FUND/FY | 432-7-761-267-000 | 2,333.33 |
| Vendor ROSWELL W.F.L., INC Total: | | | | | 2,333.33 |
| Vendor: SECURITY TRANSPORT SERVICES INC | | | | | |
| SECURITY TRANSPORT SERVI | 198473 | 08/01/2019 | BEXAR COUNTY | 650-6-684-228-000 | 767.18 |
| Vendor SECURITY TRANSPORT SERVICES INC Total: | | | | | 767.18 |
| Vendor: SERENITY COUNSELING | | | | | |
| SERENITY COUNSELING | FY 20-1 SC | 08/01/2019 | LDWI GRANT/FY 19-20 | 432-7-762-267-000 | 4,375.00 |
| Vendor SERENITY COUNSELING Total: | | | | | 4,375.00 |
| Vendor: SOUTHEASTERN NM ECONOMIC DEVELOPMENT | | | | | |
| SOUTHEASTERN NM ECONO | CC019955 | 08/01/2019 | MEMBER GOVERNMENT CO | 401-6-611-253-000 | 8,000.00 |
| Vendor SOUTHEASTERN NM ECONOMIC DEVELOPMENT Total: | | | | | 8,000.00 |
| Vendor: STATE OF NEW MEXICO | | | | | |
| STATE OF NEW MEXICO | INV0003546 | 08/01/2019 | C Childress/Cause# 0001110 | 401-2-200-018-000 | 304.62 |
| STATE OF NEW MEXICO | INV0003547 | 08/01/2019 | 000238547-LARSON | 401-2-200-018-000 | 169.85 |
| STATE OF NEW MEXICO | INV0003548 | 08/01/2019 | 000140408-NAVA | 401-2-200-018-000 | 172.15 |
| STATE OF NEW MEXICO | INV0003550 | 08/01/2019 | A.Perez/Cause# 165742 | 401-2-200-018-000 | 151.85 |
| STATE OF NEW MEXICO | INV0003552 | 08/01/2019 | J.JOHNSON 000088516 | 401-2-200-018-000 | 449.54 |
| STATE OF NEW MEXICO | INV0003553 | 08/01/2019 | 000154416 J. TARIN | 401-2-200-018-000 | 94.62 |
| STATE OF NEW MEXICO | INV0003554 | 08/01/2019 | 8954 MATTA | 402-2-200-018-000 | 138.46 |
| STATE OF NEW MEXICO | INV0003556 | 08/01/2019 | 000237989-SALSBERY | 401-2-200-018-000 | 179.08 |
| STATE OF NEW MEXICO | INV0003557 | 08/01/2019 | 000267500 | 401-2-200-018-000 | 141.69 |
| STATE OF NEW MEXICO | INV0003558 | 08/01/2019 | 000324111-GODFREY | 401-2-200-018-000 | 168.00 |
| Vendor STATE OF NEW MEXICO Total: | | | | | 1,969.86 |
| Vendor: TEXAS CHILD SUPPORT SDU | | | | | |
| TEXAS CHILD SUPPORT SDU | INV0003549 | 08/01/2019 | AG# 0012436698/Cause#CC- | 401-2-200-018-000 | 158.31 |
| TEXAS CHILD SUPPORT SDU | INV0003555 | 08/01/2019 | 0009646845 MATTA,RAY | 402-2-200-011-000 | 189.98 |
| Vendor TEXAS CHILD SUPPORT SDU Total: | | | | | 348.29 |

Expense Approval Register

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|--------------------------|-------------------|-------------------|
| Vendor: TIMOTHY SALAZAR | | | | | |
| TIMOTHY SALAZAR | CC019935 | 08/01/2019 | NMC CONFERENCE/06/17/1 | 401-6-641-226-000 | 99.45 |
| Vendor TIMOTHY SALAZAR Total: | | | | | 99.45 |
| Vendor: VALERIE J. RAMIREZ | | | | | |
| VALERIE J. RAMIREZ | INV0003566 | 08/01/2019 | H. RAMIREZ DM-2017-00105 | 401-2-200-018-000 | 92.31 |
| Vendor VALERIE J. RAMIREZ Total: | | | | | 92.31 |
| Vendor: VISUAL EDGE, INC | | | | | |
| VISUAL EDGE, INC | 25217145 | 08/01/2019 | ACCT.#014-1392174-000 | 401-6-631-251-000 | 160.41 |
| VISUAL EDGE, INC | 25243378 | 08/01/2019 | ACCT.#003-1344694-000 | 401-7-741-251-000 | 348.95 |
| Vendor VISUAL EDGE, INC Total: | | | | | 509.36 |
| Vendor: WAIDE SAND & GRAVEL | | | | | |
| WAIDE SAND & GRAVEL | 109275 | 08/01/2019 | ROCK | 402-6-653-290-000 | 3,639.62 |
| Vendor WAIDE SAND & GRAVEL Total: | | | | | 3,639.62 |
| Vendor: WAKEFIELD OIL CO. INC. | | | | | |
| WAKEFIELD OIL CO. INC. | 161507 | 08/01/2019 | ACCT.#CHAVES | 402-6-653-230-000 | 1,186.28 |
| WAKEFIELD OIL CO. INC. | 162120 | 08/01/2019 | ACCT.#CHAVES | 402-6-653-230-000 | 450.31 |
| Vendor WAKEFIELD OIL CO. INC. Total: | | | | | 1,636.59 |
| Vendor: WATSON TRUCK & SUPPLY INC | | | | | |
| WATSON TRUCK & SUPPLY IN | 315330DO | 08/01/2019 | ACCT.#336302 | 402-6-653-221-000 | 473.26 |
| Vendor WATSON TRUCK & SUPPLY INC Total: | | | | | 473.26 |
| Vendor: XCEL ENERGY SERVICES INC | | | | | |
| XCEL ENERGY SERVICES INC | CC019939 | 08/01/2019 | ACCT.#54-3943811-2 | 452-8-832-341-000 | 199.12 |
| XCEL ENERGY SERVICES INC | CC019939 | 08/01/2019 | ACCT.#54-0012497212-2 | 452-8-832-341-000 | 150.05 |
| XCEL ENERGY SERVICES INC | CC019940 | 08/01/2019 | ACCT.#54-3949442-7 | 401-6-645-341-000 | 1,194.14 |
| XCEL ENERGY SERVICES INC | CC019940 | 08/01/2019 | ACCT.#54-3949442-7 | 401-6-692-341-000 | 539.00 |
| XCEL ENERGY SERVICES INC | CC019940 | 08/01/2019 | ACCT.#54-3949442-7 | 401-6-692-341-000 | 6,102.33 |
| XCEL ENERGY SERVICES INC | CC019941 | 08/01/2019 | ACCT.#54-3943772-4 | 401-6-691-243-000 | 35.18 |
| XCEL ENERGY SERVICES INC | CC019942 | 08/01/2019 | ACCT.#54-3943607-4 | 401-7-751-341-000 | 57.06 |
| XCEL ENERGY SERVICES INC | CC019943 | 08/01/2019 | ACCT.#54-0010784288-9 | 412-8-815-341-000 | 99.46 |
| XCEL ENERGY SERVICES INC | CC019944 | 08/01/2019 | ACCT.#54-3943703-1 | 401-6-691-243-000 | 28.34 |
| XCEL ENERGY SERVICES INC | CC019945 | 08/01/2019 | ACCT.#54-3943686-9 | 401-6-691-243-000 | 31.79 |
| XCEL ENERGY SERVICES INC | CC019946 | 08/01/2019 | ACCT.#54-8936266-1 | 412-8-815-341-000 | 28.99 |
| Vendor XCEL ENERGY SERVICES INC Total: | | | | | 8,465.55 |
| Grand Total: | | | | | 355,705.54 |

Fund Summary

| Fund | Expense Amount |
|---------------------------------|-------------------|
| 401 - GENERAL FUND | 41,604.78 |
| 402 - ROAD FUND | 277,910.89 |
| 412 - SIERRA VOLUNTEER FIRE FND | 192.67 |
| 427 - INDIGENT HOSPITAL CLAIMS | 726.98 |
| 431 - PUBLIC SAFETY GRANT | 29.32 |
| 432 - DWI GRANT FUNDS | 14,212.90 |
| 435 - CORRECTION GRANTS | 129.77 |
| 437 - ENVIRONMENTAL TAX | 55.41 |
| 452 - FLOOD CONTROL | 19,103.01 |
| 650 - DETENTION CONSTRUCTION PJ | 1,739.81 |
| Grand Total: | 355,705.54 |

Account Summary

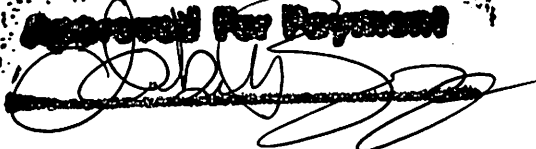
| Account Number | Account Name | Expense Amount |
|-------------------|-----------------------|----------------|
| 401-2-200-010-000 | UNITED WAY PAYABLE | 493.61 |
| 401-2-200-016-000 | GLOBE LIFE PAYABLE | 253.88 |
| 401-2-200-018-000 | CHILD ENFORCEMENT P | 2,332.02 |
| 401-2-200-020-000 | RETIREE H/C PAYABLE | 9,712.88 |
| 401-6-611-225-000 | PER DIEM EXPENSE | 1,235.07 |
| 401-6-611-226-000 | MILEAGE REIMBURSEME | 1,659.84 |
| 401-6-611-253-000 | DUES & OTHER FEES | 8,000.00 |
| 401-6-612-341-000 | UTILITIES | 1.24 |
| 401-6-613-341-000 | UTILITIES | 0.83 |
| 401-6-616-341-000 | UTILITIES | 0.83 |
| 401-6-619-339-000 | POSTAGE/FREIGHT | 2,000.00 |
| 401-6-621-341-000 | UTILITIES | 2.07 |
| 401-6-622-341-000 | UTILITIES | 3.13 |
| 401-6-624-225-000 | PER DIEM EXPENSE | 20.00 |
| 401-6-624-226-000 | MILEAGE REIMBURSEME | 184.50 |
| 401-6-624-341-000 | UTILITIES | 3.79 |
| 401-6-625-341-000 | UTILITIES | 0.83 |
| 401-6-631-251-000 | RENTALS | 160.41 |
| 401-6-631-341-000 | UTILITIES | 1.71 |
| 401-6-632-341-000 | UTILITIES | 1.10 |
| 401-6-641-226-000 | MILEAGE REIMBURSEME | 99.45 |
| 401-6-645-341-000 | UTILITIES | 1,194.14 |
| 401-6-672-426-000 | CHAMBER OF COMMER | 4,791.66 |
| 401-6-691-104-000 | TEMPORARY SALARIES | 668.57 |
| 401-6-691-243-000 | HIGHWAY LIGHTS | 95.31 |
| 401-6-692-341-000 | UTILITIES | 6,641.42 |
| 401-6-693-341-000 | UTILITIES | 21.24 |
| 401-6-696-257-000 | FACILITY MAINT/REPAIR | 862.65 |
| 401-7-721-230-000 | SUPPLIES/TOOLS | 251.88 |
| 401-7-721-341-000 | UTILITIES | 11.72 |
| 401-7-731-341-000 | UTILITIES | 6.95 |
| 401-7-741-224-000 | EMPLOYEE TRAINING | 100.00 |
| 401-7-741-251-000 | RENTALS | 348.95 |
| 401-7-741-341-000 | UTILITIES | 5.03 |
| 401-7-751-253-000 | DUES & OTHER FEES | 115.00 |
| 401-7-751-341-000 | UTILITIES | 73.07 |
| 401-7-752-224-000 | EMPLOYEE TRAINING | 250.00 |
| 402-2-200-011-000 | MISCELLANEOUS PAYABL | 189.98 |
| 402-2-200-016-000 | GLOBE LIFE PAYABLE | 333.69 |
| 402-2-200-018-000 | CHILD ENFORCEMENT P | 138.46 |
| 402-2-200-020-000 | RETIREE H/C PAYABLE | 1,913.78 |
| 402-6-651-341-000 | UTILITIES | 34.77 |
| 402-6-653-104-000 | TEMPORARY SALARIES | 3,676.67 |
| 402-6-653-221-000 | VEH/HVY EQUIP. REPAIR | 1,427.67 |
| 402-6-653-223-000 | VEHICLE FUELS | 11,327.60 |

Account Summary

| Account Number | Account Name | Expense Amount |
|---------------------|----------------------|-------------------|
| 402-6-653-230-000 | SUPPLIES/TOOLS | 2,017.88 |
| 402-6-653-251-000 | RENTALS | 718.64 |
| 402-6-653-290-000 | PAVING PROJECTS-COOP | 256,131.75 |
| 412-8-815-341-000 | UTILITIES | 192.67 |
| 427-2-200-016-000 | GLOBE LIFE PAYABLE | 22.84 |
| 427-2-200-020-000 | RETIREE H/C PAYABLE | 102.45 |
| 427-6-638-341-000 | UTILITIES | 1.69 |
| 427-6-639-296-000 | INDIGENT BURIAL | 600.00 |
| 431-2-200-010-000 | UNITED WAY PAYABLE | 6.39 |
| 431-2-200-020-000 | RETIREE H/C PAYABLE | 22.93 |
| 432-2-200-020-000 | RETIREE H/C PAYABLE | 154.57 |
| 432-7-761-267-000 | CONTRACTUAL SERVICES | 7,433.33 |
| 432-7-762-267-000 | CONTRACTUAL SERVICES | 4,375.00 |
| 432-7-766-267-000 | CONTRACTUAL SERVICES | 2,250.00 |
| 435-2-200-020-000 | RETIREE H/C PAYABLE | 129.77 |
| 437-2-200-020-000 | RETIREE H/C PAYABLE | 55.41 |
| 452-2-200-020-000 | RETIREE H/C PAYABLE | 426.94 |
| 452-8-832-260-000 | PROFESSIONAL SERVICE | 18,326.90 |
| 452-8-832-341-000 | UTILITIES | 349.17 |
| 650-6-684-228-000 | TRANSPORT PRISONERS | 833.28 |
| 650-6-684-341-000 | UTILITIES | 906.53 |
| Grand Total: | | 355,705.54 |

Project Account Summary

| Project Account Key | Expense Amount |
|---------------------|-------------------|
| **None** | 355,705.54 |
| Grand Total: | 355,705.54 |

Approved For Payment




Expense Approval Register

Packet: APPKT01093 - CHECK RUN/08/09/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|--------------------------|-------------------|------------------|
| Vendor: AMERICAN GLASS & GLAZING INC. | | | | | |
| AMERICAN GLASS & GLAZIN | 7529 | 08/01/2019 | LABOR & MATERIAL | 401-6-692-257-000 | 73.53 |
| Vendor AMERICAN GLASS & GLAZING INC. Total: | | | | | 73.53 |
| Vendor: AMERICAN STEWARDS OF LIBERTY | | | | | |
| AMERICAN STEWARDS OF LI | 906 | 08/01/2019 | ASL COORDINATION ENDAN | 401-6-619-260-000 | 1,500.00 |
| AMERICAN STEWARDS OF LI | 911 | 08/01/2019 | ASL COORDINATION ENDAN | 401-6-619-260-000 | 1,500.00 |
| Vendor AMERICAN STEWARDS OF LIBERTY Total: | | | | | 3,000.00 |
| Vendor: BELL GAS INC. | | | | | |
| BELL GAS INC. | 19793 | 08/01/2019 | ACCT.#10693 | 402-6-653-223-000 | 12,653.76 |
| BELL GAS INC. | 19796 | 08/05/2019 | ACCT.#10693 | 402-6-653-223-000 | 11,274.08 |
| BELL GAS INC. | 246280 | 08/02/2019 | ACCT.#670065 | 402-6-653-223-000 | 3,816.12 |
| Vendor BELL GAS INC. Total: | | | | | 27,743.96 |
| Vendor: BELL GAS INC | | | | | |
| BELL GAS INC | 304651 | 08/05/2019 | ICE | 402-6-653-230-000 | 107.60 |
| Vendor BELL GAS INC Total: | | | | | 107.60 |
| Vendor: BERRENDO CO-OP WATER USERS | | | | | |
| BERRENDO CO-OP WATER U | CC019966 | 08/01/2019 | ACCT.#J1720000 | 402-6-651-341-000 | 59.03 |
| Vendor BERRENDO CO-OP WATER USERS Total: | | | | | 59.03 |
| Vendor: BOB TURNER'S FORD COUNTRY | | | | | |
| BOB TURNER'S FORD COUNT | 9927 | 08/01/2019 | VIN#1FTEW1EB1KKE09927 | 635-6-682-372-000 | 27,353.00 |
| Vendor BOB TURNER'S FORD COUNTRY Total: | | | | | 27,353.00 |
| Vendor: CENTRAL VALLEY ELECTRIC COOP | | | | | |
| CENTRAL VALLEY ELECTRIC C | CC019981 | 08/01/2019 | ACCT.#10114001 | 410-8-816-341-000 | 295.52 |
| CENTRAL VALLEY ELECTRIC C | CC019981 | 08/01/2019 | ACCT.#23898800 | 410-8-816-341-000 | 17.48 |
| CENTRAL VALLEY ELECTRIC C | CC019982 | 08/01/2019 | ACCT.#12209501 | 401-6-691-243-000 | 297.38 |
| CENTRAL VALLEY ELECTRIC C | CC019982 | 08/01/2019 | ACCT.#12001802 | 401-6-691-243-000 | 49.53 |
| CENTRAL VALLEY ELECTRIC C | CC019982 | 08/01/2019 | ACCT.#10147201 | 401-6-691-243-000 | 37.07 |
| CENTRAL VALLEY ELECTRIC C | CC019982 | 08/01/2019 | ACCT.#23133100 | 410-8-816-341-000 | 118.25 |
| CENTRAL VALLEY ELECTRIC C | CC019982 | 08/01/2019 | ACCT.#6695501 | 414-8-819-341-000 | 111.11 |
| CENTRAL VALLEY ELECTRIC C | CC019982 | 08/01/2019 | ACCT.#12412501 | 437-6-659-341-000 | 45.55 |
| CENTRAL VALLEY ELECTRIC C | CC019982 | 08/01/2019 | ACCT.#22987100 | 437-6-659-341-000 | 41.86 |
| CENTRAL VALLEY ELECTRIC C | CC019982 | 08/01/2019 | ACCT.#24208300 | 437-6-659-341-000 | 33.50 |
| CENTRAL VALLEY ELECTRIC C | CC019982 | 08/01/2019 | ACCT.#24186400 | 437-6-659-341-000 | 46.78 |
| CENTRAL VALLEY ELECTRIC C | CC019983 | 08/01/2019 | ACCT.#12413201 | 411-8-814-341-000 | 73.58 |
| CENTRAL VALLEY ELECTRIC C | CC019983 | 08/01/2019 | ACCT.#12026501 | 411-8-814-341-000 | 44.85 |
| CENTRAL VALLEY ELECTRIC C | CC019983 | 08/01/2019 | ACCT.#12413101 | 411-8-814-341-000 | 9.49 |
| CENTRAL VALLEY ELECTRIC C | CC019983 | 08/01/2019 | ACCT.#12413301 | 411-8-814-341-000 | 8.74 |
| Vendor CENTRAL VALLEY ELECTRIC COOP Total: | | | | | 1,230.69 |
| Vendor: CHAVES COUNTY C.A.S.A. | | | | | |
| CHAVES COUNTY C.A.S.A. | CC019994 | 08/01/2019 | FORENSIC INTERVIEW SERVI | 401-7-751-267-000 | 5,000.00 |
| CHAVES COUNTY C.A.S.A. | FY 20-1 GS | 08/07/2019 | CONTINUUM GRANT/FY 19-2 | 631-8-885-267-000 | 1,800.00 |
| CHAVES COUNTY C.A.S.A. | FY 20-1 YA | 08/08/2019 | CONTINUUM GRANT/FY 19-2 | 631-8-885-267-000 | 2,870.00 |
| Vendor CHAVES COUNTY C.A.S.A. Total: | | | | | 9,670.00 |
| Vendor: CINTAS CORPORATION #2 | | | | | |
| CINTAS CORPORATION #2 | 8404251088 | 08/02/2019 | ACCT.#10187763 | 402-6-653-230-000 | 281.30 |
| Vendor CINTAS CORPORATION #2 Total: | | | | | 281.30 |
| Vendor: CITY OF DEXTER | | | | | |
| CITY OF DEXTER | CC019970 | 08/01/2019 | ACCT.#1085 | 401-6-693-341-000 | 75.93 |
| Vendor CITY OF DEXTER Total: | | | | | 75.93 |
| Vendor: CITY OF ROSWELL | | | | | |
| CITY OF ROSWELL | CC019985 | 08/01/2019 | ACCT.#137417-52230 | 402-6-653-291-000 | 76.91 |

Expense Approval Register

Packet: APPKT01093 - CHECK RUN/08/09/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|-----------------|------------|--------------------------|-------------------|------------------|
| CITY OF ROSWELL | CC019986 | 08/01/2019 | ACCT.#137417-52234 | 402-6-653-291-000 | 19.08 |
| CITY OF ROSWELL | CC019987 | 08/01/2019 | ACCT.#137417-52236 | 402-6-653-291-000 | 17.47 |
| CITY OF ROSWELL | CC019988 | 08/01/2019 | ACCT.#137417-52238 | 402-6-653-291-000 | 250.41 |
| CITY OF ROSWELL | CC019989 | 08/01/2019 | ACCT.#137417-52240 | 402-6-653-291-000 | 144.39 |
| CITY OF ROSWELL | CC019990 | 08/01/2019 | ACCT.#137417-52242 | 402-6-653-291-000 | 102.62 |
| CITY OF ROSWELL | CC019991 | 08/01/2019 | ACCT.#137417-52246 | 402-6-653-291-000 | 190.97 |
| CITY OF ROSWELL | CC019992 | 08/01/2019 | ACCT.#137415-52228 | 452-8-832-341-000 | 17.47 |
| Vendor CITY OF ROSWELL Total: | | | | | 819.32 |
| Vendor: CITY OF ROSWELL | | | | | |
| CITY OF ROSWELL | CC019984 | 08/01/2019 | ACCT.#44 | 437-6-659-242-000 | 12,158.65 |
| Vendor CITY OF ROSWELL Total: | | | | | 12,158.65 |
| Vendor: COOPERATIVE EDUCATIONAL SVCS. | | | | | |
| COOPERATIVE EDUCATIONAL | 24-091594 | 08/02/2019 | ACCT.#CHAVESCOUNTY | 650-6-684-230-000 | 11.00 |
| COOPERATIVE EDUCATIONAL | 24-091758 | 08/07/2019 | ACCT.#CHAVESCOUNTY | 650-6-684-230-000 | 63.48 |
| Vendor COOPERATIVE EDUCATIONAL SVCS. Total: | | | | | 74.48 |
| Vendor: CUMBERLAND WATER CO-OP | | | | | |
| CUMBERLAND WATER CO-O | CC019968 | 08/01/2019 | ACCT.#G215 | 401-6-691-341-000 | 36.21 |
| CUMBERLAND WATER CO-O | CC019969 | 08/01/2019 | ACCT.#G105 | 410-8-816-341-000 | 25.91 |
| CUMBERLAND WATER CO-O | CC019970 | 08/01/2019 | ACCT.#B1085 | 408-8-812-340-000 | 47.32 |
| Vendor CUMBERLAND WATER CO-OP Total: | | | | | 109.44 |
| Vendor: DEERE CREDIT INC | | | | | |
| DEERE CREDIT INC | 2194929 | 08/01/2019 | ACCT.#030-0065559-000 | 402-6-653-251-000 | 3,309.22 |
| DEERE CREDIT INC | 2194930 | 08/01/2019 | ACCT.#030-0065560-000 | 402-6-653-251-000 | 3,309.22 |
| DEERE CREDIT INC | 2194931 | 08/01/2019 | ACCT.#030-0065561-000 | 402-6-653-251-000 | 3,309.22 |
| DEERE CREDIT INC | 2194932 | 08/01/2019 | ACCT.#030-0065562-000 | 402-6-653-251-000 | 3,309.22 |
| DEERE CREDIT INC | 2197005 | 08/01/2019 | ACCT.#030-0061556-006 | 402-6-653-251-000 | 4,055.51 |
| DEERE CREDIT INC | 2197611 | 08/01/2019 | ACCT.#030-0067387-000 | 402-6-653-251-000 | 3,060.45 |
| DEERE CREDIT INC | 2197612 | 08/01/2019 | ACCT.#030-0067399-000 | 402-6-653-251-000 | 3,060.45 |
| Vendor DEERE CREDIT INC Total: | | | | | 23,413.29 |
| Vendor: DEXTER CONSOLIDATED SCHOOLS | | | | | |
| DEXTER CONSOLIDATED SCH | FY 20-1 DEX-TNT | 08/06/2019 | LDWI DISTRIBUTION FUND/F | 432-7-761-267-000 | 1,000.00 |
| Vendor DEXTER CONSOLIDATED SCHOOLS Total: | | | | | 1,000.00 |
| Vendor: ERGON ASPHALT EMULSIONS INC | | | | | |
| ERGON ASPHALT EMULSION | 9402091391 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,680.96 |
| ERGON ASPHALT EMULSION | 9402091392 | 08/01/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,351.55 |
| ERGON ASPHALT EMULSION | 9402093547 | 08/05/2019 | ACCT.#926628 | 402-6-653-290-000 | 8,680.89 |
| ERGON ASPHALT EMULSION | 9402095655 | 08/07/2019 | ACCT.#926628 | 402-6-653-290-000 | 225.00 |
| Vendor ERGON ASPHALT EMULSIONS INC Total: | | | | | 31,938.40 |
| Vendor: FMH KUBOTA | | | | | |
| FMH KUBOTA | CC019995 | 08/01/2019 | KUBOTA UTV | 411-8-820-372-000 | 18,906.45 |
| Vendor FMH KUBOTA Total: | | | | | 18,906.45 |
| Vendor: HAGERMAN MUNICIPAL SCHOOLS | | | | | |
| HAGERMAN MUNICIPAL SCH | FY 20-1 HAG-TNT | 08/07/2019 | LDWI DISTRIBUTION FUND/F | 432-7-761-267-000 | 1,000.00 |
| Vendor HAGERMAN MUNICIPAL SCHOOLS Total: | | | | | 1,000.00 |
| Vendor: ITS/QUEST INC | | | | | |
| ITS/QUEST INC | 205582 | 08/01/2019 | ACCT.#2369 | 401-6-691-104-000 | 668.57 |
| Vendor ITS/QUEST INC Total: | | | | | 668.57 |
| Vendor: LAKE ARTHUR MUNICIPAL SCHOOLS | | | | | |
| LAKE ARTHUR MUNICIPAL SC | FY 20-1 LA-TNT | 08/06/2019 | LDWI DISTRIBUTION FUND/F | 432-7-761-267-000 | 1,000.00 |
| Vendor LAKE ARTHUR MUNICIPAL SCHOOLS Total: | | | | | 1,000.00 |
| Vendor: MIRANDA PEST CONTROL | | | | | |
| MIRANDA PEST CONTROL | CC019993 | 08/07/2019 | PEST CONTROL SERVICE | 452-8-832-267-000 | 43.13 |
| Vendor MIRANDA PEST CONTROL Total: | | | | | 43.13 |
| Vendor: NEW MEXICO GAS COMPANY INC | | | | | |
| NEW MEXICO GAS COMPAN | CC019975 | 08/01/2019 | ACCT.#115435453-1390459- | 452-8-832-341-000 | 74.57 |
| NEW MEXICO GAS COMPAN | CC019975 | 08/01/2019 | ACCT.#076333413-0787459- | 452-8-832-341-000 | 24.86 |

Expense Approval Register

Packet: APPKT01093 - CHECK RUN/08/09/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|----------------|------------|--------------------------|-------------------|-------------------|
| NEW MEXICO GAS COMPAN | CC019979 | 08/01/2019 | ACCT.#076846512-1202378- | 411-8-814-341-000 | 25.61 |
| NEW MEXICO GAS COMPAN | CC019980 | 08/01/2019 | ACCT.#075706312-1236482- | 414-8-819-341-000 | 21.19 |
| Vendor NEW MEXICO GAS COMPANY INC Total: | | | | | 146.23 |
| Vendor: NMAC - HR AFFILIATE | | | | | |
| NMAC - HR AFFILIATE | CC019961 | 08/01/2019 | AFFILIATE DUES | 401-6-613-253-000 | 50.00 |
| Vendor NMAC - HR AFFILIATE Total: | | | | | 50.00 |
| Vendor: SOUTHWEST CORRECTIONAL MEDICAL GROUP | | | | | |
| SOUTHWEST CORRECTIONAL | INV003221 | 08/01/2019 | ACCT.#CHAVE001 | 427-6-639-268-000 | 13,279.64 |
| Vendor SOUTHWEST CORRECTIONAL MEDICAL GROUP Total: | | | | | 13,279.64 |
| Vendor: SUSAN GOLDSTROM | | | | | |
| SUSAN GOLDSTROM | CC019960 | 08/05/2019 | MILEAGE REIMB/BERNALILL | 401-6-613-226-000 | 194.40 |
| Vendor SUSAN GOLDSTROM Total: | | | | | 194.40 |
| Vendor: THE ROSWELL REFUGE | | | | | |
| THE ROSWELL REFUGE | FY 20-1 RR | 08/06/2019 | LDWI DISTRIBUTION FUND/F | 432-7-761-267-000 | 2,333.33 |
| Vendor THE ROSWELL REFUGE Total: | | | | | 2,333.33 |
| Vendor: VISUAL EDGE, INC | | | | | |
| VISUAL EDGE, INC | 25259598-1 | 08/01/2019 | ACCT.#003-1458792-000 | 401-6-624-251-000 | 299.03 |
| VISUAL EDGE, INC | 25259598 | 08/01/2019 | ACCT.#003-1458792-000 | 402-6-651-251-000 | 249.40 |
| Vendor VISUAL EDGE, INC Total: | | | | | 548.43 |
| Vendor: WAKEFIELD OIL CO. INC. | | | | | |
| WAKEFIELD OIL CO. INC. | 162288 | 08/05/2019 | ACCT.#CHAVES | 402-6-653-230-000 | 450.31 |
| WAKEFIELD OIL CO. INC. | 162398 | 08/07/2019 | ACCT.#CHAVES | 402-6-653-230-000 | 523.10 |
| Vendor WAKEFIELD OIL CO. INC. Total: | | | | | 973.41 |
| Vendor: XCEL ENERGY SERVICES INC | | | | | |
| XCEL ENERGY SERVICES INC | CC019972 | 08/01/2019 | ACCT.#54-1485939-1 | 401-6-691-243-000 | 67.67 |
| XCEL ENERGY SERVICES INC | CC019973 | 08/01/2019 | ACCT.#54-3943782-6 | 412-8-815-341-000 | 50.55 |
| XCEL ENERGY SERVICES INC | CC019973 | 08/01/2019 | ACCT.#54-3943785-9 | 412-8-815-341-000 | 164.04 |
| Vendor XCEL ENERGY SERVICES INC Total: | | | | | 282.26 |
| Grand Total: | | | | | 178,534.47 |

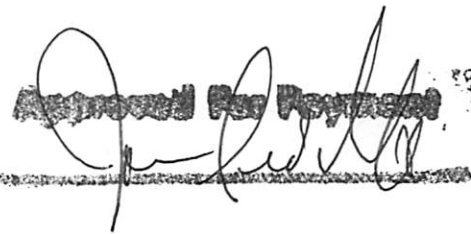
Fund Summary

| Fund | Expense Amount |
|---------------------------------|-------------------|
| 401 - GENERAL FUND | 9,849.32 |
| 402 - ROAD FUND | 85,568.24 |
| 408 - EAST GRAND PLAINS VOLFIRE | 47.32 |
| 410 - MIDWAY VOLUNTEER FIRE FND | 457.16 |
| 411 - BERRENDO VOLUNTEER FIRE | 19,068.72 |
| 412 - SIERRA VOLUNTEER FIRE FND | 214.59 |
| 414 - CC FIRE DIST #8 VOL FIRE | 132.30 |
| 427 - INDIGENT HOSPITAL CLAIMS | 13,279.64 |
| 432 - DWI GRANT FUNDS | 5,333.33 |
| 437 - ENVIRONMENTAL TAX | 12,326.34 |
| 452 - FLOOD CONTROL | 160.03 |
| 631 - OTHER GRANTS & CONTRACTS | 4,670.00 |
| 635 - EMERGENCY/CAPITAL OUTLAY | 27,353.00 |
| 650 - DETENTION CONSTRUCTION PJ | 74.48 |
| Grand Total: | 178,534.47 |

Account Summary

| Account Number | Account Name | Expense Amount |
|---------------------|----------------------|-------------------|
| 401-6-613-226-000 | MILEAGE REIMBURSEME | 194.40 |
| 401-6-613-253-000 | DUES & OTHER FEES | 50.00 |
| 401-6-619-260-000 | PROFESSIONAL SERVICE | 3,000.00 |
| 401-6-624-251-000 | RENTALS | 299.03 |
| 401-6-691-104-000 | TEMPORARY SALARIES | 668.57 |
| 401-6-691-243-000 | HIGHWAY LIGHTS | 451.65 |
| 401-6-691-341-000 | UTILITIES | 36.21 |
| 401-6-692-257-000 | FACILITY MAINTENANCE | 73.53 |
| 401-6-693-341-000 | UTILITIES | 75.93 |
| 401-7-751-267-000 | CONTRACTUAL SERVICES | 5,000.00 |
| 402-6-651-251-000 | RENTALS | 249.40 |
| 402-6-651-341-000 | UTILITIES | 59.03 |
| 402-6-653-223-000 | VEHICLE FUELS | 27,743.96 |
| 402-6-653-230-000 | SUPPLIES/TOOLS | 1,362.31 |
| 402-6-653-251-000 | RENTALS | 23,413.29 |
| 402-6-653-290-000 | PAVING PROJECTS-COOP | 31,938.40 |
| 402-6-653-291-000 | ROAD PROJECTS-OTHER | 801.85 |
| 408-8-812-340-000 | TELEPHONE | 47.32 |
| 410-8-816-341-000 | UTILITIES | 457.16 |
| 411-8-814-341-000 | UTILITIES | 162.27 |
| 411-8-820-372-000 | VEHICLES | 18,906.45 |
| 412-8-815-341-000 | UTILITIES | 214.59 |
| 414-8-819-341-000 | UTILITIES | 132.30 |
| 427-6-639-268-000 | CARE OF PRISONER SER | 13,279.64 |
| 432-7-761-267-000 | CONTRACTUAL SERVICES | 5,333.33 |
| 437-6-659-242-000 | LANDFILL EXPENSES | 12,158.65 |
| 437-6-659-341-000 | UTILITIES | 167.69 |
| 452-8-832-267-000 | CONTRACTUAL SERVICES | 43.13 |
| 452-8-832-341-000 | UTILITIES | 116.90 |
| 631-8-885-267-000 | OTHER CONTRACT SERVI | 4,670.00 |
| 635-6-682-372-000 | VEHICLES | 27,353.00 |
| 650-6-684-230-000 | SUPPLIES/TOOLS | 74.48 |
| Grand Total: | | 178,534.47 |

~~Approved For Payment~~



Project Account Summary

| Project Account Key | Expense Amount |
|---------------------|-------------------|
| **None** | 178,534.47 |
| Grand Total: | 178,534.47 |



Expense Approval Register

Packet: APPKT01098 - CHECK RUN/08/16/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|-----------------------------|-------------------|-------------------|
| Vendor: ALTON'S POWER BLOCK GYM INC | | | | | |
| ALTON'S POWER BLOCK GYM | INV0003611 | 08/15/2019 | ALTON'S POWER BLOCK GYM | 401-2-200-024-000 | 24.10 |
| ALTON'S POWER BLOCK GYM | INV0003611 | 08/15/2019 | ALTON'S POWER BLOCK GYM | 402-2-200-024-000 | 26.95 |
| Vendor ALTON'S POWER BLOCK GYM INC Total: | | | | | 51.05 |
| Vendor: ASA ARCHITECTS | | | | | |
| ASA ARCHITECTS | 03-1 | 08/09/2019 | PROJECT #18-C-NR-I-01-G-18 | 631-8-886-247-000 | 8,753.37 |
| Vendor ASA ARCHITECTS Total: | | | | | 8,753.37 |
| Vendor: CARRIE HARDY | | | | | |
| CARRIE HARDY | INV0003617 | 08/15/2019 | Thomas Ray/DM-2010-331 | 401-2-200-018-000 | 250.00 |
| Vendor CARRIE HARDY Total: | | | | | 250.00 |
| Vendor: COLONIAL LIFE & ACCIDENT CO | | | | | |
| COLONIAL LIFE & ACCIDENT | INV0003625 | 08/15/2019 | COLONIAL LIFE PAYABLE | 401-2-200-016-000 | 3,736.76 |
| COLONIAL LIFE & ACCIDENT | INV0003625 | 08/15/2019 | COLONIAL LIFE PAYABLE | 402-2-200-016-000 | 458.38 |
| COLONIAL LIFE & ACCIDENT | INV0003625 | 08/15/2019 | COLONIAL LIFE PAYABLE | 427-2-200-016-000 | 73.00 |
| COLONIAL LIFE & ACCIDENT | INV0003625 | 08/15/2019 | COLONIAL LIFE PAYABLE | 431-2-200-016-000 | 6.57 |
| COLONIAL LIFE & ACCIDENT | INV0003625 | 08/15/2019 | COLONIAL LIFE PAYABLE | 435-2-200-016-000 | 80.58 |
| COLONIAL LIFE & ACCIDENT | INV0003625 | 08/15/2019 | COLONIAL LIFE PAYABLE | 452-2-200-016-000 | 111.61 |
| Vendor COLONIAL LIFE & ACCIDENT CO Total: | | | | | 4,466.90 |
| Vendor: COOPERATIVE EDUCATIONAL SVCS. | | | | | |
| COOPERATIVE EDUCATIONAL | 24-091926 | 08/12/2019 | ACCT.#CHAVESCOUNTY | 402-6-653-104-000 | 850.16 |
| COOPERATIVE EDUCATIONAL | 24-091971 | 08/13/2019 | ACCT.#CHAVESCOUNTY | 402-6-653-104-000 | 425.08 |
| Vendor COOPERATIVE EDUCATIONAL SVCS. Total: | | | | | 1,275.24 |
| Vendor: CORRHEALTH | | | | | |
| CORRHEALTH | 10201 | 08/01/2019 | HEALTHCARE PAYMENT | 427-6-639-268-000 | 151,824.44 |
| Vendor CORRHEALTH Total: | | | | | 151,824.44 |
| Vendor: DEERE CREDIT INC | | | | | |
| DEERE CREDIT INC | 2201834 | 08/09/2019 | ACCT.#030-0061556-007 | 402-6-653-251-000 | 3,235.72 |
| Vendor DEERE CREDIT INC Total: | | | | | 3,235.72 |
| Vendor: DEMAREES PUMPING SERVICE | | | | | |
| DEMAREES PUMPING SERVI | 10064 | 08/02/2019 | RENTAL AND SERVICE | 402-6-653-251-000 | 269.58 |
| Vendor DEMAREES PUMPING SERVICE Total: | | | | | 269.58 |
| Vendor: ERGON ASPHALT EMULSIONS INC | | | | | |
| ERGON ASPHALT EMULSION | 9402101016 | 08/14/2019 | ACCT.#926628 | 402-6-653-290-000 | 2,890.11 |
| ERGON ASPHALT EMULSION | 9402101017 | 08/14/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,275.54 |
| ERGON ASPHALT EMULSION | 9402101018 | 08/14/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,924.20 |
| Vendor ERGON ASPHALT EMULSIONS INC Total: | | | | | 26,089.85 |
| Vendor: HERITAGE MEMORIAL ALLIANCE | | | | | |
| HERITAGE MEMORIAL ALLIA | 7102 | 08/01/2019 | PERMIT #5043 | 427-6-639-296-000 | 600.00 |
| Vendor HERITAGE MEMORIAL ALLIANCE Total: | | | | | 600.00 |
| Vendor: IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 | | | | | |
| IUPA, CHAVES COUNTY SHER | INV0003634 | 08/15/2019 | James Dallas McDaniel Unio | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003635 | 08/15/2019 | Joel Ramirez Union Dues | 401-2-200-010-000 | 23.82 |
| IUPA, CHAVES COUNTY SHER | INV0003635 | 08/15/2019 | Joel Ramirez Union Dues | 431-2-200-010-000 | 1.18 |
| IUPA, CHAVES COUNTY SHER | INV0003636 | 08/15/2019 | Maria R. Cassidy Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003637 | 08/15/2019 | Michael D. Shannon Union D | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003638 | 08/15/2019 | Douglas C. Hohle Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003639 | 08/15/2019 | Colter Childress Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003640 | 08/15/2019 | Giovanny Ramirez Union Due | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003641 | 08/15/2019 | Andres G. Salas Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003642 | 08/15/2019 | Amanda Beagles-Clark Union | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003643 | 08/15/2019 | Travis W. Hardy Union Dues | 401-2-200-010-000 | 25.00 |

Expense Approval Register

Packet: APPKT01098 - CHECK RUN/08/16/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|-----------------------------|-------------------|---------------|
| IUPA, CHAVES COUNTY SHER | INV0003644 | 08/15/2019 | Jacob L. Sanchez Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003645 | 08/15/2019 | Pedro J. Silvas Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003646 | 08/15/2019 | James Johnson Union Dues | 401-2-200-010-000 | 22.67 |
| IUPA, CHAVES COUNTY SHER | INV0003646 | 08/15/2019 | James Johnson Union Dues | 431-2-200-010-000 | 2.33 |
| IUPA, CHAVES COUNTY SHER | INV0003647 | 08/15/2019 | Landon W. Stephenson Unio | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003648 | 08/15/2019 | Jeromy W. Parmer Union Du | 401-2-200-010-000 | 22.32 |
| IUPA, CHAVES COUNTY SHER | INV0003648 | 08/15/2019 | Jeromy W. Parmer Union Du | 431-2-200-010-000 | 2.68 |
| IUPA, CHAVES COUNTY SHER | INV0003649 | 08/15/2019 | Charles Drake Union Dues | 401-2-200-010-000 | 23.97 |
| IUPA, CHAVES COUNTY SHER | INV0003649 | 08/15/2019 | Charles Drake Union Dues | 431-2-200-010-000 | 1.03 |
| IUPA, CHAVES COUNTY SHER | INV0003650 | 08/15/2019 | Olivia Padilla Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003651 | 08/15/2019 | David Whitzel Union Dues | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003652 | 08/15/2019 | Miguel Barrientos Union Due | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003653 | 08/15/2019 | Michael Burkowski Union Du | 401-2-200-010-000 | 25.00 |
| IUPA, CHAVES COUNTY SHER | INV0003654 | 08/15/2019 | RAMIREZ, HECTOR M. | 401-2-200-010-000 | 25.00 |
| Vendor IUPA, CHAVES COUNTY SHERIFF'S ASSOC. #507 Total: | | | | | 525.00 |

Vendor: JARAMILLO ACCOUNTING GROUP

| | | | | | |
|---|------|------------|-----------------------|-------------------|-----------------|
| JARAMILLO ACCOUNTING GR | 1423 | 08/15/2019 | PROFESSIONAL SERVICES | 401-6-619-267-000 | 5,393.75 |
| Vendor JARAMILLO ACCOUNTING GROUP Total: | | | | | 5,393.75 |

Vendor: JENNIFER LATIMER

| | | | | | |
|---------------------------------------|----------|------------|--------------------------|-------------------|-------------|
| JENNIFER LATIMER | CC020016 | 08/15/2019 | IAAO SCHOOL/07/14/19-07/ | 401-7-731-225-000 | 7.51 |
| Vendor JENNIFER LATIMER Total: | | | | | 7.51 |

Vendor: MIGUEL E. SILVA

| | | | | | |
|--------------------------------------|----------|------------|--------------|-------------------|---------------|
| MIGUEL E. SILVA | CC019996 | 08/01/2019 | LEO EYE EXAM | 401-7-752-244-000 | 108.83 |
| Vendor MIGUEL E. SILVA Total: | | | | | 108.83 |

Vendor: NEW MEXICO GAS COMPANY INC

| | | | | | |
|---|----------|------------|--------------------------|-------------------|---------------|
| NEW MEXICO GAS COMPAN | CC020003 | 08/01/2019 | ACCT.#076424512-0788370- | 401-6-645-341-000 | 12.08 |
| NEW MEXICO GAS COMPAN | CC020003 | 08/01/2019 | ACCT.#076424512-0788370- | 401-6-692-341-000 | 61.73 |
| NEW MEXICO GAS COMPAN | CC020003 | 08/01/2019 | ACCT.#076424512-0788370- | 401-6-692-341-000 | 5.45 |
| NEW MEXICO GAS COMPAN | CC020004 | 08/06/2019 | ACCT.#076846512-0792590- | 411-8-814-341-000 | 32.12 |
| NEW MEXICO GAS COMPAN | CC020005 | 08/07/2019 | ACCT.#077058012-0794705- | 410-8-816-341-000 | 52.03 |
| NEW MEXICO GAS COMPAN | CC020006 | 08/07/2019 | ACCT.#077227312-0796398- | 408-8-812-341-000 | 32.88 |
| NEW MEXICO GAS COMPAN | CC020006 | 08/07/2019 | ACCT.#077227312-1237385- | 408-8-812-341-000 | 26.78 |
| NEW MEXICO GAS COMPAN | CC020007 | 08/07/2019 | ACCT.#077937001-0803495- | 411-8-814-341-000 | 20.14 |
| Vendor NEW MEXICO GAS COMPANY INC Total: | | | | | 243.21 |

Vendor: NEW YORK LIFE INSURANCE

| | | | | | |
|--|------------|------------|---------------|-------------------|---------------|
| NEW YORK LIFE INSURANCE | INV0003628 | 08/15/2019 | NEW YORK LIFE | 401-2-200-015-000 | 146.00 |
| NEW YORK LIFE INSURANCE | INV0003628 | 08/15/2019 | NEW YORK LIFE | 402-2-200-015-000 | 110.00 |
| NEW YORK LIFE INSURANCE | INV0003628 | 08/15/2019 | NEW YORK LIFE | 452-2-200-015-000 | 20.00 |
| Vendor NEW YORK LIFE INSURANCE Total: | | | | | 276.00 |

Vendor: NEWMEX FUNERAL SERVICES INC

| | | | | | |
|--|-------------|------------|--------------|-------------------|---------------|
| NEWMEX FUNERAL SERVICE | 1810-201623 | 08/01/2019 | PERMIT #3335 | 427-6-639-296-000 | 600.00 |
| Vendor NEWMEX FUNERAL SERVICES INC Total: | | | | | 600.00 |

Vendor: NM GEN SVCS RISK MGMT

| | | | | | |
|-----------------------|----------|------------|------------------|-------------------|------------|
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | ADJUSTMENT | 401-2-200-007-000 | -15.44 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | ADJUSTMENT | 401-2-200-007-000 | 1,124.78 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | ADJUSTMENT | 401-2-200-007-000 | 671.62 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | ADJUSTMENT | 401-2-200-007-000 | 319.82 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | ADJUSTMENT | 401-2-200-007-000 | 1,653.65 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | MEDICAL PREMIUMS | 401-2-200-007-000 | 150,592.56 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | MEDICAL PREMIUMS | 402-2-200-007-000 | 39,365.58 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | MEDICAL PREMIUMS | 427-2-200-007-000 | 1,746.20 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | MEDICAL PREMIUMS | 431-2-200-007-000 | 1,220.85 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | MEDICAL PREMIUMS | 432-2-200-007-000 | 4,755.00 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | MEDICAL PREMIUMS | 435-2-200-007-000 | 2,800.90 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | MEDICAL PREMIUMS | 437-2-200-007-000 | 624.85 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | MEDICAL PREMIUMS | 452-2-200-007-000 | 9,948.95 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | MEDICAL PREMIUMS | 628-2-200-007-000 | 5,471.62 |
| NM GEN SVCS RISK MGMT | CC019998 | 08/05/2019 | PREMIUMS | 401-2-200-005-000 | 2,010.61 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|--------------------|-------------------|-------------------|
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 401-2-200-005-000 | 410.96 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | ADJUSTMENT | 401-2-200-005-000 | 27.87 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 402-2-200-005-000 | 518.10 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 402-2-200-005-000 | 133.22 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 427-2-200-005-000 | 31.34 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | ADJUSTMENT | 427-2-200-005-000 | 169.50 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 431-2-200-005-000 | 18.22 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 432-2-200-005-000 | 2.35 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 432-2-200-005-000 | 37.13 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 435-2-200-005-000 | 37.13 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 437-2-200-005-000 | 10.21 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 452-2-200-005-000 | 41.74 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 452-2-200-005-000 | 141.03 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 628-2-200-005-000 | 78.35 |
| NM GEN SVCS RISK MGMT | CC019999 | 08/05/2019 | PREMIUMS | 628-2-200-005-000 | 4.16 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | ADJUSTMENT | 401-2-200-021-000 | 2.53 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | ADJUSTMENT | 401-2-200-021-000 | 13.15 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | ADJUSTMENT | 401-2-200-021-000 | 5.31 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | VISION | 401-2-200-021-000 | 1,508.59 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | PREMIUMS | 402-2-200-021-000 | 393.93 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | PREMIUMS | 427-2-200-021-000 | 17.31 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | PREMIUMS | 431-2-200-021-000 | 13.92 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | PREMIUMS | 432-2-200-021-000 | 49.98 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | PREMIUMS | 435-2-200-021-000 | 30.46 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | PREMIUMS | 452-2-200-021-000 | 89.87 |
| NM GEN SVCS RISK MGMT | CC020000 | 08/05/2019 | PREMIUMS | 628-2-200-021-000 | 51.28 |
| Vendor NM GEN SVCS RISK MGMT Total: | | | | | 226,129.19 |

Vendor: NM RETIREE HEALTH CARE AUTHORITY

| | | | | | |
|---|------------|------------|---------------------------|-------------------|------------------|
| NM RETIREE HEALTH CARE A | INV0003602 | 08/02/2019 | NM RETIREE HEALTH CARE P | 401-2-200-020-000 | 5.79 |
| NM RETIREE HEALTH CARE A | INV0003631 | 08/15/2019 | NM RETIREE HEALTH CARE P | 401-2-200-020-000 | 6,911.81 |
| NM RETIREE HEALTH CARE A | INV0003631 | 08/15/2019 | NM RETIREE HEALTH CARE P | 402-2-200-020-000 | 1,888.59 |
| NM RETIREE HEALTH CARE A | INV0003631 | 08/15/2019 | NM RETIREE HEALTH CARE P | 427-2-200-020-000 | 102.45 |
| NM RETIREE HEALTH CARE A | INV0003631 | 08/15/2019 | NM RETIREE HEALTH CARE P | 432-2-200-020-000 | 103.31 |
| NM RETIREE HEALTH CARE A | INV0003631 | 08/15/2019 | NM RETIREE HEALTH CARE P | 435-2-200-020-000 | 181.03 |
| NM RETIREE HEALTH CARE A | INV0003631 | 08/15/2019 | NM RETIREE HEALTH CARE P | 437-2-200-020-000 | 55.41 |
| NM RETIREE HEALTH CARE A | INV0003631 | 08/15/2019 | NM RETIREE HEALTH CARE P | 452-2-200-020-000 | 426.94 |
| NM RETIREE HEALTH CARE A | INV0003632 | 08/15/2019 | NM Retiree HealthCare Law | 401-2-200-020-000 | 2,707.66 |
| NM RETIREE HEALTH CARE A | INV0003632 | 08/15/2019 | NM Retiree HealthCare Law | 431-2-200-020-000 | 27.91 |
| Vendor NM RETIREE HEALTH CARE AUTHORITY Total: | | | | | 12,410.90 |

Vendor: PRE-PAID LEGAL SERVICES INC

| | | | | | |
|--|------------|------------|----------------------|-------------------|---------------|
| PRE-PAID LEGAL SERVICES IN | INV0003609 | 08/15/2019 | LEGAL SHIELD PAYABLE | 401-2-200-022-000 | 281.00 |
| PRE-PAID LEGAL SERVICES IN | INV0003609 | 08/15/2019 | LEGAL SHIELD PAYABLE | 402-2-200-022-000 | 170.40 |
| Vendor PRE-PAID LEGAL SERVICES INC Total: | | | | | 451.40 |

Vendor: QWEST

| | | | | | |
|----------------------------|----------|------------|--------------------------|-------------------|---------------|
| QWEST | CC020002 | 08/15/2019 | ACCT.#N-575-624-0006-751 | 650-6-684-340-000 | 305.04 |
| Vendor QWEST Total: | | | | | 305.04 |

Vendor: ROBERTS TRUCK CENTER OF TX

| | | | | | |
|---|---------|------------|--------------|-------------------|---------------|
| ROBERTS TRUCK CENTER OF | 8025468 | 08/01/2019 | ACCT.#W01202 | 402-6-653-221-000 | 221.80 |
| Vendor ROBERTS TRUCK CENTER OF TX Total: | | | | | 221.80 |

Vendor: ROSWELL CHAMBER OF COMMERCE

| | | | | | |
|--|-------|------------|--------------------------|-------------------|-----------------|
| ROSWELL CHAMBER OF CO | 12823 | 08/08/2019 | ANNUAL ALLOCATION/FY 19- | 401-6-672-426-000 | 4,791.66 |
| Vendor ROSWELL CHAMBER OF COMMERCE Total: | | | | | 4,791.66 |

Vendor: ROSWELL HOSPITAL CORPORATION

| | | | | | |
|---|----------|------------|------------------|-------------------|-----------------|
| ROSWELL HOSPITAL CORP | CC019997 | 08/15/2019 | ACCT.#V022010862 | 427-6-639-270-000 | 4,949.30 |
| Vendor ROSWELL HOSPITAL CORPORATION Total: | | | | | 4,949.30 |

Vendor: SECURITY TRANSPORT SERVICES INC

| | | | | | |
|--------------------------|--------|------------|---------------------|-------------------|----------|
| SECURITY TRANSPORT SERVI | 197951 | 08/07/2019 | CASE /TDC #02172326 | 650-6-684-228-000 | 1,306.80 |
|--------------------------|--------|------------|---------------------|-------------------|----------|

Expense Approval Register

Packet: APPKT01098 - CHECK RUN/08/16/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|----------------------------|-------------------|------------------|
| SECURITY TRANSPORT SERVI | 197952 | 08/07/2019 | CASE/TDC #02172326 | 650-6-684-228-000 | 1,176.12 |
| Vendor SECURITY TRANSPORT SERVICES INC Total: | | | | | 2,482.92 |
| Vendor: SMITH ENGINEERING | | | | | |
| SMITH ENGINEERING | 50011 | 08/01/2019 | ACCT.#319312 | 402-6-651-260-000 | 5,391.67 |
| Vendor SMITH ENGINEERING Total: | | | | | 5,391.67 |
| Vendor: STATE OF NEW MEXICO | | | | | |
| STATE OF NEW MEXICO | INV0003612 | 08/15/2019 | C Childress/Cause# 0001110 | 401-2-200-018-000 | 304.62 |
| STATE OF NEW MEXICO | INV0003613 | 08/15/2019 | 000238547-LARSON | 401-2-200-018-000 | 169.85 |
| STATE OF NEW MEXICO | INV0003614 | 08/15/2019 | 000140408-NAVA | 401-2-200-018-000 | 172.15 |
| STATE OF NEW MEXICO | INV0003616 | 08/15/2019 | A.Perez/Cause# 165742 | 401-2-200-018-000 | 151.85 |
| STATE OF NEW MEXICO | INV0003618 | 08/15/2019 | J.JOHNSON 000088516 | 401-2-200-018-000 | 407.56 |
| STATE OF NEW MEXICO | INV0003618 | 08/15/2019 | J.JOHNSON 000088516 | 431-2-200-018-000 | 41.98 |
| STATE OF NEW MEXICO | INV0003619 | 08/15/2019 | 000154416 J. TARIN | 401-2-200-018-000 | 94.62 |
| STATE OF NEW MEXICO | INV0003620 | 08/15/2019 | 8954 MATTA | 402-2-200-018-000 | 138.46 |
| STATE OF NEW MEXICO | INV0003622 | 08/15/2019 | 000237989-SALSBERY | 401-2-200-018-000 | 179.08 |
| STATE OF NEW MEXICO | INV0003623 | 08/15/2019 | 000267500 | 401-2-200-018-000 | 141.69 |
| STATE OF NEW MEXICO | INV0003624 | 08/15/2019 | 000324111-GODFREY | 401-2-200-018-000 | 168.00 |
| Vendor STATE OF NEW MEXICO Total: | | | | | 1,969.86 |
| Vendor: SUMMIT FOOD SERVICE | | | | | |
| SUMMIT FOOD SERVICE | INV000053519 | 08/12/2019 | ACCT.#C1921001 | 401-6-645-264-000 | 672.00 |
| SUMMIT FOOD SERVICE | INV2000053517 | 08/12/2019 | ACCT.#C1921000 | 650-6-684-264-000 | 59,723.63 |
| SUMMIT FOOD SERVICE | INV2000053518 | 08/12/2019 | ACCT.#C1921001 | 401-6-645-263-000 | 1,599.60 |
| Vendor SUMMIT FOOD SERVICE Total: | | | | | 61,995.23 |
| Vendor: TEXAS CHILD SUPPORT SDU | | | | | |
| TEXAS CHILD SUPPORT SDU | INV0003615 | 08/15/2019 | AG# 0012436698/Cause#CC- | 401-2-200-018-000 | 158.31 |
| TEXAS CHILD SUPPORT SDU | INV0003621 | 08/15/2019 | 0009646845 MATTA,RAY | 402-2-200-011-000 | 189.98 |
| Vendor TEXAS CHILD SUPPORT SDU Total: | | | | | 348.29 |
| Vendor: UNITED WAY OF CHAVES COUNTY | | | | | |
| UNITED WAY OF CHAVES CO | INV0003608 | 08/15/2019 | UNITED WAY PAYABLE | 401-2-200-010-000 | 223.22 |
| UNITED WAY OF CHAVES CO | INV0003608 | 08/15/2019 | UNITED WAY PAYABLE | 402-2-200-010-000 | 35.00 |
| UNITED WAY OF CHAVES CO | INV0003608 | 08/15/2019 | UNITED WAY PAYABLE | 452-2-200-010-000 | 10.00 |
| Vendor UNITED WAY OF CHAVES COUNTY Total: | | | | | 268.22 |
| Vendor: VALERIE J. RAMIREZ | | | | | |
| VALERIE J. RAMIREZ | INV0003633 | 08/15/2019 | H. RAMIREZ DM-2017-00105 | 401-2-200-018-000 | 92.31 |
| Vendor VALERIE J. RAMIREZ Total: | | | | | 92.31 |
| Vendor: WAKEFIELD OIL CO. INC. | | | | | |
| WAKEFIELD OIL CO. INC. | 162372 | 08/06/2019 | ACCT.#CHAVES/INV.#162654 | 402-6-653-230-000 | -162.75 |
| WAKEFIELD OIL CO. INC. | 162372 | 08/06/2019 | ACCT.#CHAVES | 402-6-653-230-000 | 5,185.62 |
| WAKEFIELD OIL CO. INC. | 162641 | 08/15/2019 | ACCT.#CHAVES | 402-6-653-230-000 | 918.26 |
| Vendor WAKEFIELD OIL CO. INC. Total: | | | | | 5,941.13 |
| Vendor: WEX BANK | | | | | |
| WEX BANK | 60495977 | 08/01/2019 | ACCT.#0496-00-237636-6 | 401-7-752-223-000 | -14.43 |
| WEX BANK | 60495977 | 08/01/2019 | ACCT.#0496-00-237636-6 | 401-7-752-223-000 | 1,401.38 |
| WEX BANK | 60495977 | 08/01/2019 | ACCT.#0496-00-237636-6 | 412-8-815-227-000 | 615.51 |
| WEX BANK | 60495977 | 08/01/2019 | ACCT.#0496-00-237636-6 | 414-8-819-227-000 | 645.91 |
| Vendor WEX BANK Total: | | | | | 2,648.37 |
| Vendor: WM FARMS | | | | | |
| WM FARMS | 000049 | 08/05/2019 | ACCT.#799850825 | 402-6-653-222-000 | 2,340.48 |
| Vendor WM FARMS Total: | | | | | 2,340.48 |
| Vendor: XCEL ENERGY SERVICES INC | | | | | |
| XCEL ENERGY SERVICES INC | CC020008 | 08/02/2019 | ACCT.#54-3943758-6 | 401-6-691-243-000 | 32.04 |
| XCEL ENERGY SERVICES INC | CC020009 | 08/02/2019 | ACCT.#54-3943777-9 | 401-6-691-243-000 | 44.49 |
| XCEL ENERGY SERVICES INC | CC020010 | 08/08/2019 | ACCT.#54-3943804-3 | 401-6-693-341-000 | 1,537.79 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-612-341-000 | 108.09 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-613-341-000 | 108.09 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-616-341-000 | 108.09 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-621-341-000 | 216.18 |

Expense Approval Register

Packet: APPKT01098 - CHECK RUN/08/16/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|----------------|------------|--------------------|-------------------|-------------------|
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-621-341-000 | 108.09 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-622-341-000 | 410.00 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-624-341-000 | 495.73 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-625-341-000 | 108.09 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-631-341-000 | 223.64 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-6-632-341-000 | 144.62 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-7-721-341-000 | 1,534.90 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-7-731-341-000 | 910.21 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-7-741-341-000 | 658.99 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 401-7-751-341-000 | 2,096.23 |
| XCEL ENERGY SERVICES INC | CC020011 | 08/09/2019 | ACCT.#54-3943824-7 | 427-6-638-341-000 | 223.64 |
| XCEL ENERGY SERVICES INC | CC020012 | 08/08/2019 | ACCT.#54-3949473-4 | 411-8-814-341-000 | 233.61 |
| Vendor XCEL ENERGY SERVICES INC Total: | | | | | 9,302.52 |
| Grand Total: | | | | | 546,010.74 |

Fund Summary

| Fund | Expense Amount |
|---------------------------------|-------------------|
| 401 - GENERAL FUND | 198,055.00 |
| 402 - ROAD FUND | 88,194.06 |
| 408 - EAST GRAND PLAINS VOLFIRE | 59.66 |
| 410 - MIDWAY VOLUNTEER FIRE FND | 52.03 |
| 411 - BERRENDO VOLUNTEER FIRE | 285.87 |
| 412 - SIERRA VOLUNTEER FIRE FND | 615.51 |
| 414 - CC FIRE DIST #8 VOL FIRE | 645.91 |
| 427 - INDIGENT HOSPITAL CLAIMS | 160,337.18 |
| 431 - PUBLIC SAFETY GRANT | 1,336.67 |
| 432 - DWI GRANT FUNDS | 4,947.77 |
| 435 - CORRECTION GRANTS | 3,130.10 |
| 437 - ENVIRONMENTAL TAX | 690.47 |
| 452 - FLOOD CONTROL | 10,790.14 |
| 628 - PROPERTY VALUATION | 5,605.41 |
| 631 - OTHER GRANTS & CONTRACTS | 8,753.37 |
| 650 - DETENTION CONSTRUCTION PJ | 62,511.59 |
| Grand Total: | 546,010.74 |

Account Summary

| Account Number | Account Name | Expense Amount |
|-------------------|-----------------------|----------------|
| 401-2-200-005-000 | GROUP INSURANCE PAY | 2,449.44 |
| 401-2-200-007-000 | MEDICAL INSURANCE PA | 154,346.99 |
| 401-2-200-010-000 | UNITED WAY PAYABLE | 741.00 |
| 401-2-200-015-000 | NEW YORK LIFE INSURA | 146.00 |
| 401-2-200-016-000 | GLOBE LIFE PAYABLE | 3,736.76 |
| 401-2-200-018-000 | CHILD ENFORCEMENT P | 2,290.04 |
| 401-2-200-020-000 | RETIREE H/C PAYABLE | 9,625.26 |
| 401-2-200-021-000 | VISION CARE PAYABLE | 1,529.58 |
| 401-2-200-022-000 | PRE-PAID LEGAL PAYABL | 281.00 |
| 401-2-200-024-000 | ALTONS POWER BLOCK | 24.10 |
| 401-6-612-341-000 | UTILITIES | 108.09 |
| 401-6-613-341-000 | UTILITIES | 108.09 |
| 401-6-616-341-000 | UTILITIES | 108.09 |
| 401-6-619-267-000 | CONTRACTUAL SERVICES | 5,393.75 |
| 401-6-621-341-000 | UTILITIES | 324.27 |
| 401-6-622-341-000 | UTILITIES | 410.00 |
| 401-6-624-341-000 | UTILITIES | 495.73 |
| 401-6-625-341-000 | UTILITIES | 108.09 |
| 401-6-631-341-000 | UTILITIES | 223.64 |
| 401-6-632-341-000 | UTILITIES | 144.62 |
| 401-6-645-263-000 | REIMBURSABLE FEEDIN | 1,599.60 |
| 401-6-645-264-000 | NON-REIMBURSABLE FE | 672.00 |
| 401-6-645-341-000 | UTILITIES | 12.08 |
| 401-6-672-426-000 | CHAMBER OF COMMER | 4,791.66 |
| 401-6-691-243-000 | HIGHWAY LIGHTS | 76.53 |
| 401-6-692-341-000 | UTILITIES | 67.18 |
| 401-6-693-341-000 | UTILITIES | 1,537.79 |
| 401-7-721-341-000 | UTILITIES | 1,534.90 |
| 401-7-731-225-000 | PER DIEM EXPENSE | 7.51 |
| 401-7-731-341-000 | UTILITIES | 910.21 |
| 401-7-741-341-000 | UTILITIES | 658.99 |
| 401-7-751-341-000 | UTILITIES | 2,096.23 |
| 401-7-752-223-000 | VEHICLE FUELS | 1,386.95 |
| 401-7-752-244-000 | PRE-EMPLOYMENT PHYS | 108.83 |
| 402-2-200-005-000 | GROUP INSURANCE PAY | 651.32 |
| 402-2-200-007-000 | MEDICAL INSURANCE PA | 39,365.58 |
| 402-2-200-010-000 | UNITED WAY PAYABLE | 35.00 |
| 402-2-200-011-000 | MISCELLANEOUS PAYABL | 189.98 |
| 402-2-200-015-000 | NEW YORK LIFE INSURA | 110.00 |

Account Summary

| Account Number | Account Name | Expense Amount |
|-------------------|-----------------------|----------------|
| 402-2-200-016-000 | GLOBE LIFE PAYABLE | 458.38 |
| 402-2-200-018-000 | CHILD ENFORCEMENT P | 138.46 |
| 402-2-200-020-000 | RETIREE H/C PAYABLE | 1,888.59 |
| 402-2-200-021-000 | VISION CARE PAYABLE | 393.93 |
| 402-2-200-022-000 | PRE-PAID LEGAL PAYABL | 170.40 |
| 402-2-200-024-000 | ALTONS POWER BLOCK | 26.95 |
| 402-6-651-260-000 | PROFESSIONAL SERVICE | 5,391.67 |
| 402-6-653-104-000 | TEMPORARY SALARIES | 1,275.24 |
| 402-6-653-221-000 | VEH/HVY EQUIP. REPAIR | 221.80 |
| 402-6-653-222-000 | TIRES/REPAIRS | 2,340.48 |
| 402-6-653-230-000 | SUPPLIES/TOOLS | 5,941.13 |
| 402-6-653-251-000 | RENTALS | 3,505.30 |
| 402-6-653-290-000 | PAVING PROJECTS-COOP | 26,089.85 |
| 408-8-812-341-000 | UTILITIES | 59.66 |
| 410-8-816-341-000 | UTILITIES | 52.03 |
| 411-8-814-341-000 | UTILITIES | 285.87 |
| 412-8-815-227-000 | TRANSPORTATION EXPE | 615.51 |
| 414-8-819-227-000 | TRANSPORTATION EXPE | 645.91 |
| 427-2-200-005-000 | GROUP INSURANCE PAY | 200.84 |
| 427-2-200-007-000 | MEDICAL INSURANCE PA | 1,746.20 |
| 427-2-200-016-000 | GLOBE LIFE PAYABLE | 73.00 |
| 427-2-200-020-000 | RETIREE H/C PAYABLE | 102.45 |
| 427-2-200-021-000 | VISION CARE PAYABLE | 17.31 |
| 427-6-638-341-000 | UTILITIES | 223.64 |
| 427-6-639-268-000 | CARE OF PRISONER SER | 151,824.44 |
| 427-6-639-270-000 | PAYMENT OF HOSPITAL | 4,949.30 |
| 427-6-639-296-000 | INDIGENT BURIAL | 1,200.00 |
| 431-2-200-005-000 | GROUP INSURANCE PAY | 18.22 |
| 431-2-200-007-000 | MEDICAL INSURANCE PA | 1,220.85 |
| 431-2-200-010-000 | UNITED WAY PAYABLE | 7.22 |
| 431-2-200-016-000 | GLOBE LIFE PAYABLE | 6.57 |
| 431-2-200-018-000 | CHILD ENFORCEMENT P | 41.98 |
| 431-2-200-020-000 | RETIREE H/C PAYABLE | 27.91 |
| 431-2-200-021-000 | VISION CARE PAYABLE | 13.92 |
| 432-2-200-005-000 | GROUP INSURANCE PAY | 39.48 |
| 432-2-200-007-000 | MEDICAL INS. PAYABLE | 4,755.00 |
| 432-2-200-020-000 | RETIREE H/C PAYABLE | 103.31 |
| 432-2-200-021-000 | VISION CARE PAYABLE | 49.98 |
| 435-2-200-005-000 | GROUP INSURANCE PAY | 37.13 |
| 435-2-200-007-000 | MEDICAL INSURANCE PA | 2,800.90 |
| 435-2-200-016-000 | GLOBE LIFE PAYABLE | 80.58 |
| 435-2-200-020-000 | RETIREE H/C PAYABLE | 181.03 |
| 435-2-200-021-000 | VISION CARE PAYABLE | 30.46 |
| 437-2-200-005-000 | GROUP INSURANCE PAY | 10.21 |
| 437-2-200-007-000 | MEDICAL INSURANCE PA | 624.85 |
| 437-2-200-020-000 | RETIREE H/C PAYABLE | 55.41 |
| 452-2-200-005-000 | GROUP INSURANCE PAY | 182.77 |
| 452-2-200-007-000 | MEDICAL INSURANCE PA | 9,948.95 |
| 452-2-200-010-000 | UNITED WAY PAYABLE | 10.00 |
| 452-2-200-015-000 | NEW YORK LIFE INSURA | 20.00 |
| 452-2-200-016-000 | GLOBE LIFE PAYABLE | 111.61 |
| 452-2-200-020-000 | RETIREE H/C PAYABLE | 426.94 |
| 452-2-200-021-000 | VISION CARE PAYABLE | 89.87 |
| 628-2-200-005-000 | GROUP INSURANCE PAY | 82.51 |
| 628-2-200-007-000 | MEDICAL INSURANCE PA | 5,471.62 |
| 628-2-200-021-000 | VISION CARE PAYABLE | 51.28 |
| 631-8-886-247-000 | CONSTRUCTION | 8,753.37 |
| 650-6-684-228-000 | TRANSPORT PRISONERS | 2,482.92 |

Account Summary

| Account Number | Account Name | Expense Amount |
|-------------------|----------------------|-------------------|
| 650-6-684-264-000 | FEEDING OF PRISONERS | 59,723.63 |
| 650-6-684-340-000 | TELEPHONE | 305.04 |
| | Grand Total: | 546,010.74 |

Project Account Summary

| Project Account Key | Expense Amount |
|---------------------|---------------------------------------|
| **None** | 546,010.74 |
| | Grand Total: 546,010.74 |

A handwritten signature in black ink is written over a rectangular stamp. The signature is cursive and appears to be "John J. [unclear]". The stamp is mostly illegible but seems to contain some text and possibly a date or time.



Expense Approval Register

Packet: APPKT01102 - CHECK RUN/08/23/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|----------------|------------|---------------------------|-------------------|------------------|
| Vendor: ACCURATE TESTING LLC | | | | | |
| ACCURATE TESTING LLC | 1050 | 08/01/2019 | PROFESSIONAL SERVICES | 401-6-613-246-000 | 447.51 |
| Vendor ACCURATE TESTING LLC Total: | | | | | 447.51 |
| Vendor: ALERTUS TECHNOLOGIES | | | | | |
| ALERTUS TECHNOLOGIES | 00128542 | 08/01/2019 | EMERGENCY NOTIFICATION | 401-6-614-249-000 | 16,666.00 |
| Vendor ALERTUS TECHNOLOGIES Total: | | | | | 16,666.00 |
| Vendor: AMERICAN STEWARDS OF LIBERTY | | | | | |
| AMERICAN STEWARDS OF LI | 910 | 08/01/2019 | NMC CONFERENCE/M. BYFIE | 401-6-611-260-000 | 744.74 |
| Vendor AMERICAN STEWARDS OF LIBERTY Total: | | | | | 744.74 |
| Vendor: BELL GAS INC. | | | | | |
| BELL GAS INC. | 20016 | 08/19/2019 | ACCT.#10693 | 402-6-653-223-000 | 17,396.28 |
| Vendor BELL GAS INC. Total: | | | | | 17,396.28 |
| Vendor: CHARLOTTE ANDRADE | | | | | |
| CHARLOTTE ANDRADE | CC020038 | 08/22/2019 | NMC TREAS AFFILIATE/08/20 | 401-7-741-226-000 | 71.10 |
| CHARLOTTE ANDRADE | CC020039 | 08/22/2019 | NMC TREAS AFFILIATE/08/21 | 401-7-741-226-000 | 71.10 |
| Vendor CHARLOTTE ANDRADE Total: | | | | | 142.20 |
| Vendor: CHAVES COUNTY BAR ASSOC. | | | | | |
| CHAVES COUNTY BAR ASSOC | CC020019 | 08/19/2019 | ANNUAL DUES | 401-6-612-253-000 | 25.00 |
| Vendor CHAVES COUNTY BAR ASSOC. Total: | | | | | 25.00 |
| Vendor: CURRY COUNTY ADMINISTRATION | | | | | |
| CURRY COUNTY ADMINISTRA | 1900001243 | 08/07/2019 | CASE #D-504-DM-1992-0031 | 650-6-684-228-000 | 220.00 |
| Vendor CURRY COUNTY ADMINISTRATION Total: | | | | | 220.00 |
| Vendor: DEERE CREDIT INC | | | | | |
| DEERE CREDIT INC | 2206860 | 08/18/2019 | ACCT.#030-0069875-000 | 402-6-653-251-000 | 3,295.66 |
| DEERE CREDIT INC | 2206861 | 08/18/2019 | ACCT.#030-0069878-000 | 402-6-653-251-000 | 3,295.66 |
| Vendor DEERE CREDIT INC Total: | | | | | 6,591.32 |
| Vendor: DELLA REEVES | | | | | |
| DELLA REEVES | CC020041 | 08/15/2019 | IAAO SCHOOL/07/14/19-07/ | 401-7-732-225-000 | 10.61 |
| Vendor DELLA REEVES Total: | | | | | 10.61 |
| Vendor: ERGON ASPHALT EMULSIONS INC | | | | | |
| ERGON ASPHALT EMULSION | 9402101039 | 08/14/2019 | ACCT.#926628 | 402-6-653-290-000 | 56.25 |
| ERGON ASPHALT EMULSION | 9402102058 | 08/15/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,903.94 |
| ERGON ASPHALT EMULSION | 9402104274 | 08/19/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,265.41 |
| ERGON ASPHALT EMULSION | 9402104275 | 08/19/2019 | ACCT.#926628 | 402-6-653-290-000 | 12,795.83 |
| ERGON ASPHALT EMULSION | 9402105416 | 08/20/2019 | ACCT.#926628 | 402-6-653-290-000 | 225.00 |
| ERGON ASPHALT EMULSION | 9402105497 | 08/20/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,275.54 |
| ERGON ASPHALT EMULSION | 9402105498 | 08/20/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,706.30 |
| ERGON ASPHALT EMULSION | 9402106692 | 08/21/2019 | ACCT.#926628 | 402-6-653-290-000 | 3,769.91 |
| ERGON ASPHALT EMULSION | 9402106693 | 08/21/2019 | ACCT.#926628 | 402-6-653-290-000 | 11,843.11 |
| Vendor ERGON ASPHALT EMULSIONS INC Total: | | | | | 74,841.29 |
| Vendor: HOLCOMB LAW OFFICE | | | | | |
| HOLCOMB LAW OFFICE | 2477 | 08/01/2019 | PROFESSIONAL SERVICES | 401-6-611-260-000 | 99.78 |
| Vendor HOLCOMB LAW OFFICE Total: | | | | | 99.78 |
| Vendor: NANCY FRAM | | | | | |
| NANCY FRAM | CC020042 | 08/22/2019 | LEASE/110 E. MESCALERO R | 635-6-682-375-000 | 11,000.00 |
| Vendor NANCY FRAM Total: | | | | | 11,000.00 |
| Vendor: NEW MEXICO GAS COMPANY INC | | | | | |
| NEW MEXICO GAS COMPAN | CC020020 | 08/12/2019 | ACCT.#115435453-0797988- | 401-6-699-341-000 | 24.03 |
| NEW MEXICO GAS COMPAN | CC020021 | 08/14/2019 | ACCT.#077702112-0801146- | 402-6-651-341-000 | 35.25 |
| NEW MEXICO GAS COMPAN | CC020022 | 08/14/2019 | ACCT.#077726812-0801393- | 412-8-815-341-000 | 31.39 |

Expense Approval Register

Packet: APPKT01102 - CHECK RUN/08/23/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|----------------|------------|--------------------------|-------------------|-----------------|
| NEW MEXICO GAS COMPAN | CC020023 | 08/12/2019 | ACCT.#077991703-0797981- | 401-6-691-341-000 | 25.70 |
| NEW MEXICO GAS COMPAN | CC020024 | 08/12/2019 | ACCT.#077991703-0797982- | 401-6-691-341-000 | 25.28 |
| NEW MEXICO GAS COMPAN | CC020025 | 08/12/2019 | ACCT.#077991703-0804041- | 401-6-691-341-000 | 24.03 |
| NEW MEXICO GAS COMPAN | CC020026 | 08/14/2019 | ACCT.#078156501-0805690- | 650-6-684-341-000 | 811.55 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-612-341-000 | 1.30 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-613-341-000 | 0.87 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-616-341-000 | 0.87 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-621-341-000 | 0.87 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-621-341-000 | 1.29 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-622-341-000 | 3.28 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-624-341-000 | 3.97 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-625-341-000 | 0.87 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-631-341-000 | 1.79 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-6-632-341-000 | 1.16 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-7-721-341-000 | 12.29 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-7-731-341-000 | 7.29 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-7-741-341-000 | 5.27 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 401-7-751-341-000 | 16.78 |
| NEW MEXICO GAS COMPAN | CC020027 | 08/12/2019 | ACCT.#115435453-1201470- | 427-6-638-341-000 | 1.77 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-612-341-000 | 0.52 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-613-341-000 | 0.35 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-616-341-000 | 0.35 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-621-341-000 | 0.35 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-621-341-000 | 0.52 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-622-341-000 | 1.32 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-624-341-000 | 1.60 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-625-341-000 | 0.35 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-631-341-000 | 0.72 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-6-632-341-000 | 0.47 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-7-721-341-000 | 4.95 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-7-731-341-000 | 2.93 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-7-741-341-000 | 2.12 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 401-7-751-341-000 | 6.76 |
| NEW MEXICO GAS COMPAN | CC020028 | 08/12/2019 | ACCT.#115435453-1203867- | 427-6-638-341-000 | 0.72 |
| Vendor NEW MEXICO GAS COMPANY INC Total: | | | | | 1,060.93 |

Vendor: ROSWELL HOSPITAL CORPORATION

| | | | | | |
|---|----------|------------|------------------|-------------------|---------------|
| ROSWELL HOSPITAL CORP | CC020017 | 08/21/2019 | ACCT.#V022013494 | 427-6-639-270-000 | 260.02 |
| ROSWELL HOSPITAL CORP | CC020018 | 08/21/2019 | ACCT.#V021975958 | 427-6-639-270-000 | 403.10 |
| Vendor ROSWELL HOSPITAL CORPORATION Total: | | | | | 663.12 |

Vendor: SECURITY TRANSPORT SERVICES INC

| | | | | | |
|--|--------|------------|----------------|-------------------|---------------|
| SECURITY TRANSPORT SERVI | 199109 | 08/12/2019 | INMATE #129193 | 650-6-684-228-000 | 759.28 |
| Vendor SECURITY TRANSPORT SERVICES INC Total: | | | | | 759.28 |

Vendor: STATE OF N.M. GENERAL SERIVCES DEPT.

| | | | | | |
|---|------------|------------|-------------------------|-------------------|------------------|
| STATE OF N.M. GENERAL SER | GSD-066192 | 08/16/2019 | CUSTOMER CODE #C-C0004- | 401-6-619-317-000 | 13,232.22 |
| Vendor STATE OF N.M. GENERAL SERIVCES DEPT. Total: | | | | | 13,232.22 |

Vendor: UNIVERSAL BACKGROUND SCREENING

| | | | | | |
|---|--------------|------------|-------------------|-------------------|---------------|
| UNIVERSAL BACKGROUND S | 201906012802 | 08/01/2019 | CRIMINAL SEARCHES | 401-6-613-260-000 | 97.00 |
| UNIVERSAL BACKGROUND S | 201907012802 | 08/01/2019 | CRIMINAL SEARCHES | 401-6-613-260-000 | 122.00 |
| Vendor UNIVERSAL BACKGROUND SCREENING Total: | | | | | 219.00 |

Vendor: VISUAL EDGE, INC

| | | | | | |
|---------------------------------------|----------|------------|-----------------------|-------------------|---------------|
| VISUAL EDGE, INC | 25319779 | 08/07/2019 | ACCT.#003-1458791-000 | 620-7-725-251-000 | 174.14 |
| Vendor VISUAL EDGE, INC Total: | | | | | 174.14 |

Vendor: XCEL ENERGY SERVICES INC

| | | | | | |
|--------------------------|----------|------------|--------------------|-------------------|-----------|
| XCEL ENERGY SERVICES INC | CC020029 | 08/14/2019 | ACCT.#54-1797003-1 | 401-6-691-243-000 | 105.23 |
| XCEL ENERGY SERVICES INC | CC020030 | 08/16/2019 | ACCT.#54-3949471-2 | 650-6-684-341-000 | 11,876.13 |
| XCEL ENERGY SERVICES INC | CC020031 | 08/16/2019 | ACCT.#54-3943798-4 | 401-6-691-243-000 | 45.33 |
| XCEL ENERGY SERVICES INC | CC020032 | 08/13/2019 | ACCT.#54-1632663-1 | 401-6-691-341-000 | 22.29 |
| XCEL ENERGY SERVICES INC | CC020032 | 08/13/2019 | ACCT.#54-1632663-1 | 401-6-691-341-000 | 365.36 |

Expense Approval Register

Packet: APPKT01102 - CHECK RUN/08/23/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|----------------|------------|--------------------|-------------------|-------------------|
| XCEL ENERGY SERVICES INC | CC020032 | 08/13/2019 | ACCT.#54-1632663-1 | 401-6-699-341-000 | 273.79 |
| XCEL ENERGY SERVICES INC | CC020032 | 08/13/2019 | ACCT.#54-1632663-1 | 401-6-699-341-000 | 60.07 |
| XCEL ENERGY SERVICES INC | CC020032 | 08/13/2019 | ACCT.#54-1632663-1 | 401-6-699-341-000 | 453.77 |
| XCEL ENERGY SERVICES INC | CC020032 | 08/13/2019 | ACCT.#54-1632663-1 | 401-6-699-341-000 | 386.95 |
| XCEL ENERGY SERVICES INC | CC020032 | 08/13/2019 | ACCT.#54-1632663-1 | 437-6-659-341-000 | 28.40 |
| XCEL ENERGY SERVICES INC | CC020033 | 08/14/2019 | ACCT.#54-3943719-6 | 401-6-691-243-000 | 46.95 |
| XCEL ENERGY SERVICES INC | CC020034 | 08/15/2019 | ACCT.#54-3949465-4 | 402-6-651-341-000 | 1,024.68 |
| XCEL ENERGY SERVICES INC | CC020035 | 08/14/2019 | ACCT.#54-3943725-7 | 408-8-812-341-000 | 159.54 |
| XCEL ENERGY SERVICES INC | CC020035 | 08/14/2019 | ACCT.#54-7497040-6 | 408-8-812-341-000 | 171.21 |
| Vendor XCEL ENERGY SERVICES INC Total: | | | | | 15,019.70 |
| Grand Total: | | | | | 159,313.12 |

Fund Summary

| Fund | Expense Amount |
|---------------------------------|-------------------|
| 401 - GENERAL FUND | 33,527.05 |
| 402 - ROAD FUND | 99,888.82 |
| 408 - EAST GRAND PLAINS VOLFIRE | 330.75 |
| 412 - SIERRA VOLUNTEER FIRE FND | 31.39 |
| 427 - INDIGENT HOSPITAL CLAIMS | 665.61 |
| 437 - ENVIRONMENTAL TAX | 28.40 |
| 620 - CLERK RECORDING & FILING | 174.14 |
| 635 - EMERGENCY/CAPITAL OUTLAY | 11,000.00 |
| 650 - DETENTION CONSTRUCTION PJ | 13,666.96 |
| Grand Total: | 159,313.12 |

Account Summary

| Account Number | Account Name | Expense Amount |
|---------------------|----------------------|-------------------|
| 401-6-611-260-000 | PROFESSIONAL SERVICE | 844.52 |
| 401-6-612-253-000 | DUES & OTHER FEES | 25.00 |
| 401-6-612-341-000 | UTILITIES | 1.82 |
| 401-6-613-246-000 | DRUG & ALCOHOL PROG | 447.51 |
| 401-6-613-260-000 | PROFESSIONAL SERVICE | 219.00 |
| 401-6-613-341-000 | UTILITIES | 1.22 |
| 401-6-614-249-000 | EQUIP MAINT/AGREEME | 16,666.00 |
| 401-6-616-341-000 | UTILITIES | 1.22 |
| 401-6-619-317-000 | UNEMPLOYMENT CLAIM | 13,232.22 |
| 401-6-621-341-000 | UTILITIES | 3.03 |
| 401-6-622-341-000 | UTILITIES | 4.60 |
| 401-6-624-341-000 | UTILITIES | 5.57 |
| 401-6-625-341-000 | UTILITIES | 1.22 |
| 401-6-631-341-000 | UTILITIES | 2.51 |
| 401-6-632-341-000 | UTILITIES | 1.63 |
| 401-6-691-243-000 | HIGHWAY LIGHTS | 197.51 |
| 401-6-691-341-000 | UTILITIES | 462.66 |
| 401-6-699-341-000 | UTILITIES | 1,198.61 |
| 401-7-721-341-000 | UTILITIES | 17.24 |
| 401-7-731-341-000 | UTILITIES | 10.22 |
| 401-7-732-225-000 | PER DIEM EXPENSE | 10.61 |
| 401-7-741-226-000 | MILEAGE REIMBURSEME | 142.20 |
| 401-7-741-341-000 | UTILITIES | 7.39 |
| 401-7-751-341-000 | UTILITIES | 23.54 |
| 402-6-651-341-000 | UTILITIES | 1,059.93 |
| 402-6-653-223-000 | VEHICLE FUELS | 17,396.28 |
| 402-6-653-251-000 | RENTALS | 6,591.32 |
| 402-6-653-290-000 | PAVING PROJECTS-COOP | 74,841.29 |
| 408-8-812-341-000 | UTILITIES | 330.75 |
| 412-8-815-341-000 | UTILITIES | 31.39 |
| 427-6-638-341-000 | UTILITIES | 2.49 |
| 427-6-639-270-000 | PAYMENT OF HOSPITAL | 663.12 |
| 437-6-659-341-000 | UTILITIES | 28.40 |
| 620-7-725-251-000 | RENTALS | 174.14 |
| 635-6-682-375-000 | LEASE PURCHASES | 11,000.00 |
| 650-6-684-228-000 | TRANSPORT PRISONERS | 979.28 |
| 650-6-684-341-000 | UTILITIES | 12,687.68 |
| Grand Total: | | 159,313.12 |

Project Account Summary

| | |
|---------------------|-------------------|
| Project Account Key | Expense Amount |
| **None** | 159,313.12 |
| Grand Total: | 159,313.12 |

Approved for Payment





Expense Approval Register

Packet: APPKT01109 - CHECK RUN/08/30/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount | |
|---|----------------|------------|---------------------------|-------------------|---|------------------|
| Vendor: ANDREW REY | | | | | | |
| ANDREW REY | CC020051 | 08/29/2019 | TRAINING/ALBUQUERQUE/0 | 401-6-622-226-000 | 185.40 | |
| | | | | | Vendor ANDREW REY Total: | <u>185.40</u> |
| Vendor: ASPEN OF NEW MEXICO INC | | | | | | |
| ASPEN OF NEW MEXICO INC | 07302019 | 08/01/2019 | ASPEN/FY 19-20 | 650-6-684-260-000 | 1,500.00 | |
| | | | | | Vendor ASPEN OF NEW MEXICO INC Total: | <u>1,500.00</u> |
| Vendor: CARRIE HARDY | | | | | | |
| CARRIE HARDY | INV0003669 | 08/29/2019 | Thomas Ray/DM-2010-331 | 401-2-200-018-000 | 250.00 | |
| | | | | | Vendor CARRIE HARDY Total: | <u>250.00</u> |
| Vendor: CLAYTON ALLEN CORBELL | | | | | | |
| CLAYTON ALLEN CORBELL | 2128 | 08/28/2019 | LABOR & MATERIAL | 452-8-832-260-000 | 7,656.16 | |
| | | | | | Vendor CLAYTON ALLEN CORBELL Total: | <u>7,656.16</u> |
| Vendor: COOPERATIVE EDUCATIONAL SVCS. | | | | | | |
| COOPERATIVE EDUCATIONAL | 24-092370 | 08/22/2019 | ACCT.#CHAVESCOUNTY | 650-6-684-230-000 | 580.92 | |
| COOPERATIVE EDUCATIONAL | 24-092451 | 08/26/2019 | ACCT.#CHAVESCOUNTY | 402-6-653-104-000 | 425.08 | |
| | | | | | Vendor COOPERATIVE EDUCATIONAL SVCS. Total: | <u>1,006.00</u> |
| Vendor: DAMON HINSHAW | | | | | | |
| DAMON HINSHAW | CC020050 | 08/15/2019 | LABOR & MATERIAL | 407-8-811-257-000 | 1,553.06 | |
| | | | | | Vendor DAMON HINSHAW Total: | <u>1,553.06</u> |
| Vendor: DOMINION VOTING SYSTEM INC | | | | | | |
| DOMINION VOTING SYSTEM | DVS129324 | 08/21/2019 | ACCT.#USNMCHAVES | 401-7-722-230-000 | 455.68 | |
| | | | | | Vendor DOMINION VOTING SYSTEM INC Total: | <u>455.68</u> |
| Vendor: ERGON ASPHALT EMULSIONS INC | | | | | | |
| ERGON ASPHALT EMULSION | 9402107689 | 08/22/2019 | ACCT.#926628 | 402-6-653-290-000 | 131.25 | |
| ERGON ASPHALT EMULSION | 9402107773 | 08/22/2019 | ACCT.#926628 | 402-6-653-290-000 | 3,457.73 | |
| ERGON ASPHALT EMULSION | 9402107774 | 08/22/2019 | ACCT.#926628 | 402-6-653-290-000 | 2,412.37 | |
| | | | | | Vendor ERGON ASPHALT EMULSIONS INC Total: | <u>6,001.35</u> |
| Vendor: NEW MEXICO GAS COMPANY INC | | | | | | |
| NEW MEXICO GAS COMPAN | CC020047 | 08/23/2019 | ACCT.#076281612-0786941- | 401-6-693-341-000 | 22.28 | |
| | | | | | Vendor NEW MEXICO GAS COMPANY INC Total: | <u>22.28</u> |
| Vendor: NM ASSOC. OF ASSESSING OFFICERS | | | | | | |
| NM ASSOC. OF ASSESSING O | CC020048 | 08/29/2019 | REG FEE/WILLARD,LETHGO,K | 401-7-731-224-000 | 400.00 | |
| | | | | | Vendor NM ASSOC. OF ASSESSING OFFICERS Total: | <u>400.00</u> |
| Vendor: NM RETIREE HEALTH CARE AUTHORITY | | | | | | |
| NM RETIREE HEALTH CARE A | INV0003681 | 08/29/2019 | NM RETIREE HEALTH CARE P | 401-2-200-020-000 | 6,885.73 | |
| NM RETIREE HEALTH CARE A | INV0003681 | 08/29/2019 | NM RETIREE HEALTH CARE P | 402-2-200-020-000 | 1,913.78 | |
| NM RETIREE HEALTH CARE A | INV0003681 | 08/29/2019 | NM RETIREE HEALTH CARE P | 427-2-200-020-000 | 102.45 | |
| NM RETIREE HEALTH CARE A | INV0003681 | 08/29/2019 | NM RETIREE HEALTH CARE P | 432-2-200-020-000 | 103.31 | |
| NM RETIREE HEALTH CARE A | INV0003681 | 08/29/2019 | NM RETIREE HEALTH CARE P | 435-2-200-020-000 | 181.03 | |
| NM RETIREE HEALTH CARE A | INV0003681 | 08/29/2019 | NM RETIREE HEALTH CARE P | 437-2-200-020-000 | 55.41 | |
| NM RETIREE HEALTH CARE A | INV0003681 | 08/29/2019 | NM RETIREE HEALTH CARE P | 452-2-200-020-000 | 426.94 | |
| NM RETIREE HEALTH CARE A | INV0003682 | 08/29/2019 | NM Retiree HealthCare Law | 401-2-200-020-000 | 2,749.97 | |
| NM RETIREE HEALTH CARE A | INV0003682 | 08/29/2019 | NM Retiree HealthCare Law | 431-2-200-020-000 | 59.76 | |
| NM RETIREE HEALTH CARE A | INV0003693 | 08/29/2019 | NM RETIREE HEALTH CARE P | 401-2-200-020-000 | 31.10 | |
| | | | | | Vendor NM RETIREE HEALTH CARE AUTHORITY Total: | <u>12,509.48</u> |
| Vendor: ON-LINE RADIOLOGY MEDICAL GROUP | | | | | | |
| ON-LINE RADIOLOGY MEDIC | CC020044 | 08/12/2019 | ACCT.#Z50FCPO | 427-6-639-270-000 | 10.78 | |
| ON-LINE RADIOLOGY MEDIC | CC020045 | 08/12/2019 | ACCT.#Z50FCPB | 427-6-639-270-000 | 8.98 | |
| | | | | | Vendor ON-LINE RADIOLOGY MEDICAL GROUP Total: | <u>19.76</u> |

Expense Approval Register

Packet: APPKT01109 - CHECK RUN/08/30/19

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|--|----------------|------------|----------------------------|-------------------|------------------|
| Vendor: ROSWELL HOSPITAL CORPORATION | | | | | |
| ROSWELL HOSPITAL CORP | CC020046 | 08/26/2019 | ACCT.#V022059182 | 427-6-639-270-000 | 776.65 |
| Vendor ROSWELL HOSPITAL CORPORATION Total: | | | | | 776.65 |
| Vendor: SECURITY TRANSPORT SERVICES INC | | | | | |
| SECURITY TRANSPORT SERVI | 199310 | 08/22/2019 | M. BRUMMETT/HARRIS COU | 650-6-684-228-000 | 972.44 |
| SECURITY TRANSPORT SERVI | 199409 | 08/22/2019 | J.PARMER/DALLAS COUNTY J | 650-6-684-228-000 | 716.23 |
| Vendor SECURITY TRANSPORT SERVICES INC Total: | | | | | 1,688.67 |
| Vendor: STATE OF NEW MEXICO | | | | | |
| STATE OF NEW MEXICO | INV0003664 | 08/29/2019 | C Childress/Cause# 0001110 | 401-2-200-018-000 | 278.95 |
| STATE OF NEW MEXICO | INV0003664 | 08/29/2019 | C Childress/Cause# 0001110 | 431-2-200-018-000 | 25.67 |
| STATE OF NEW MEXICO | INV0003665 | 08/29/2019 | 000238547-LARSON | 401-2-200-018-000 | 169.85 |
| STATE OF NEW MEXICO | INV0003666 | 08/29/2019 | 000140408-NAVA | 401-2-200-018-000 | 172.15 |
| STATE OF NEW MEXICO | INV0003668 | 08/29/2019 | A.Perez/Cause# 165742 | 401-2-200-018-000 | 151.85 |
| STATE OF NEW MEXICO | INV0003670 | 08/29/2019 | J.JOHNSON 000088516 | 401-2-200-018-000 | 427.25 |
| STATE OF NEW MEXICO | INV0003670 | 08/29/2019 | J.JOHNSON 000088516 | 431-2-200-018-000 | 22.29 |
| STATE OF NEW MEXICO | INV0003671 | 08/29/2019 | 000154416 J. TARIN | 401-2-200-018-000 | 94.62 |
| STATE OF NEW MEXICO | INV0003672 | 08/29/2019 | 8954 MATTA | 402-2-200-018-000 | 138.46 |
| STATE OF NEW MEXICO | INV0003674 | 08/29/2019 | 000237989-SALSBERY | 401-2-200-018-000 | 179.08 |
| STATE OF NEW MEXICO | INV0003675 | 08/29/2019 | 000267500 | 401-2-200-018-000 | 141.69 |
| STATE OF NEW MEXICO | INV0003676 | 08/29/2019 | 000324111-GODFREY | 401-2-200-018-000 | 168.00 |
| Vendor STATE OF NEW MEXICO Total: | | | | | 1,969.86 |
| Vendor: TEXAS CHILD SUPPORT SDU | | | | | |
| TEXAS CHILD SUPPORT SDU | INV0003667 | 08/29/2019 | AG# 0012436698/Cause#CC- | 401-2-200-018-000 | 144.97 |
| TEXAS CHILD SUPPORT SDU | INV0003667 | 08/29/2019 | AG# 0012436698/Cause#CC- | 431-2-200-018-000 | 13.34 |
| TEXAS CHILD SUPPORT SDU | INV0003673 | 08/29/2019 | 0009646845 MATTA,RAY | 402-2-200-011-000 | 189.98 |
| Vendor TEXAS CHILD SUPPORT SDU Total: | | | | | 348.29 |
| Vendor: TYLER TECHNOLOGIES | | | | | |
| TYLER TECHNOLOGIES | 045-273776 | 08/12/2019 | ACCT.#42486 | 635-6-682-380-000 | 1,312.50 |
| Vendor TYLER TECHNOLOGIES Total: | | | | | 1,312.50 |
| Vendor: VALERIE J. RAMIREZ | | | | | |
| VALERIE J. RAMIREZ | INV0003683 | 08/29/2019 | H. RAMIREZ DM-2017-00105 | 401-2-200-018-000 | 85.28 |
| VALERIE J. RAMIREZ | INV0003683 | 08/29/2019 | H. RAMIREZ DM-2017-00105 | 431-2-200-018-000 | 7.03 |
| Vendor VALERIE J. RAMIREZ Total: | | | | | 92.31 |
| Vendor: VISUAL EDGE, INC | | | | | |
| VISUAL EDGE, INC | 25426808 | 08/26/2019 | ACCT.#003-1344694-000 | 401-7-741-251-000 | 202.58 |
| VISUAL EDGE, INC | 25441279-1 | 08/28/2019 | ACCT.#007-1458792-000 | 402-6-651-251-000 | 283.48 |
| VISUAL EDGE, INC | 25441279 | 08/28/2019 | ACCT.#007-1458792-000 | 401-6-624-251-000 | 323.83 |
| Vendor VISUAL EDGE, INC Total: | | | | | 809.89 |
| Vendor: WAIDE SAND & GRAVEL | | | | | |
| WAIDE SAND & GRAVEL | 109515 | 08/06/2019 | ROCK | 402-6-653-290-000 | 7,254.85 |
| Vendor WAIDE SAND & GRAVEL Total: | | | | | 7,254.85 |
| Vendor: XCEL ENERGY SERVICES INC | | | | | |
| XCEL ENERGY SERVICES INC | CC020048 | 08/23/2019 | ACCT.#54-3943782-6 | 412-8-815-341-000 | 120.73 |
| XCEL ENERGY SERVICES INC | CC020048 | 08/23/2019 | ACCT.#54-3943785-9 | 412-8-815-341-000 | 138.49 |
| XCEL ENERGY SERVICES INC | CC020049 | 08/23/2019 | ACCT.#54-3943607-4 | 401-7-751-341-000 | 54.65 |
| Vendor XCEL ENERGY SERVICES INC Total: | | | | | 313.87 |
| Grand Total: | | | | | 46,126.06 |

Fund Summary

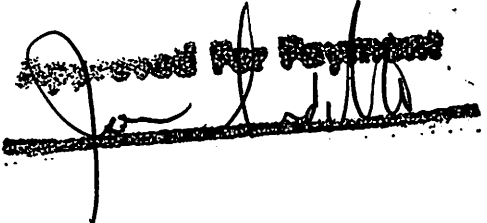
| Fund | Expense Amount |
|---------------------------------|------------------|
| 401 - GENERAL FUND | 13,574.91 |
| 402 - ROAD FUND | 16,206.98 |
| 407 - DUNKEN VOLUNTEER FIRE FND | 1,553.06 |
| 412 - SIERRA VOLUNTEER FIRE FND | 259.22 |
| 427 - INDIGENT HOSPITAL CLAIMS | 898.86 |
| 431 - PUBLIC SAFETY GRANT | 128.09 |
| 432 - DWI GRANT FUNDS | 103.31 |
| 435 - CORRECTION GRANTS | 181.03 |
| 437 - ENVIRONMENTAL TAX | 55.41 |
| 452 - FLOOD CONTROL | 8,083.10 |
| 635 - EMERGENCY/CAPITAL OUTLAY | 1,312.50 |
| 650 - DETENTION CONSTRUCTION PJ | 3,769.59 |
| Grand Total: | 46,126.06 |

Account Summary

| Account Number | Account Name | Expense Amount |
|---------------------|----------------------|----------------|
| 401-2-200-018-000 | CHILD ENFORCEMENT P | 2,263.69 |
| 401-2-200-020-000 | RETIREE H/C PAYABLE | 9,666.80 |
| 401-6-622-226-000 | MILEAGE REIMBURSEME | 185.40 |
| 401-6-624-251-000 | RENTALS | 323.83 |
| 401-6-693-341-000 | UTILITIES | 22.28 |
| 401-7-722-230-000 | SUPPLIES/TOOLS | 455.68 |
| 401-7-731-224-000 | EMPLOYEE TRAINING | 400.00 |
| 401-7-741-251-000 | RENTALS | 202.58 |
| 401-7-751-341-000 | UTILITIES | 54.65 |
| 402-2-200-011-000 | MISCELLANEOUS PAYABL | 189.98 |
| 402-2-200-018-000 | CHILD ENFORCEMENT P | 138.46 |
| 402-2-200-020-000 | RETIREE H/C PAYABLE | 1,913.78 |
| 402-6-651-251-000 | RENTALS | 283.48 |
| 402-6-653-104-000 | TEMPORARY SALARIES | 425.08 |
| 402-6-653-290-000 | PAVING PROJECTS-COOP | 13,256.20 |
| 407-8-811-257-000 | FACILITY MAINTENANCE | 1,553.06 |
| 412-8-815-341-000 | UTILITIES | 259.22 |
| 427-2-200-020-000 | RETIREE H/C PAYABLE | 102.45 |
| 427-6-639-270-000 | PAYMENT OF HOSPITAL | 796.41 |
| 431-2-200-018-000 | CHILD ENFORCEMENT P | 68.33 |
| 431-2-200-020-000 | RETIREE H/C PAYABLE | 59.76 |
| 432-2-200-020-000 | RETIREE H/C PAYABLE | 103.31 |
| 435-2-200-020-000 | RETIREE H/C PAYABLE | 181.03 |
| 437-2-200-020-000 | RETIREE H/C PAYABLE | 55.41 |
| 452-2-200-020-000 | RETIREE H/C PAYABLE | 426.94 |
| 452-8-832-260-000 | PROFESSIONAL SERVICE | 7,656.16 |
| 635-6-682-380-000 | SOFTWARE APPLICATIO | 1,312.50 |
| 650-6-684-228-000 | TRANSPORT PRISONERS | 1,688.67 |
| 650-6-684-230-000 | SUPPLIES/TOOLS | 580.92 |
| 650-6-684-260-000 | PROFESSIONAL SERVICE | 1,500.00 |
| Grand Total: | 46,126.06 | |

Project Account Summary

| Project Account Key | Expense Amount |
|---------------------|------------------|
| **None** | 46,126.06 |
| Grand Total: | 46,126.06 |

Approved For Payment


August 2019 P-Card Report

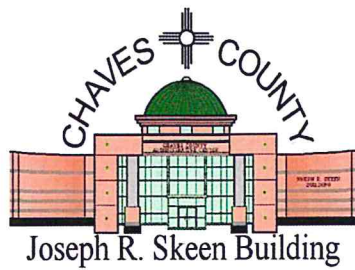
| Account | Department | Item Total |
|------------------------|-------------------------------------|-------------|
| 401-2-200 Total | Benefit Source (Payroll) | \$6,837.13 |
| 401-6-611 Total | Commissioners | \$1,199.81 |
| 401-6-612 Total | County Manager | \$105.64 |
| 401-6-613 Total | Human Resources | \$3,290.46 |
| 401-6-614 Total | Safety | \$8,016.72 |
| 401-6-616 Total | Fire & Emergency Services | \$4,463.47 |
| 401-6-621 Total | Public Works | \$1,381.89 |
| 401-6-622 Total | Information Technology | \$9,475.84 |
| 401-6-624 Total | Planning & Zoning | \$1,161.58 |
| 401-6-625 Total | Purchasing | \$380.55 |
| 401-6-631 Total | Finance Dept | \$443.31 |
| 401-6-632 Total | Community Development | \$130.92 |
| 401-6-641 Total | Detention Administration | \$607.65 |
| 401-6-642 Total | Adult Detention | \$503.91 |
| 401-6-645 Total | Juvenile CCJD | \$665.58 |
| 401-6-691 Total | Facility Maintenance | \$23,875.28 |
| 401-6-692 Total | Courthouse Maintenance | \$5,491.05 |
| 401-6-693 Total | Facility Maintenance. Health Dept. | \$4,551.26 |
| 401-6-694 Total | Facility Maintenance. CC Road Dept. | \$160.24 |
| 401-6-696 Total | Operating Exp - CCDC | \$30,238.78 |
| 401-6-699 Total | St. Mary Complex | \$2,043.86 |
| 401-7-721 Total | Clerk Admin | \$2,185.89 |
| 401-7-722 Total | Clerk Bureau Elec. | \$2,976.87 |
| 401-7-731 Total | Assessor Admin | \$1,503.90 |
| 401-7-732 Total | Assessor Appraisal | \$787.72 |
| 401-7-741 Total | Treasurer Dept. | \$572.11 |
| 401-7-751 Total | Sheriff Admin | \$6,017.31 |
| 401-7-752 Total | Sheriff Patrol & Investigation | \$1,151.65 |
| 402-6-651 Total | Road Admin | \$4,537.45 |
| 402-6-652 Total | Road Shop | \$2,107.57 |
| 402-6-653 Total | Road Construction & Maintenance | \$8,916.34 |
| 407-8-811 Total | Dunken FD | \$112.00 |
| 408-8-812 Total | East Grand Plains FD | \$6,293.15 |
| 409-8-813 Total | Penasco FD | \$454.74 |
| 410-8-816 Total | Midway FD | \$7,012.88 |
| 410-8-828 Total | Midway FD | \$90.32 |
| 411-8-814 Total | Berrendo FD | \$20,634.77 |
| 412-8-815 Total | Sierra FD | \$7,167.17 |
| 413-8-818 Total | Rio Felix FD | \$127.94 |
| 414-8-819 Total | Fire District #8 | \$3,683.98 |
| 427-6-638 Total | Indigent | \$398.72 |

| | | |
|------------------------|---------------------------|--------------|
| 432-7-761 Total | DWI | \$2,677.85 |
| 432-7-765 Total | DWI | \$73.59 |
| 452-8-832 Total | Flood Dept. | \$9,792.42 |
| 620-7-725 Total | Clerk | \$2,438.90 |
| 628-7-733 Total | Assessor | \$410.00 |
| 631-8-886 Total | Other Grant's & Contracts | \$7,219.28 |
| 650-6-684 Total | CCDC Construction Fund | \$10,437.20 |
| 670-6-671 Total | Internal Services | \$6,526.97 |
| Grand Total | | \$221,333.62 |

Chaves County Clerk's Office

COMMISSIONERS

Dave Kunko
 #1 St. Mary's Place
 PO Box 580
 Roswell, NM 88203
 Phone: 575-624-6614
 Fax: 575-624-6523
 Email: coclerk@co.chaves.nm.us



- Dara Dana • District 1
- T Calder Ezzell Jr • District 2
- Jeff Bilberry • District 3
- Robert B. Corn • District 4
- William E. Cavin • District 5

Chaves County Clerk

Summary Report

08/01/2019-08/31/2019

| | | |
|--------------------------------------|--|---------------------|
| CLERK FEES (EQUIPMENT) | | \$ 6,111.00 |
| GEN CLERK'S FEES | | \$ 19,914.95 |
| LIQUOR LICENSE | | \$ - |
| CHILDREN'S TRUST FUND | | \$ 645.00 |
| PROBATE | | \$ 752.00 |
| PHOTOCOPIES..... | | \$ 812.18 |
| GOVT GROSS RECEIPTS TAX | | \$ 148.33 |
| TOTAL AMOUNT: | | \$28,383.46 |
| TOTAL DOCUMENTS FILED | | 963 |
| NEW MARRIAGE LICENSES | | 43 |
| NEW PROBATES | | 16 |
| NEW SURVEYS | | 4 |
| NEW PLATS | | 1 |
| VOTER CHANGES | | 211 |
| NEW REGISTRANTS | | 148 |
| REPUBLICANS | | 15664 |
| DEMOCRATS | | 9505 |
| LIBERTARIANS | | 264 |
| OTHER | | 7400 |

Sheriff's Office
CHAVES COUNTY

#1 Saint Mary's Place
P.O. Box 1396
Roswell, New Mexico 88203
(575) 624-6500

Mike Herrington, Sheriff

Sheriff's Monthly Statistics Report
August 2019

Commission Meeting: September 19, 2019

| | |
|---------------------------------|-----------|
| <u>Total Number of Arrests:</u> | <u>89</u> |
| Adult: | 88 |
| Juvenile: | 1 |

| | |
|-------------------------------|----------|
| <u>Total Number of DWI's:</u> | <u>9</u> |
|-------------------------------|----------|

| | |
|--|----------|
| <u>Total Number of Arrest Citations:</u> | <u>7</u> |
| Adult: | 4 |
| Juvenile: | 3 |

| | |
|---|------------|
| <u>Total Number of Traffic Citations:</u> | <u>195</u> |
|---|------------|

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|--|-----------|
| <u>Total Number of Accident Reports:</u> | <u>18</u> |
|--|-----------|

CCSO Mileage Report
August 2019

| Unit # | Year | Make | Model | Assigned to | Mileage Beg. | Mileage End | Total |
|---------------|------|-------|----------------|---------------------------------|--------------|-------------|--------------|
| 917 | 2018 | Ford | Explorer | Alba, Alberto | 27046 | 30914 | 3868 |
| 925 | 2018 | Ford | Explorer | Barrientos, Miguel | 27803 | 31717 | 3914 |
| 900 | 2013 | Ford | Taurus | Beagles-Clark, Amanda | 128825 | 130984 | 2159 |
| 960 | 2007 | Ford | Crown Victoria | Burkowski, Michael | 110300 | 110660 | 360 |
| 930 | 2014 | Ford | Taurus | Cassidy, Maria | 44017 | 44379 | 362 |
| 907 | 2011 | Ford | F-250 Crew Cab | Childress, Colter | 219736 | 220622 | 886 |
| 920 | 2008 | Ford | Crown Victoria | CID Spare (Broken Speed Omiter) | 91880 | 91880 | 0 |
| 901 | 2016 | Ford | F-250 Crew Cab | Drake, Charles | 108814 | 110958 | 2144 |
| 953 | 2010 | Ford | Expedition | Drake,Charles/Spare | 128040 | 128040 | 0 |
| 938 | 2015 | Chevy | Caprice | Hardy, Travis | 97450 | 99162 | 1712 |
| 947 | 2013 | Chevy | Tahoe | Herrington, Mike | 50642 | 52268 | 1626 |
| 909 | 2019 | Ford | F-150 | Hite, Laura (AC) | 6324 | 7675 | 1351 |
| 905 | 2017 | Ford | F-150 | Hohle, Doug | 42511 | 45040 | 2529 |
| 943 | 2014 | Ford | Taurus | Johnson, James | 87418 | 89570 | 2152 |
| 941 | 2014 | Ford | Taurus | Kennard Gauge | 91962 | 92348 | 386 |
| 916 | 2018 | Ford | Explorer | Larson, Tyler | 17205 | 19637 | 2432 |
| 922 | 2018 | Ford | Explorer | Mason, James | 13876 | 16260 | 2384 |
| 951 | 2010 | Ford | Crown Victoria | McDaniel, Dallas | 86042 | 87241 | 1199 |
| 902 | 2009 | Ford | F-150 | Nava, Isaac | 188179 | 188896 | 717 |
| 915 | 2008 | Dodge | Charger | Ornelas, Daniel | 96178 | 96530 | 352 |
| 906 | 2013 | Ford | Taurus | Padilla, (Wrecked) | 127643 | 127643 | 0 |
| 957 | 2014 | Ford | Taurus | Padilla, Olivia | 106729 | 109215 | 2486 |
| 914 | 2018 | Ford | Taurus | Parmer, Jeromy | 23300 | 25710 | 2410 |
| 929 | 2013 | Ford | Explorer | Perez, Agustin | 66161 | 66690 | 529 |
| 955 | 2013 | Ford | Focus | Perham, Doug | 95831 | 96040 | 209 |
| 937 | 2015 | Chevy | Caprice | Ramirez Joel | 83461 | 85795 | 2334 |
| 944 | 2014 | Ford | Taurus | Ramirez, Giovanni | 93597 | 94427 | 830 |
| 911 | 2016 | Ford | Expedition 4x4 | Ramirez, Hector | 75489 | 77090 | 1601 |
| 912 | 2016 | Ford | Expedition 4x4 | Ramirez, Hector (wrecked) | 127643 | 127643 | 0 |
| 956 | 2014 | Ford | Taurus | Ramos, Raul | 109904 | 110498 | 594 |
| 913 | 2016 | Ford | Expedition 4x4 | Ray, Mike | 63762 | 64102 | 340 |
| 934 | 2017 | Ford | Explorer | Salas, Andres | 68149 | 71506 | 3357 |
| 923 | 2005 | Ford | F-150 | Sanchez, Jacob | 108475 | 108995 | 520 |
| 946 | 2014 | Ford | Taurus | Sedillo Tony | 116543 | 118202 | 1659 |
| 903 | 2014 | Ford | F-150 | Serna, Jimmy (AC) | 79691 | 81322 | 1631 |
| 940 | 2010 | Ford | F-150 | Serrano, Agustin (Civil) | 145277 | 146482 | 1205 |
| 933 | 2017 | Ford | Explorer | Shannon Mike | 26095 | 27955 | 1860 |
| 945 | 2014 | Ford | Taurus | Silvas, Pedro | 96748 | 99328 | 2580 |
| 948 | 2011 | Ford | Crown Victoria | Spare | 124478 | 124478 | 0 |
| 952 | 2010 | Ford | Expedition | Spare | 138575 | 138575 | 0 |
| 931 | 2008 | Ford | Crown Victoria | Spare | 119692 | 120080 | 388 |
| 908 | 2013 | Ford | Taurus | Spare | 75270 | 75270 | 0 |
| 921 | 2013 | Ford | Taurus | Spare (Pedro)(Wrecked) | 135422 | 135422 | 0 |
| 939 | 2015 | Chevy | Caprice | Stephenson, Landon | 85352 | 87399 | 2047 |
| 918 | 2006 | Ford | Van | Transport | 120575 | 120720 | 145 |
| 928 | 2010 | Dodge | Van | Transport | 155135 | 155161 | 26 |
| 961 | 2018 | Ford | Van | Transport | 8866 | 9643 | 777 |
| 962 | 2015 | Dodge | Caravan | Transport | 99891 | 101557 | 1666 |
| 935 | 2017 | Ford | Explorer | Whitzel, David | 56442 | 59648 | 3206 |
| 910 | 2014 | Ford | F-150 4x4 | Yslas, Charles | 73817 | 75898 | 2081 |
| TOTAL: | | | | | | | 65014 |

**CHAVES COUNTY
ROAD DEPARTMENT**
1505 East Brasher Road
Roswell, New Mexico 88203
Phone: 575-624-6610
Fax: 575-627-4360



COMMISSIONERS
Dara Dana · District 1
T. Calder Ezzell Jr. · District 2
Jeff Bilberry · District 3
Robert Corn · District 4
William E. Cavin · District 5

Road Operations Director
Joe E. West

County Manager
Stanton L. Riggs

August 2019

| | | |
|------------------------------------|------------|--------------|
| MAN-HOURS | 7,845.50 | |
| MANPOWER COST | | \$267,510.78 |
| MAN-HOURS ON ROAD PROJECTS | 6,609.25 | |
| MANPOWER COST ON ROAD PROJECTS | | \$231,374.04 |
| MILES BLADED | 228.54 | |
| MILES MOWED | 260.64 | |
| VEHICLE MILEAGE and OFF-ROAD HOURS | 5,889.50 | |
| VEHICLE AND EQUIPMENT COSTS | | \$234,969.58 |
| GALLONS WATER HAULED | 148,350.00 | |
| COST OF CITY WATER | | \$109.88 |
| COST OF PRIVATE BILLED WATER | | \$0.00 |
| MATERIAL HAULED (cubic yards) | | |
| CHIPS USED ON ROAD PROJECTS | 1,750.00 | \$18,602.50 |
| BASE COURSE USED ON ROAD PROJECTS | 640.00 | \$2,137.60 |
| COLD MIX USED ON ROAD PROJECTS | 37.80 | \$3,855.60 |
| FINES USED ON ROAD PROJECTS | 0.00 | \$0.00 |
| MILLINGS | 0.00 | \$0.00 |
| PIT RUN USED ON ROAD PROJECTS | 450.00 | \$2,700.00 |
| RIP RAP USED ON ROAD PROJECTS | 0.00 | \$0.00 |
| ROAD OIL | | \$138,233.40 |
| DEMURRAGE | | \$356.25 |
| GAS (gallons) | 2499.90 | \$5,543.47 |
| DIESEL (gallons) | 7746.00 | \$19,290.98 |
| GAS - Dunken (gallons) | 289.10 | \$671.31 |
| DIESEL - Dunken (gallons) | 537.90 | \$1,348.88 |
| COST OF ROADWORK | | \$659,193.49 |
| COST OF SOLID WASTE | | \$12,315.47 |


JOE E. WEST
ROAD OPERATIONS DIRECTOR