

CHAVES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
July 24, 2025 – 9:00 a.m.
Chaves County Administrative Center – Joseph R. Skeen Building
Commission Chambers – #1 St. Mary’s Place

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DETERMINATION OF QUORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES

PRESENTATIONS

PROCLAMATION

AGENDA ITEMS

A. PUBLIC HEARING

- Page 3 1. **CASE # Z2025-03** Zone Change from “Zone B” Agriculture-Residential to “Zone C, Type 2” Commercial-General
- Page 15 2. **CASE # Z2006-10** to include Shredding/Recycling of Wind Turbine Blades to the Specific Use in “Zone D” Industrial District.

B. AGREEMENTS AND RESOLUTIONS

- Page 35 3. Agreement A-25-022 La Casa Lease for 1500 S. Grand.
- Page 44 4. Agreement A-25-023 Diane Taylor for 1600 SE Main Suite D-2, Office 2.
- Page 51 5. Agreement A-25-024 Senior Olympics 1600 SE Main, Suite C.
- Page 59 6. Agreement A-25-025 The Roswell Refuge, 1306 West College.
- Page 68 7. Agreement A-25-026 Tobosa Lease at 110 E. Summit Street.
- Page 76 8. Agreement A-25-027 Tobosa Lease at 1021 S. Hahn Avenue.
- Page 84 9. Agreement A-25-028 The Roswell Refuge, 1215 N. Garden.
- Page 93 10. Resolution R-25-031 Budget Adjustment FY2025.
- Page 96 11. Resolution R-25-033 Approval of Final Budget FY 2025-2026.
- Page 131 12. Resolution R-25-034 FY 25 Fixed Asset Inventory.
- Page 133 13. Resolution R-25-035 Final Quarter Financial Report.
- Page 143 14. Resolution R-25-036 and Agreement A-25-030 Accepting 2025/2026 NMDOT LGRF County Arterial Program.
- Page 156 15. Resolution R-25-037 and Agreement A-25-031 Accepting 2025/2026 NMDOT LGRF Cooperative Program.
- Page 169 16. Resolution R-25-038 and Agreement A-25-032 Accepting 2025/2026 NMDOT LGRF School Bus Program Fund.
- Page 182 17. Resolution R-25-039 and Agreement A-25-033 Between Chaves County and Southeastern NM Economic Development District/Council of Governments for Annual Membership.

C. OTHER BUSINESS

- Page 185 18. Appointment to the Roswell-Chaves County Extraterritorial Zoning Commission.
- Page 187 19. Request to ratify approval of the purchase of a 644 G-Tier Wheel Loader Replacement for Flood Control
- Page 192 20. Request for Out of State Travel – IT
- Page 193 21. Ratification of Out of State Travel – Bryan, Texas
- Page 199 22. Request for Out of State Travel – CCDC
- Page 200 23. Appointment of New and Current DWI Planning Council Voting Members.

APPROVAL OF CHECKS

APPROVAL OF REPORTS

UNSCHEDULED COMMUNICATIONS ARE LIMITED TO THREE MINUTES PER VISITOR AND NOT TO EXCEED 15 MINUTES NO FORMAL ACTION IS TAKEN BY THE COMMISSION

- **COUNTY MANAGER’S COMMUNICATIONS**
- **COMMISSIONER’S COMMUNICATIONS**
- **SIGNATURE OF DOCUMENTS**
- **ADJOURNMENT**

If you have a disability and need a reader, qualified sign language interpreter, or any auxiliary aid or service to attend or participate in the hearing meeting, please contact the County Commissioner’s office on 575-624-6600. This should be done at least one week before the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner’s office if a summary or other accessible format is needed.

AGENDA ITEM: 1

CASE # Z2025-03 Zone Change from
“Zone B” Agriculture-Residential to
“Zone C, Type 2” Commercial-General

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Louis Jaramillo, P&Z Director

ACTION REQUESTED: To act on the requested zone change from Ag-Res **Zone B** to Commercial **Zone C Type 2** for a parcel of land located at 6314 Old Dexter Hwy. Dexter, NM 88230

SUMMARY: The applicants wish to rezone a small parcel of land located at the intersection of Crossroads and Old Dexter Hwy. from Ag.-Res. to Commercial. This parcel contains the abandoned Crossroads store, along with a residential home and accessory structures. The new property owners converted the old store into a small restaurant. A restaurant is not a permitted use in the Ag.-Res. District and therefore requires a zone change to Commercial. If approved, the home would be considered an accessory use to the restaurant along with the other structures.

The P&Z Commission recommended approval of Case Z2025-03, a zone change from “Zone B” Ag.-Res. to “Zone C, Type 2” Commercial by a vote of 4-0 based on Finding of Facts 1-4 stated in Staff’s Report.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Staff Report, application, P&Z Commission minutes, Deed, and Aerial photo.

SUMMARY BY: Louis Jaramillo, P&Z Director

STAFF REPORT

CASE # Z 2025-03

The applicants are requesting a zone change from “Zone B” Agriculture-Residential District to “Zone C, Type 1” Commercial-General District for their parcel of land located at 6314 Old Dexter Highway. This parcel is located at the intersection of Crossroads Rd. and Old Dexter Hwy. Until recently, this parcel had an abandon convenience store that was recognized as a legal non-conforming use. The applicants have been working on converting the store into a small restaurant. A change of use requires that the new use conform to the permitted used listed in that zoning district. As a restaurant is not permitted in Agriculture-Residential, a zone change is necessary.

The store is approximately 1,700 square feet in size and is located on a 1.59-acre parcel of land that also contains storage buildings and a residential home. The property is accessible from State Road 2, Old Dexter Highway, only. The parking lot is a hard pack gravel surface with limited spaces and no handicap accessible parking spaces or a designated loading and unloading area for delivery of food or beverages.

The surrounding properties are zoned Zone “A” and “B” Agriculture-Residential. The properties to the west and north are agricultural fields, the properties to the NE, east and south are residential homes. There are properties further to the north and along Graves Rd. that are zoned “D” Industrial District.

Staff has informed the applicants of the necessary improvements required to comply with today’s NM building codes. The applicant has applied for the necessary building permits and are working with staff.

Findings of Fact:

1. The property is located within the Old Dexter Hwy. (SR2) Commercial and Industrial Corridor as recommended in the *2016 Chaves County Comprehensive Master Plan, Commercial and Industrial Development, Land use Goal 4.3*.
2. the conversion and utilization of an aging and abandoned convenience store into a small restaurant is the best use for this building and location, per *Article I of the Chaves County Zoning Ordinance #7*.
3. Staff has notified property owners within 600 feet of this proposed zone change area fifteen days prior to this public hearing and has not received any protest letters, at the time of this writing.
4. Staff has published this public hearing in the local newspaper fifteen days prior to this public hearing, per NM State Open Meeting Act.

Chaves County		Chaves County Planning & Zoning commission
June 3,2025	Public Hearing Minutes	Created by Adina conde

Members present:

Mark Lewis
Valli West
Brian Archuleta
Andy Morely
Members Absent:
Dale Rogers

Guest Present:

Dorothy Hellums
Cody Earle
Blas R Méndez and Carolina M Méndez
Gregory R McVey
Kenneth D Forrest
Jim Bob Best
Richard Raymond McCay Jr

Staff Present:

Louis Jaramillo
Richard Gutierrez
Adina Conde

The regular meeting of the Chaves County Planning & Zoning Commission was held in the Commission Chambers at the Chaves County Administrative Center on June 3, 2025, beginning at 5:30 PM.

Minutes:

Commissioner West made a motion to approve, as corrected, minutes to the May 6, 2025, meeting, **Commissioner Archuleta** seconded the motion. The motion passed unanimously.

Mr. Jaramillo read the Staff Report of case Z 2006-10.

Commissioner West asked if Texas had shared how they're handling turbine blade recycling.

Mr. Jaramillo responded that Texas recently passed legislation focused on reducing landfill waste and encouraging recycling materials like wind blades, solar panels, and plastics.

Commissioner Lewis asked if anyone in New Mexico recycles wind turbine blades.

Mr. Jaramillo stated no there are not.

Chairman Morley asked if anyone from the audience wished to speak in favor of the case.

Mrs. Dorothy Hellums introduced herself as one of the property owners. She gave a brief history of the property from the purchase in early 2000 to the zone change in 2006 and the requested amendment in February 2025. She noted the site is accessible from a US 70 along a private road and the address should be 6376 Clovis Highway. She emphasized that they have always complied with Chaves County regulations and understand rural requirements. She then introduced **Cody Earle**, a principal at Destructible LLC.

Mr. Earle, one of the owners of Destructible LLC, explained that the company is not a recycling but a demolition and processing company. They cut down wind turbine blades into smaller, manageable pieces and ship them to recycling facilities in Oklahoma not Texas. He noted Destructible partners with Region Fiber and other facilities to process wind blades into small fragments (1–10 inches). Some of this material goes to a waste-to-energy plant, and some is reused in asphalt and concrete.

He emphasized that: the operation is the first stage of processing the blades, they have been using water to control dust at the site and they are not a recycling site. He noted states like Texas and Oklahoma now require 100% recycling of renewable assets, and New Mexico landfills are beginning to face issues with wind blade waste. He stated there are plans to expand, bring in a big unit and build an indoor facility in the future.

Chairman Morley asked if the machine shown was a portable chipper and why are they using it on-site at the wind turbine location.

Mr. Earle clarified it's a low-speed, high-torque shredder, not a chipper, which helps reduce dust. While on-site shredding could work, it's not practical because contractors (EPCs) have tight timelines and don't want to wait for shredding. So, Destructible uses central processing yards to avoid delaying construction and keep their operations efficient.

Commissioner West asked how they control dust.

Mr. Earle explained they use a 5,000-gallon water truck to wet the ground and misters on the shredder hopper to reduce airborne dust during processing.

Commissioner Lewis asked if the shredded material is wet or dry when it exists.

Mr. Earle said it's usually dry, but the dust mostly settles into the material or on the ground, not in the air.

Commissioner Archuleta asked how often the shredder runs.

Mr. Earle stated it runs 5 to 6 days a week.

Chairman Morley asked if they stockpile shredded material on site.

Mr. Earle confirmed they stockpile to keep the shredder running efficiently while trucks haul the material out—4 to 5 trucks a day.

Chairman Morley asked if they're staying caught up.

Mr. Earle said they're a little behind but expect to wrap up a big project by Thursday. After that, they'll bring in a larger shredder for bigger materials.

Commissioner Archuleta asked if there was only one shredder.

Mr. Earle confirmed: Yes, just one shredder.

Commissioner West asked about particulate emissions and mentioned "25,000 lbs."

Mr. Earle clarified it's 25 tons per year—the threshold under New Mexico Environmental Code that would trigger the need for an air permit. Their operation is well below that limit, based on prior studies from similar facilities.

Commissioner West asked if anyone officially measured emissions.

Mr. Earle said no one came out, but they consulted with New Mexico Air Permitting, submitted photos and details, and were told the temporary nature of the mobile shredder means it doesn't fall under standard regulations.

Commissioner West asked about the meaning of "temporary."

Mr. Earle explained the shredder is mobile, so the operation is considered temporary. However, they plan to go permanent if the economics and county support align. Permanent status would involve applying for additional environmental permits.

Commissioner Archuleta asked about the time frame for the project and what is considered "temporary."

Mr. Earle responded that their current projects would wrap up within 30 days, but they have more material available and could continue operations depending on how things go.

Chairman Morley asked if material would be brought in from other states if the facility proves successful.

Mr. Earle confirmed: Yes, material could come from Texas, Colorado, Oklahoma, and New Mexico, depending on project locations.

Commissioner Lewis asked if any local jobs are currently involved.

Mr. Earle said: No, all current workers are traveling crew, but if the facility becomes permanent, they plan to hire 5–6 local employees.

Chairman Morley inquired about PPE requirements for the workers.

Mr. Earle explained that while N95 masks are available, they are only used if needed (e.g., near the shredder). Workers wear standard safety gear (hard hats, vests, gloves, steel-toe boots, and long sleeves) to protect against fiberglass irritation, but there are no respiratory hazards or carcinogens present. He noted they had verified this with studies from Owens Corning and emphasized employee safety.

Chairman Morley mentioned that, based on his own research, he was surprised that fiberglass blades aren't considered carcinogenic, especially with materials like resin and silica in them.

Mr. Earle explained that studies from Owens Corning indicate the resin and silica are non-carcinogenic once fully cured and bonded in the blades. He noted that to release hazardous vapors, the materials would have to be superheated, which doesn't happen during shredding. He assured the board he would never put his team at risk and that they've followed OSHA guidelines and do not require respirators.

Commissioner West asked about the impact of local high winds.

Mr. Earle admitted they hadn't anticipated the severity of the windstorms, which caused fine dust to spread. While it's not hazardous, it shimmers visibly and can irritate the skin, contributing to public concern.

Chairman Morley brought up the unsightly appearance of the site, especially given its high visibility at one of Roswell's entrances and suggested installing a fence for both dust control and aesthetics.

Mr. Earle responded that in a permanent facility, they would construct a 14-foot perimeter wall made from the turbine blade roots, which would act as a visual and dust barrier. He emphasized that such construction would require significant investment, and while not currently feasible, it would be a priority if the site becomes permanent.

Commissioner West asked if the purpose of the current temporary operation is primarily to generate enough revenue to justify becoming a permanent facility.

Mr. Earle confirmed that's exactly the case. He said they're using this phase to determine whether the location is viable long-term. The revenue being generated now would help fund a future investment—potentially between \$1 million and \$2 million—to establish permanent operations.

Commissioner West asked whether that investment would include constructing a building.

Mr. Earle said yes, absolutely. A permanent facility would involve building infrastructure from the ground up.

Commissioner Lewis asked how old the turbines were, noting the surprise that they were already being shredded.

Mr. Earle explained that many turbines are still functional but are being replaced early due to federal incentives encouraging infrastructure upgrades. His company is called in to dismantle and recycle the blades, hubs, and gearboxes.

He added that some turbines are at the end of their lifespan. For example, a San Juan site had turbines from 1998–2000.

Chairman Morley asked if 25 years was the typical maximum.

Mr. Earle said 25 years is common, though some sites still operate turbines after 40 years. Most upgrades, however, happen between 15 to 20 years due to incentives.

Chairman Morley said he hadn't realized how much waste was involved in turbine disposal.

Mr. Earle responded that his company's goal is zero landfill use. All materials are either sold for parts, taken to scrapyards, or sent to recyclers. The goal is full reuse and no waste.

Chairman Morley agreed there's clearly a need for this kind of recycling, especially with how often blades are replaced.

Mr. Earle added that his company is on track to process 15,000 tons of material this year. It was launched without incentive, though now some states are catching up with grant programs. For example, Texas requires blade recycling but currently has no facilities.

Commissioner West asked if they're seeking grants.

Mr. Earle said yes—he has a meeting Thursday with someone from the University of Texas to begin the grant application process.

Chairman Morley asked if there were any additional individuals who wished to speak in favor of the project before opening the floor to those in opposition. He clarified that he had counted three in support so far and wanted to ensure no one else was missing.

Mrs. Mendez, 6219 Devonian Rd., co-owner of Rudy's Towing Service, spoke against the outdoor shredding. She gave the history of her well-regulated junkyard operations. Mrs. Mendez stressed that the shredding operation should have had a better plan to contain debris. She expressed confusion over the company's mixed messages about whether their presence is temporary or long-term. She noted the location is less than 600 feet from her business, is a serious health and environmental concerns due to fiberglass particles covering her property and affecting workers' health. She stated her husband now requires breathing treatments.

Mrs. Mendez stated she contacted OSHA, EPA, and New Mexico Air Quality Control and was told no regulations currently address the issue. Frustrated by the lack of oversight, she emphasized that her business follows strict environmental standards and urged the same accountability from the shredding operation.

Mr. Mendez, 6219 Devonian Rd., co-owner of Rudy's Towing Service, spoke against the outdoor shredding due to health and environmental concerns. He stated fiberglass dust was everywhere – affecting his home, vehicles, and workers' health. He stated he now has breathing issues and has to use an inhaler after seeing a doctor. He noted there was no dust control at first – water wasn't used until he requested it. Mr. Mendez complained it was an unlicensed operation, and the neighbors were not informed. He urged officials to see the site and prioritize health over profits.

Mr. Forrest, 6227 Devonian Rd, spoke against the outdoor shredding. He raised serious concerns about fiberglass dust from the shredding site and noted dust is everywhere – covering equipment, vehicles, and floating visibly in the air. He noted health effects such as itchy eyes/skin are affecting his employees. He stated the shredding operation should be indoors similar to auto body shops and that the air doesn't belong to one company.

Mr. McVey, 2003 E. Gallina Rd. spoke against the outdoor shredding. He stated he lives about 2,000 feet south of the shredding site and is seeing airborne fiberglass particulates reaching his property due to strong winds. He noted it has been affecting his health, animals and property. Mr. McVey stated he supports the idea but emphasized it must be properly contained.

Mr. Best, 6129 N Atkinson Rd., spoke against the outdoor shredding. He stated he is in supports economic development and acknowledged the need for disposal of wind blades but not at the expense of the community. Mr. Best is not in favor of a bigger shredder as the company is already struggles to control dust at the site.

Commissioner Lewis asked Mr. Earle if the company plans to build a structure over the shredding site

Mr. Earle said yes, the long-term plan includes a fully enclosed facility, similar to an airplane hangar, to control the dust. He mentioned they're building an indoor facility in Iowa based on lessons learned here. If they continue in Chaves County, a similar \$1–\$2 million investment would be required.

Commissioner West asked about Mr. Earle about a temporary structure.

Mr. Earle explained it would still cost around \$400,000 and isn't feasible since they're only a few weeks from finishing the current batch.

Commissioner Archuleta asked how long the shredding has had been going on.

Mr. Earle stated since late February or early March. He noted he would visit the site the tomorrow to reassess operations and the use of water to manage dust by his crew. He emphasized they don't want to cause harm and won't pursue a permanent site if dust can't be contained.

Mr. Mendez claimed the water truck was not used for over a month and only began operating after he called to complain. He compared the lack of regulation at the site to his own recycling business, which is subject to regular EPA inspections. He also raised safety concerns about a nearby pipeline and urged the County to shut the operation down immediately.

Chairman Morley asked about a stop work order.

Mr. Jaramillo stated staff sent Mrs. Hellums a stop work order in April after receiving complaints from the neighbors.

Commissioner Lewis asked **Mr. Earle** if grinding had continued despite the stop work order.

Mr. Earle confirmed it had.

Chairman Morley stated he expects the company to follow the stop work order. He emphasized that grinding and moving the piles will continue to release dust regardless of water use. He also noted concerns about storing additional blades on-site if the project isn't approved.

Mr. Jaramillo explained that he sent the order rather than issuing a citation, as a citation may take up to two months to be heard.

Commissioner Lewis expressed concern that the stop work order was issued April 9 and another letter sent on May 9.

Commissioner West added that if there's was a stop work order, then grinding should have stopped.

Mr. Earle stated the only way to resolve the dust issue is to finish trucking the material out, as the fiberglass material is exposed and will continue blowing around with the wind. He claimed they're moving 5–6 truckloads a day and using water to control dust. He acknowledged that operations have not been perfect.

Commissioner Lewis pressed him on why operations continued despite a stop work order issued two months prior. He emphasized that the order was clear—no more cutting or shredding—and said the company should have covered the pile if they weren't going to stop. He pointed out the health concerns from nearby residents and said the company had not done enough to prevent harm.

Mr. Earle admitted that if workers weren't following water protocols, then that's a management issue he needed to address.

Chairman Morley asked if the company could haul off the already shredded material without doing any more cutting. He stated clearly: no more shredding. He said they could truck out whole pieces if needed but the shredding must stop.

Commissioner West added that the proper long-term solution would be to operate inside a building to contain the dust.

Mr. Earle responded that fiberglass dust is extremely difficult to fully contain, even indoors, but they usually try to keep it wet enough to prevent it from spreading.

Mr. Earle explained that water suppression is their standard method to manage dust at other sites, but it was not consistently applied at this location. He stated that if the County requires them to stop shredding, they are willing to comply immediately and focus solely on hauling the material out. He estimated the site could be cleared within two weeks, though minor dust may still occur during that process. He emphasized the location was selected under the assumption it was industrial, not realizing residences were nearby.

Commissioner Lewis expressed frustration that the operation continued after being told to stop two months ago, citing health concerns from the public. He emphasized that business interests must not come at the expense of community health. Other commissioners echoed these concerns.

Chairman Morley asked if the materials already processed could be removed without continuing the shredding operation.

Mr. Earle confirmed that was possible, adding he would personally oversee the process and ensure mitigation steps like watering and covering the site would be followed.

Mr. Jaramillo clarified that a temporary allowance could be made to remove existing materials but that the formal recommendation would move forward to the Board for final approval. By that time, the two-week window for clean-up would likely have passed, but the Board could adjust the timeline as needed.

MOTION & CONDITIONS OF APPROVAL:

Commissioner West made a motion to recommend approval of the amendment, *shredding/recycling wind blades*, to the Specific Use of Case Z 2006-10 with the following conditions:

1. This facility shall be required to comply with all U.S. Environmental Protection Agency (EPA) and/or New Mexico Environmental Department (NMED) regulations for the recycling of wind blades, upon the implementation of any such regulations.
2. No further shredding is allowed at the current location.
3. The operator may haul out the existing shredded material within a two-week period.
4. Future shredding operations may only resume once an enclosed facility is constructed to house the shredding process and the storage of processed materials.

Commissioner Archuleta seconded the motion. The motion was unanimously approved by the Commission.

Case Z 2025-03

Mr. Jaramillo gave a brief summary of the case.

Chairman Morley called for those in favor of the case.

Mr. McCay, owner, explained that the original intent was to clean and use the building for storage. However, interest from community members who remembered the store from childhood led him to open a restaurant instead. The business is primarily takeout but includes limited indoor seating for customers such as oilfield workers.

Chairman Morley asked if the restaurant is currently operating.

Mr. McCay confirmed it was.

Chairman Morley asked if there was anyone present in opposition to the request. There was none.

Commissioner Archuleta made a motion to recommend approval of Case **Z2025-03**. **Commissioner Lewis** seconded the motion. The motion passed unanimously.

Commissioner Archuleta made a motion to adjourn the meeting. **Commissioner West** seconded the motion. The motion passed unanimously. The meeting was adjourned.

Approved this _____ day of _____, 2025.

Chairman

Attest



ROSWELL- CHAVES COUNTY ETZ/ CHAVES COUNTY ZONING APPLICATION

Case Number: Case 2205-03 Date Received: 5-15-25 Fee: 350⁰⁰

Type of Request: Rezoning Special Use Variance Change of Use

Owner's Name: Richard mccay & Debra faircloth

Mailing Address: 6314 Old Dexter Hwy Dexter NM 88230
Phone Number: 325-213-0282

Agent's Name: _____

Mailing Address: Richardmccay71@gmail.com
Phone Number _____

Roswell-Chaves County ETZ Chaves County

Case Address: 6314 Old Dexter Hwy.

Legal Description: See Attachment

Parcel Number: 414106818000000

Present Land Use: Res

Intended Land Use: Food vendor

Present Zoning: B Ag-Rs Requested Zoning: C-Commercial-General

Reason for Requested: (Attach Letter if necessary) wif to sell Brothers food in building

PLEASE INCLUDE ALL DEVELOPMENT PLANS, SITE PLANS, AND /OR BUSINESS PLANS

I ACKNOWLEDGE THAT I HAVE BEEN INFORMED OF THE DATES, TIMES, AND LOCATIONS OF THE PUBLIC HEARINGS FOR WHICH I OR MY AGENT SHALL ATTEND IN ORDER TO FULFILL THE REQUIREMENTS OF THIS APPLICATION.

Richard mccay
Owner's Signature

5-15-25
Date

Prepared by:
Network Closing Services, Inc. dba Pioneer Title and Escrow
109 E. 5th Street
Roswell, NM 88201
Incidental to the issuance of a title insurance policy
Phone: 8662944100
File Number: 24-2286

COUNTY OF Chaves WD
STATE OF NEW MEXICO Pages: 1

I hereby certify that this instrument was filed for
Record on 07/24/2024 12:19:41 PM
and was duly recorded as Instrument No 202404923
of the records of Chaves County, NM.

Witness My Hand and Seal of Office
Cindy Fuller
County Clerk, Chaves, NM
Deputy: Dmri Samuels



Parcel ID #: 4-141-068-181-018-000000

WARRANTY DEED

Nikki Regina Brown a/k/a Nikki Brown a/k/a Niki Regina Brown, a widow, surviving joint tenant of Kenneth H. Brown for consideration paid, grants to Richard Raymond McCay Jr. a single man, and Debra L. Faircloth, a single woman, as Joint Tenants with Rights of Survivorship, whose address is 6314 Old Dexter Highway, Dexter, NM 88230, the following described real estate in Chaves County, New Mexico:

A part of Lot 3 (also known as the NE1/4NW1/4) of Section 4 in Township 12 South of Range 25 East of the New Mexico Principal Meridian, in the County of Chaves and State of New Mexico, more particularly described as follows:

BEGINNING at the point of intersection of the North line of Lot 3 and the Westerly line of the right-of-way of Highway No. 285-Alternate, thence Southeasterly along the Westerly line of said Highway right-of-way a distance of 274.42 feet, thence Southwesterly along a line perpendicular to said Westerly Highway right-of-way line a distance of 175.8 feet, thence Northwesterly along a line parallel to said Westerly Highway right-of-way line a distance of 387.32 feet, more or less, to the North line of said Lot 3, thence East along the North line of said Lot 3 a distance of 208.71 feet to the point of beginning.

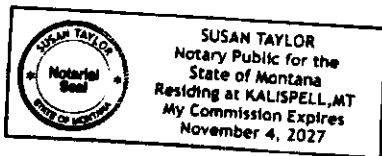
With warranty covenants, subject to taxes, reservations in patents, easements, rights of way, leases, covenants and restrictions and reservations of record.

Witness by hand and seal on this 19 day of July, 2024.
Nikki Regina Brown a/k/a Nikki Brown a/k/a
Niki Regina Brown
Jeffrey L. Brown - AIT
Nikki Regina Brown a/k/a Nikki Brown a/k/a
Niki Regina Brown, by Jeffrey L. Brown, as
Attorney-in-Fact

STATE OF Montana
COUNTY OF Flathead

The foregoing instrument was signed and acknowledged before me this 19th day of July, 2024, by Jeffrey L. Brown, as Attorney-in-Fact for Nikki Regina Brown a/k/a Nikki Brown a/k/a Niki Regina Brown, who () is personally known to me or () has produced MT Drivers License as identification.

(SEAL)



Susan Taylor
Notary Public
My Commission Expires: 11/04/2027



E Crossroads

Old Dexter Hwy

S Graves Rd

E Crossroads

E Crossroads

E Crossroads

Old Dexter Hwy

256

Alabama Rd

Alabama Rd

AGENDA ITEM: 2

CASE # Z2006-10 to include Shredding/ Recycling of Wind Turbine Blades to the Specific Use in “Zone D” Industrial District

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Louis Jaramillo, P&Z Director

ACTION REQUESTED: To consider an amend the Certificate of Zoning’s Specific Use for Case Z2006-10 to include Shredding/ Recycling of Wind Turbine Blade in Zone D Industrial District

SUMMARY: In late January 2025 staff amended Mr. and Mrs. Hellums’ specific use to include “storage of wind turbine blades” to their “storage of equipment and supplies”, after receiving a request from Dorothy Hellums. In March, staff discovered the wind blades were being reduces to small pieces with a “shredder” that was being used on the site. Staff contacted NM Air Quality Division, who stated they do not regulate recycling of wind blades. Staff then contacted the NM Solid Waste Bureau, who stated they don’t regulate this type of use. Staff also contacted the NM Hazardous Waste Bureau who stated they don’t consider fiberglass an issue. Finally, Staff contacted the EPA who noted there are no regulation on this matter. Staff continued to receive complaints from the neighbor and so staff sent out a “stop work order” in April and May 2025.

Cody Earle and Jerrod Hellums, owners of Destructible LLC, wishes to continue the recycling operation at this location as is. Access to Tract 4 is from 6223 Devonian Rd., owned by Mr. and Mrs. Hellums. The operation consists of taking large pieces and chopping them down into manageable small pieces. The pieces are then piled up and stored on site until they are shipped off to Oklahoma for further recycling.

The P&Z Commission recommended approval, with the 4 Conditions of Approval, by a vote of 4-0.

Staff Recommends/Requests: Approval with the 4 Conditions of Approval stated in Staff Report’s

SUPPORT DOCUMENTS: Staff Report, P&Z Commission minutes, Certificate of Zoning 2006-10, Staff Report, Protest letter, site photos and Vicinity

SUMMARY BY: Louis Jaramillo, P&Z Director
STAFF REPORT

CASE # Z 2006-10

Per Section B of Article 13 of the Chaves County Zoning Ordinance #7, Mr. and Mrs. Hellums wish to amend their Certificate of Zoning's Specific Use to include shredding/recycling of wind blades to their Certification of Zoning per case Z2006-10. Mr. and Mrs. Hellums received approval for a zone change from "Zone A" Agriculture to "Zone D" Industrial District with a Specific Use for outside storage and sales of construction material and equipment. In January 2025, Staff approved a proposed amendment that would include outdoor storage of wind turbine blades. In March, staff discovered the shredding and piling of wind blade debris on the site. Staff was informed that Destructible LLC was shredding the wind blades and stockpiling the debris onsite for shipment to another site. Staff begun researching the matter and was informed by multiple State and Federal agencies there are no regulations or restriction for shredding/ recycling of wind blades, with the except of a recycling permit from the NM Solid Waste Bureau. Staff received multiple complaints from neighbors and made a site visit to the Hellums property as well visited with the neighbors. Staff did witness unexplained material in the air at the site and at the surrounding neighbors' properties. In April, staff mailed Mrs. Hellums a "Stop Work Order" and informed her a public hearing would be necessary to amend their Certificate of Zoning's Specific Use for case Z2006-10.

Tract 4 is accessible through Lot 14 of the Ado Industrial Site Subdivision, better known as 6223 Devonian Road, also owned by Mr. and Mrs. Hellums. Tract 4 is approximately 10 acres in size and abuts three properties to the west, Hanson Operation, HCI Construction and Rudy's Towing, all zoned Zone D- Industrial District. The parcels to the north and south are owned by Mr. and Mrs. Hellums and are part of the originally approved Case Z 2006-10. The parcels to the west are zoned Zone D- Industrial District with one house located in this area. The large undeveloped parcel to the east is zoned "Zone A" Agriculture-Residential.

Research shows wind turbines have a 20–25-year life expectancy. The "Green New Deal" of 2022-2024 has sent replacing existing wind turbines with newer and bigger ones into overdrive. A national and/or state recycling program is necessary to deal with the numerous used wind blades that will need to be dealt with and to protect the health, safety and wellness of the public.

The Planning and Zoning Commission held their public meeting on this matter on June 3, 2025. After much public input and discussion, the Commission recommend approval of the amendment to include the shredding/recycling of wind blade with the following Conditions of Approval, by a 4-0 vote.

Conditions of Approval.

1. This facility shall be required to comply with all U.S. Environmental Protection Agency (EPA) and/or New Mexico Environmental Department (NMED) regulations for the recycling of wind blades, upon the implementation of any such regulations.
2. No further shredding is allowed at the current location.
3. The operator may haul out the existing shredded material within a two-week period.
4. Future shredding operations may only resume once an enclosed facility is constructed to house the shredding process and the storage of processed materials.

Findings of Fact:

1. The shredding/recycling of wind blades is not a permitted use stated on the Certificate of Zoning's Specific Use for case Z2006-10. Therefore, an approved amendment to case Z2006-10 is required by the Board.
2. Shredding/ recycling of wind blades is an accepted use in "Zone D" Industrial District with the 4 Conditions of Approval stated above. Article XIII, Section 1.B. of the Chaves County Zoning Ordinance #7 notes "premises shall be used only for the following purposes as approved by the Board of Chaves County Commissioners, subject to such conditions and restrictions as they may impose".
3. The four Conditions of Approval are a necessity due to lack of Federal and State regulations dealing with shredding/recycling of wind blades and for the unknown effects this use may have on surrounding properties. Article I of the Chaves County Zoning Ordinance #7 states the purpose of the ordinance is to promote the health, safety and welfare of the community.
4. There is a vital need for shredding/ recycling of wind blades and this type of use fits within the "Zone D" Industrial District boundaries but with necessary conditions to protect the surrounding community. The 2016 Comprehensive Master Plan's Land Use Goals 4.1 Agriculture Preservation and Land Use Goal 4.3 Commercial and Industrial Uses.
5. Staff have notified property owners within 600 feet of this proposed public meeting.
6. Staff has published all required information in the local newspaper fifteen (15) days prior to this public hearing, per NM State Open Meeting Act.

Chaves County		Chaves County Planning & Zoning commission
June 3,2025	Public Hearing Minutes	Created by Adina conde

Members present:

Mark Lewis
Valli West
Brian Archuleta
Andy Morely
Members Absent:
Dale Rogers

Guest Present:

Dorothy Hellums
Cody Earle
Blas R Méndez and Carolina M Méndez
Gregory R McVey
Kenneth D Forrest
Jim Bob Best
Richard Raymond McCay Jr

Staff Present:

Louis Jaramillo
Richard Gutierrez
Adina Conde

The regular meeting of the Chaves County Planning & Zoning Commission was held in the Commission Chambers at the Chaves County Administrative Center on June 3, 2025, beginning at 5:30 PM.

Minutes:

Commissioner West made a motion to approve, as corrected, minutes to the May 6, 2025, meeting, **Commissioner Archuleta** seconded the motion. The motion passed unanimously.

Mr. Jaramillo read the Staff Report of case Z 2006-10.

Commissioner West asked if Texas had shared how they're handling turbine blade recycling.

Mr. Jaramillo responded that Texas recently passed legislation focused on reducing landfill waste and encouraging recycling materials like wind blades, solar panels, and plastics.

Commissioner Lewis asked if anyone in New Mexico recycles wind turbine blades.

Mr. Jaramillo stated no there are not.

Chairman Morley asked if anyone from the audience wished to speak in favor of the case.

Mrs. Dorothy Hellums introduced herself as one of the property owners. She gave a brief history of the property from the purchase in early 2000 to the zone change in 2006 and the requested amendment in February 2025. She noted the site is accessible from a US 70 along a private road and the address should be 6376 Clovis Highway. She emphasized that they have always complied with Chaves County regulations and understand rural requirements. She then introduced **Cody Earle**, a principal at Destructible LLC.

Mr. Earle, one of the owners of Destructible LLC, explained that the company is not a recycling but a demolition and processing company. They cut down wind turbine blades into smaller, manageable pieces and ship them to recycling facilities in Oklahoma not Texas. He noted Destructible partners with Region Fiber and other facilities to process wind blades into small fragments (1–10 inches). Some of this material goes to a waste-to-energy plant, and some is reused in asphalt and concrete.

He emphasized that: the operation is the first stage of processing the blades, they have been using water to control dust at the site and they are not a recycling site. He noted states like Texas and Oklahoma now require 100% recycling of renewable assets, and New Mexico landfills are beginning to face issues with wind blade waste. He stated there are plans to expand, bring in a big unit and build an indoor facility in the future.

Chairman Morley asked if the machine shown was a portable chipper and why are they using it on-site at the wind turbine location.

Mr. Earle clarified it's a low-speed, high-torque shredder, not a chipper, which helps reduce dust. While on-site shredding could work, it's not practical because contractors (EPCs) have tight timelines and don't want to wait for shredding. So, Destructible uses central processing yards to avoid delaying construction and keep their operations efficient.

Commissioner West asked how they control dust.

Mr. Earle explained they use a 5,000-gallon water truck to wet the ground and misters on the shredder hopper to reduce airborne dust during processing.

Commissioner Lewis asked if the shredded material is wet or dry when it exists.

Mr. Earle said it's usually dry, but the dust mostly settles into the material or on the ground, not in the air.

Commissioner Archuleta asked how often the shredder runs.

Mr. Earle stated it runs 5 to 6 days a week.

Chairman Morley asked if they stockpile shredded material on site.

Mr. Earle confirmed they stockpile to keep the shredder running efficiently while trucks haul the material out—4 to 5 trucks a day.

Chairman Morley asked if they're staying caught up.

Mr. Earle said they're a little behind but expect to wrap up a big project by Thursday. After that, they'll bring in a larger shredder for bigger materials.

Commissioner Archuleta asked if there was only one shredder.

Mr. Earle confirmed: Yes, just one shredder.

Commissioner West asked about particulate emissions and mentioned "25,000 lbs."

Mr. Earle clarified it's 25 tons per year—the threshold under New Mexico Environmental Code that would trigger the need for an air permit. Their operation is well below that limit, based on prior studies from similar facilities.

Commissioner West asked if anyone officially measured emissions.

Mr. Earle said no one came out, but they consulted with New Mexico Air Permitting, submitted photos and details, and were told the temporary nature of the mobile shredder means it doesn't fall under standard regulations.

Commissioner West asked about the meaning of "temporary."

Mr. Earle explained the shredder is mobile, so the operation is considered temporary. However, they plan to go permanent if the economics and county support align. Permanent status would involve applying for additional environmental permits.

Commissioner Archuleta asked about the time frame for the project and what is considered "temporary."

Mr. Earle responded that their current projects would wrap up within 30 days, but they have more material available and could continue operations depending on how things go.

Chairman Morley asked if material would be brought in from other states if the facility proves successful.

Mr. Earle confirmed: Yes, material could come from Texas, Colorado, Oklahoma, and New Mexico, depending on project locations.

Commissioner Lewis asked if any local jobs are currently involved.

Mr. Earle said: No, all current workers are traveling crew, but if the facility becomes permanent, they plan to hire 5–6 local employees.

Chairman Morley inquired about PPE requirements for the workers.

Mr. Earle explained that while N95 masks are available, they are only used if needed (e.g., near the shredder). Workers wear standard safety gear (hard hats, vests, gloves, steel-toe boots, and long sleeves) to protect against fiberglass irritation, but there are no respiratory hazards or carcinogens present. He noted they had verified this with studies from Owens Corning and emphasized employee safety.

Chairman Morley mentioned that, based on his own research, he was surprised that fiberglass blades aren't considered carcinogenic, especially with materials like resin and silica in them.

Mr. Earle explained that studies from Owens Corning indicate the resin and silica are non-carcinogenic once fully cured and bonded in the blades. He noted that to release hazardous vapors, the materials would have to be superheated, which doesn't happen during shredding. He assured the board he would never put his team at risk and that they've followed OSHA guidelines and do not require respirators.

Commissioner West asked about the impact of local high winds.

Mr. Earle admitted they hadn't anticipated the severity of the windstorms, which caused fine dust to spread. While it's not hazardous, it shimmers visibly and can irritate the skin, contributing to public concern.

Chairman Morley brought up the unsightly appearance of the site, especially given its high visibility at one of Roswell's entrances and suggested installing a fence for both dust control and aesthetics.

Mr. Earle responded that in a permanent facility, they would construct a 14-foot perimeter wall made from the turbine blade roots, which would act as a visual and dust barrier. He emphasized that such construction would require significant investment, and while not currently feasible, it would be a priority if the site becomes permanent.

Commissioner West asked if the purpose of the current temporary operation is primarily to generate enough revenue to justify becoming a permanent facility.

Mr. Earle confirmed that's exactly the case. He said they're using this phase to determine whether the location is viable long-term. The revenue being generated now would help fund a future investment—potentially between \$1 million and \$2 million—to establish permanent operations.

Commissioner West asked whether that investment would include constructing a building.

Mr. Earle said yes, absolutely. A permanent facility would involve building infrastructure from the ground up.

Commissioner Lewis asked how old the turbines were, noting the surprise that they were already being shredded.

Mr. Earle explained that many turbines are still functional but are being replaced early due to federal incentives encouraging infrastructure upgrades. His company is called in to dismantle and recycle the blades, hubs, and gearboxes.

He added that some turbines are at the end of their lifespan. For example, a San Juan site had turbines from 1998–2000.

Chairman Morley asked if 25 years was the typical maximum.

Mr. Earle said 25 years is common, though some sites still operate turbines after 40 years. Most upgrades, however, happen between 15 to 20 years due to incentives.

Chairman Morley said he hadn't realized how much waste was involved in turbine disposal.

Mr. Earle responded that his company's goal is zero landfill use. All materials are either sold for parts, taken to scrapyards, or sent to recyclers. The goal is full reuse and no waste.

Chairman Morley agreed there's clearly a need for this kind of recycling, especially with how often blades are replaced.

Mr. Earle added that his company is on track to process 15,000 tons of material this year. It was launched without incentive, though now some states are catching up with grant programs. For example, Texas requires blade recycling but currently has no facilities.

Commissioner West asked if they're seeking grants.

Mr. Earle said yes—he has a meeting Thursday with someone from the University of Texas to begin the grant application process.

Chairman Morley asked if there were any additional individuals who wished to speak in favor of the project before opening the floor to those in opposition. He clarified that he had counted three in support so far and wanted to ensure no one else was missing.

Mrs. Mendez, 6219 Devonian Rd., co-owner of Rudy's Towing Service, spoke against the outdoor shredding. She gave the history of her well-regulated junkyard operations. Mrs. Mendez stressed that the shredding operation should have had a better plan to contain debris. She expressed confusion over the company's mixed messages about whether their presence is temporary or long-term. She noted the location is less than 600 feet from her business, is a serious health and environmental concerns due to fiberglass particles covering her property and affecting workers' health. She stated her husband now requires breathing treatments.

Mrs. Mendez stated she contacted OSHA, EPA, and New Mexico Air Quality Control and was told no regulations currently address the issue. Frustrated by the lack of oversight, she emphasized that her business follows strict environmental standards and urged the same accountability from the shredding operation.

Mr. Mendez, 6219 Devonian Rd., co-owner of Rudy's Towing Service, spoke against the outdoor shredding due to health and environmental concerns. He stated fiberglass dust was everywhere – affecting his home, vehicles, and workers' health. He stated he now has breathing issues and has to use an inhaler after seeing a doctor. He noted there was no dust control at first – water wasn't used until he requested it. Mr. Mendez complained it was an unlicensed operation, and the neighbors were not informed. He urged officials to see the site and prioritize health over profits.

Mr. Forrest, 6227 Devonian Rd, spoke against the outdoor shredding. He raised serious concerns about fiberglass dust from the shredding site and noted dust is everywhere – covering equipment, vehicles, and floating visibly in the air. He noted health effects such as itchy eyes/skin are affecting his employees. He stated the shredding operation should be indoors similar to auto body shops and that the air doesn't belong to one company.

Mr. McVey, 2003 E. Gallina Rd. spoke against the outdoor shredding. He stated he lives about 2,000 feet south of the shredding site and is seeing airborne fiberglass particulates reaching his property due to strong winds. He noted it has been affecting his health, animals and property. Mr. McVey stated he supports the idea but emphasized it must be properly contained.

Mr. Best, 6129 N Atkinson Rd., spoke against the outdoor shredding. He stated he is in supports economic development and acknowledged the need for disposal of wind blades but not at the expense of the community. Mr. Best is not in favor of a bigger shredder as the company is already struggles to control dust at the site.

Commissioner Lewis asked Mr. Earle if the company plans to build a structure over the shredding site

Mr. Earle said yes, the long-term plan includes a fully enclosed facility, similar to an airplane hangar, to control the dust. He mentioned they're building an indoor facility in Iowa based on lessons learned here. If they continue in Chaves County, a similar \$1–\$2 million investment would be required.

Commissioner West asked about Mr. Earle about a temporary structure.

Mr. Earle explained it would still cost around \$400,000 and isn't feasible since they're only a few weeks from finishing the current batch.

Commissioner Archuleta asked how long the shredding has had been going on.

Mr. Earle stated since late February or early March. He noted he would visit the site the tomorrow to reassess operations and the use of water to manage dust by his crew. He emphasized they don't want to cause harm and won't pursue a permanent site if dust can't be contained.

Mr. Mendez claimed the water truck was not used for over a month and only began operating after he called to complain. He compared the lack of regulation at the site to his own recycling business, which is subject to regular EPA inspections. He also raised safety concerns about a nearby pipeline and urged the County to shut the operation down immediately.

Chairman Morley asked about a stop work order.

Mr. Jaramillo stated staff sent Mrs. Hellums a stop work order in April after receiving complaints from the neighbors.

Commissioner Lewis asked **Mr. Earle** if grinding had continued despite the stop work order.

Mr. Earle confirmed it had.

Chairman Morley stated he expects the company to follow the stop work order. He emphasized that grinding and moving the piles will continue to release dust regardless of water use. He also noted concerns about storing additional blades on-site if the project isn't approved.

Mr. Jaramillo explained that he sent the order rather than issuing a citation, as a citation may take up to two months to be heard.

Commissioner Lewis expressed concern that the stop work order was issued April 9 and another letter sent on May 9.

Commissioner West added that if there's was a stop work order, then grinding should have stopped.

Mr. Earle stated the only way to resolve the dust issue is to finish trucking the material out, as the fiberglass material is exposed and will continue blowing around with the wind. He claimed they're moving 5–6 truckloads a day and using water to control dust. He acknowledged that operations have not been perfect.

Commissioner Lewis pressed him on why operations continued despite a stop work order issued two months prior. He emphasized that the order was clear—no more cutting or shredding—and said the company should have covered the pile if they weren't going to stop. He pointed out the health concerns from nearby residents and said the company had not done enough to prevent harm.

Mr. Earle admitted that if workers weren't following water protocols, then that's a management issue he needed to address.

Chairman Morley asked if the company could haul off the already shredded material without doing any more cutting. He stated clearly: no more shredding. He said they could truck out whole pieces if needed but the shredding must stop.

Commissioner West added that the proper long-term solution would be to operate inside a building to contain the dust.

Mr. Earle responded that fiberglass dust is extremely difficult to fully contain, even indoors, but they usually try to keep it wet enough to prevent it from spreading.

Mr. Earle explained that water suppression is their standard method to manage dust at other sites, but it was not consistently applied at this location. He stated that if the County requires them to stop shredding, they are willing to comply immediately and focus solely on hauling the material out. He estimated the site could be cleared within two weeks, though minor dust may still occur during that process. He emphasized the location was selected under the assumption it was industrial, not realizing residences were nearby.

Commissioner Lewis expressed frustration that the operation continued after being told to stop two months ago, citing health concerns from the public. He emphasized that business interests must not come at the expense of community health. Other commissioners echoed these concerns.

Chairman Morley asked if the materials already processed could be removed without continuing the shredding operation.

Mr. Earle confirmed that was possible, adding he would personally oversee the process and ensure mitigation steps like watering and covering the site would be followed.

Mr. Jaramillo clarified that a temporary allowance could be made to remove existing materials but that the formal recommendation would move forward to the Board for final approval. By that time, the two-week window for clean-up would likely have passed, but the Board could adjust the timeline as needed.

MOTION & CONDITIONS OF APPROVAL:

Commissioner West made a motion to recommend approval of the amendment, *shredding/recycling wind blades*, to the Specific Use of Case Z 2006-10 with the following conditions:

1. This facility shall be required to comply with all U.S. Environmental Protection Agency (EPA) and/or New Mexico Environmental Department (NMED) regulations for the recycling of wind blades, upon the implementation of any such regulations.
2. No further shredding is allowed at the current location.
3. The operator may haul out the existing shredded material within a two-week period.
4. Future shredding operations may only resume once an enclosed facility is constructed to house the shredding process and the storage of processed materials.

Commissioner Archuleta seconded the motion. The motion was unanimously approved by the Commission.

Case Z 2025-03

Mr. Jaramillo gave a brief summary of the case.

Chairman Morley called for those in favor of the case.

Mr. McCay, owner, explained that the original intent was to clean and use the building for storage. However, interest from community members who remembered the store from childhood led him to open a restaurant instead. The business is primarily takeout but includes limited indoor seating for customers such as oilfield workers.

Chairman Morley asked if the restaurant is currently operating.

Mr. McCay confirmed it was.

Chairman Morley asked if there was anyone present in opposition to the request. There was none.

Commissioner Archuleta made a motion to recommend approval of Case **Z2025-03**. **Commissioner Lewis** seconded the motion. The motion passed unanimously.

Commissioner Archuleta made a motion to adjourn the meeting. **Commissioner West** seconded the motion. The motion passed unanimously. The meeting was adjourned.

Approved this _____ day of _____, 2025.

Chairman

Attest

CERTIFICATE OF ZONING

DATE: November 16, 2006

CASE NO: Z 2006-10

THIS CERTIFICATE IS ISSUED TO: Billy Hellums
ADDRESS: 6376 Clovis Highway (1507 E. Berrendo Road)

PROPERTY DESCRIPTION: Part of Section 34, T9S, R24E

SPECIFIC USE: A Change of Zoning from Area I, Zone A Agriculture to Industrial for outside storage of construction material, equipment, and farm equipment sales & auction

ADDITIONAL RESTRICTIONS AND CONDITIONS: 1. That all State Engineer and NM Environment regulations that apply to the use be complied with; 2. That the proper driveway permits be obtained; and 3. That any lighting on the property be shielded from traffic on the highway and surrounding residential uses and be night sky sensitive

(Approved changes of zoning are to comply with all applicable Articles of the Chaves County Zoning Ordinance)

APPROVED BY: 
CHAVES COUNTY COMMISSION CHAIRMAN


LEGAL COUNSEL

PLANNING AND ZONING

#1 St. Mary's Place
Chaves County Admin. Bldg.
Roswell, NM 88203
Phone (575)-624-6606



Joseph R. Skeen Building

COMMISSIONERS

Dara Dana • District 1
Cliff Ward • District 2
Hub Corn • District 3
Richard "Dick" Taylor • District 4
Michael Perry • District 5

P&Z Director

Louis Jaramillo

County Manager

Bill Williams

January 27, 2025

Dorothy Hellums
2603 Columbia Road
Roswell, NM 88201

Mrs. Hellums:

This letter is to inform you that your request to include **storage of recyclable wind turbine blades and equipment** to your approved Specific Use of "Storage of Material and Equipment" in Zone D, Industrial District, for the property located at 6376 Clovis Highway **has been approved.**

I have determined that the proposed use is of equal value of your approved use granted to you by the Chaves County Board of Commission in 2006, per Article XIII of the Chaves County Zoning Ordinance #7, Revision #12. Because this area has been vacant for years, I would recommend you notify the New Mexico Department of Transportation-Roswell Office of your current development. Also, please be aware that this use may require a six-foot screen fence on the property lines abutting the Clovis Highway per the Highway Beautification Act.

This letter will be included in our case file, Z2006-10, here in the Chaves County Planning and Zoning Department. If you have any questions, please feel free to contact me.

Respectfully,

Louis Jaramillo, CFM, CZO
Planning and Zoning Director
Chaves County
louis.jaramillo@chavescounty.gov
575 624 6562

Dorothy Hellums
2603 Columbia Rd.
Roswell, NM 88201

Chaves County Planning and Zoning
Attn: Luis Jaramillo
1 St. Mary's Place
Suite #170
Roswell, NM 88203

January 22, 2025

I am requesting to add and amend the use of our property located at 6376 Clovis Hwy, Roswell, NM 88201 to include:
Storage of recyclable wind turbine blades and equipment.

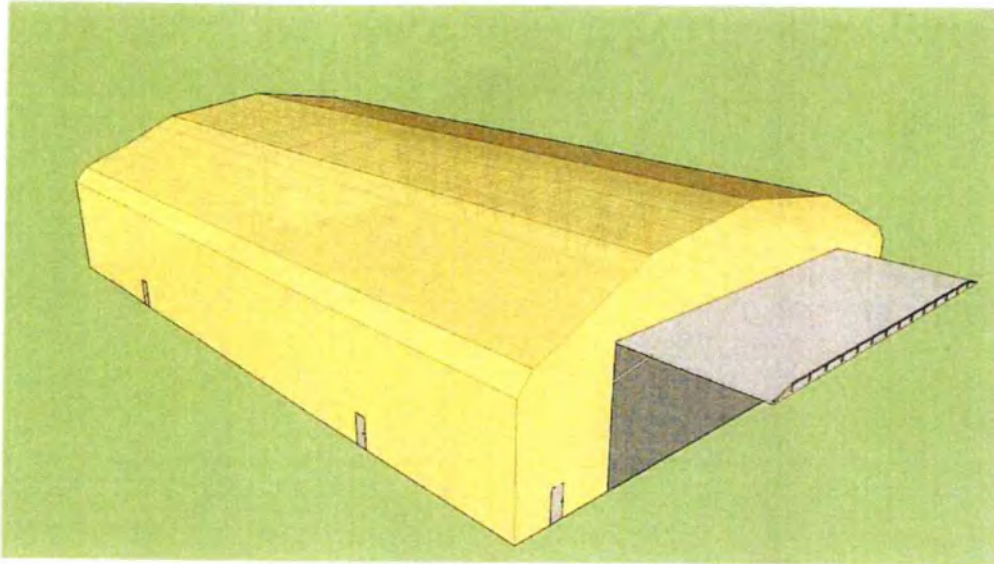
Thank you for your time and consideration.

Dorothy Hellums





Executive Jet & Helicopter Hangar Ready for Immediate Shipment



120' (wide) by 183'4" (long) by 25.9' (tall) Insulated Rubb BVE Hangar

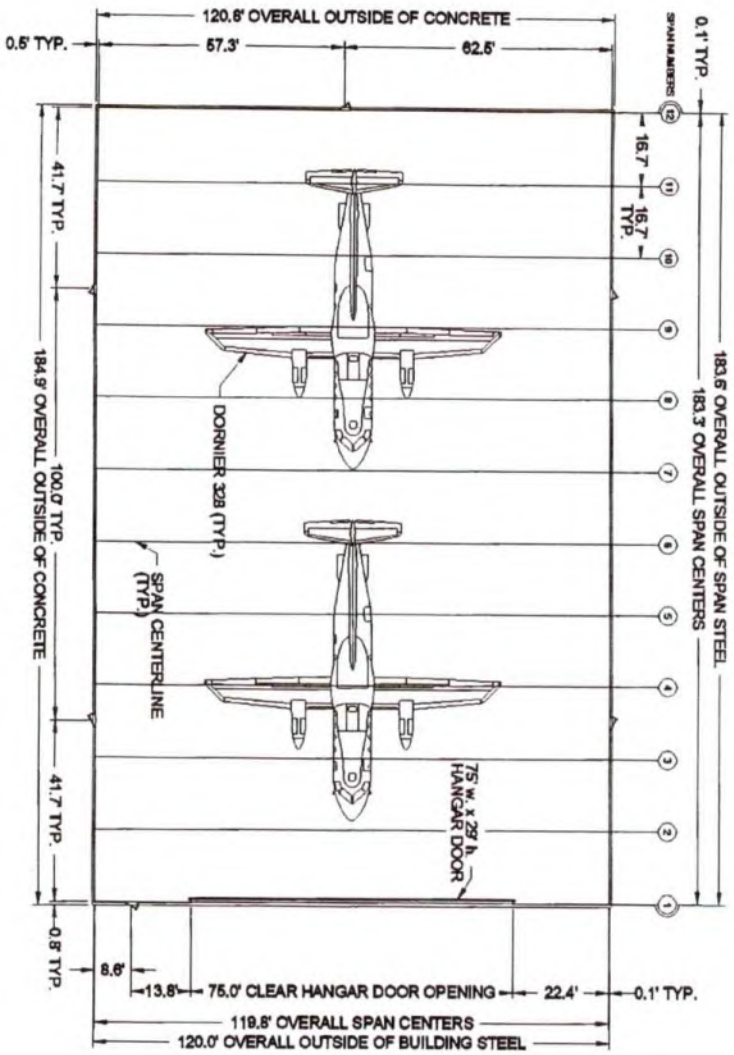
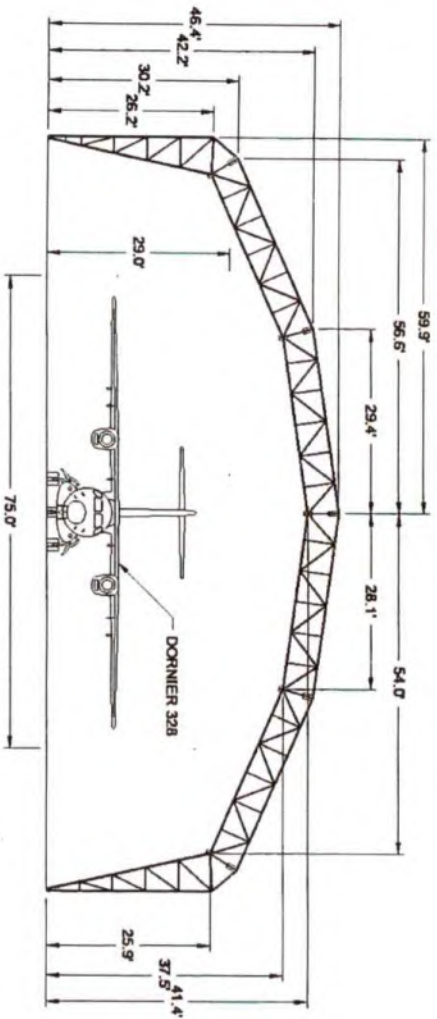
- 75' W x 29' H AeroDoor High Power Series
- 2" / R11 Thermohall Insulation System
- (4) 3' x 7' Steel Personnel Doors w/Closers
- 40 FC LED pre-wired interior lighting system
- Color – All tan

Design Loads

Building code	ASCE 7-10 & IBC 2012
Wind Load	115 mph 3-sec gust, Exp. C, Enclosed
Risk Category	RC II
Ground snow load	20 psf, Is=1.0
Collateral Load	1 psf
Live Load	12 psf
Seismic	Ss=0.114, S1=0.06, Ie=1.0, SDC B

Aircraft: Dornier 328 and King Air 350i and Various Helicopters and Light Single / Twin Fixed Wing Aircraft





Rudy's Towing
6221 Devonian St.
Roswell, New Mexico 88201
575-623-5021
rudystowing@yahoo.com

May 8, 2025

Chaves County Planning and Zoning Department
1 St. Mary's Place, Suite 170
Roswell, NM 88203

*Re: Objection to Zoning Change Request and Unpermitted Wind Turbine
Recycling Operation*

Dear Chaves County Planning and Zoning Commissioners:

I am writing on behalf of Rudy's Towing, a family-owned towing and impound business located directly south of the property currently being used by Mr. Hellums and his associates for wind turbine dismantling and recycling.

We are deeply concerned about the impact this unzoned and unpermitted activity is having on our business, our property, and the health of our employees.

1. Fiberglass Contamination and Health Concerns

Since the turbine recycling began, our yard has been regularly covered in airborne fiberglass particles, which settle on impounded vehicles and create a visible layer of dust. Our employees have reported itchy eyes, sore throats, and respiratory irritation, especially on windy days when debris drifts across the property line. This creates not only a workplace hazard but also a risk of long-term health consequences.

2. Activity Without Proper Zoning or Public Notice

To our knowledge, this type of activity was never permitted under current zoning rules. We were never given prior notice that this would begin, and even your office was unaware of the operation until we filed a complaint. The business owner has since petitioned for a zoning change to allow this use—but is continuing the operation in the meantime, which we believe violates zoning regulations.

3. Conflicting Information and Delay Tactics

After raising concerns, one of the owners visited us and told us the business would only be active for three months and offered us masks to deal with the dust. Yet, they are now seeking a permanent zoning change, which seems to contradict their earlier statement. We are also concerned that by missing the most recent zoning meeting (which caused a delay to June), they are deliberately postponing the process to complete their operation before any official decision is made.

4. Denial of Opportunity to Be Heard

My husband Rudy and I attended the last planning and zoning meeting, prepared to voice our concerns. However, because the applicant did not appear, the item was postponed, and we were told that no public comment would be taken. We respectfully request that the county provide an opportunity for us and other impacted residents to share testimony at the June hearing.

We respectfully request the following:

1. That Chaves County immediately investigate this business's operations and determine whether they are legally permitted under current zoning. The information we have been provided is that they are operating illegally.
2. That the county take appropriate enforcement action to prevent continued operation unless and until proper zoning is approved.
3. That we and other affected neighbors are allowed to speak publicly at the June zoning meeting.

4. That the county considers the public health, environmental, and economic impacts of allowing fiberglass-based turbine dismantling in this location.

We appreciate your attention to this matter.

I am attaching an exhibit which I have marked as **Exhibit A**. This is a photograph taken from my property showing the amount of fiberglass blowing onto us, our employees, and our equipment. As you can see this is a substantial amount and warrants immediate action to shut down the unpermitted, unauthorized wind turbine recycling.

Sincerely,



Carolina Mendez

Owner, Rudy's Towing

6221 Devonian St.

Roswell, New Mexico 88201

575-623-5021

rudystowing@yahoo.com

AGENDA ITEM: 3

Agreement A-25-022 La Casa Lease
for 1511 S. Grand

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Emma Dominguez, HR Director

ACTION REQUESTED: Approve Agreement

SUMMARY: This agreement is between Chaves County and La Casa for lease of the building located at 1511 S. Grand.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Agreement A-25-022, Exhibit A

SUMMARY BY: Emma Dominguez, HR Director

LEASE AGREEMENT A-25-022
BETWEEN CHAVES COUNTY AND LA CASA DE BUENA SALUD, INC.
FOR LEASE OF BUILDING LOCATED AT 1511 S. GRAND

THIS AGREEMENT is made and entered into this 24th day of July, 2025, by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected officials, hereinafter referred to as "Lessor" and La Casa de Buena Salud, Inc., a New Mexico nonprofit corporation, hereinafter referred to as "Lessee."

WHEREAS, Lessor is the owner of certain property located in Roswell, New Mexico, which is located at 1511 S. Grand, Roswell, New Mexico, hereinafter referred to as the "Premises," and

WHEREAS, Lessor has been occupying the leased Premises for the past several years, and

WHEREAS, Lessee desires to lease the Premises for the purpose of providing health care services to the residents of Chaves County, and

WHEREAS, it is the parties desire to enter into a new lease agreement defining the rights, duties and liabilities relating to the Premises.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and agreements set forth herein, the parties do hereby agree as follows:

1. **LEASE**. Lessor does hereby lease to Lessee and Lessee hereby leases from Lessor the Premises.

2. **TERM**. The primary term of this Lease begins July 1, 2025 and runs for a period of one year ending June 30, 2026. This Agreement shall automatically renew for up to three (3) additional one (1) year periods, not to exceed a total of four (4) years, unless terminated in accordance with the terms provided herein.

3. **TERMINATION**. Either party may terminate this Lease, with or without cause, by giving the other party sixty (60) days written notice of such intention to terminate.

4. **RENT**. As consideration for said Lease, Lessee shall pay the County in monthly installments of One Hundred Dollars (\$100.00), which sum shall be paid by the tenth (10th) day of each month during the term of this Lease, and provide services and benefits to the citizens of Chaves County as set forth in Exhibit A, attached hereto and incorporated by reference into this lease. In addition, Lessee shall be responsible for (a) all maintenance and repairs to the building; (b) the purchase and maintenance of all insurances as required by the County; (c) all utilities; and (d) any improvements to the

Premises (all improvements must have prior approval of the Chaves County Board of Commissioners).

The parties do hereby agree that the consideration paid and provided by Lessee as shown in Exhibit A exceeds the fair market rental value of the Premises.

5. USE OF PREMISES. Lessee shall use and occupy the Health Clinic only for the purposes of providing health care services to residents of Chaves county and surrounding areas of Eastern New Mexico. Lessee may not use and occupy the Premises for other purposes without the written consent of Lessor. Lessee shall conform with and comply with all applicable municipal, state and federal ordinances, laws, rules and regulations when using the Premises so as to not create any nuisance or permit any trade or occupation to be carried on or use made of the Premises that is offensive or injurious to any person or property. If Lessee fails to utilize and occupy the Premises as a health office or for activities reasonably related thereto without having first obtained the written consent of Lessor. Lessor shall have the option to terminate this Lease, and to re-enter the Premises as hereinafter set forth.

Lessee, at its expense, shall conform with and comply with all applicable regulations, ordinances and laws relating to the use and occupancy of the Premises.

6. WASTE, NUISANCE OR UNLAWFUL ACTIVITY. Lessee shall not allow waste or nuisance on the Premises, or use or allow the Premises to be used for any unlawful activity. Lessee shall see that all persons coming on to the Premises shall use the Premises in an orderly courteous, and safe manner, with due regard of the rights of others who may be using the Premises.

7. UTILITIES. Lessee shall pay for the following utilities serving the Premises during the term of this Lease: electricity, gas, water, Internet and telephone service. All payments shall be made by the Lessee directly to the utility company furnishing such service, so that neither the Lessor nor the Premises shall be or become liable for any such rate, rentals or charges.

8. LIABILITY OF LESSEE. Lessee agrees to defend, indemnify and save Lessor harmless against any and all loss, damage, claim or expense arising out of the use of the Premises by Lessee, its agents, employees, invitees or trespassers, or out of any accident or other occurrence arising out of the use of the Premises, causing injury to any person whomsoever, or property whatsoever, due directly or indirectly to the use of the Premises or any part thereof by Lessee, its agents, employees, customers, patrons or other persons using the leased Premises.

Lessor shall not be liable to Lessee or any person for any damage or injury arising out of the use of the Premises by Lessee to any person or property occasioned by Lessee's use. Lessee agrees and covenants to defend, indemnify and save harmless

Lessor from all such liability and expense in connection with Lessee's use of the Premises.

9. REPAIRS AND MAINTENANCE. During the term of this Lease and all renewals thereof, Lessee shall make, at its own expense, all repairs needed to maintain the Premises in good condition and repair, including such repairs, alterations and maintenance as may be necessary to impede normal wear and tear, or as may be necessary in order that the Premises, including the improvement or fixtures thereon, shall conform to the lawful requirements, laws, ordinances, directions of proper public authorities, and the requirements of all policies of insurance in force relating to the Premises, except those repairs and maintenance which are the responsibility of Lessor. Lessee shall indemnify, defend and save lessor free and harmless from any claim, penalty, or damage or charge imposed for the violation of such laws, ordinances, rules and regulations, whether occasioned by the neglect of Lessee, or any agent or person in the employ of Lessee, or any person contracting with Lessee.

In addition, Lessee will also be responsible for outside of the building, roof, glass, lawn, cooling and heating systems, electrical, plumbing, grounds, landscaping, parking lot external doors, outdoor security lighting, and any damages which are caused by Lessee's failure to maintain the terms for which it is responsible.

10. LESSOR'S ACCESS TO THE PREMISES. Lessor, its agents or employees, shall have the right to enter the Premises during normal business hours to inspect said Premises. Notwithstanding anything contained herein, Lessor shall have no duty whatsoever to make any inspection, and lessor shall not be held liable for any failure to discover, observe, or remedy any defects on or about the Premises. In addition, Lessor shall have the right to enter the Premises during normal business hours during the last ninety (90) days of the term of this Lease or any renewal or extension thereof, for the purpose of exhibiting the Premises to prospective Lessees. Lessor shall inspect the Premises with Lessee at the beginning of this Lease.

11. ALTERATIONS OR ADDITIONS. Provided Lessee is not in default under the terms of this Lease, Lessee may, at its own expense, alter and/or modify the Premises, including the internal structures, installations and improvements located upon the Premises, as Lessee shall so elect. The construction and/or alteration of the Premises shall be done in a good and workmanlike manner and in conformity with all applicable laws, ordinance, restrictions and regulations. Notwithstanding anything contained herein to the contrary, Lessee may, without Lessor's prior approval, make only those changes to the improvements which do not constitute a material change in the structure and which do not impair the quality, lessen the utility, or decrease the value of the Premises. All plans for such material changes must first be submitted to and receive the approval of Lessor. Lessor agrees to respond promptly to each request for approval. At the termination of the Lease, all alterations and modifications shall become the property of the Lessor.

12. MECHANIC'S AND MATERIALMEN'S LIENS. No liens of any mechanic, materialman, laborer, architect, artisan, contractor, subcontractor or any other lien of any kind whatsoever, shall be created against or imposed upon the Premises, or any part thereof.

13. INSURANCE. At all times during the term of this Lease, Lessee will, at its sole cost and expense, and as additional rent hereunder procure and maintain, with insurers authorized to do business in the State of New Mexico and which are of generally recognized responsibility and acceptable to Lessor the following insurance coverages:

- A. A public liability insurance policy in the amount of One Million Dollars (\$1,000,000) with no limiting modifications including Lessor as named insured party.
- B. An insurance policy which covers damage to, or the destruction of, the demised Premises in the amount of Five Hundred Thousand Dollars (\$500,000) with no limiting modifications including Lessor as a named insured party.

All insurance required by this section shall be effected under valid and enforceable policies upon the commencement of the term hereof, and Lessee shall deliver to Lessor true and correct copies of the insurance policy or policies required.

All of such policies shall provide that Lessor shall receive not less than ten (10) days' notice prior to any cancellation, material change, in terms of coverage, or reduction of the coverage evidence by such policy or policies of insurance.

14. DAMAGE OR DESTRUCTION. In the event the Premises, or any portion thereof, is damaged or destroyed by any cause whatsoever, including, but not limited to acts of God, this Lease shall terminate.

15. ASSIGNMENTS, LEASES AND SUBLEASES. Lessee shall not assign any interest under the terms of this Lease without the prior written consent of Lessor first being obtained. Before any assignment of the Lease shall become effective, the assignee shall in writing, assume and agree to be bound by all the covenants, agreements, terms and conditions of this Lease.

No assignment, sublease, or transfer of interest in whole or in part made by Lessee or any subsequent assignee or transferee in interest shall operate to discharge or abate any obligation hereunder made or hereafter assumed by Lessee or any assignee or sublessee or transferee.

A consent by Lessor to one assignment shall in no event be a consent to a subsequent assignment, sublease, or occupation by other persons.

Any unauthorized assignment or sublease shall, at the option of Lessor, be void and shall terminate the Lease.

16. SURRENDER. Lessee covenants and agrees to deliver up and surrender possession of the Premises to Lessor at the termination of this lease, by expiration of the term or otherwise, in as good condition and repair as the same shall be at the commencement of this lease, and in as good condition and repair as shall be required of Lessee during the term hereof, excepting only natural wear and decay which cannot reasonably be arrested by regular repair and maintenance.

17. OWNERSHIP OF BUILDING, STRUCTURES AND OTHER IMPROVEMENTS. All buildings, structures, installations and other permanent structural improvements presently existing or which may hereafter be erected or placed upon the Premises, whether by Lessor or Lessee, shall be and remain the property of Lessor, and Lessor shall derive all benefits of such ownership, including all benefits accruing to Lessor by law from depreciation thereof.

18. SUMS DUE LESSOR A LIEN. Subject to the other provision contained in this Lease Agreement, all sums which shall become due to Lessor on account of any provision whatsoever of this lease are and shall always constitute a valid lien upon any and all goods, chattels and other property belonging to the Lessee and located upon the Premises.

19. NOTICES. At any notice provided for herein shall be sufficiently given if served personally or if deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the party to whom the notice is to be served. If either the Lessor or Lessee shall at any time change its name, or if there be an assignment or other disposition of lease rights by either party, or if either party changes the place of address to which such notice or communication shall be sent, written notice of such communication shall be given to the other party. Until further notice in writing is served, any notice or communication with reference to this Lease Agreement addressed to Lessor may be addressed to Chaves County Manager, PO Box 1817, Roswell, NM 88202-1817, and any such notices or communication addressed to Lessee may be addressed to Tobosa Developmental Services, 110 E. Summit Street, Roswell, NM 88203. Notices given as provided herein shall be deemed effectively given as of the date of personal delivery or as of the third business day following the date of deposit of same for mailing in the United States Post Office.

20. COVENANTS RUN TO SUCCESSORS, ASSIGNS, ETC. It is agreed that all covenants, conditions, agreements and undertakings in this lease shall extend to and

be binding upon the parties hereto, and their heirs, successors, personal representatives and assigns.

21. ENTIRE AGREEMENT. The parties hereto agree that this Lease incorporates all of the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all covenants, agreements and understandings have been merged into this Lease. No prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable.

22. INVALIDITY OF PARTICULAR PROVISIONS. If any term or provision of this Lease or the application thereof to any person or circumstances shall be held invalid or unenforceable, the remainder of this Lease or the application of such term or provision to other persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby. Each term and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

23. AMENDMENTS. The parties hereto agree that this Lease agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

24. TITLES FOR CONVENIENCE ONLY. The titles assigned to the foregoing provisions are assigned solely for the purpose of convenience. The substantive matters contained in the provisions of this Lease shall take precedence over the titles describing the same should a conflict arise between the two.

25. TIME OF ESSENCE. Time shall be of the essence in the performance by the parties of all the terms, conditions and provisions herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
Richard Taylor, Chairman

ATTEST:

Cindy Fuller, County Clerk

LESSEE:

LA CASA DE BUENA SALUD, INC.

By: _____
Seferino Montano, Executive Director

EXHIBIT A
To
Agreement A-25-022

The building located at 1115 S. Grand Avenue is 3,044 sq. ft. and it is estimated that it could rent for \$2,590 a month. (0.85¢ sq. ft. x 3,044)

The Fair Market Lease for the building would be \$31,080 a year.

La Casa provides uncompensated care to the citizens of Chaves County in the amount of \$536,228 a year.

These numbers show that the County receives a huge benefit from La Casa. The uncompensated services provided by La Casa offset the fair market lease of the building.

AGENDA ITEM: 4

Agreement A-25-023 Diane Taylor for
1600 SE Main Suite D-2, Office 2

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Emma Dominguez, HR Director

ACTION REQUESTED: Approve Agreement

SUMMARY: This agreement is between Chaves County and Diane Taylor for lease of the office space located at 1600 SE Main, Suite D-2, Office 2.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Agreement A-25-023

SUMMARY BY: Emma Dominguez, HR Director

**LEASE AGREEMENT A-25-023
BETWEEN CHAVES COUNTY AND DIANE TAYLOR
FOR LEASE OF OFFICE SPACE**

THIS AGREEMENT is made and entered into this 24th day of July, 2025, by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected officials, hereinafter referred to as “Lessor” and Diane Taylor, hereinafter referred to as “Lessee.”

WHEREAS, Lessor is the owner of certain property located in Roswell, New Mexico, known as the Pecos Valley Medical Complex, which is located at 1600 SE Main, Roswell, New Mexico, in which are located certain office suites and spaces; and

WHEREAS, Lessor desires to lease to Lessee, and Lessee desires to lease from Lessor the office space, which is approximately 230 square feet, constituting a portion of the building identified as Suite D-2 Office 2, (the “Premises”), upon the terms and conditions set forth herein and

WHEREAS, it is the parties desire to enter into a new lease agreement defining the rights, duties and liabilities relating to the Premises; and

WHEREAS, Lessor desires to support Lessee in all her functions and activities.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and agreements set forth herein, the parties do hereby agree as follows:

1. LEASE. Lessor does hereby lease to Lessee and Lessee hereby leases from Lessor the Premises.

2. TERM. The primary term of this Lease will be one (1) year beginning July 1, 2025 and ending June 30, 2026. The Parties may renew this Agreement for four (4) successive terms of one (1) year each, upon the same terms as provided herein. Either party may terminate this Lease upon sixty (60) days’ written notice to the other party.

3. TERMINATION. Either party may terminate this Agreement, with or without cause, by giving the other party sixty (60) days written notice of such intention to terminate.

4. RENT. As consideration for said Lease, Lessee shall pay the County Two Hundred Dollars (\$200.00), which sum shall be paid on the first day of each month during the term of this Lease. Lessee may prepay any installment or installments of rent at any time provided; however, that such prepayment shall not be in excess of six (6) months annual rental without the prior written consent of Lessor. All rentals required by the terms of this Lease shall be paid in lawful money of the United States, and shall be paid to

Chaves County Treasurer, PO Box 1772, Roswell, NM 88202-1772 (check shall reference property).

5. USE OF PREMISES. Lessee covenants and agrees that it will use and occupy the Premises only as an office or for related support activities, and for no other purpose without having first obtained the written consent of the Lessor. In the event Lessee fails to utilize and occupy the Premises as an office or for activities reasonably related thereto without having first obtained the written consent of Lessor, Lessor shall have the option to terminate this Lease, and to re-enter the Premises as hereinafter set forth. Notwithstanding anything contained herein to the contrary, in no event shall the Lessee use the Premises in any way which will increase the risks covered by insurance on the Premises and result in a cancellation of any insurance required to be obtained by this Agreement, even if such a use would otherwise be in furtherance of Lessee's business purposes.

Lessee, at its expense, shall conform with and comply with all applicable regulations, ordinances and laws relating to the use and occupancy of the Premises.

6. WASTE, NUISANCE OR UNLAWFUL ACTIVITY. Lessee shall not allow waste or nuisance on the Premises, or use or allow the Premises to be used for any unlawful activity. Lessee shall see that all persons coming on to the Premises shall use the Premises in an orderly courteous, and safe manner, with due regard of the rights of others who may be using the Premises.

7. UTILITIES. Lessee shall pay for the following utilities serving the Premises during the term of this Lease: electricity, gas, water, Internet and telephone service. All payments shall be made by the Lessee directly to the utility company furnishing such service, so that neither the Lessor nor the Premises shall be or become liable for any such rate, rentals or charges.

8. REPAIRS AND MAINTENANCE. During the term of this Lease and all renewals thereof, Lessee shall make, at its own expense, all repairs needed to maintain the Premises in good condition and repair, including such repairs, alterations and maintenance as may be necessary to impede normal wear and tear, or as may be necessary in order that the Premises, including the improvement or fixtures thereon, shall conform to the lawful requirements, laws, ordinances, directions of proper public authorities, and the requirements of all policies of insurance in force relating to the Premises, except those repairs and maintenance which are the responsibility of Lessor. Lessee shall indemnify, defend and save Lessor free and harmless from any claim, penalty, or damage or charge imposed for the violation of such laws, ordinances, rules and regulations, whether occasioned by the neglect of Lessee, or any agent or person in the employ of Lessee, or any person contracting with Lessee.

In addition, Lessee will also be responsible for outside of the building, roof, glass, lawn, cooling and heating systems, electrical, plumbing, grounds, landscaping, parking lot external doors, outdoor security lighting, and any damages which are caused by Lessee's failure to maintain the terms for which it is responsible.

9. LIABILITY OF LESSEE. Lessee agrees to defend, indemnify and save Lessor harmless against any and all loss, damage, claim or expense arising out of the use of the Premises by Lessee, its agents, employees, invitees or trespassers, or out of any accident or other occurrence arising out of the use of the Premises, causing injury to any person whomsoever, or property whatsoever, due directly or indirectly to the use of the Premises or any part thereof by Lessee, its agents, employees, customers, patrons or other persons using the leased Premises.

Lessor shall not be liable to Lessee or any person for any damage or injury arising out of the use of the Premises by Lessee to any person or property occasioned by Lessee's use. Lessee agrees and covenants to defend, indemnify and save harmless Lessor from all such liability and expense in connection with Lessee's use of the Premises.

10. LESSOR'S ACCESS TO THE PREMISES. Lessor, its agents or employees, shall have the right to enter the Premises during normal business hours to inspect said Premises. Notwithstanding anything contained herein, Lessor shall have no duty whatsoever to make any inspection, and lessor shall not be held liable for any failure to discover, observe, or remedy any defects on or about the Premises. In addition, Lessor shall have the right to enter the Premises during normal business hours during the last ninety (90) days of the term of this Lease or any renewal or extension thereof, for the purpose of exhibiting the Premises to prospective Lessees. Lessor shall inspect the Premises with Lessee at the beginning of this Lease.

11. DAMAGE OR DESTRUCTION. In the event the Premises, or any portion thereof, is damaged or destroyed by any cause whatsoever, including, but not limited to, acts of God, this Lease shall terminate.

12. ASSIGNMENTS, LEASES AND SUBLEASES. Lessee shall not assign any interest under the terms of this Lease without the prior written consent of Lessor first being obtained. Before any assignment of the Lease shall become effective, the assignee shall in writing, assume and agree to be bound by all the covenants, agreements, terms and conditions of this Lease.

No assignment, sublease, or transfer of interest in whole or in part made by Lessee or any subsequent assignee or transferee in interest shall operate to discharge or abate any obligation hereunder made or hereafter assumed by Lessee or any assignee or sublessee or transferee.

A consent by Lessor to one assignment shall in no event be a consent to a subsequent assignment, sublease, or occupation by other persons.

Any unauthorized assignment or sublease shall, at the option of Lessor, be void and shall terminate the Lease.

13. SURRENDER. Lessee covenants and agrees to deliver up and surrender possession of the Premises to Lessor at the termination of this lease, by expiration of the term or otherwise, in as good condition and repair as the same shall be at the commencement of this lease, and in as good condition and repair as shall be required of Lessee during the term hereof, excepting only natural wear and decay which cannot reasonably be arrested by regular repair and maintenance.

14. OWNERSHIP OF BUILDING, STRUCTURES AND OTHER IMPROVEMENTS. All buildings, structures, installations and other permanent structural improvements presently existing or which may hereafter be erected or placed upon the Premises, whether by Lessor or Lessee, shall be and remain the property of Lessor, and Lessor shall derive all benefits of such ownership, including all benefits accruing to Lessor by law from depreciation thereof.

15. SUMS DUE LESSOR A LIEN. Subject to the other provision contained in this Lease Agreement, all sums which shall become due to Lessor on account of any provision whatsoever of this lease are and shall always constitute a valid lien upon any and all goods, chattels and other property belonging to the Lessee and located upon the Premises.

16. NOTICES. At any notice provided for herein shall be sufficiently given if served personally or if deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the party to whom the notice is to be served. If either the Lessor or Lessee shall at any time change its name, or if there be an assignment or other disposition of lease rights by either party, or if either party changes the place of address to which such notice or communication shall be sent, written notice of such communication shall be given to the other party. Until further notice in writing is served, any notice or communication with reference to this Lease Agreement addressed to Lessor may be addressed to Chaves County Manager, PO Box 1817, Roswell, NM 88202-1817, and any such notices or communication addressed to Lessee may be addressed to New Mexico Senior Olympics, 1600 SE Main, Suite C, Roswell, NM 88203. Notices given as provided herein shall be deemed effectively given as of the date of personal delivery or as of the third business day following the date of deposit of same for mailing in the United States Post Office.

17. COVENANTS RUN TO SUCCESSORS, ASSIGNS, ETC. It is agreed that all covenants, conditions, agreements and undertakings in this lease shall extend to and

be binding upon the parties hereto, and their heirs, successors, personal representatives and assigns.

18. ENTIRE AGREEMENT. The parties hereto agree that this Lease incorporates all of the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all covenants, agreements and understandings have been merged into this Lease. No prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable.

19. INVALIDITY OF PARTICULAR PROVISIONS. If any term or provision of this Lease or the application thereof to any person or circumstances shall be held invalid or unenforceable, the remainder of this Lease or the application of such term or provision to other persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby. Each term and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

20. AMENDMENTS. The parties hereto agree that this Lease agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

21. TITLES FOR CONVENIENCE ONLY. The titles assigned to the foregoing provisions are assigned solely for the purpose of convenience. The substantive matters contained in the provisions of this Lease shall take precedence over the titles describing the same should a conflict arise between the two.

22. TIME OF ESSENCE. Time shall be of the essence in the performance by the parties of all the terms, conditions and provisions herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
Michael Perry, Vice Chairman

ATTEST:

Cindy Fuller, County Clerk

LESSEE:

By: _____
Diane Taylor

AGENDA ITEM: 5

Agreement A-25-024 Senior Olympics
1600 SE Main, Suite C

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Emma Dominguez, HR Director

ACTION REQUESTED: Approve Agreement

SUMMARY: This agreement is between Chaves County and Senior Olympics for lease of the building located at 1600 SE Main, Suite C.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Agreement A-25-024, Exhibit A

SUMMARY BY: Emma Dominguez, HR Director

**LEASE AGREEMENT A-25-024
BETWEEN CHAVES COUNTY AND NEW MEXICO SENIOR OLYMPICS
FOR LEASE OF OFFICE SPACE**

THIS AGREEMENT is made and entered into this 24th day of July, 2025, by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected officials, hereinafter referred to as “Lessor” and New Mexico Senior Olympics, a non-profit corporation, hereinafter referred to as “Lessee.”

WHEREAS, Lessor is the owner of certain property located in Roswell, New Mexico, known as the Pecos Valley Medical Complex, which is located at 1600 SE Main, Roswell, New Mexico, in which are located certain office suites and spaces; and

WHEREAS, Lessor desires to lease to Lessee, and Lessee desires to lease from Lessor the office space consisting a portion of the building, identified as Suite C and approximately 2,727 square feet (the “Premises”), upon the terms and conditions set forth herein and

WHEREAS, Senior Olympics has leased the Premises for the past fifteen (15) years and wishes to enter into a new lease with the County; and

WHEREAS, it is the parties desire to enter into a new lease agreement defining the rights, duties and liabilities relating to the Premises; and

WHEREAS, Lessor desires to support Lessee in all its functions and activities.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and agreements set forth herein, the parties do hereby agree as follows:

1. LEASE. Lessor does hereby lease to Lessee and Lessee hereby leases from Lessor the Premises.

2. TERM. The primary term of this Lease will be one (1) year beginning July 1, 2025 and ending June 30, 2026. The Parties may renew this Agreement for four (4) successive terms of one (1) year each, upon the same terms as provided herein. Either party may terminate this Lease upon sixty (60) days’ written notice to the other party.

3. TERMINATION. Either party may terminate this Agreement, with or without cause, by giving the other party sixty (60) days written notice of such intention to terminate.

4. RENT. As consideration for said Lease, Lessee shall pay the County Four Hundred Dollars (\$400.00) per year, payable in quarterly installments of One Hundred Dollars (\$100.00) each, and provide services and benefits to the citizens of Chaves County as set forth in Exhibit A, attached hereto and incorporated by reference into this

Lease. In any year in which the services provided plus the Four Hundred Dollars (\$400.00) are less than the Fair Market Value of the Lease, Lessee will pay the difference in cash rent within sixty (60) days of the end of the term.

5. USE OF PREMISES. Lessee covenants and agrees that it will use and occupy the Premises only as an office or for related support activities, and for no other purpose without having first obtained the written consent of the Lessor. In the event Lessee fails to utilize and occupy the Premises as an office or for activities reasonably related thereto without having first obtained the written consent of Lessor, Lessor shall have the option to terminate this Lease, and to re-enter the Premises as hereinafter set forth. Notwithstanding anything contained herein to the contrary, in no event shall the Lessee use the Premises in any way which will increase the risks covered by insurance on the Premises and result in a cancellation of any insurance required to be obtained by this Agreement, even if such a use would otherwise be in furtherance of Lessee's business purposes.

Lessee, at its expense, shall conform with and comply with all applicable regulations, ordinances and laws relating to the use and occupancy of the Premises.

6. WASTE, NUISANCE OR UNLAWFUL ACTIVITY. Lessee shall not allow waste or nuisance on the Premises, or use or allow the Premises to be used for any unlawful activity. Lessee shall see that all persons coming on to the Premises shall use the Premises in an orderly courteous, and safe manner, with due regard of the rights of others who may be using the Premises.

7. UTILITIES. Lessee shall pay for the following utilities serving the Premises during the term of this Lease: electricity, gas, water, Internet and telephone service. All payments shall be made by the Lessee directly to the utility company furnishing such service, so that neither the Lessor nor the Premises shall be or become liable for any such rate, rentals or charges.

8. LIABILITY OF LESSEE. Lessee agrees to defend, indemnify and save Lessor harmless against any and all loss, damage, claim or expense arising out of the use of the Premises by Lessee, its agents, employees, invitees or trespassers, or out of any accident or other occurrence arising out of the use of the Premises, causing injury to any person whomsoever, or property whatsoever, due directly or indirectly to the use of the Premises or any part thereof by Lessee, its agents, employees, customers, patrons or other persons using the leased Premises.

Lessor shall not be liable to Lessee or any person for any damage or injury arising out of the use of the Premises by Lessee to any person or property occasioned by Lessee's use. Lessee agrees and covenants to defend, indemnify and save harmless Lessor from all such liability and expense in connection with Lessee's use of the Premises.

9. LESSOR'S ACCESS TO THE PREMISES. Lessor, its agents or employees, shall have the right to enter the Premises during normal business hours to inspect said Premises. Notwithstanding anything contained herein, Lessor shall have no duty whatsoever to make any inspection, and lessor shall not be held liable for any failure to discover, observe, or remedy any defects on or about the Premises. In addition, Lessor shall have the right to enter the Premises during normal business hours during the last ninety (90) days of the term of this Lease or any renewal or extension thereof, for the purpose of exhibiting the Premises to prospective Lessees. Lessor shall inspect the Premises with Lessee at the beginning of this Lease.

10. REPAIRS AND MAINTENANCE. During the term of this Lease and all renewals thereof, Lessee shall make, at its own expense, all repairs needed to maintain the Premises in good condition and repair, including such repairs, alterations and maintenance as may be necessary to impede normal wear and tear, or as may be necessary in order that the Premises, including the improvement or fixtures thereon, shall conform to the lawful requirements, laws, ordinances, directions of proper public authorities, and the requirements of all policies of insurance in force relating to the Premises, except those repairs and maintenance which are the responsibility of Lessor. Lessee shall indemnify, defend and save lessor free and harmless from any claim, penalty, or damage or charge imposed for the violation of such laws, ordinances, rules and regulations, whether occasioned by the neglect of Lessee, or any agent or person in the employ of Lessee, or any person contracting with Lessee.

In addition, Lessee will also be responsible for outside of the building, roof, glass, lawn, cooling and heating systems, electrical, plumbing, grounds, landscaping, parking lot external doors, outdoor security lighting, and any damages which are caused by Lessee's failure to maintain the terms for which it is responsible.

11. MECHANIC'S AND MATERIALMEN'S LIENS. No liens of any mechanic, materialman, laborer, architect, artisan, contractor, subcontractor or any other lien of any kind whatsoever, shall be created against or imposed upon the Premises, or any part thereof.

12. INSURANCE. At all times during the term of this Lease, Lessee will, at its sole cost and expense, and as additional rent hereunder procure and maintain, with insurers authorized to do business in the State of New Mexico and which are of generally recognized responsibility and acceptable to Lessor the following insurance coverages:

A. A policy of public liability insurance covering bodily injury and property damage liability. Said public liability insurance shall be provided by one of the following methods:

(1) Lessee shall secure an endorsement to its own comprehensive general liability insurance policy, including

Lessor as a named insured therein, insofar as such policy covers the Premises, which policy shall provide not less than \$1,000,000 combined single limit bodily injury/property damage coverage.

(2) Lessee shall secure an owner's, landlord's and tenant's protective liability policy, or other appropriate type of policy covering the Premises and Lessor and Lessee, with the same limits and coverage as set out in Paragraph 11A, above.

- B. All insurance required by this section shall be effected under valid and enforceable policies upon the commencement of the term hereof, and Lessee shall deliver to Lessor true and correct copies of the insurance policy or policies required.
- C. All of such policies shall provide that Lessor shall receive not less than ten (10) days' notice prior to any cancellation, material change, in terms of coverage, or reduction of the coverage evidence by such policy or policies of insurance.

13. DAMAGE OR DESTRUCTION. In the event the Premises, or any portion thereof, is damaged or destroyed by any cause whatsoever, including, but not limited to, acts of God, this Lease shall terminate.

14. ASSIGNMENTS, LEASES AND SUBLEASES. Lessee shall not assign any interest under the terms of this Lease without the prior written consent of Lessor first being obtained. Before any assignment of the Lease shall become effective, the assignee shall in writing, assume and agree to be bound by all the covenants, agreements, terms and conditions of this Lease.

No assignment, sublease, or transfer of interest in whole or in part made by Lessee or any subsequent assignee or transferee in interest shall operate to discharge or abate any obligation hereunder made or hereafter assumed by Lessee or any assignee or sublessee or transferee.

A consent by Lessor to one assignment shall in no event be a consent to a subsequent assignment, sublease, or occupation by other persons.

Any unauthorized assignment or sublease shall, at the option of Lessor, be void and shall terminate the Lease.

15. SURRENDER. Lessee covenants and agrees to deliver up and surrender possession of the Premises to Lessor at the termination of this lease, by expiration of the term or otherwise, in as good condition and repair as the same shall be at the

commencement of this lease, and in as good condition and repair as shall be required of Lessee during the term hereof, excepting only natural wear and decay which cannot reasonably be arrested by regular repair and maintenance.

16. OWNERSHIP OF BUILDING, STRUCTURES AND OTHER IMPROVEMENTS. All buildings, structures, installations and other permanent structural improvements presently existing or which may hereafter be erected or placed upon the Premises, whether by Lessor or Lessee, shall be and remain the property of Lessor, and Lessor shall derive all benefits of such ownership, including all benefits accruing to Lessor by law from depreciation thereof.

17. SUMS DUE LESSOR A LIEN. Subject to the other provision contained in this Lease Agreement, all sums which shall become due to Lessor on account of any provision whatsoever of this lease are and shall always constitute a valid lien upon any and all goods, chattels and other property belonging to the Lessee and located upon he Premises.

18. NOTICES. At any notice provided for herein shall be sufficiently given if served personally or if deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the party to whom the notice is to be served. If either the Lessor or Lessee shall at any time change its name, or if there be an assignment or other disposition of lease rights by either party, or if either party changes the place of address to which such notice or communication shall be sent, written notice of such communication shall be given to the other party. Until further notice in writing is served, any notice or communication with reference to this Lease Agreement addressed to Lessor may be addressed to Chaves County Manager, PO Box 1817, Roswell, NM 88202-1817, and any such notices or communication addressed to Lessee may be addressed to New Mexico Senior Olympics, 1600 SE Main, Suite C, Roswell, NM 88203. Notices given as provided herein shall be deemed effectively given as of the date of personal delivery or as of the third business day following the date of deposit of same for mailing in the United States Post Office.

19. COVENANTS RUN TO SUCCESSORS, ASSIGNS, ETC. It is agreed that all covenants, conditions, agreements and undertakings in this lease shall extend to and be binding upon the parties hereto, and their heirs, successors, personal representatives and assigns.

20. ENTIRE AGREEMENT. The parties hereto agree that this Lease incorporates all of the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all covenants, agreements and understandings have been merged into this Lease. No prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable.

21. INVALIDITY OF PARTICULAR PROVISIONS. If any term or provision of this Lease or the application thereof to any person or circumstances shall be held invalid or unenforceable, the remainder of this Lease or the application of such term or provision to other persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby. Each term and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

22. AMENDMENTS. The parties hereto agree that this Lease agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

23. TITLES FOR CONVENIENCE ONLY. The titles assigned to the foregoing provisions are assigned solely for the purpose of convenience. The substantive matters contained in the provisions of this Lease shall take precedence over the titles describing the same should a conflict arise between the two.

24. TIME OF ESSENCE. Time shall be of the essence in the performance by the parties of all the terms, conditions and provisions herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
Richard Taylor, Chairman

ATTEST:

Cindy Fuller, County Clerk

LESSEE:

NEW MEXICO SENIOR OLYMPICS

By: _____
Cecilia Acosta, Executive Director

EXHIBIT A
to
Agreement A-25-024

Building located at 1600 SE Main Street, Suite C is 2,727 sq. ft. and it is estimated that it could rent for \$2,318.00 a month. (85¢ a square foot) \$27,816.00 a year.

Fair Market Lease for the building is \$27,816.00 a year.

Services New Mexico Senior Olympics donates to our community:

- | | |
|--|----------|
| 1. Provides enhanced fitness classes at the JOY Center
20 participants, 3 times per week (60 x \$75 = \$4,500 x 12) | \$54,000 |
| 2. Walking class every day
20 participants at \$50.00 = \$1,000 per month x 12 months | \$66,000 |

These numbers show that the County receives a huge benefit from New Mexico Senior Olympics. That coupled with the expenses and responsibilities offset the Fair Market Value of the building.

AGENDA ITEM: 6

Agreement A-25-025 The Roswell
Refuge, 1306 West College

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Emma Dominguez, HR Director

ACTION REQUESTED: Approve Agreement

SUMMARY: This agreement is between Chaves County and The Roswell Refuge for lease of the building located at 1306 West College.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Agreement A-25-025, Exhibit A

SUMMARY BY: Emma Dominguez, HR Director

**LEASE AGREEMENT A-25-025
BETWEEN CHAVES COUNTY AND
THE ROSWELL REFUGE FOR BATTERED ADULTS
FOR LEASE OF BUILDING LOCATED AT 1306 WEST COLLEGE**

THIS AGREEMENT is made and entered into this 24th day of July, 2025, by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected officials, hereinafter referred to as “Lessor” and the Roswell Refuge for Battered Adults, hereinafter referred to as “Lessee.”

WHEREAS, Lessor is the owner of certain property located in Roswell, New Mexico, which is located at 1306 W. College Blvd., Roswell, New Mexico, hereinafter referred to as the “Premises,” and

WHEREAS, Lessor has been occupying the Leased Premises for the past several years, and

WHEREAS, it is the parties desire to enter into a new lease agreement defining the rights, duties and liabilities relating to the Premises; and

WHEREAS, Lessor desires to support Lessee in all its functions and activities.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and agreements set forth herein, the parties do hereby agree as follows:

1. LEASE. Lessor does hereby lease to Lessee and Lessee hereby leases from Lessor the Premises.

2. TERM. The primary term of this Lease is for five years beginning July 1, 2025 and ending June 30, 2030.

3. TERMINATION. Either party may terminate this Lease, with or without cause, by giving the other party ninety (90) days written notice of such intention to terminate.

4. OPTION TO RENEW. The Parties may renew this Lease Agreement for one (1) additional five (5) year period, upon the same terms as provided herein.

5. RENT. As consideration for said Lease, Lessee shall pay the County Three Hundred Dollars (\$300.00) per year, payable annually on the anniversary of the execution of this Lease Agreement and provide services and benefits to the citizens of Chaves County as set forth in Exhibit A, attached hereto and incorporated by reference into this Lease. In any year in which the services provided plus the Three Hundred Dollars (\$300.00) are less than the Fair Market Value of the Lease, Lessee will pay the difference in cash rent within sixty (60) days of the end of the term. All rentals required by the terms

of this Lease shall be paid in lawful money of the United States or by check or draft of the Lessee, or someone acting for the Lessee, redeemable in lawful money of the United States, and shall be paid to Chaves County Treasurer, PO Box 1772, Roswell, New Mexico 88202-1772 (check shall reference property), or at such address as Lessor may from time to time furnish Lessee for this purpose.

6. USE OF PREMISES. Lessee covenants and agrees that it will use and occupy the Premises only as an office or for related support activities, and for no other purpose without having first obtained the written consent of the Lessor. In the event Lessee fails to utilize and occupy the Premises as an office or for activities reasonably related thereto without having first obtained the written consent of Lessor, Lessor shall have the option to terminate this Lease, and to re-enter the Premises as hereinafter set forth. Notwithstanding anything contained herein to the contrary, in no event shall the Lessee use the Premises in any way which will increase the risks covered by insurance on the Premises and result in a cancellation of any insurance required to be obtained by this Agreement, even if such a use would otherwise be in furtherance of Lessee's business purposes.

Lessee, at its expense, shall conform with and comply with all applicable regulations, ordinances and laws relating to the use and occupancy of the Premises.

7. WASTE, NUISANCE OR UNLAWFUL ACTIVITY. Lessee shall not allow waste or nuisance on the Premises, or use or allow the Premises to be used for any unlawful activity. Lessee shall see that all persons coming on to the Premises shall use the Premises in an orderly courteous, and safe manner, with due regard of the rights of others who may be using the Premises.

8. UTILITIES. Lessee shall pay for the following utilities serving the Premises during the term of this Lease: electricity, gas, water, Internet and telephone service. All payments shall be made by the Lessee directly to the utility company furnishing such service, so that neither the Lessor nor the Premises shall be or become liable for any such rate, rentals or charges.

9. REPAIRS AND MAINTENANCE. During the term of this Lease and all renewals thereof, Lessee shall make, at its own expense, all repairs needed to maintain the Premises in good condition and repair, including such repairs, alterations and maintenance as may be necessary to impede normal wear and tear, or as may be necessary in order that the Premises, including the improvement or fixtures thereon, shall conform to the lawful requirements, laws, ordinances, directions of proper public authorities, and the requirements of all policies of insurance in force relating to the Premises, except those repairs and maintenance which are the responsibility of Lessor. Lessee shall indemnify, defend and save lessor free and harmless from any claim, penalty, or damage or charge imposed for the violation of such laws, ordinances, rules

and regulations, whether occasioned by the neglect of Lessee, or any agent or person in the employ of Lessee, or any person contracting with Lessee.

In addition, Lessee will also be responsible for outside of the building, roof, glass, lawn, cooling and heating systems, electrical, plumbing, grounds, landscaping, parking lot external doors, outdoor security lighting, and any damages which are caused by Lessee's failure to maintain the terms for which it is responsible.

10. LIABILITY OF LESSEE. Lessee agrees to defend, indemnify and save Lessor harmless against any and all loss, damage, claim or expense arising out of the use of the Premises by Lessee, its agents, employees, invitees or trespassers, or out of any accident or other occurrence arising out of the use of the Premises, causing injury to any person whomsoever, or property whatsoever, due directly or indirectly to the use of the Premises or any part thereof by Lessee, its agents, employees, customers, patrons or other persons using the leased Premises.

Lessor shall not be liable to Lessee or any person for any damage or injury arising out of the use of the Premises by Lessee to any person or property occasioned by Lessee's use. Lessee agrees and covenants to defend, indemnify and save harmless Lessor from all such liability and expense in connection with Lessee's use of the Premises.

11. LESSOR'S ACCESS TO THE PREMISES. Lessor, its agents or employees, shall have the right to enter the Premises during normal business hours to inspect said Premises. Notwithstanding anything contained herein, Lessor shall have no duty whatsoever to make any inspection, and lessor shall not be held liable for any failure to discover, observe, or remedy any defects on or about the Premises. In addition, Lessor shall have the right to enter the Premises during normal business hours during the last ninety (90) days of the term of this Lease or any renewal or extension thereof, for the purpose of exhibiting the Premises to prospective Lessees. Lessor shall inspect the Premises with Lessee at the beginning of this Lease.

12. MECHANIC'S AND MATERIALMEN'S LIENS. No liens of any mechanic, materialman, laborer, architect, artisan, contractor, subcontractor or any other lien of any kind whatsoever, shall be created against or imposed upon the Premises, or any part thereof.

13. INSURANCE. At all times during the term of this Lease, Lessee will, at its sole cost and expense, and as additional rent hereunder procure and maintain, with insurers authorized to do business in the State of New Mexico and which are of generally recognized responsibility and acceptable to Lessor the following insurance coverages:

- A. A policy of public liability insurance covering bodily injury and property damage liability. Said public liability insurance shall be provided by one of the following methods:
- (1) Lessee shall secure an endorsement to its own comprehensive general liability insurance policy, including Lessor as a named insured therein, insofar as such policy covers the Premises, which policy shall provide not less than \$1,000,000 combined single limit bodily injury/property damage coverage.
 - (2) Lessee shall secure an owner's, landlord's and tenant's protective liability policy, or other appropriate type of policy covering the Premises and Lessor and Lessee, with the same limits and coverage as set out in Paragraph 11A, above.
- B. All insurance required by this section shall be effected under valid and enforceable policies upon the commencement of the term hereof, and Lessee shall deliver to Lessor true and correct copies of the insurance policy or policies required.
- C. All of such policies shall provide that Lessor shall receive not less than ten (10) days' notice prior to any cancellation, material change, in terms of coverage, or reduction of the coverage evidence by such policy or policies of insurance.

14. DAMAGE OR DESTRUCTION. In the event the Premises, or any portion thereof, is damaged or destroyed by any cause whatsoever, including, but not limited to, acts of God, this Lease shall terminate.

15. ASSIGNMENTS, LEASES AND SUBLEASES. Lessee shall not assign any interest under the terms of this Lease without the prior written consent of Lessor first being obtained. Before any assignment of the Lease shall become effective, the assignee shall in writing, assume and agree to be bound by all the covenants, agreements, terms and conditions of this Lease.

No assignment, sublease, or transfer of interest in whole or in part made by Lessee or any subsequent assignee or transferee in interest shall operate to discharge or abate any obligation hereunder made or hereafter assumed by Lessee or any assignee or sublessee or transferee.

A consent by Lessor to one assignment shall in no event be a consent to a subsequent assignment, sublease, or occupation by other persons.

Any unauthorized assignment or sublease shall, at the option of Lessor, be void and shall terminate the Lease.

16. SURRENDER. Lessee covenants and agrees to deliver up and surrender possession of the Premises to Lessor at the termination of this lease, by expiration of the term or otherwise, in as good condition and repair as the same shall be at the commencement of this lease, and in as good condition and repair as shall be required of Lessee during the term hereof, excepting only natural wear and decay which cannot reasonably be arrested by regular repair and maintenance.

17. OWNERSHIP OF BUILDING, STRUCTURES AND OTHER IMPROVEMENTS. All buildings, structures, installations and other permanent structural improvements presently existing or which may hereafter be erected or placed upon the Premises, whether by Lessor or Lessee, shall be and remain the property of Lessor, and Lessor shall derive all benefits of such ownership, including all benefits accruing to Lessor by law from depreciation thereof.

18. SUMS DUE LESSOR A LIEN. Subject to the other provision contained in this Lease Agreement, all sums which shall become due to Lessor on account of any provision whatsoever of this lease are and shall always constitute a valid lien upon any and all goods, chattels and other property belonging to the Lessee and located upon he Premises.

19. NOTICES. At any notice provided for herein shall be sufficiently given if served personally or if deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the party to whom the notice is to be served. If either the Lessor or Lessee shall at any time change its name, or if there be an assignment or other disposition of lease rights by either party, or if either party changes the place of address to which such notice or communication shall be sent, written notice of such communication shall be given to the other party. Until further notice in writing is served, any notice or communication with reference to this Lease Agreement addressed to Lessor may be addressed to Chaves County Manager, PO Box 1817, Roswell, NM 88202-1817, and any such notices or communication addressed to Lessee may be addressed to the Roswell Refuge for Battered Adults, 1306 West College Blvd., Roswell, NM 88201. Notices given as provided herein shall be deemed effectively given as of the date of personal delivery or as of the third business day following the date of deposit of same for mailing in the United States Post Office.

20. COVENANTS RUN TO SUCCESSORS, ASSIGNS, ETC. It is agreed that all covenants, conditions, agreements and undertakings in this lease shall extend to and be binding upon the parties hereto, and their heirs, successors, personal representatives and assigns.

21. ENTIRE AGREEMENT. The parties hereto agree that this Lease incorporates all of the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all covenants, agreements and understandings have been merged into this Lease. No prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable.

22. INVALIDITY OF PARTICULAR PROVISIONS. If any term or provision of this Lease or the application thereof to any person or circumstances shall be held invalid or unenforceable, the remainder of this Lease or the application of such term or provision to other persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby. Each term and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

23. AMENDMENTS. The parties hereto agree that this Lease agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

24. TITLES FOR CONVENIENCE ONLY. The titles assigned to the foregoing provisions are assigned solely for the purpose of convenience. The substantive matters contained in the provisions of this Lease shall take precedence over the titles describing the same should a conflict arise between the two.

25. TIME OF ESSENCE. Time shall be of the essence in the performance by the parties of all the terms, conditions and provisions herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
Richard Taylor, Chairman

ATTEST:

Cindy Fuller, County Clerk

LESSEE:

ROSWELL REFUGE FOR BATTERED ADULTS

By: _____
Lesli Carrera, Executive Director

EXHIBIT A
to
Agreement A-25-025

The building located at 1306 W. College is approximately 7,652 sq. ft. and it is estimated that it could rent for \$3,443.00 a month. (45¢ a square foot x 7,652)

The Fair Market Lease for the building would be \$41,316 a year.

The Refuge provides services at this location in the amount of \$50,000 a year.

- | | |
|---|-----------------|
| • 20 individuals a night on average | \$42,000 |
| \$175 per night (20 x \$175.00 = \$3,500) | |
| (\$3,500 x 12 = \$42,000) | |
| • \$8,000 in miscellaneous costs | <u>\$ 8,000</u> |
| Food, clothes, etc. | |
| | \$50,000 |

These numbers show that the County receives a huge benefit from the Refuge. The services provided offset the Fair Market Lease of the building.

AGENDA ITEM: 7

Agreement A-25-026 Tobosa Lease
110 E. Summit Street

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Emma Dominguez, HR Director

ACTION REQUESTED: Approve Agreement

SUMMARY: This agreement is between Chaves County and Tobosa for lease of the building located at 110 E. Summit Street

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Agreement A-25-026, Exhibit A

SUMMARY BY: Emma Dominguez, HR Director

LEASE AGREEMENT A-25-026
BETWEEN CHAVES COUNTY AND TOBOSA DEVELOPMENTAL SERVICES
FOR LEASE OF THE TOBOSA BUILDING LOCATED AT 110 E. SUMMIT STREET

THIS AGREEMENT is made and entered into this 24th day of July, 2025, by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected officials, hereinafter referred to as “Lessor” and Tobosa Developmental Services, a New Mexico nonprofit corporation, hereinafter referred to as “Lessee.”

WHEREAS, Lessor is the owner of certain property located in Roswell, New Mexico, which is located at 110 E. Summit Street, Roswell, New Mexico, hereinafter referred to as the “Premises,” and

WHEREAS, Lessor has been occupying the Leased Premises for the past several years, and

WHEREAS, it is the parties desire to enter into a new lease agreement defining the rights, duties and liabilities relating to the Premises.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and agreements set forth herein, the parties do hereby agree as follows:

1. LEASE. Lessor does hereby lease to Lessee and Lessee hereby leases from Lessor the Premises.
2. TERM. The primary term of this Lease is for five years beginning July 1, 2025 and ending June 30, 2030.
3. TERMINATION. Either party may terminate this Lease, with or without cause, by giving the other party sixty (60) days written notice of such intention to terminate.
4. RENT. As consideration for said Lease, Lessee shall pay the County Four Hundred Dollars (\$400.00) per year, payable in quarterly installments of One Hundred Dollars (\$100.00) each, and provide services and benefits to the citizens of Chaves County as set forth in Exhibit A, attached hereto and incorporated by reference into this Lease.
5. USE OF PREMISES. Lessee covenants and agrees that it will use and occupy the Premises only as an office or for related support activities, and for no other purpose without having first obtained the written consent of the Lessor. In the event Lessee fails to utilize and occupy the Premises as an office or for activities reasonably related thereto without having first obtained the written consent of Lessor, Lessor shall have the option to terminate this Lease, and to re-enter the Premises as hereinafter set

forth. Notwithstanding anything contained herein to the contrary, in no event shall the Lessee use the Premises in any way which will increase the risks covered by insurance on the Premises and result in a cancellation of any insurance required to be obtained by this Agreement, even if such a use would otherwise be in furtherance of Lessee's business purposes.

Lessee, at its expense, shall conform with and comply with all applicable regulations, ordinances and laws relating to the use and occupancy of the Premises.

6. WASTE, NUISANCE OR UNLAWFUL ACTIVITY. Lessee shall not allow waste or nuisance on the Premises, or use or allow the Premises to be used for any unlawful activity. Lessee shall see that all persons coming on to the Premises shall use the Premises in an orderly courteous, and safe manner, with due regard of the rights of others who may be using the Premises.

7. UTILITIES. Lessee shall pay for the following utilities serving the Premises during the term of this Lease: electricity, gas, water, Internet and telephone service. All payments shall be made by the Lessee directly to the utility company furnishing such service, so that neither the Lessor nor the Premises shall be or become liable for any such rate, rentals or charges.

8. LIABILITY OF LESSEE. Lessee agrees to defend, indemnify and save Lessor harmless against any and all loss, damage, claim or expense arising out of the use of the Premises by Lessee, its agents, employees, invitees or trespassers, or out of any accident or other occurrence arising out of the use of the Premises, causing injury to any person whomsoever, or property whatsoever, due directly or indirectly to the use of the Premises or any part thereof by Lessee, its agents, employees, customers, patrons or other persons using the leased Premises.

Lessor shall not be liable to Lessee or any person for any damage or injury arising out of the use of the Premises by Lessee to any person or property occasioned by Lessee's use. Lessee agrees and covenants to defend, indemnify and save harmless Lessor from all such liability and expense in connection with Lessee's use of the Premises.

9. REPAIRS AND MAINTENANCE. During the term of this Lease and all renewals thereof, Lessee shall make, at its own expense, all repairs needed to maintain the Premises in good condition and repair, including such repairs, alterations and maintenance as may be necessary to impede normal wear and tear, or as may be necessary in order that the Premises, including the improvement or fixtures thereon, shall conform to the lawful requirements, laws, ordinances, directions of proper public authorities, and the requirements of all policies of insurance in force relating to the Premises, except those repairs and maintenance which are the responsibility of Lessor.

Lessee shall indemnify, defend and save lessor free and harmless from any claim, penalty, or damage or charge imposed for the violation of such laws, ordinances, rules and regulations, whether occasioned by the neglect of Lessee, or any agent or person in the employ of Lessee, or any person contracting with Lessee.

In addition, Lessee will also be responsible for outside of the building, roof, glass, lawn, cooling and heating systems, electrical, plumbing, grounds, landscaping, parking lot external doors, outdoor security lighting, and any damages which are caused by Lessee's failure to maintain the terms for which it is responsible.

10. LESSOR'S ACCESS TO THE PREMISES. Lessor, its agents or employees, shall have the right to enter the Premises during normal business hours to inspect said Premises. Notwithstanding anything contained herein, Lessor shall have no duty whatsoever to make any inspection, and lessor shall not be held liable for any failure to discover, observe, or remedy any defects on or about the Premises. In addition, Lessor shall have the right to enter the Premises during normal business hours during the last ninety (90) days of the term of this Lease or any renewal or extension thereof, for the purpose of exhibiting the Premises to prospective Lessees. Lessor shall inspect the Premises with Lessee at the beginning of this Lease.

11. MECHANIC'S AND MATERIALMEN'S LIENS. No liens of any mechanic, materialman, laborer, architect, artisan, contractor, subcontractor or any other lien of any kind whatsoever, shall be created against or imposed upon the Premises, or any part thereof.

12. INSURANCE. At all times during the term of this Lease, Lessee will, at its sole cost and expense, and as additional rent hereunder procure and maintain, with insurers authorized to do business in the State of New Mexico and which are of generally recognized responsibility and acceptable to Lessor the following insurance coverages:

- A. A policy of public liability insurance covering bodily injury and property damage liability. Said public liability insurance shall be provided by one of the following methods:
 - (1) Lessee shall secure an endorsement to its own comprehensive general liability insurance policy, including Lessor as a named insured therein, insofar as such policy covers the Premises, which policy shall provide not less than \$1,000,000 combined single limit bodily injury/property damage coverage.
 - (2) Lessee shall secure an owner's, landlord's and tenant's protective liability policy, or other appropriate type of policy covering the Premises and Lessor and Lessee, with the

same limits and coverage as set out in Paragraph 11A, above.

- B. All insurance required by this section shall be effected under valid and enforceable policies upon the commencement of the term hereof, and Lessee shall deliver to Lessor true and correct copies of the insurance policy or policies required.
- C. All of such policies shall provide that Lessor shall receive not less than ten (10) days' notice prior to any cancellation, material change, in terms of coverage, or reduction of the coverage evidence by such policy or policies of insurance.

13. ASSIGNMENTS, LEASES AND SUBLEASES. Lessee shall not assign any interest under the terms of this Lease without the prior written consent of Lessor first being obtained. Before any assignment of the Lease shall become effective, the assignee shall in writing, assume and agree to be bound by all the covenants, agreements, terms and conditions of this Lease.

No assignment, sublease, or transfer of interest in whole or in part made by Lessee or any subsequent assignee or transferee in interest shall operate to discharge or abate any obligation hereunder made or hereafter assumed by Lessee or any assignee or sublessee or transferee.

A consent by Lessor to one assignment shall in no event be a consent to a subsequent assignment, sublease, or occupation by other persons.

Any unauthorized assignment or sublease shall, at the option of Lessor, be void and shall terminate the Lease.

14. SURRENDER. Lessee covenants and agrees to deliver up and surrender possession of the Premises to Lessor at the termination of this lease, by expiration of the term or otherwise, in as good condition and repair as the same shall be at the commencement of this lease, and in as good condition and repair as shall be required of Lessee during the term hereof, excepting only natural wear and decay which cannot reasonably be arrested by regular repair and maintenance.

15. OWNERSHIP OF BUILDING, STRUCTURES AND OTHER IMPROVEMENTS. All buildings, structures, installations and other permanent structural improvements presently existing or which may hereafter be erected or placed upon the Premises, whether by Lessor or Lessee, shall be and remain the property of Lessor, and Lessor shall derive all benefits of such ownership, including all benefits accruing to Lessor by law from depreciation thereof.

16. SUMS DUE LESSOR A LIEN. Subject to the other provision contained in this Lease Agreement, all sums which shall become due to Lessor on account of any provision whatsoever of this lease are and shall always constitute a valid lien upon any and all goods, chattels and other property belonging to the Lessee and located upon the Premises.

17. NOTICES. At any notice provided for herein shall be sufficiently given if served personally or if deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the party to whom the notice is to be served. If either the Lessor or Lessee shall at any time change its name, or if there be an assignment or other disposition of lease rights by either party, or if either party changes the place of address to which such notice or communication shall be sent, written notice of such communication shall be given to the other party. Until further notice in writing is served, any notice or communication with reference to this Lease Agreement addressed to Lessor may be addressed to Chaves County Manager, PO Box 1817, Roswell, NM 88202-1817, and any such notices or communication addressed to Lessee may be addressed to Tobosa Developmental Services, 110 E. Summit Street, Roswell, NM 88203. Notices given as provided herein shall be deemed effectively given as of the date of personal delivery or as of the third business day following the date of deposit of same for mailing in the United States Post Office.

18. COVENANTS RUN TO SUCCESSORS, ASSIGNS, ETC. It is agreed that all covenants, conditions, agreements and undertakings in this lease shall extend to and be binding upon the parties hereto, and their heirs, successors, personal representatives and assigns.

19. ENTIRE AGREEMENT. The parties hereto agree that this Lease incorporates all of the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all covenants, agreements and understandings have been merged into this Lease. No prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable.

20. INVALIDITY OF PARTICULAR PROVISIONS. If any term or provision of this Lease or the application thereof to any person or circumstances shall be held invalid or unenforceable, the remainder of this Lease or the application of such term or provision to other persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby. Each term and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

21. AMENDMENTS. The parties hereto agree that this Lease agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

22. TITLES FOR CONVENIENCE ONLY. The titles assigned to the foregoing provisions are assigned solely for the purpose of convenience. The substantive matters contained in the provisions of this Lease shall take precedence over the titles describing the same should a conflict arise between the two.

23. TIME OF ESSENCE. Time shall be of the essence in the performance by the parties of all the terms, conditions and provisions herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
Richard Taylor, Chairman

ATTEST:

Cindy Fuller, County Clerk

LESSEE:

TOBOSA DEVELOPMENTAL SERVICES

By: _____
Curt Harrison, Director

**EXHIBIT A
To
Agreement A-25-026**

Tobosa provides services at this location in the amount of \$3,028,570.00 a year.

- Home visits – 135 children at \$3,685.00 per child
(135 x \$3,685.00) = \$497,475.00

- Early intervention 150 children
Total per child per year \$11,881.01) = \$1,782,151.00

- Childcare (1-12 year olds)
Monthly total \$62,412.50
Yearly (\$62,412 x 12) = \$748,944.00

These numbers show that the County receives a huge benefit from Tobosa at this location.

AGENDA ITEM: 8

Agreement A-25-027 Tobosa Lease
1021 S. Hahn Avenue

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Emma Dominguez, HR Director

ACTION REQUESTED: Approve Agreement

SUMMARY: This agreement is between Chaves County and Tobosa for lease of the building located at 11021 S. Hahn Avenue

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Agreement A-25-027, Exhibit A

SUMMARY BY: Emma Dominguez, HR Director

**LEASE AGREEMENT A-25-027
BETWEEN CHAVES COUNTY AND TOBOSA DEVELOPMENTAL SERVICES
FOR LEASE OF THE TOBOSA LOS PASITOS BUILDING LOCATED AT
1021 S. HAHN AVENUE**

THIS AGREEMENT is made and entered into this 24th day of July, 2025, by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected officials, hereinafter referred to as “Lessor” and Tobosa Developmental Services, a New Mexico nonprofit corporation, hereinafter referred to as “Lessee.”

WHEREAS, Lessor is the owner of certain property located in Roswell, New Mexico, which is located at 1021 S. Hahn Avenue, Roswell, New Mexico, hereinafter referred to as the “Premises,” and

WHEREAS, Lessor has been occupying the Leased Premises for the past several years, and

WHEREAS, it is the parties desire to enter into a new lease agreement defining the rights, duties and liabilities relating to the Premises.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and agreements set forth herein, the parties do hereby agree as follows:

1. LEASE. Lessor does hereby lease to Lessee and Lessee hereby leases from Lessor the Premises.

2. TERM. The primary term of this Lease is for five years beginning July 1, 2025 and ending June 30, 2030.

3. TERMINATION. Either party may terminate this Lease, with or without cause, by giving the other party sixty (60) days written notice of such intention to terminate.

4. RENT. As consideration for said Lease, Lessee shall pay the County Four Hundred Dollars (\$400.00) per year, payable in quarterly installments of One Hundred Dollars (\$100.00) each, and provide services and benefits to the citizens of Chaves County as set forth in Exhibit A, attached hereto and incorporated by reference into this Lease.

5. USE OF PREMISES. Lessee covenants and agrees that it will use and occupy the Premises only as an office or for related support activities, and for no other purpose without having first obtained the written consent of the Lessor. In the event Lessee fails to utilize and occupy the Premises as an office or for activities reasonably related thereto without having first obtained the written consent of Lessor, Lessor shall

have the option to terminate this Lease, and to re-enter the Premises as hereinafter set forth. Notwithstanding anything contained herein to the contrary, in no event shall the Lessee use the Premises in any way which will increase the risks covered by insurance on the Premises and result in a cancellation of any insurance required to be obtained by this Agreement, even if such a use would otherwise be in furtherance of Lessee's business purposes.

Lessee, at its expense, shall conform with and comply with all applicable regulations, ordinances and laws relating to the use and occupancy of the Premises.

6. WASTE, NUISANCE OR UNLAWFUL ACTIVITY. Lessee shall not allow waste or nuisance on the Premises, or use or allow the Premises to be used for any unlawful activity. Lessee shall see that all persons coming on to the Premises shall use the Premises in an orderly courteous, and safe manner, with due regard of the rights of others who may be using the Premises.

7. UTILITIES. Lessee shall pay for the following utilities serving the Premises during the term of this Lease: electricity, gas, water, Internet and telephone service. All payments shall be made by the Lessee directly to the utility company furnishing such service, so that neither the Lessor nor the Premises shall be or become liable for any such rate, rentals or charges.

8. LIABILITY OF LESSEE. Lessee agrees to defend, indemnify and save Lessor harmless against any and all loss, damage, claim or expense arising out of the use of the Premises by Lessee, its agents, employees, invitees or trespassers, or out of any accident or other occurrence arising out of the use of the Premises, causing injury to any person whomsoever, or property whatsoever, due directly or indirectly to the use of the Premises or any part thereof by Lessee, its agents, employees, customers, patrons or other persons using the leased Premises.

Lessor shall not be liable to Lessee or any person for any damage or injury arising out of the use of the Premises by Lessee to any person or property occasioned by Lessee's use. Lessee agrees and covenants to defend, indemnify and save harmless Lessor from all such liability and expense in connection with Lessee's use of the Premises.

9. REPAIRS AND MAINTENANCE. During the term of this Lease and all renewals thereof, Lessee shall make, at its own expense, all repairs needed to maintain the Premises in good condition and repair, including such repairs, alterations and maintenance as may be necessary to impede normal wear and tear, or as may be necessary in order that the Premises, including the improvement or fixtures thereon, shall conform to the lawful requirements, laws, ordinances, directions of proper public authorities, and the requirements of all policies of insurance in force relating to the

Premises, except those repairs and maintenance which are the responsibility of Lessor. Lessee shall indemnify, defend and save lessor free and harmless from any claim, penalty, or damage or charge imposed for the violation of such laws, ordinances, rules and regulations, whether occasioned by the neglect of Lessee, or any agent or person in the employ of Lessee, or any person contracting with Lessee.

In addition, Lessee will also be responsible for outside of the building, roof, glass, lawn, cooling and heating systems, electrical, plumbing, grounds, landscaping, parking lot external doors, outdoor security lighting, and any damages which are caused by Lessee's failure to maintain the terms for which it is responsible.

10. LESSOR'S ACCESS TO THE PREMISES. Lessor, its agents or employees, shall have the right to enter the Premises during normal business hours to inspect said Premises. Notwithstanding anything contained herein, Lessor shall have no duty whatsoever to make any inspection, and lessor shall not be held liable for any failure to discover, observe, or remedy any defects on or about the Premises. In addition, Lessor shall have the right to enter the Premises during normal business hours during the last ninety (90) days of the term of this Lease or any renewal or extension thereof, for the purpose of exhibiting the Premises to prospective Lessees. Lessor shall inspect the Premises with Lessee at the beginning of this Lease.

11. MECHANIC'S AND MATERIALMEN'S LIENS. No liens of any mechanic, materialman, laborer, architect, artisan, contractor, subcontractor or any other lien of any kind whatsoever, shall be created against or imposed upon the Premises, or any part thereof.

12. INSURANCE. At all times during the term of this Lease, Lessee will, at its sole cost and expense, and as additional rent hereunder procure and maintain, with insurers authorized to do business in the State of New Mexico and which are of generally recognized responsibility and acceptable to Lessor the following insurance coverages:

- A. A policy of public liability insurance covering bodily injury and property damage liability. Said public liability insurance shall be provided by one of the following methods:
 - (1) Lessee shall secure an endorsement to its own comprehensive general liability insurance policy, including Lessor as a named insured therein, insofar as such policy covers the Premises, which policy shall provide not less than \$1,000,000 combined single limit bodily injury/property damage coverage.
 - (2) Lessee shall secure an owner's, landlord's and tenant's protective liability policy, or other appropriate type of policy

covering the Premises and Lessor and Lessee, with the same limits and coverage as set out in Paragraph 11A, above.

- B. All insurance required by this section shall be effected under valid and enforceable policies upon the commencement of the term hereof, and Lessee shall deliver to Lessor true and correct copies of the insurance policy or policies required.
- C. All of such policies shall provide that Lessor shall receive not less than ten (10) days' notice prior to any cancellation, material change, in terms of coverage, or reduction of the coverage evidence by such policy or policies of insurance.

13. ASSIGNMENTS, LEASES AND SUBLEASES. Lessee shall not assign any interest under the terms of this Lease without the prior written consent of Lessor first being obtained. Before any assignment of the Lease shall become effective, the assignee shall in writing, assume and agree to be bound by all the covenants, agreements, terms and conditions of this Lease.

No assignment, sublease, or transfer of interest in whole or in part made by Lessee or any subsequent assignee or transferee in interest shall operate to discharge or abate any obligation hereunder made or hereafter assumed by Lessee or any assignee or sublessee or transferee.

A consent by Lessor to one assignment shall in no event be a consent to a subsequent assignment, sublease, or occupation by other persons.

Any unauthorized assignment or sublease shall, at the option of Lessor, be void and shall terminate the Lease.

14. SURRENDER. Lessee covenants and agrees to deliver up and surrender possession of the Premises to Lessor at the termination of this lease, by expiration of the term or otherwise, in as good condition and repair as the same shall be at the commencement of this lease, and in as good condition and repair as shall be required of Lessee during the term hereof, excepting only natural wear and decay which cannot reasonably be arrested by regular repair and maintenance.

15. OWNERSHIP OF BUILDING, STRUCTURES AND OTHER IMPROVEMENTS. All buildings, structures, installations and other permanent structural improvements presently existing or which may hereafter be erected or placed upon the Premises, whether by Lessor or Lessee, shall be and remain the property of Lessor, and Lessor shall derive all benefits of such ownership, including all benefits accruing to Lessor by law from depreciation thereof.

16. SUMS DUE LESSOR A LIEN. Subject to the other provision contained in this Lease Agreement, all sums which shall become due to Lessor on account of any provision whatsoever of this lease are and shall always constitute a valid lien upon any and all goods, chattels and other property belonging to the Lessee and located upon the Premises.

17. NOTICES. At any notice provided for herein shall be sufficiently given if served personally or if deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the party to whom the notice is to be served. If either the Lessor or Lessee shall at any time change its name, or if there be an assignment or other disposition of lease rights by either party, or if either party changes the place of address to which such notice or communication shall be sent, written notice of such communication shall be given to the other party. Until further notice in writing is served, any notice or communication with reference to this Lease Agreement addressed to Lessor may be addressed to Chaves County Manager, PO Box 1817, Roswell, NM 88202-1817, and any such notices or communication addressed to Lessee may be addressed to Tobosa Developmental Services, 110 E. Summit Street, Roswell, NM 88203. Notices given as provided herein shall be deemed effectively given as of the date of personal delivery or as of the third business day following the date of deposit of same for mailing in the United States Post Office.

18. COVENANTS RUN TO SUCCESSORS, ASSIGNS, ETC. It is agreed that all covenants, conditions, agreements and undertakings in this lease shall extend to and be binding upon the parties hereto, and their heirs, successors, personal representatives and assigns.

19. ENTIRE AGREEMENT. The parties hereto agree that this Lease incorporates all of the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all covenants, agreements and understandings have been merged into this Lease. No prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable.

20. INVALIDITY OF PARTICULAR PROVISIONS. If any term or provision of this Lease or the application thereof to any person or circumstances shall be held invalid or unenforceable, the remainder of this Lease or the application of such term or provision to other persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby. Each term and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

21. AMENDMENTS. The parties hereto agree that this Lease agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

22. TITLES FOR CONVENIENCE ONLY. The titles assigned to the foregoing provisions are assigned solely for the purpose of convenience. The substantive matters contained in the provisions of this Lease shall take precedence over the titles describing the same should a conflict arise between the two.

23. TIME OF ESSENCE. Time shall be of the essence in the performance by the parties of all the terms, conditions and provisions herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
Richard Taylor, Chairman

ATTEST:

Cindy Fuller, County Clerk

LESSEE:

TOBOSA DEVELOPMENTAL SERVICES

By: _____
Curt Harrison, Director

EXHIBIT A
To
Agreement A-25-027

Tobosa provides services at this location in the amount of \$748,950.00 a year.

- Eight (8) One-year olds at \$1,150.00 per month:
(8 x \$1,150.00) = \$9,200.00 monthly total
- Fifteen (15) Two-year olds at \$865.00 per month:
(15 x \$865.00) = \$12,975.00 monthly total
- Fifteen (15) Three-year olds at \$800.00 per month:
(15 x \$800.00) = \$12,000.00 monthly total
- Twenty-Three (23) Four/Five year olds at \$600.00 per month:
(23 x \$600.00) = \$13,800.00 monthly total
- Thirty-Five (35) School age at \$412.50 per month:
(35 x \$412.50) = \$15,262.50 monthly total

These numbers show that the County receives a huge benefit from Tobosa at this location.

AGENDA ITEM: 9

Agreement A-25-028 The Roswell
Refuge, 1215 N. Garden

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Emma Dominguez, HR Director

ACTION REQUESTED: Approve Agreement

SUMMARY: This agreement is between Chaves County and The Roswell Refuge for lease of the building located at 1215 N. Garden.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Agreement A-25-028, Exhibit A

SUMMARY BY: Emma Dominguez, HR Director

**LEASE AGREEMENT A-25-028
BETWEEN CHAVES COUNTY AND
THE ROSWELL REFUGE FOR BATTERED ADULTS
FOR LEASE OF BUILDING LOCATED AT 1215 N. GARDEN**

THIS AGREEMENT is made and entered into this 24th day of July, 2025, by and between the County of Chaves, a political subdivision of the State of New Mexico, acting by and through its duly elected officials, hereinafter referred to as “Lessor” and the Roswell Refuge for Battered Adults, hereinafter referred to as “Lessee.”

WHEREAS, Lessor is the owner of certain property located in Roswell, New Mexico, which is located at 1215 N. Garden, Roswell, New Mexico, hereinafter referred to as the “Premises,” and

WHEREAS, Lessor has been occupying the Leased Premises for the past several years, and

WHEREAS, it is the parties desire to enter into a new lease agreement defining the rights, duties and liabilities relating to the Premises; and

WHEREAS, Lessor desires to support Lessee in all its functions and activities.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in further consideration of the covenants and agreements set forth herein, the parties do hereby agree as follows:

1. LEASE. Lessor does hereby lease to Lessee and Lessee hereby leases from Lessor the Premises.

2. TERM. The primary term of this Lease is for five years beginning July 1, 2025 and ending June 30, 2030.

3. TERMINATION. Either party may terminate this Lease, with or without cause, by giving the other party ninety (90) days written notice of such intention to terminate.

4. OPTION TO RENEW. The Parties may renew this Lease Agreement for one (1) additional five (5) year period, upon the same terms as provided herein.

5. RENT. As consideration for said Lease, Lessee shall pay the County Three Hundred Dollars (\$300.00) per year, payable annually on the anniversary of the execution of this Lease Agreement and provide services and benefits to the citizens of Chaves County as set forth in Exhibit A, attached hereto and incorporated by reference into this Lease. In any year in which the services provided plus the Three Hundred Dollars (\$300.00) are less than the Fair Market Value of the Lease, Lessee will pay the difference in cash rent within sixty (60) days of the end of the term. All rentals required by the terms

of this Lease shall be paid in lawful money of the United States or by check or draft of the Lessee, or someone acting for the Lessee, redeemable in lawful money of the United States, and shall be paid to Chaves County Treasurer, PO Box 1772, Roswell, New Mexico 88202-1772 (check shall reference property), or at such address as Lessor may from time to time furnish Lessee for this purpose.

6. USE OF PREMISES. Lessee covenants and agrees that it will use and occupy the Premises only as an office or for related support activities, and for no other purpose without having first obtained the written consent of the Lessor. In the event Lessee fails to utilize and occupy the Premises as an office or for activities reasonably related thereto without having first obtained the written consent of Lessor, Lessor shall have the option to terminate this Lease, and to re-enter the Premises as hereinafter set forth. Notwithstanding anything contained herein to the contrary, in no event shall the Lessee use the Premises in any way which will increase the risks covered by insurance on the Premises and result in a cancellation of any insurance required to be obtained by this Agreement, even if such a use would otherwise be in furtherance of Lessee's business purposes.

Lessee, at its expense, shall conform with and comply with all applicable regulations, ordinances and laws relating to the use and occupancy of the Premises.

7. WASTE, NUISANCE OR UNLAWFUL ACTIVITY. Lessee shall not allow waste or nuisance on the Premises, or use or allow the Premises to be used for any unlawful activity. Lessee shall see that all persons coming on to the Premises shall use the Premises in an orderly courteous, and safe manner, with due regard of the rights of others who may be using the Premises.

8. UTILITIES. Lessee shall pay for the following utilities serving the Premises during the term of this Lease: electricity, gas, water, Internet and telephone service. All payments shall be made by the Lessee directly to the utility company furnishing such service, so that neither the Lessor nor the Premises shall be or become liable for any such rate, rentals or charges.

9. REPAIRS AND MAINTENANCE. During the term of this Lease and all renewals thereof, Lessee shall make, at its own expense, all repairs needed to maintain the Premises in good condition and repair, including such repairs, alterations and maintenance as may be necessary to impede normal wear and tear, or as may be necessary in order that the Premises, including the improvement or fixtures thereon, shall conform to the lawful requirements, laws, ordinances, directions of proper public authorities, and the requirements of all policies of insurance in force relating to the Premises, except those repairs and maintenance which are the responsibility of Lessor. Lessee shall indemnify, defend and save lessor free and harmless from any claim, penalty, or damage or charge imposed for the violation of such laws, ordinances, rules

and regulations, whether occasioned by the neglect of Lessee, or any agent or person in the employ of Lessee, or any person contracting with Lessee.

In addition, Lessee will also be responsible for outside of the building, roof, glass, lawn, cooling and heating systems, electrical, plumbing, grounds, landscaping, parking lot external doors, outdoor security lighting, and any damages which are caused by Lessee's failure to maintain the terms for which it is responsible.

10. LIABILITY OF LESSEE. Lessee agrees to defend, indemnify and save Lessor harmless against any and all loss, damage, claim or expense arising out of the use of the Premises by Lessee, its agents, employees, invitees or trespassers, or out of any accident or other occurrence arising out of the use of the Premises, causing injury to any person whomsoever, or property whatsoever, due directly or indirectly to the use of the Premises or any part thereof by Lessee, its agents, employees, customers, patrons or other persons using the leased Premises.

Lessor shall not be liable to Lessee or any person for any damage or injury arising out of the use of the Premises by Lessee to any person or property occasioned by Lessee's use. Lessee agrees and covenants to defend, indemnify and save harmless Lessor from all such liability and expense in connection with Lessee's use of the Premises.

11. LESSOR'S ACCESS TO THE PREMISES. Lessor, its agents or employees, shall have the right to enter the Premises during normal business hours to inspect said Premises. Notwithstanding anything contained herein, Lessor shall have no duty whatsoever to make any inspection, and lessor shall not be held liable for any failure to discover, observe, or remedy any defects on or about the Premises. In addition, Lessor shall have the right to enter the Premises during normal business hours during the last ninety (90) days of the term of this Lease or any renewal or extension thereof, for the purpose of exhibiting the Premises to prospective Lessees. Lessor shall inspect the Premises with Lessee at the beginning of this Lease.

12. MECHANIC'S AND MATERIALMEN'S LIENS. No liens of any mechanic, materialman, laborer, architect, artisan, contractor, subcontractor or any other lien of any kind whatsoever, shall be created against or imposed upon the Premises, or any part thereof.

13. INSURANCE. At all times during the term of this Lease, Lessee will, at its sole cost and expense, and as additional rent hereunder procure and maintain, with insurers authorized to do business in the State of New Mexico and which are of generally recognized responsibility and acceptable to Lessor the following insurance coverages:

- A. A policy of public liability insurance covering bodily injury and property damage liability. Said public liability insurance shall be provided by one of the following methods:
- (1) Lessee shall secure an endorsement to its own comprehensive general liability insurance policy, including Lessor as a named insured therein, insofar as such policy covers the Premises, which policy shall provide not less than \$1,000,000 combined single limit bodily injury/property damage coverage.
 - (2) Lessee shall secure an owner's, landlord's and tenant's protective liability policy, or other appropriate type of policy covering the Premises and Lessor and Lessee, with the same limits and coverage as set out in Paragraph 11A, above.
- B. All insurance required by this section shall be effected under valid and enforceable policies upon the commencement of the term hereof, and Lessee shall deliver to Lessor true and correct copies of the insurance policy or policies required.
- C. All of such policies shall provide that Lessor shall receive not less than ten (10) days' notice prior to any cancellation, material change, in terms of coverage, or reduction of the coverage evidence by such policy or policies of insurance.

14. DAMAGE OR DESTRUCTION. In the event the Premises, or any portion thereof, is damaged or destroyed by any cause whatsoever, including, but not limited to, acts of God, this Lease shall terminate.

15. ASSIGNMENTS, LEASES AND SUBLEASES. Lessee shall not assign any interest under the terms of this Lease without the prior written consent of Lessor first being obtained. Before any assignment of the Lease shall become effective, the assignee shall in writing, assume and agree to be bound by all the covenants, agreements, terms and conditions of this Lease.

No assignment, sublease, or transfer of interest in whole or in part made by Lessee or any subsequent assignee or transferee in interest shall operate to discharge or abate any obligation hereunder made or hereafter assumed by Lessee or any assignee or sublessee or transferee.

A consent by Lessor to one assignment shall in no event be a consent to a subsequent assignment, sublease, or occupation by other persons.

Any unauthorized assignment or sublease shall, at the option of Lessor, be void and shall terminate the Lease.

16. SURRENDER. Lessee covenants and agrees to deliver up and surrender possession of the Premises to Lessor at the termination of this lease, by expiration of the term or otherwise, in as good condition and repair as the same shall be at the commencement of this lease, and in as good condition and repair as shall be required of Lessee during the term hereof, excepting only natural wear and decay which cannot reasonably be arrested by regular repair and maintenance.

17. OWNERSHIP OF BUILDING, STRUCTURES AND OTHER IMPROVEMENTS. All buildings, structures, installations and other permanent structural improvements presently existing or which may hereafter be erected or placed upon the Premises, whether by Lessor or Lessee, shall be and remain the property of Lessor, and Lessor shall derive all benefits of such ownership, including all benefits accruing to Lessor by law from depreciation thereof.

18. SUMS DUE LESSOR A LIEN. Subject to the other provision contained in this Lease Agreement, all sums which shall become due to Lessor on account of any provision whatsoever of this lease are and shall always constitute a valid lien upon any and all goods, chattels and other property belonging to the Lessee and located upon the Premises.

19. NOTICES. At any notice provided for herein shall be sufficiently given if served personally or if deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the party to whom the notice is to be served. If either the Lessor or Lessee shall at any time change its name, or if there be an assignment or other disposition of lease rights by either party, or if either party changes the place of address to which such notice or communication shall be sent, written notice of such communication shall be given to the other party. Until further notice in writing is served, any notice or communication with reference to this Lease Agreement addressed to Lessor may be addressed to Chaves County Manager, PO Box 1817, Roswell, NM 88202-1817, and any such notices or communication addressed to Lessee may be addressed to the Roswell Refuge for Battered Adults, 1306 West College Blvd., Roswell, NM 88201. Notices given as provided herein shall be deemed effectively given as of the date of personal delivery or as of the third business day following the date of deposit of same for mailing in the United States Post Office.

20. COVENANTS RUN TO SUCCESSORS, ASSIGNS, ETC. It is agreed that all covenants, conditions, agreements and undertakings in this lease shall extend to and be binding upon the parties hereto, and their heirs, successors, personal representatives and assigns.

21. ENTIRE AGREEMENT. The parties hereto agree that this Lease incorporates all of the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and that all covenants, agreements and understandings have been merged into this Lease. No prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable.

22. INVALIDITY OF PARTICULAR PROVISIONS. If any term or provision of this Lease or the application thereof to any person or circumstances shall be held invalid or unenforceable, the remainder of this Lease or the application of such term or provision to other persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby. Each term and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

23. AMENDMENTS. The parties hereto agree that this Lease agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

24. TITLES FOR CONVENIENCE ONLY. The titles assigned to the foregoing provisions are assigned solely for the purpose of convenience. The substantive matters contained in the provisions of this Lease shall take precedence over the titles describing the same should a conflict arise between the two.

25. TIME OF ESSENCE. Time shall be of the essence in the performance by the parties of all the terms, conditions and provisions herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date first written above.

BOARD OF CHAVES COUNTY COMMISSIONERS

By: _____
Richard Taylor, Chairman

ATTEST:

Cindy Fuller, County Clerk

LESSEE:

ROSWELL REFUGE FOR BATTERED ADULTS

By: _____
Lesli Carrera, Executive Director

EXHIBIT A
to
Agreement A-25-028

The building located at 1215 N. Garden is approximately 8,000 sq. ft. and it is estimated that it could rent for \$6,400.00 a month. (80¢ a square foot x 8,000)

The Fair Market Lease for the building would be \$76,800 a year.

The Refuge provides services at this location in the amount of \$85,500 a year.

- Classes provided to offenders. \$79,500
53 individuals a month at \$125.00 per class
(53 x \$125.00 = \$6,625 x 12 = \$79,500)

- Therapy provided by a LCSW \$ 6,000
Five (5) individuals per month
(5 x \$100.00 = \$500 x 12 = \$6,000) \$85,500

These numbers show that the County receives a huge benefit from the Refuge. The services provided offset the Fair Market Lease of the building.

AGENDA ITEM: 10

Resolution R-25-031

Budget Adjustment Resolution FY 2025

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: **Anabel Barraza, CFO**

ACTION REQUESTED: **Approval of Resolution R-25-031**

SUMMARY: The Finance Department is requesting a budget adjustment for the line items listed in Exhibit A. These adjustments reflect the receipt of an EMS Grant for the Sierra Fire Department, a Law Enforcement Retention Fund grant, and the reclassification of personnel expenses from the Road Fund to the Environmental Fund for a full-time employee.

Staff Recommends/Requests: Approval of Resolution R-25-031

SUPPORT DOCUMENTS: Resolution R-25-031

SUMMARY BY: **Anabel Barraza, CFO**

RESOLUTION R-25-031

BUDGET ADJUSTMENT REQUEST

WHEREAS, at a regular meeting of the Board of Chaves County Commissioners held on July 24, 2025, the following was among the proceedings:

WHEREAS, the budget must be adjusted for fiscal year 2024-2025 revenue and expenditures; and,

WHEREAS, there are sufficient funds available for the budget adjustments; and,

WHEREAS, budget adjustments are necessary to ensure positive budget balances; and,

WHEREAS, the Board of Chaves County Commissioners deems it necessary to adjust the FY 24-25 Final Budget as designated in Exhibit 'A', attached.

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO, hereby approves the line item changes and requests approval from DFA Local Government Division for budget adjustments.

Done at Roswell, New Mexico, this 24th day of July 2025.

BOARD OF CHAVES COUNTY COMMISSIONERS

Richard C. Taylor, Chairman

Michael Perry, Vice-Chairman

ATTEST:

Dara Dana, Member

Cliff Waide, Member

Cindy Fuller
County Clerk

Herbert (Hub) Corn, Member

AGENDA ITEM: 11

Resolution R-25-033

Approval of Final Budget FY 2025-2026

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: **Anabel Barraza, CFO**

ACTION REQUESTED: **Approval of Resolution R-25-033**

SUMMARY: An Interim Budget for FY 2026 was approved by Chaves County Commissioners on May 15, 2025.

The Final Budget being presented in this agenda item has been amended for final changes along with unaudited beginning cash balances.

Attached for your approval is the final budget recapitulation for fiscal year 2025-2026.

Please click the link below for the full budget report that holds more statistical information as well as budget by department.

[Full Digital Budget Book Final Budget FY 2026](#)

Staff Recommends/Requests: Approval of Resolution R-25-033

SUPPORT DOCUMENTS: [Resolution R-25-033; recapitulation by funds; DFA budget recap; Digital Budget Book of fund summaries](#)

SUMMARY BY: **Anabel Barraza, CFO**

**RESOLUTION R-25-033
FY 2025-2026 FINAL BUDGET**

At a regular meeting of the Board of Chaves County Commissioners held on July 24, 2025 the following was among the proceedings:

WHEREAS, the Governing Body in and for the County of Chaves, State of New Mexico, has developed an interim budget for fiscal year 2025-2026; and,

WHEREAS, the budget was developed on the basis of need through cooperation with all user departments, elected officials and other department supervisors; and,

WHEREAS, the attached budget document was prepared in compliance with Chaves County Budget Policy, Resolution R-01-015; and,

WHEREAS, IT IS THE MAJORITY OPINION OF THIS Board that the proposed budget meets the requirements as currently determined for fiscal year 2025-2026.

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO, hereby adopts the interim budget hereinafter described and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

Done at Roswell, Chaves County, New Mexico this 24th day of July 2025.

**BOARD OF CHAVES COUNTY
COMMISSIONERS**

Richard C. Taylor, Chairman

Michael Perry, Vice-Chairman

Dara Dana, Member

Cliff Waide, Member

Herbert 'Hub' Corn, Member

ATTEST:

Cindy Fuller
County Clerk

CHAVES COUNTY FY 2026 ALL FUNDS BUDGET SUMMARY

Fund	Beginning Fund Balance	FY26 Revenues directly from Cleargov	FY 26 REVENUES minus transfers (ACTIVITY budget)	Transfers	FY26 Expenses	Ending Fund Balance
401-General Fund	32,325,835.96	24,686,361.00	27,091,361.00	(2,405,000.00)	25,920,537.00	31,091,659.96
402-Road Fund	7,114,485.93	4,431,949.00	2,030,608.00	2,401,341.00	10,066,031.00	1,480,403.93
403-Farm & Range Fund	1,653.46	40,000.00	40,000.00		40,000.00	1,653.46
404-Recreational Fund	3,160.67	-	-		-	3,160.67
407-Dunken Volunteer Fire Fnd	756,213.54	93,806.00	95,806.00	(2,000.00)	175,739.00	674,280.54
408-East Grand Plains Volfire	562,186.71	208,900.00	212,900.00	(4,000.00)	481,305.00	289,781.71
409-Penasco Volunteer Fire Fd	1,019,024.94	177,970.00	180,970.00	(3,000.00)	413,514.00	783,480.94
410-Midway Volunteer Fire Fnd	538,690.98	219,971.00	223,971.00	(4,000.00)	375,021.00	383,640.98
411-Berrendo Volunteer Fire	687,495.45	246,933.00	251,933.00	(5,000.00)	657,588.00	276,840.45
412-Sierra Volunteer Fire Fnd	1,130,247.71	420,368.00	424,368.00	(4,000.00)	480,692.00	1,069,923.71
413-Rio Felix Volunteer Fire	371,896.31	66,422.00	67,422.00	(1,000.00)	400,547.00	37,771.31
414-CC Fire Dist #8 Vol Fire	394,856.62	109,774.00	111,774.00	(2,000.00)	410,529.00	94,101.62
425-Fire/Ambulance Excise Tax	4,246,372.39	653,647.00	623,647.00	30,000.00	2,120,097.00	2,779,922.39
427-Indigent Hospital Claims	4,824,588.92	6,085,170.00	6,085,170.00		6,269,972.00	4,639,786.92
430-Law Enforcement Grant	216.99	156,500.00	156,500.00		156,716.00	0.99
431-Public Safety Grant	30,050.30	28,275.00	28,275.00		28,275.00	30,050.30
432-DWI Grant Funds	90,474.35	552,220.00	552,220.00		552,220.00	90,474.35
433-Sheriff Forfeiture	21,783.12	-	-		-	21,783.12
434-Law Enforcement Retention Fund	14,645.95	-	-		12,100.00	2,545.95
435-Correction Grants	92,367.62	237,500.00	37,500.00	200,000.00	300,888.00	28,979.62
437-Environmental Tax	326,377.42	355,361.00	355,361.00		402,255.00	279,483.42
441-American Rescue Act Fund	1,956,857.89	-	-		1,956,858.00	(0.11)
442-County Income Fund	13,141,010.60	2,901,200.00	2,901,200.00		240,623.00	15,801,587.60
443-Permanent Fund	50,000,000.00	-	-		-	50,000,000.00
452-Flood Control	1,544,930.03	1,123,405.00	1,498,405.00	(375,000.00)	2,603,393.00	64,942.03
564-Rev Bond Ds #2 (Adm/Ct)	6,494,502.22	(3,890,823.00)	3,609,177.00	(7,500,000.00)	105,100.00	2,498,579.22
602-Road Special Construction	1,520,521.34	200,000.00	200,000.00		100,000.00	1,620,521.34
603-County Personnel Reserve	2,356,714.33	59,116.00	59,116.00		-	2,415,830.33
605-Economic Development Proj	5,928.57	200,000.00	-	200,000.00	200,000.00	5,928.57
620-Clerk Recording & Filing	232,303.60	55,400.00	55,400.00		82,298.00	205,405.60
628-Property Valuation	1,363,577.03	349,700.00	349,700.00		338,904.00	1,374,373.03
631-Other Grants & Contracts	968,192.29	8,105,465.00	8,105,465.00		8,114,442.00	959,215.29
634-Opioid Settlement Fund	3,288,259.29	240,346.00	240,346.00		1,940,953.00	1,587,652.29
635-Emergency/Capital Outlay	4,473,683.37	6,500,000.00	-	6,500,000.00	10,127,093.00	846,590.37
645-C.D.B.G.	152,250.00	560,250.00	560,250.00		560,250.00	152,250.00
650-Detention Inmate Expense	10,234,065.44	2,531,220.00	2,531,220.00		2,374,387.00	10,390,898.44
651-Local Assistance Tribal Consistency Fund	-	-	-		-	-
653- FEMA	99,337.36	3,894,634.00	2,920,975.00	973,659.00	3,894,634.00	99,337.36
670-Internal Services	65,587.61	41,000.00	41,000.00		33,700.00	72,887.61
Totals	152,450,346.31	61,642,040.00	61,642,040.00		81,936,661.00	132,155,725.31

CHAVES COUNTY General Operating Budget Overview FY 2026

Fund	Estimated Beginning Cash Balance	FY26 Revenues	Transfers	FY26 Expenses	Estimated Ending Fund Balance
401-General Fund	\$ 32,325,835.96	\$ 27,091,361.00	\$ (2,405,000.00)	\$ 25,920,537.00	\$ 31,091,659.96
402-Road Fund	\$ 7,114,485.93	\$ 2,030,608.00	\$ 2,401,341.00	\$ 10,066,031.00	\$ 1,480,403.93
427-Indigent Hospital Claims	\$ 4,824,588.92	\$ 6,085,170.00		\$ 6,269,972.00	\$ 4,639,786.92
435-Correction Grants	\$ 92,367.62	\$ 37,500.00	\$ 200,000.00	\$ 300,888.00	\$ 28,979.62
437-Environmental Tax	\$ 326,377.42	\$ 355,361.00		\$ 402,255.00	\$ 279,483.42
442-County Income Fund	\$ 13,141,010.60	\$ 2,901,200.00		\$ 240,623.00	\$ 15,801,587.60
602-Road Special Construction	\$ 1,520,521.34	\$ 200,000.00		\$ 100,000.00	\$ 1,620,521.34
603-County Personnel Reserve	\$ 2,356,714.33	\$ 59,116.00		\$ -	\$ 2,415,830.33
620-Clerk Recording & Filing	\$ 232,303.60	\$ 55,400.00		\$ 82,298.00	\$ 205,405.60
628-Property Valuation	\$ 1,363,577.03	\$ 349,700.00		\$ 338,904.00	\$ 1,374,373.03
650-Detention Inmate Expense	\$ 10,234,065.44	\$ 2,531,220.00		\$ 2,374,387.00	\$ 10,390,898.44
Total	\$ 73,531,848.19	\$ 41,696,636.00	\$ 196,341.00	\$ 46,095,895.00	\$ 69,328,930.19

State of New Mexico Local Government Budget Management System (LGBMS)
 Budget Recap -
 Chaves County - Final - Entity
 Printed from LGBMS on 2025-07-17 14:14:41

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	2,454,023.00	45,375,466.08	30,051,677.00	-2,205,000.00	26,361,159.00	49,315,007.08	6,590,289.75	42,724,717.33
20100 Corrections	92,368.00	0.00	37,500.00	200,000.00	300,888.00	28,980.00	0.00	28,980.00
20200 Environmental	326,377.00	0.00	355,361.00	0.00	402,255.00	279,483.00	0.00	279,483.00
20300 County Property Valuation	1,363,577.00	0.00	349,700.00	0.00	338,904.00	1,374,373.00	0.00	1,374,373.00
20400 County Road	8,635,007.00	0.00	2,230,608.00	2,401,341.00	10,166,031.00	3,100,925.00	847,169.25	2,253,755.75
20800 Farm & Range	1,653.00	0.00	40,000.00	0.00	40,000.00	1,653.00	0.00	1,653.00
20900 Fire Protection	5,460,612.00	0.00	1,569,144.00	-25,000.00	3,394,934.32	3,609,821.68	0.00	3,609,821.68
21100 Law Enforcement Protection	217.00	0.00	156,500.00	0.00	156,716.00	1.00	0.00	1.00
21300 DPS- Law Enforcement Retention	14,645.95	0.00	0.00	0.00	12,100.00	2,545.95	0.00	2,545.95
21700 Recreation	3,160.67	0.00	0.00	0.00	0.00	3,160.67	0.00	3,160.67
21800 Intergovernmental Grants	968,192.00	0.00	8,105,465.00	0.00	8,114,442.00	959,215.00	0.00	959,215.00
22000 Indigent Fund	246,971.00	4,577,617.53	6,085,170.00	0.00	6,269,972.00	4,639,786.53	0.00	4,639,786.53
22200 County Fire Gross Receipts Tax	217,372.00	4,028,999.99	623,647.00	30,000.00	2,120,097.00	2,779,921.99	0.00	2,779,921.99
22300 DWI Fund	90,474.00	0.00	552,220.00	0.00	552,220.00	90,474.00	0.00	90,474.00
22500 Clerks Recording & Filing Fund	232,304.00	0.00	55,400.00	0.00	82,298.00	205,406.00	0.00	205,406.00
22600 Jail - Detention	523,883.00	9,710,182.19	2,531,220.00	0.00	2,374,387.00	10,390,898.19	0.00	10,390,898.19
26000 American Rescue Plan Act	1,956,858.00	0.00	0.00	0.00	1,956,858.00	0.00	0.00	0.00
27000 LG Abatement Opioid Fund	3,288,259.00	0.00	240,346.00	0.00	1,940,953.00	1,587,652.00	0.00	1,587,652.00
29900 Other Special Revenue	1,596,763.00	0.00	1,526,680.00	-375,000.00	2,631,668.00	116,775.00	0.00	116,775.00
30900 Other Federal Funded Projects	99,337.36	0.00	2,920,975.00	973,659.00	3,894,634.00	99,337.36	0.00	99,337.36
39900 Other Capital Projects	4,625,933.00	0.00	560,250.00	6,500,000.00	10,687,343.00	998,840.00	0.00	998,840.00
40200 GRT Revenue Bond Debt Service	332,454.00	6,162,047.74	3,609,177.00	-7,500,000.00	105,100.00	2,498,578.74	0.00	2,498,578.74
69900 Other Internal Service	65,588.00	0.00	41,000.00	0.00	33,700.00	72,888.00	0.00	72,888.00
79900 Other Trust & Agency	588,011.00	50,000,000.00	0.00	0.00	0.00	50,588,011.00	0.00	50,588,011.00

Totals	33,184,039.98	119,854,313.53	61,642,040.00	0.00	81,936,659.32	132,743,734.19	7,437,459.00	125,306,275.19
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Chaves County

Chaves County FY 2025-2026 Budget



Final Version - 7/24/2025



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INTRODUCTION



2025 Board of County Commissioners



Left to Right:

Dara Dana - District 1 (term 2023-2026)
Cliff Waide - District 2 (term 2025-2028)
Herbert (Hub) Corn - District 3 (term 2025-2028)
Michael Perry - District 5 (term 2023-2026)
Richard C. Taylor - District 4 (term 2021-2024)

Fund Overview

There are different categories in Chaves County for fund overviews. The primary are the General Operating Funds followed by All Funds, and the Fiduciary Funds. Fiduciary funds are not part of the budget for Chaves County but are accounted for in our annual audit. They are as follows:

General Operating Funds - typically used to account for tax-supported activities.

All Funds - Include the General Operating Funds plus the grants and other restrictive funds.

Fiduciary Funds - used to account for resources that do not belong to the government and cannot be used to support the government's operations, but are held by the government in trust or as fiscal agents.

Each of the above broad categories contains funds specific to that category.

General Operating Funds

General Fund - used to account for all resources not required to be accounted for in another fund.

Road Fund - used to account for all road projects plus operational and capital outlay equipment needed for road projects.

Corrections Fund - used to account for all the misdemeanor court compliance personnel and operational expenses.

Environmental tax - used to account for all expenses for hauling, personnel and operating costs for waste in the County.

Special Road Construction - used to account for expenses for all direct road construction to and from agricultural businesses

County Personnel Reserve - used for personnel costs for unusual salary or benefit expenses

Clerk Recording and Filing - used for capital outlay and election expenses

Property Valuation - used to account for personnel and capital outlay expenses for appraisal department

Detention Gross Receipts - used to account for primary expenses for inmates, IE supplies, feeding of prisoners, housing out of county, etc.

Income Fund - used to account for investment costs and fees

All Funds

Includes General Funds and the following:

Special Revenue Funds - used to account for specific revenue sources that are legally restricted, or restricted by the governing body, for a specific purpose.

Debt Service Funds - used to account for the accumulation of resources to service long-term debt and for the principal and interest payments on such debt.

Capital Projects Funds - used to account for the acquisition, construction, or improvement of major capital facilities. Use of it is not mandatory.

Permanent Funds - used to account for resources that have been set aside by legal restriction to the extent that only interest earnings may be expended, but not designated principal.

Trust and Agency Funds

Agency Funds - used to account for resources held in a custodial capacity.

Trust Funds - used to account for financial activity as the result of a trust arrangement.



Major Fund Descriptions

General Fund:

The General Fund accounts for all financial resources of the general government not otherwise required to be accounted for in separate funds due to State statute or grant stipulations.

The General Fund raises the majority of its revenue via property taxes and gross receipts taxes, with additional revenue from other taxes, grants, interest and charges for certain services and permits.

The General Fund provides funding for County administrative functions including the County Assessor, County Clerk, County Probate Judge, County Sheriff and the County Treasurer. It also supports general administrative functions such as the County Manager, Finance Department, Human Resources and the County Information Technology Department..

Road Fund:

The Road Fund is used to account for accumulation of resources for the construction and maintenance of County roadways. The Road Fund relies primarily on transfers from the General Fund to finance its operations but does receive significant State and Federal grant funding as well as additional revenue from gasoline taxes and charges for services and permits.

Indigent Fund:

The Indigent Fund is used to accumulate the revenue from a 1/8th percent County-wide Gross Receipts Tax that is designated to pay the state required Medicaid assessment and the SB 268 Safety Net Care Plan payment. The County also pays for indigent burials and requests for assistance from local citizens who meet the definition of indigent.

Capital Projects Fund:

The Capital Projects Fund accounts for all the financial resources allocated for the construction or purchase of fixed assets. The Capital Projects Fund receives revenue through capital outlay grants from the state that are not otherwise required to be accounted for in a special revenue fund. The remaining funding is provided by cash transfers from the General Fund.

Detention Facility:

The Detention Facility Fund accounts for all the financial resources allocated to the operation of the Chaves County Detention Center. The main source of revenue for the Detention Center is gross receipts and their administrative operational expense are housed under the General Fund. The County also houses prisoners from other counties and municipalities on a fee basis. The County is mandated by state law to house all County detainees awaiting sentencing and those who have a sentence of one year or less. Expenditures consist mainly of personnel expenses, housing of Juveniles, supplies, along with ongoing operating costs and capital improvements.

Basis of Budgeting



Chaves County's budgeting process uses a zero-based budgeting approach. Zero-based budgeting is a rigorous method that ensures every dollar spent is justified and aligned with organizational goals. By starting from a zero base and requiring detailed justifications for all expenditures, this approach promotes efficient resource allocation and accountability, though it can be time-consuming and complex to implement.

Zero-based budgeting prioritizes spending by ranking expenses and helps allocate resources more effectively, focusing on high-priority and value-adding activities. This approach has enhanced efficiency, improved accountability, and provided better resource allocation and flexibility.

Chaves County has a finance committee composed of two commissioners, the County Manager, the Public Services Director, the Assistant Finance Director, and the CFO. This committee prepares a comprehensive budget analysis of revenues and expenditures by mid-March using zero-based budgeting. However, this analysis is compared with data from the previous three years and/or trends. Trends are extracted and projected where applicable, and revenues are evaluated based on local, state, and national data impacts.

Expenditures are scrutinized by department heads and the finance committee, with all amounts justified by the departments. Upcoming projects and capital outlay items are also presented to the Commission Board. An interim budget is prepared, along with a final submission to the New Mexico State Department of Finance (DFA).

Although our audited financial statements are presented as accrual statements, our budget is based on modified accrual for all funds. We use the actuals of revenues and expenditures to retract the trends and projects for the new fiscal year. Accounts receivable, in example, are not budgeted but they are accounted for when we go full accrual for our audited financial statements.

Examples of revenues include Gross Receipts Tax (GRT), property tax, Payment in Lieu of Taxes (PILT), rentals, and miscellaneous fees. Examples of expenditures include capital outlay, payroll, benefits, supplies, and miscellaneous fees.

FUND SUMMARIES





All Funds

This summary page has all funds Chaves County is fiscally responsible for and helps oversee including grants, volunteer fire departments, restricted federal grants, local agencies, etc,

Summary

Chaves County is projecting \$61.64M of revenue in FY2026, which represents a 10.8% decrease over the prior year. Budgeted expenditures are projected to decrease by 6.9% or \$6.1M to \$81.94M in FY2026.

Chaves County: Turning Adversity into Opportunity Fiscal Year 2025 Summary

Chaves County experienced a year of both progress and profound challenge in Fiscal Year 2025. In October 2024, a historic 100-year flood swept through our region, prompting a federally declared disaster. The County issued an official emergency declaration on October 20, 2024, following severe weather that struck on October 19–20. The storm caused tragic loss of life and widespread flooding, particularly impacting the communities of Dexter and Hagerman.

In the face of this devastation, Chaves County stepped up. We've partnered with local, state, and federal agencies to support recovery efforts and to plan for a safer, more resilient future. This includes launching key mitigation projects that will better protect our residents in the years to come. One such initiative is a comprehensive hydraulic and hydrologic study, laying the groundwork for smarter infrastructure planning.

At the same time, the County has continued investing in long-term improvements. Major construction projects are currently underway, including:

- o A new public health building
- o Development of a cultural plaza
- o Remodel of the emergency dispatch center
- o Utility expansion to support the City's airport

Our guiding theme for this year's budget reflects our commitment to growth in the face of adversity:

"Out of adversity comes opportunity — this budget turns challenges into the foundation for future growth."

Budget Snapshot

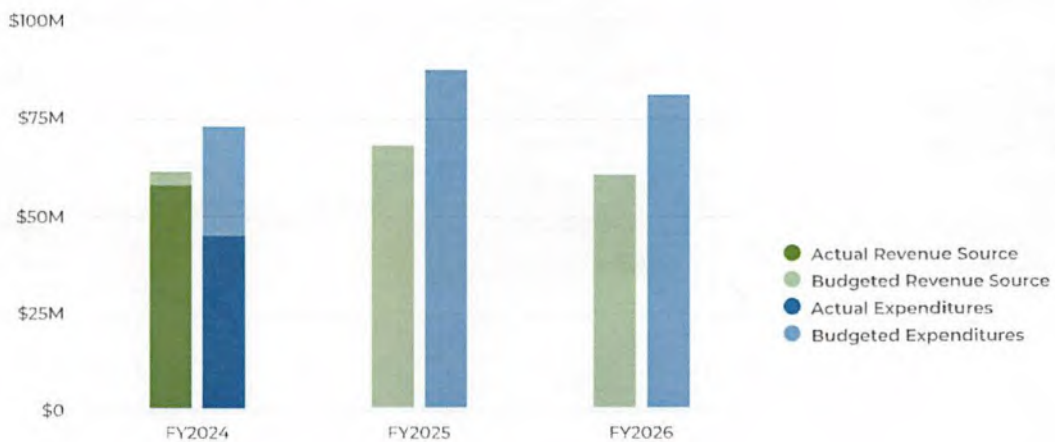
Fiscal Year 2025

- o Revenues Budgeted: \$69,069,390
- o Expenditures Budgeted: \$88,034,810

Some major construction projects remained in progress as of June 30, 2025, and related contract obligations are reflected in the upcoming fiscal year.

Fiscal Year 2026

- o Revenues Budgeted: \$61,642,040
- o Expenditures Budgeted: \$81,936,661

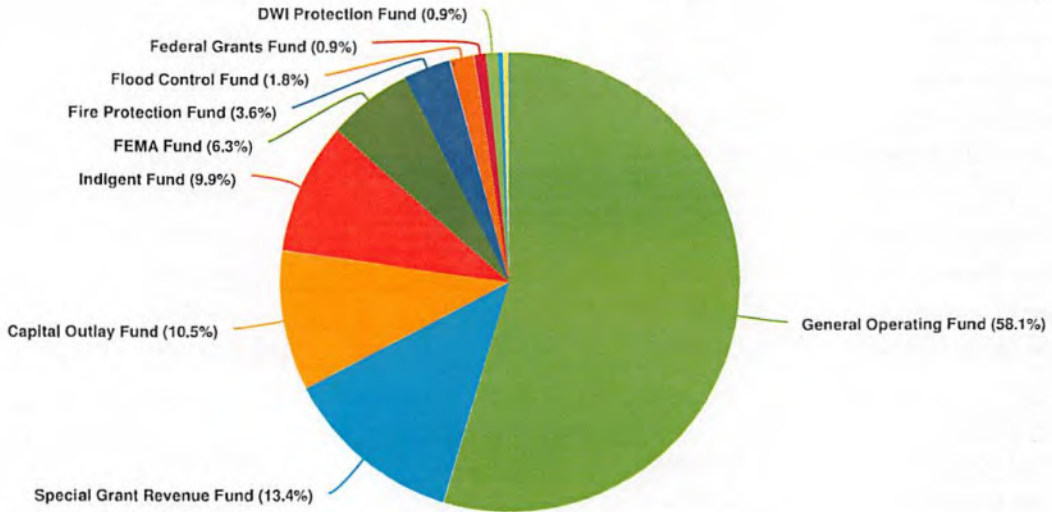


All Funds Comprehensive Summary

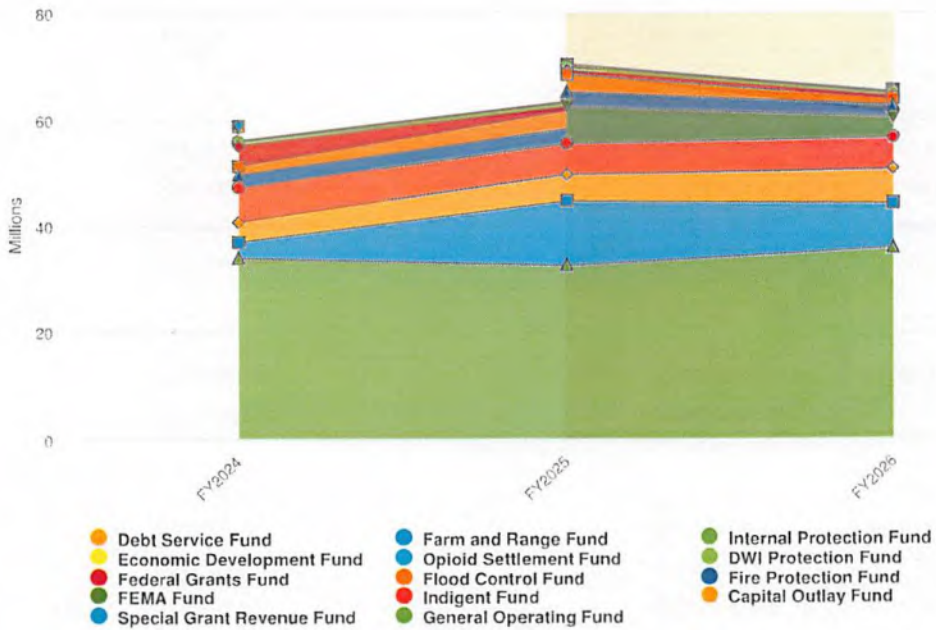
Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033
Beginning Fund Balance:	\$185,326,908.13	\$152,450,346.31
Revenues		
Taxes	\$36,764,373.00	\$38,954,286.00
Licenses and Permits	\$471,147.00	\$544,850.00
Intergovernmental	\$24,712,008.00	\$15,368,141.00
Charges for Services	\$422,939.00	\$559,246.00
Interest on Investments	\$2,502,109.00	\$2,896,976.00
Miscellaneous	\$4,254,053.00	\$3,518,541.00
Other Sources	\$128,722.00	\$0.00
Sale of Fixed Assets	\$29,039.00	\$0.00
Transfers	-\$215,000.00	-\$200,000.00
Total Revenues:	\$69,069,390.00	\$61,642,040.00
Expenditures		
Operating Expenses	\$19,386,794.00	\$16,539,856.37
Personnel Wages	\$15,709,054.00	\$16,050,159.40
Personnel Benefits	\$7,315,003.00	\$8,329,690.00
Vehicle Maintenance	\$708,278.00	\$724,315.00
Vehicle Fuels	\$915,000.00	\$825,000.00
Employee Training and Travel	\$1,373,119.00	\$1,551,809.00
Fire Equipment	\$300,000.00	\$280,000.00
Maintenance Expenses	\$572,266.00	\$529,500.00
Professional Services	\$944,857.00	\$1,120,699.00
Contracted Services	\$8,040,690.00	\$7,552,741.35
Indigent	\$3,169,996.00	\$3,201,906.01
Road Project Expenses	\$2,886,612.00	\$2,564,189.00
County Insurance and Liability Cost	\$2,136,143.00	\$2,482,715.00
Utilities	\$884,665.00	\$990,038.11
Capital Outlay	\$21,833,140.00	\$17,014,409.00
Governmental Allocations	\$1,681,583.00	\$2,000,098.00
Nongovernmental Allocations	\$177,610.00	\$179,536.00
Total Expenditures:	\$88,034,810.00	\$81,936,661.24
Total Revenues Less Expenditures:	-\$18,965,420.00	-\$20,294,621.24
Ending Fund Balance:	\$166,361,488.13	\$132,155,725.07

Revenue by Fund

2026 Revenue by Fund



Budgeted and Historical 2026 Revenue by Fund



Grey background indicates budgeted figures.

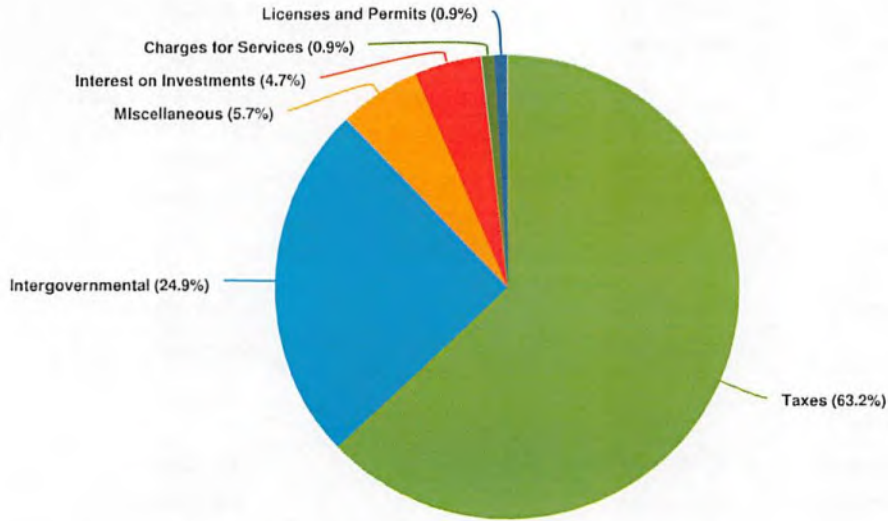


Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
General Operating Fund			
401-General Fund	\$19,518,914.00	\$24,686,361.00	26.5%
402-Road Fund	\$6,696,344.00	\$4,431,949.00	-33.8%
435-Correction Grants	\$196,658.00	\$237,500.00	20.8%
437-Environmental Tax	\$378,068.00	\$355,361.00	-6%
442-County Income Fund	\$2,802,197.00	\$2,901,200.00	3.5%
602-Road Special Construction	\$200,000.00	\$200,000.00	0%
603-County Personnel Reserve	\$28,487.00	\$59,116.00	107.5%
620-Clerk Recording & Filing	\$44,819.00	\$55,400.00	23.6%
628-Property Valuation	\$327,302.00	\$349,700.00	6.8%
650-Detention Inmate Expense	\$2,231,540.00	\$2,531,220.00	13.4%
Total General Operating Fund:	\$32,424,329.00	\$35,807,807.00	10.4%
Farm and Range Fund			
403-Farm & Range Fund	\$40,000.00	\$40,000.00	0%
Total Farm and Range Fund:	\$40,000.00	\$40,000.00	0%
Fire Protection Fund			
407-Dunken Volunteer Fire Fnd	\$122,503.00	\$93,806.00	-23.4%
408-East Grand Plains Volfire	\$240,503.00	\$208,900.00	-13.1%
409-Penasco Volunteer Fire Fd	\$225,849.00	\$177,970.00	-21.2%
410-Midway Volunteer Fire Fnd	\$274,862.00	\$219,971.00	-20%
411-Berrendo Volunteer Fire	\$313,123.00	\$246,933.00	-21.1%
412-Sierra Volunteer Fire Fnd	\$464,624.00	\$420,368.00	-9.5%
413-Rio Felix Volunteer Fire	\$84,136.00	\$66,422.00	-21.1%
414-CC Fire Dist #8 Vol Fire	\$128,164.00	\$109,774.00	-14.3%
425-Fire/Ambulance Excise Tax	\$875,691.00	\$653,647.00	-25.4%
Total Fire Protection Fund:	\$2,729,455.00	\$2,197,791.00	-19.5%
Indigent Fund			
427-Indigent Hospital Claims	\$5,980,129.00	\$6,085,170.00	1.8%
Total Indigent Fund:	\$5,980,129.00	\$6,085,170.00	1.8%
Special Grant Revenue Fund			
430-Law Enforcement Grant	\$150,500.00	\$156,500.00	4%
431-Public Safety Grant	\$23,275.00	\$28,275.00	21.5%
631-Other Grants & Contracts	\$12,064,017.00	\$8,105,465.00	-32.8%
Total Special Grant Revenue Fund:	\$12,237,792.00	\$8,290,240.00	-32.3%
DWI Protection Fund			
432-DWI Grant Funds	\$704,914.00	\$552,220.00	-21.7%
Total DWI Protection Fund:	\$704,914.00	\$552,220.00	-21.7%

Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
Federal Grants Fund			
645-C.D.B.G.	\$750,000.00	\$560,250.00	-25.3%
Total Federal Grants Fund:	\$750,000.00	\$560,250.00	-25.3%
Flood Control Fund			
452-Flood Control	\$3,407,430.00	\$1,123,405.00	-67%
Total Flood Control Fund:	\$3,407,430.00	\$1,123,405.00	-67%
Debt Service Fund			
564-Rev Bond Ds #2 (Adm/Ct)	-\$1,421,468.00	-\$3,890,823.00	173.7%
Total Debt Service Fund:	-\$1,421,468.00	-\$3,890,823.00	173.7%
Economic Development Fund			
605-Economic Development Proj	\$215,000.00	\$200,000.00	-7%
Total Economic Development Fund:	\$215,000.00	\$200,000.00	-7%
Opioid Settlement Fund			
634-Opioid Settlement Fund	\$0.00	\$240,346.00	N/A
Total Opioid Settlement Fund:	\$0.00	\$240,346.00	N/A
Capital Outlay Fund			
635-Emergency/Capital Outlay	\$5,000,000.00	\$6,500,000.00	30%
Total Capital Outlay Fund:	\$5,000,000.00	\$6,500,000.00	30%
Internal Protection Fund			
670-Internal Services	\$40,564.00	\$41,000.00	1.1%
Total Internal Protection Fund:	\$40,564.00	\$41,000.00	1.1%
FEMA Fund			
653- FEMA	\$6,961,245.00	\$3,894,634.00	-44.1%
Total FEMA Fund:	\$6,961,245.00	\$3,894,634.00	-44.1%
Total:	\$69,069,390.00	\$61,642,040.00	-10.8%

Revenues by Source

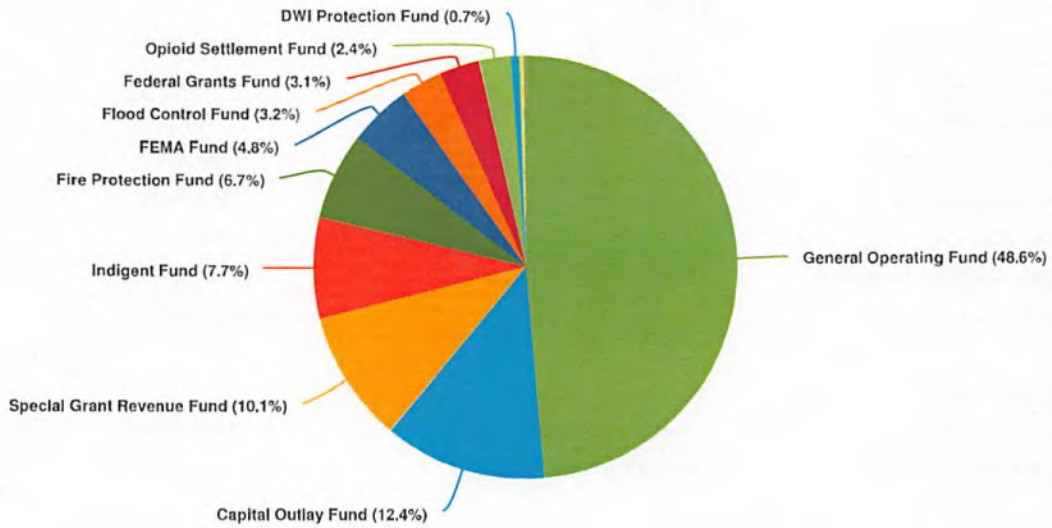
Projected 2026 Revenues by Source



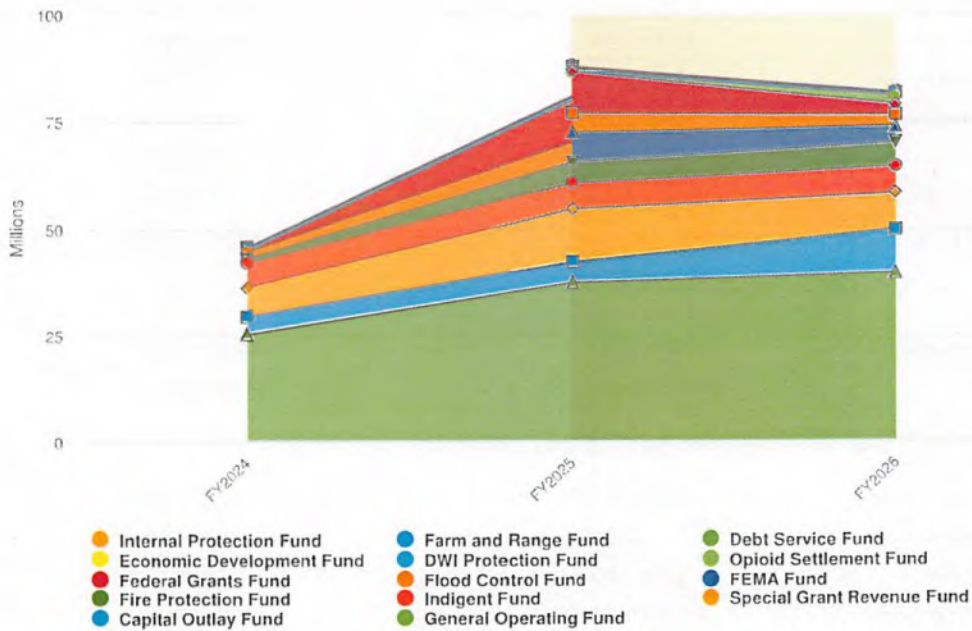
Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
Revenue Source			
Taxes	\$36,764,373.00	\$38,954,286.00	6%
Licenses and Permits	\$471,147.00	\$544,850.00	15.6%
Intergovernmental	\$24,712,008.00	\$15,368,141.00	-37.8%
Charges for Services	\$422,939.00	\$559,246.00	32.2%
Interest on Investments	\$2,502,109.00	\$2,896,976.00	15.8%
Miscellaneous	\$4,254,053.00	\$3,518,541.00	-17.3%
Other Sources	\$128,722.00	\$0.00	-100%
Sale of Fixed Assets	\$29,039.00	\$0.00	-100%
Transfers	-\$215,000.00	-\$200,000.00	-7%
Total Revenue Source:	\$69,069,390.00	\$61,642,040.00	-10.8%

Expenditures by Fund

2026 Expenditures by Fund



Budgeted and Historical 2026 Expenditures by Fund

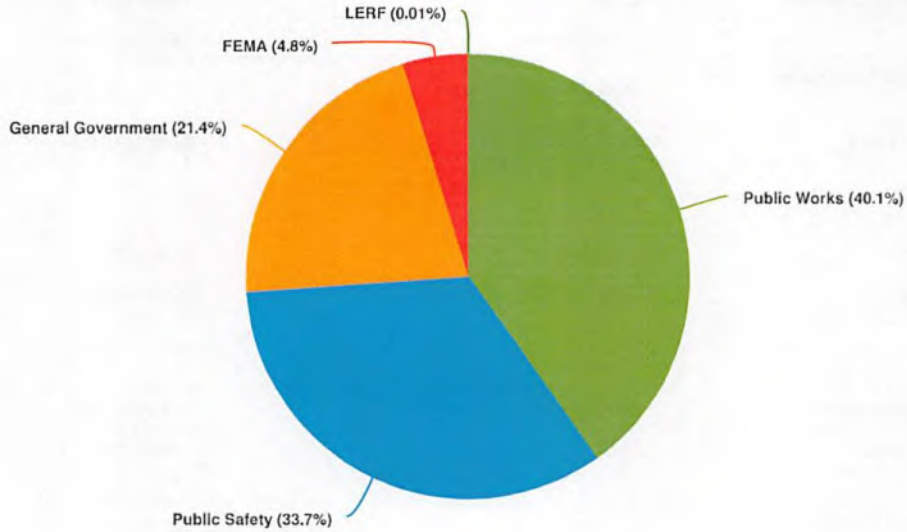


Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
General Operating Fund			
401-General Fund	\$24,135,442.00	\$25,920,537.11	7.4%
402-Road Fund	\$9,646,073.00	\$10,066,031.00	4.4%
435-Correction Grants	\$267,974.00	\$300,888.00	12.3%
437-Environmental Tax	\$297,904.00	\$402,255.00	35%
442-County Income Fund	\$311,430.00	\$240,622.73	-22.7%
602-Road Special Construction	\$100,000.00	\$100,000.00	0%
620-Clerk Recording & Filing	\$115,019.00	\$82,298.00	-28.4%
628-Property Valuation	\$354,010.00	\$338,904.00	-4.3%
650-Detention Inmate Expense	\$2,297,850.00	\$2,374,387.00	3.3%
Total General Operating Fund:	\$37,525,702.00	\$39,825,922.84	6.1%
Farm and Range Fund			
403-Farm & Range Fund	\$40,000.00	\$40,000.00	0%
Total Farm and Range Fund:	\$40,000.00	\$40,000.00	0%
Fire Protection Fund			
407-Dunken Volunteer Fire Fnd	\$160,788.00	\$175,739.00	9.3%
408-East Grand Plains Volfire	\$506,214.00	\$481,305.00	-4.9%
409-Penasco Volunteer Fire Fd	\$198,296.00	\$413,514.00	108.5%
410-Midway Volunteer Fire Fnd	\$598,505.00	\$375,021.00	-37.3%
411-Berrendo Volunteer Fire	\$391,435.00	\$657,588.00	68%
412-Sierra Volunteer Fire Fnd	\$528,665.00	\$480,692.00	-9.1%
413-Rio Felix Volunteer Fire	\$100,923.00	\$400,547.00	296.9%
414-CC Fire Dist #8 Vol Fire	\$182,739.00	\$410,529.00	124.7%
425-Fire/Ambulance Excise Tax	\$2,243,986.00	\$2,120,097.00	-5.5%
Total Fire Protection Fund:	\$4,911,551.00	\$5,515,032.00	12.3%
Indigent Fund			
427-Indigent Hospital Claims	\$5,965,958.00	\$6,269,972.00	5.1%
Total Indigent Fund:	\$5,965,958.00	\$6,269,972.00	5.1%
Special Grant Revenue Fund			
430-Law Enforcement Grant	\$150,500.00	\$156,716.00	4.1%
434-Law Enforcement Retention Fund	\$0.00	\$12,100.40	N/A
431-Public Safety Grant	\$23,275.00	\$28,275.00	21.5%
631-Other Grants & Contracts	\$12,057,111.00	\$8,114,442.00	-32.7%
Total Special Grant Revenue Fund:	\$12,230,886.00	\$8,311,533.40	-32%
DWI Protection Fund			
432-DWI Grant Funds	\$703,136.00	\$552,220.00	-21.5%
Total DWI Protection Fund:	\$703,136.00	\$552,220.00	-21.5%

Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
Federal Grants Fund			
441-American Rescue Act Fund	\$2,310,923.00	\$1,956,858.00	-15.3%
645-C.D.B.C.	\$750,000.00	\$560,250.00	-25.3%
651-Local Assistance Tribal Consistency Fund	\$6,682,115.00	\$0.00	-100%
Total Federal Grants Fund:	\$9,743,038.00	\$2,517,108.00	-74.2%
Flood Control Fund			
452-Flood Control	\$4,574,078.00	\$2,603,393.00	-43.1%
Total Flood Control Fund:	\$4,574,078.00	\$2,603,393.00	-43.1%
Debt Service Fund			
564-Rev Bond Ds #2 (Adm/Ct)	\$200,000.00	\$105,100.00	-47.4%
Total Debt Service Fund:	\$200,000.00	\$105,100.00	-47.4%
Economic Development Fund			
605-Economic Development Proj	\$215,000.00	\$200,000.00	-7%
Total Economic Development Fund:	\$215,000.00	\$200,000.00	-7%
Opioid Settlement Fund			
634-Opioid Settlement Fund	\$55,000.00	\$1,940,953.00	3,429%
Total Opioid Settlement Fund:	\$55,000.00	\$1,940,953.00	3,429%
Capital Outlay Fund			
635-Emergency/Capital Outlay	\$4,873,995.00	\$10,127,093.00	107.8%
Total Capital Outlay Fund:	\$4,873,995.00	\$10,127,093.00	107.8%
Internal Protection Fund			
670-Internal Services	\$35,221.00	\$33,700.00	-4.3%
Total Internal Protection Fund:	\$35,221.00	\$33,700.00	-4.3%
FEMA Fund			
653- FEMA	\$6,961,245.00	\$3,894,634.00	-44.1%
Total FEMA Fund:	\$6,961,245.00	\$3,894,634.00	-44.1%
Total:	\$88,034,810.00	\$81,936,661.24	-6.9%

Expenditures by Function

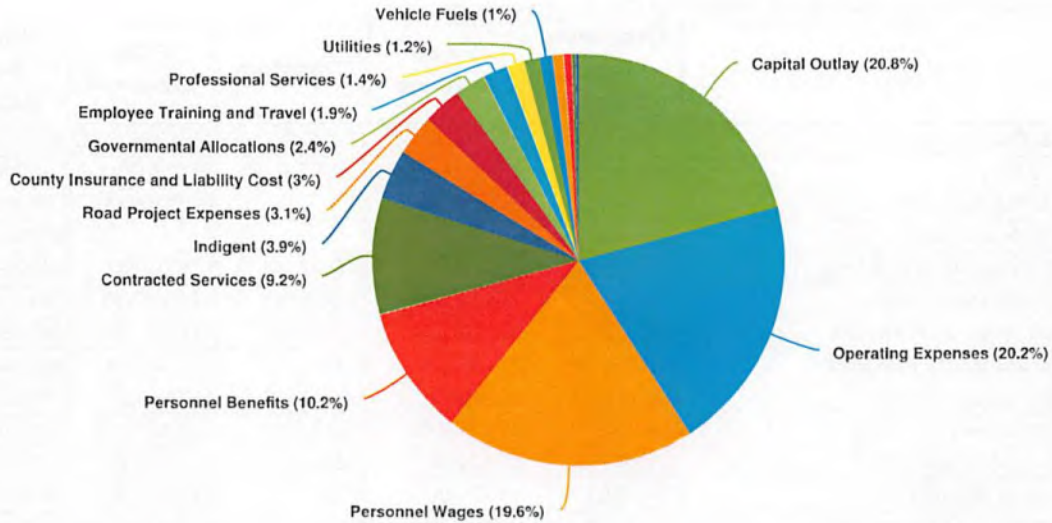
Budgeted Expenditures by Function



Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
Expenditures			
General Government	\$11,635,369.00	\$17,500,279.73	50.4%
Total General Government:	\$11,635,369.00	\$17,500,279.73	50.4%
Public Works	\$38,007,970.00	\$32,882,333.00	-13.5%
Total Public Works:	\$38,007,970.00	\$32,882,333.00	-13.5%
Public Safety	\$31,430,226.00	\$27,647,314.11	-12%
Total Public Safety:	\$31,430,226.00	\$27,647,314.11	-12%
FEMA	\$6,961,245.00	\$3,894,634.00	-44.1%
Total FEMA:	\$6,961,245.00	\$3,894,634.00	-44.1%
LERF			
LERF	\$0.00	\$12,100.40	N/A
Total LERF:	\$0.00	\$12,100.40	N/A
Total Expenditures:	\$88,034,810.00	\$81,936,661.24	-6.9%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
Expense Objects			
Operating Expenses	\$19,386,794.00	\$16,539,856.37	-14.7%
Personnel Wages	\$15,709,054.00	\$16,050,159.40	2.2%
Personnel Benefits	\$7,315,003.00	\$8,329,690.00	13.9%
Vehicle Maintenance	\$708,278.00	\$724,315.00	2.3%
Vehicle Fuels	\$915,000.00	\$825,000.00	-9.8%
Employee Training and Travel	\$1,373,119.00	\$1,551,809.00	13%
Fire Equipment	\$300,000.00	\$280,000.00	-6.7%
Maintenance Expenses	\$572,266.00	\$529,500.00	-7.5%
Professional Services	\$944,857.00	\$1,120,699.00	18.6%
Contracted Services	\$8,040,690.00	\$7,552,741.35	-6.1%
Indigent	\$3,169,996.00	\$3,201,906.01	1%
Road Project Expenses	\$2,886,612.00	\$2,564,189.00	-11.2%
County Insurance and Liability Cost	\$2,136,143.00	\$2,482,715.00	16.2%
Utilities	\$884,665.00	\$990,038.11	11.9%
Capital Outlay	\$21,833,140.00	\$17,014,409.00	-22.1%
Governmental Allocations	\$1,681,583.00	\$2,000,098.00	18.9%
Nongovernmental Allocations	\$177,610.00	\$179,536.00	1.1%
Total Expense Objects:	\$88,034,810.00	\$81,936,661.24	-6.9%

All Funds Summary Including Fund Balances

The schedule below shows a summary of the beginning fund balance, revenues, and expenditures for FY 2026, as well as the permanent transfers that are reflected in the above summaries as revenues. The ending fund balance will reflect the net impact of these anticipated revenues, transfers and expenditures. For the General Fund, a major impact is anticipated due to significant projects for recovery and mitigation projects from the Federal Declared Disaster funded by transfers from the General Fund. The Road Department also has major construction projects planned for FY 2026. All fire funds will have apparatuses ordered for FY 2026, which will impact their fund balances.

Fund	Beginning Fund Balance	FY 26 Revenue	Transfers	FY26 Expenses	Ending Fund Balance
401-General Fund	32,325,835.96	27,091,361.00	(2,405,000.00)	25,920,537.00	31,091,659.96
402-Road Fund	7,114,485.93	2,030,608.00	2,401,341.00	10,066,031.00	1,480,403.93
403-Farm & Range Fund	1,653.46	40,000.00		40,000.00	1,653.46
404-Recreational Fund	3,160.67	-		-	3,160.67
407-Dunken Volunteer Fire Fnd	756,213.54	95,806.00	(2,000.00)	175,739.00	674,280.54
408-East Grand Plains Volfire	562,186.71	212,900.00	(4,000.00)	481,305.00	289,781.71
409-Penasco Volunteer Fire Fd	1,019,024.94	180,970.00	(3,000.00)	413,514.00	783,480.94
410-Midway Volunteer Fire Fnd	538,690.98	223,971.00	(4,000.00)	375,021.00	383,640.98
411-Berrendo Volunteer Fire	687,495.45	251,933.00	(5,000.00)	657,588.00	276,840.45
412-Sierra Volunteer Fire Fnd	1,130,247.71	424,368.00	(4,000.00)	480,692.00	1,069,923.71
413-Rio Felix Volunteer Fire	371,896.31	67,422.00	(1,000.00)	400,547.00	37,771.31
414-CC Fire Dist #8 Vol Fire	394,856.62	111,774.00	(2,000.00)	410,529.00	94,101.62
425-Fire/Ambulance Excise Tax	4,246,372.39	623,647.00	30,000.00	2,120,097.00	2,779,922.39
427-Indigent Hospital Claims	4,824,588.92	6,085,170.00		6,269,972.00	4,639,786.92
430-Law Enforcement Grant	216.99	156,500.00		156,716.00	0.99
431-Public Safety Grant	30,050.30	28,275.00		28,275.00	30,050.30
432-DWI Grant Funds	90,474.35	552,220.00		552,220.00	90,474.35
433-Sheriff Forfeiture	21,783.12	-		-	21,783.12
434-Law Enforcement Retention Fund	14,645.95			12,100.00	2,545.95
435-Correction Grants	92,367.62	37,500.00	200,000.00	300,888.00	28,979.62
437-Environmental Tax	326,377.42	355,361.00		402,255.00	279,483.42
441-American Rescue Act Fund	1,956,857.89	-		1,956,858.00	(0.11)
442-County Income Fund	13,141,010.60	2,901,200.00		240,623.00	15,801,587.60
443-Permanent Fund	50,000,000.00	-		-	50,000,000.00
452-Flood Control	1,544,930.03	1,498,405.00	(375,000.00)	2,603,393.00	64,942.03
564-Rev Bond Ds #2 (Adm/Ct)	6,494,502.22	3,609,177.00	(7,500,000.00)	105,100.00	2,498,579.22
602-Road Special Construction	1,520,521.34	200,000.00		100,000.00	1,620,521.34
603-County Personnel Reserve	2,356,714.33	59,116.00		-	2,415,830.33
605-Economic Development Proj	5,928.57	-	200,000.00	200,000.00	5,928.57
620-Clerk Recording & Filing	232,303.60	55,400.00		82,298.00	205,405.60
628-Property Valuation	1,363,577.03	349,700.00		338,904.00	1,374,373.03
631-Other Grants & Contracts	968,192.29	8,105,465.00		8,114,442.00	959,215.29
634-Opioid Settlement Fund	3,288,259.29	240,346.00		1,940,953.00	1,587,652.29
635-Emergency/Capital Outlay	4,473,683.37	-	6,500,000.00	10,127,093.00	846,590.37
645-C.D.B.C.	152,250.00	560,250.00		560,250.00	152,250.00
650-Detention Inmate Expense	10,234,065.44	2,531,220.00		2,374,387.00	10,390,898.44
651-Local Assistance Tribal Consistency Fund	-	-		-	-
653- FEMA	99,337.36	2,920,975.00	973,659.00	3,894,634.00	99,337.36
670-Internal Services	65,587.61	41,000.00		33,700.00	72,887.61
Totals	152,450,346.31	161,642,040.00		81,936,661.00	132,155,725.31



General Operating Funds

This summary page has the main operating budget for Chaves County, which oversees the major funds or services that are provided by the County.

Summary

Chaves County is projecting \$41.89M of revenue in FY2026, which represents a 9.1% increase over the prior year. Budgeted expenditures are projected to increase by 6.0% or \$2.6M to \$46.1M in FY2026.

Chaves County, NM – General Operating Fund Budget Update: FY2025–FY2026

Chaves County has made substantial adjustments to its General Operating Fund budget in response to a federally declared disaster in FY2025—changes that will influence County finances well into FY2026 and beyond. The County is actively working with state and federal partners to implement a strategic combination of recovery and long-term mitigation projects.

FY2025 Budget Overview

In FY2025, Chaves County budgeted **\$38.4 million in revenues**, reflecting a **5% increase** over the prior year. **Expenditures were projected at \$43.5 million**, a **13% increase**, driven largely by:

- o Emergency response and recovery costs
- o Organizational changes in County personnel
- o Increased insurance premiums following the disaster

FY2026 Projections

Looking ahead, **revenues are projected to rise by 9.1% to \$41.9 million**, supported in part by permanent transfers tied to federally funded recovery efforts. **Expenditures are expected to grow by 5.9% to \$46.1 million**, reflecting:

- o Major planned capital outlay purchases
- o Continued investment in personnel and services

These financial changes underscore the County’s commitment to responsibly managing public funds while responding to immediate needs and preparing for a more resilient future.



General Operating Funds Comprehensive Summary

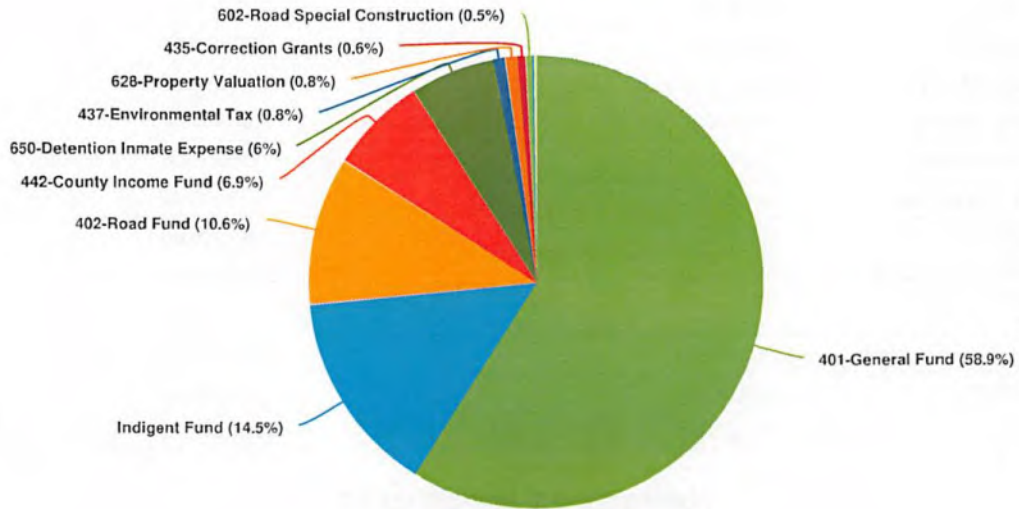
Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033
Beginning Fund Balance:	\$59,572,388.40	\$73,531,848.19
Revenues		



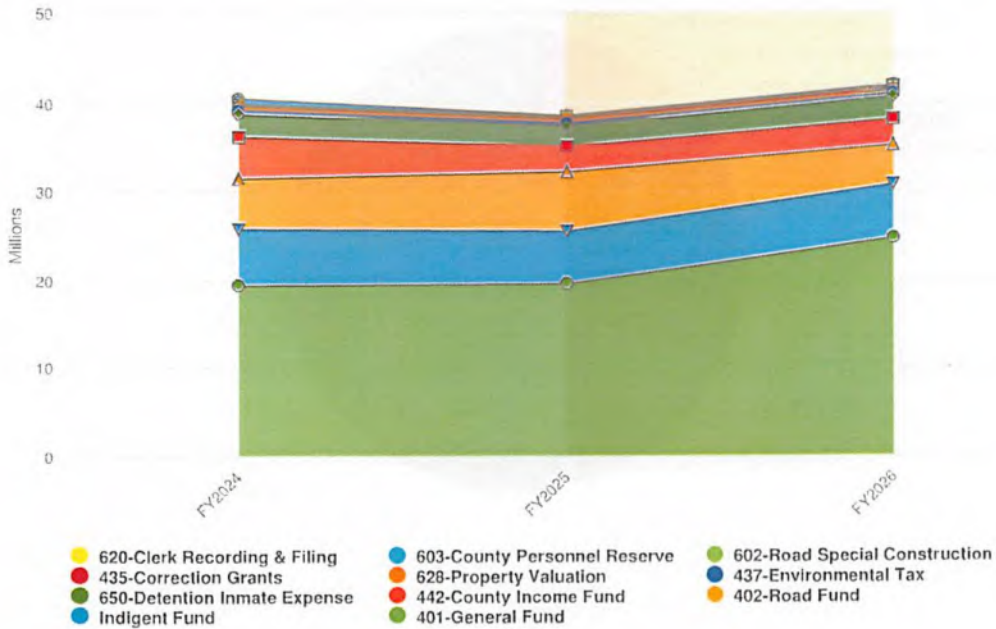
Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033
Taxes	\$31,133,876.00	\$33,589,798.00
Licenses and Permits	\$471,147.00	\$544,850.00
Intergovernmental	\$2,297,060.00	\$2,487,174.00
Charges for Services	\$422,939.00	\$318,900.00
Interest on Investments	\$2,156,110.00	\$2,543,255.00
Miscellaneous	\$1,988,604.00	\$2,212,659.00
Other Sources	\$128,722.00	\$0.00
Sale of Fixed Assets	\$26,000.00	\$0.00
Transfers	-\$220,000.00	\$196,341.00
Total Revenues:	\$38,404,458.00	\$41,892,977.00
Expenditures		
Operating Expenses	\$4,709,267.00	\$5,514,713.37
Personnel Wages	\$14,633,218.00	\$15,156,507.00
Personnel Benefits	\$6,892,031.00	\$7,918,255.00
Vehicle Maintenance	\$413,138.00	\$422,138.00
Vehicle Fuels	\$735,000.00	\$635,000.00
Employee Training and Travel	\$429,754.00	\$491,209.00
Maintenance Expenses	\$304,550.00	\$322,000.00
Professional Services	\$557,945.00	\$614,192.00
Contracted Services	\$5,004,338.00	\$5,085,257.35
Indigent	\$3,169,996.00	\$3,201,906.01
Road Project Expenses	\$2,886,612.00	\$2,564,189.00
County Insurance and Liability Cost	\$1,909,565.00	\$2,290,436.00
Utilities	\$779,553.00	\$890,245.11
Capital Outlay	\$679,678.00	\$565,206.00
Governmental Allocations	\$209,405.00	\$245,105.00
Nongovernmental Allocations	\$177,610.00	\$179,536.00
Total Expenditures:	\$43,491,660.00	\$46,095,894.84
Total Revenues Less Expenditures:	-\$5,087,202.00	-\$4,202,917.84
Ending Fund Balance:	\$54,485,186.40	\$69,328,930.35

Revenue by Fund

2026 Revenue by Fund



Budgeted and Historical 2026 Revenue by Fund

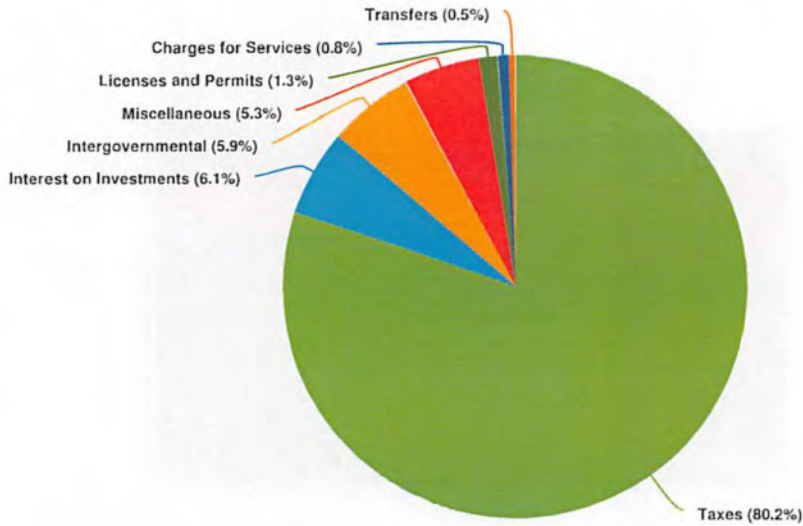


Grey background indicates budgeted figures.

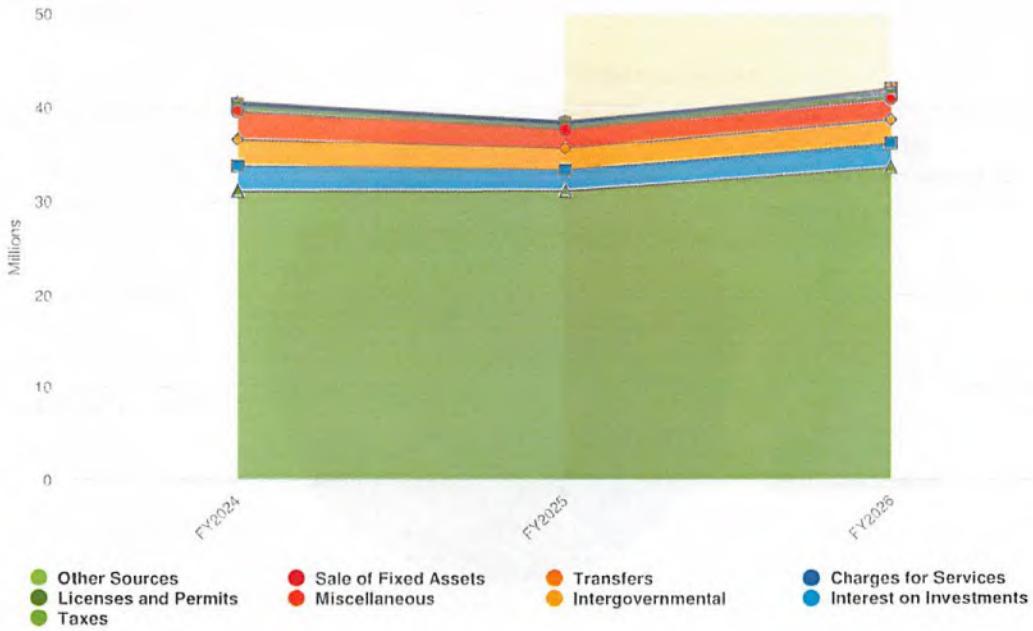
Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
401-General Fund	\$19,518,914.00	\$24,686,361.00	26.5%
402-Road Fund	\$6,696,344.00	\$4,431,949.00	-33.8%
435-Correction Grants	\$196,658.00	\$237,500.00	20.8%
437-Environmental Tax	\$378,068.00	\$355,361.00	-6%
442-County Income Fund	\$2,802,197.00	\$2,901,200.00	3.5%
602-Road Special Construction	\$200,000.00	\$200,000.00	0%
603-County Personnel Reserve	\$28,487.00	\$59,116.00	107.5%
620-Clerk Recording & Filing	\$44,819.00	\$55,400.00	23.6%
628-Property Valuation	\$327,302.00	\$349,700.00	6.8%
650-Detention Inmate Expense	\$2,231,540.00	\$2,531,220.00	13.4%
Indigent Fund			
427-Indigent Hospital Claims	\$5,980,129.00	\$6,085,170.00	1.8%
Total Indigent Fund:	\$5,980,129.00	\$6,085,170.00	1.8%
Total:	\$38,404,458.00	\$41,892,977.00	9.1%

Revenues by Source

Projected 2026 Revenues by Source



Budgeted and Historical 2026 Revenues by Source

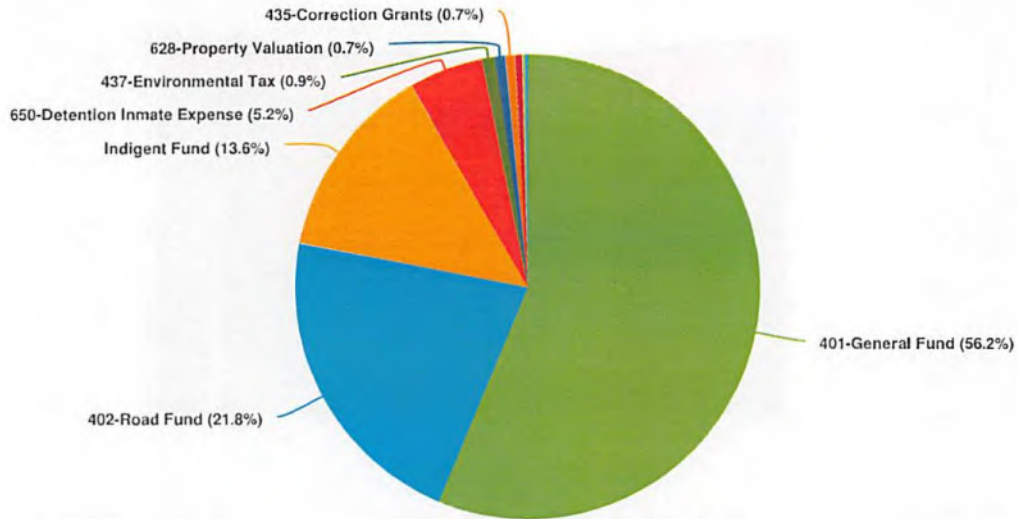


Grey background indicates budgeted figures.

Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
Revenue Source			
Taxes	\$31,133,876.00	\$33,589,798.00	7.9%
Licenses and Permits	\$471,147.00	\$544,850.00	15.6%
Intergovernmental	\$2,297,060.00	\$2,487,174.00	8.3%
Charges for Services	\$422,939.00	\$318,900.00	-24.6%
Interest on Investments	\$2,156,110.00	\$2,543,255.00	18%
Miscellaneous	\$1,988,604.00	\$2,212,659.00	11.3%
Other Sources	\$128,722.00	\$0.00	-100%
Sale of Fixed Assets	\$26,000.00	\$0.00	-100%
Transfers	-\$220,000.00	\$196,341.00	-189.2%
Total Revenue Source:	\$38,404,458.00	\$41,892,977.00	9.1%

Expenditures by Fund

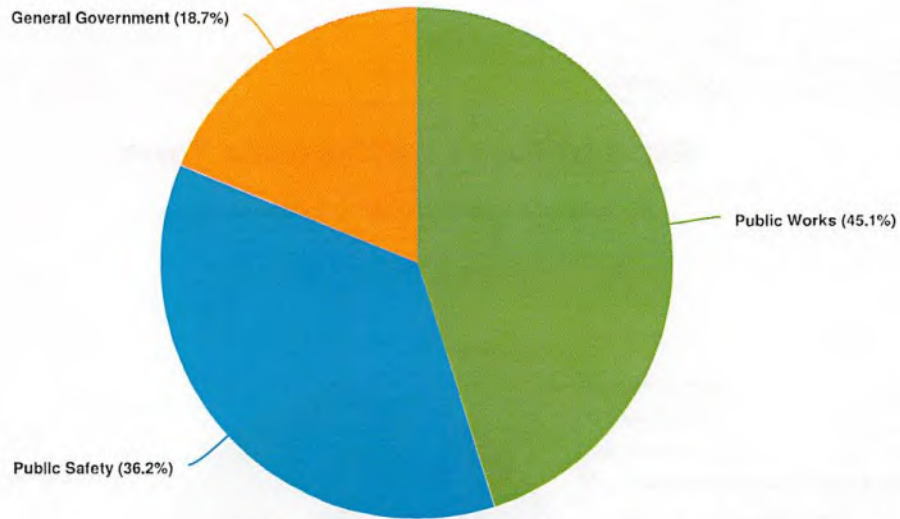
2026 Expenditures by Fund



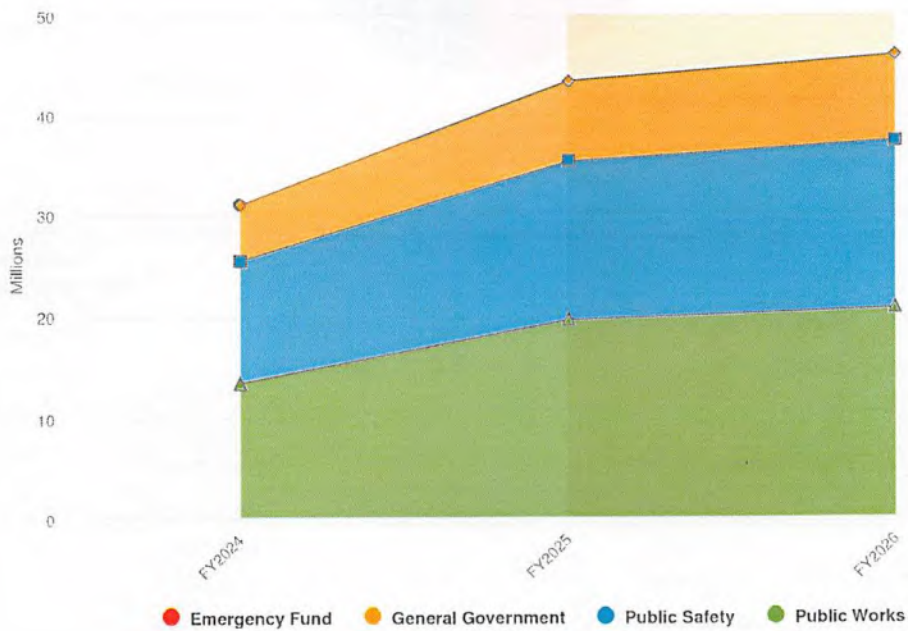
Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
401-General Fund	\$24,135,442.00	\$25,920,537.11	7.4%
402-Road Fund	\$9,646,073.00	\$10,066,031.00	4.4%
435-Correction Grants	\$267,974.00	\$300,888.00	12.3%
437-Environmental Tax	\$297,904.00	\$402,255.00	35%
442-County Income Fund	\$311,430.00	\$240,622.73	-22.7%
602-Road Special Construction	\$100,000.00	\$100,000.00	0%
620-Clerk Recording & Filing	\$115,019.00	\$82,298.00	-28.4%
628-Property Valuation	\$354,010.00	\$338,904.00	-4.3%
650-Detention Inmate Expense	\$2,297,850.00	\$2,374,387.00	3.3%
Indigent Fund			
427-Indigent Hospital Claims	\$5,965,958.00	\$6,269,972.00	5.1%
Total Indigent Fund:	\$5,965,958.00	\$6,269,972.00	5.1%
Total:	\$43,491,660.00	\$46,095,894.84	6%

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

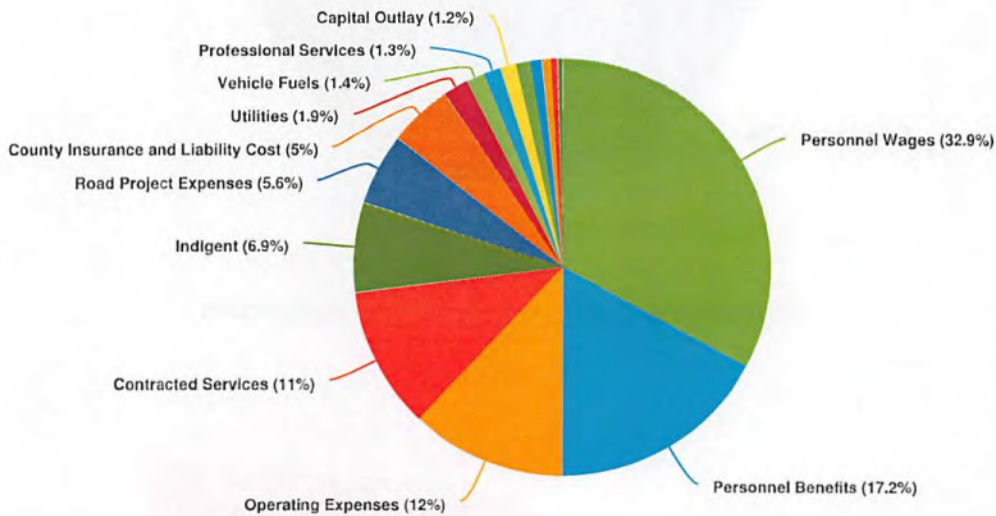


Grey background indicates budgeted figures.

Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
Expenditures			
General Government	\$8,072,047.00	\$8,613,103.73	6.7%
Public Works	\$19,655,370.00	\$20,793,753.00	5.8%
Public Safety	\$15,764,243.00	\$16,689,038.11	5.9%
Total Expenditures:	\$43,491,660.00	\$46,095,894.84	6%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
Expense Objects			
Operating Expenses	\$4,709,267.00	\$5,514,713.37	17.1%
Personnel Wages	\$14,633,218.00	\$15,156,507.00	3.6%
Personnel Benefits	\$6,892,031.00	\$7,918,255.00	14.9%
Vehicle Maintenance	\$413,138.00	\$422,138.00	2.2%
Vehicle Fuels	\$735,000.00	\$635,000.00	-13.6%
Employee Training and Travel	\$429,754.00	\$491,209.00	14.3%
Maintenance Expenses	\$304,550.00	\$322,000.00	5.7%
Professional Services	\$557,945.00	\$614,192.00	10.1%
Contracted Services	\$5,004,338.00	\$5,085,257.35	1.6%
Indigent	\$3,169,996.00	\$3,201,906.01	1%
Road Project Expenses	\$2,886,612.00	\$2,564,189.00	-11.2%

Name	FY2025 Budget	FY 2026 Final Budget FY 2026 Resolution R-25-033	FY2025 Budget vs. FY 2026 Final Budget FY 2026 Resolution R-25-033 (% Change)
County Insurance and Liability Cost	\$1,909,565.00	\$2,290,436.00	19.9%
Utilities	\$779,553.00	\$890,245.11	14.2%
Capital Outlay	\$679,678.00	\$565,206.00	-16.8%
Governmental Allocations	\$209,405.00	\$245,105.00	17%
Nongovernmental Allocations	\$177,610.00	\$179,536.00	1.1%
Total Expense Objects:	\$43,491,660.00	\$46,095,894.84	6%

General Operating Fund Summary Including Fund Balances

Fund	Estimated Beginning Cash Balance	FY26 Revenues	Transfers	FY26 Expenses	Estimated Ending Fund Balance
401-General Fund	\$ 32,325,835.96	\$ 27,091,361.00	\$(2,405,000.00)	\$ 25,920,537.00	\$ 31,091,659.96
402-Road Fund	\$ 7,114,485.93	\$ 2,030,608.00	\$ 2,401,341.00	\$ 10,066,031.00	\$ 1,480,403.93
427-Indigent Hospital Claims	\$ 4,824,588.92	\$ 6,085,170.00		\$ 6,269,972.00	\$ 4,639,786.92
435-Correction Grants	\$ 92,367.62	\$ 37,500.00	\$ 200,000.00	\$ 300,888.00	\$ 28,979.62
437-Environmental Tax	\$ 326,377.42	\$ 355,361.00		\$ 402,255.00	\$ 279,483.42
442-County Income Fund	\$ 13,141,010.60	\$ 2,901,200.00		\$ 240,623.00	\$ 15,801,587.60
602-Road Special Construction	\$ 1,520,521.34	\$ 200,000.00		\$ 100,000.00	\$ 1,620,521.34
603-County Personnel Reserve	\$ 2,356,714.33	\$ 59,116.00		\$ -	\$ 2,415,830.33
620-Clerk Recording & Filing	\$ 232,303.60	\$ 55,400.00		\$ 82,298.00	\$ 205,405.60
628-Property Valuation	\$ 1,363,577.03	\$ 349,700.00		\$ 338,904.00	\$ 1,374,373.03
650-Detention Inmate Expense	\$ 10,234,065.44	\$ 2,531,220.00		\$ 2,374,387.00	\$ 10,390,898.44
Total	\$ 73,531,848.19	\$ 41,696,636.00	\$ 196,341.00	\$ 46,095,895.00	\$ 69,328,930.19

AGENDA ITEM: 12

Resolution R-25-034
FY 25 Fixed Asset Inventory

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Lucia Serrano, Assistant Finance Director

ACTION REQUESTED: Approval of Resolution R-25-034

SUMMARY: The new listing link below is as of June 30th, 2025 for all of Chaves County's Fixed Assets.

<https://www.chavescounty.gov/home/showdocument?id=2113&t=638883472349741815>

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Resolution R-25-034

SUMMARY BY: Lucia Serrano, Assistant Finance Director

RESOLUTION R-25-034

**Capital Fixed Asset Inventory
As of June 30, 2025**

WHEREAS, at a regular meeting of the Board of Chaves County Commissioners held on July 25, 2024, the following was among the proceedings:

WHEREAS, the Commission approved Resolution R-24-008 Purchasing Policy Revision for the purpose of establishing an orderly system and for processing for the administration, recording, and accountability of the County Fixed Assets; and,

WHEREAS, the Finance Department is responsible for reviewing and inputting all new, changes and deletion of fixed assets; and,

WHEREAS, this certified official listing has been prepared and is being attached to this resolution as 'Fixed Asset Master Report'; and,

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO, accepts this new listing as the corrected listing of Capital Fixed Assets.

Done at Roswell, New Mexico, this 24th Day of July 2025.

BOARD OF CHAVES COUNTY COMMISSIONERS

Richard C. Taylor, Chairman

Michael Perry, Vice-Chairman

Dara Dana, Member

Cliff Waide, Member

Herbert Corn, Member

ATTEST:

Cindy Fuller
County Clerk

AGENDA ITEM: 13

Resolution R-25-035 – Approval of
2025 Final Quarter Financial Report

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Chanel Rey, County Treasurer

ACTION REQUESTED: Approval of Resolution R-25-035

SUMMARY: The New Mexico Department of Finance & Administration (DFA) requires that the 4th Quarter Financial Report for fiscal year ending June 30, 2025, be approved by the governing body.

Staff recommends approval.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Resolution R-25-035 / Financial Report – 4th Quarter

SUMMARY BY: Chanel Rey, County Treasurer

**RESOLUTION R-25-035
2025 FINAL QUARTER FINANCIAL REPORT
YEAR ENDING JUNE 30, 2025**

WHEREAS, at a regularly scheduled meeting of the Board of Chaves County Commissioners held on July 24, 2025, the following was among the proceedings:

WHEREAS, the Governing Board in and for the County of Chaves, State of New Mexico has developed a budget for fiscal year 2024-2025; and

WHEREAS, the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the fiscal year 2025-2026 budget; and

WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2024-2025.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS, CHAVES COUNTY, STATE OF NEW MEXICO, hereby approve the final quarter report for fiscal year 2024-2025 hereinafter described as “Attachment A” and respectfully request approval from the Local Government Division of the Department of Finance and Administration.

Done at Roswell, County of Chaves, New Mexico this 24th day of July 2025.

BOARD OF CHAVES COUNTY COMMISSIONERS

Richard C. Taylor, Chairman

Michael J. Perry, Vice-Chairman

ATTEST:

Dara Dana, Member

Herbert (Hub) Corn, Member

Cindy Fuller
County Clerk

R. Cliff Waide, Member

State of New Mexico Local Government Budget Management System (LGBMS)
 Report Recap - Chaves County - FY2025 Q4
 Printed from LGBMS on 2025-07-16 11:22:41

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserve	Adjusted Balance
11000 General Operating Fund	13,440,750.00	45,375,466.08	40,201,976.01	-7,657,584.50	20,563,983.04	-22,967,135.05	47,829,489.50	5,140,995.76	42,688,493.74
20100 Corrections	108,992.00	0.00	84,476.45	100,000.00	252,230.95	51,130.53	92,368.03	0.00	92,368.03
20200 Environmental	310,177.00	0.00	379,138.02	0.00	366,396.56	3,459.17	326,377.63	0.00	326,377.63
20300 County Property Valuation	1,345,628.00	0.00	381,214.93	0.00	308,488.22	-54,777.66	1,363,577.05	0.00	1,363,577.05
20400 County Road	1,655,869.00	0.00	2,513,270.20	5,511,078.33	6,189,836.57	5,144,626.05	8,635,007.01	515,819.71	8,119,187.30
20800 Farm & Range	351.00	0.00	41,303.29	0.00	40,000.00	0.00	1,654.29	0.00	1,654.29
20900 Fire Protection	5,565,280.00	0.00	1,763,397.48	-25,000.00	1,868,333.65	25,268.79	5,460,612.62	0.00	5,460,612.62
21100 Law Enforcement Protection	0.00	0.00	150,716.66	0.00	150,499.84	0.00	216.82	0.00	216.82
21300 DPS- Law Enforcement Retention	0.00	0.00	26,265.86	0.00	14,165.46	2,545.55	14,645.95	0.00	14,645.95
21700 Recreation	3,161.00	0.00	0.00	0.00	0.00	0.00	3,161.00	0.00	3,161.00
21800 Intergovernmental Grants	73,739.00	0.00	6,718,946.94	0.00	6,772,989.02	948,495.15	968,192.07	0.00	968,192.07
22000 Indigent Fund	1,287,337.00	4,577,617.53	6,561,477.69	0.00	5,815,996.85	-1,785,846.78	4,824,588.59	0.00	4,824,588.59
22200 County Fire Gross Receipts Tax	5,371,326.00	4,028,999.99	817,084.20	30,000.00	1,972,038.15	-4,028,999.99	4,246,372.05	0.00	4,246,372.05
22300 DWI Fund	116,935.00	0.00	636,154.00	0.00	637,825.61	-24,788.66	90,474.73	0.00	90,474.73
22500 Clerks Recording & Filing Fund	309,417.00	0.00	56,022.50	0.00	109,232.89	-23,903.24	232,303.37	0.00	232,303.37
22600 Jail - Detention	1,704,321.00	9,710,182.19	2,460,354.68	0.00	1,928,598.09	-1,712,193.98	10,234,065.80	0.00	10,234,065.80
26000 American Rescue Plan Act	2,310,921.00	0.00	0.00	0.00	354,062.78	0.00	1,956,858.22	0.00	1,956,858.22
27000 LG Abatement Opioid Fund	3,138,564.00	0.00	126,876.10	0.00	55,000.00	77,819.43	3,288,259.53	0.00	3,288,259.53
29000 Local Assistance Tribal Consistency Fund-LATCF	7,620,562.00	0.00	0.00	0.00	7,620,561.20	0.00	0.80	0.00	0.80
29900 Other Special Revenue	3,044,457.00	0.00	2,253,368.77	-2,180.79	3,696,983.86	-1,898.06	1,596,763.06	0.00	1,596,763.06
30900 Other Federal Funded Projects	0.00	0.00	150,662.65	43,686.96	194,349.60	99,337.35	99,337.36	0.00	99,337.36
39900 Other Capital Projects	1,070,636.00	0.00	189,375.00	7,000,000.00	3,795,313.21	161,235.76	4,625,933.55	0.00	4,625,933.55
40200 GRT Revenue Bond Debt Service	624,168.00	6,162,047.74	3,762,060.07	-5,000,000.00	104,627.01	1,050,853.37	6,494,502.17	0.00	6,494,502.17
69900 Other Internal Service	34,416.00	0.00	48,368.96	0.00	17,227.53	30.37	65,587.80	0.00	65,587.80

Quarterly Reporting Recap - FY2025 Q4M3 - Chaves County - Entity - Printed from LGBMS on 2025-07-16 11:22:41

79900 Other Trust & Agency	505,453.00	50,000,000.00	28,133,908.85	0.00	28,051,350.96	0.00	50,588,010.89	0.00	50,588,010.89
Totals	49,642,460.00	119,854,313.53	97,456,419.31	0.00	90,880,091.05	-23,034,741.90	153,038,359.89	5,656,815.47	147,381,544.42



Treasurers Financial Report ~ County of Chaves

Start Date	07/01/24
End Date	06/30/25

Section A	Beginning Balance	Receipts	Transfers	Disburse	Ending Balance
401 GENERAL FUND	\$26,519,047.47	\$28,582,554.60	(\$9,607,584.50)	\$13,773,181.61	\$32,325,835.96
402 ROAD FUND	\$4,948,639.29	\$2,191,768.58	\$5,511,078.33	\$5,537,000.27	\$7,114,485.93
403 TAYLOR GRAZING ACT	\$350.17	\$41,303.29	\$0.00	\$40,000.00	\$1,653.46
404 RECREATION	\$3,160.67	\$0.00	\$0.00	\$0.00	\$3,160.67
407 DUNKEN	\$709,408.06	\$95,806.00	(\$2,000.00)	\$47,000.52	\$756,213.54
408 EAST GRAND PLAINS	\$656,636.87	\$212,900.00	(\$4,000.00)	\$303,350.16	\$562,186.71
409 PENASCO	\$900,241.39	\$180,970.00	(\$3,000.00)	\$59,186.45	\$1,019,024.94
410 MIDWAY	\$746,795.06	\$221,889.78	(\$4,000.00)	\$425,993.86	\$538,690.98
411 BERRENDO	\$682,176.84	\$299,277.60	(\$5,000.00)	\$288,958.99	\$687,495.45
412 SIERRA	\$1,115,481.16	\$479,166.41	(\$4,000.00)	\$460,399.86	\$1,130,247.71
413 RIO FELIX	\$333,932.98	\$67,422.00	(\$1,000.00)	\$28,458.67	\$371,896.31
414 CC FIRE DIST #8	\$420,607.28	\$111,924.54	(\$2,000.00)	\$135,675.20	\$394,856.62
425 FIRE & AMBULANCE	\$5,371,326.34	\$794,852.05	\$30,000.00	\$1,949,806.00	\$4,246,372.39
427 INDIGENT HOSPITAL CLAIMS	\$4,249,849.69	\$5,182,915.70	\$0.00	\$4,608,176.47	\$4,824,588.92
430 LAW ENFORCEMENT GRANT	\$0.17	\$150,500.00	\$0.00	\$150,283.18	\$216.99
431 PUBLIC SAFETY GRANT	\$28,838.30	\$19,363.86	\$20,000.00	\$18,151.86	\$30,050.30
432 COMMUNITY DW	\$116,934.62	\$647,310.46	\$55,000.00	\$673,770.73	\$90,474.35
433 SHERIFF FORFEITURE FUNDS	\$21,783.12	\$0.00	\$0.00	\$0.00	\$21,783.12
434 LAW ENFORCEMENT RETENTION	\$0.00	\$26,265.86	\$0.00	\$11,619.91	\$14,645.95
435 CORRECTION FEE FUNDS	\$108,991.59	\$84,476.45	\$100,000.00	\$201,100.42	\$92,367.62
437 ENVIROMENTAL GRT	\$310,176.79	\$368,022.12	\$0.00	\$351,821.49	\$326,377.42
441 HOSPITAL AGED ACCOUNTS	\$2,310,920.67	\$0.00	\$0.00	\$354,062.78	\$1,956,857.89
442 COUNTY INCOME FUND	\$7,459,903.05	\$3,429,141.24	\$0.00	(\$2,251,966.31)	\$13,141,010.60
443 COUNTY PERMANENT FUND	\$50,000,000.00	\$0.00	\$0.00	\$0.00	\$50,000,000.00
602 SPECIAL ROAD CONSTRUCTION	\$1,320,521.34	\$200,000.00	\$0.00	\$0.00	\$1,520,521.34
603 PERSONNEL RESERVE	\$1,808,402.41	\$548,311.92	\$0.00	\$0.00	\$2,356,714.33
605 ECONOMIC DEVELOPMENT PROJE	\$5,921.57	\$0.00	\$215,000.00	\$214,993.00	\$5,928.57
620 CLERK R&F EQPT FUND	\$309,417.23	\$56,022.50	\$0.00	\$133,136.13	\$232,303.60
628 PROPERTY VALUATION FUND	\$1,345,627.98	\$381,214.93	\$0.00	\$363,265.88	\$1,363,577.03
631 SPECIAL GRANTS & PROJECTS	\$73,739.22	\$5,704,334.59	\$1,180,000.00	\$5,689,881.52	\$968,192.29
634 CCDC FACILTY REPLACEMENT	\$3,138,563.76	\$204,695.53	\$0.00	\$55,000.00	\$3,288,259.29
635 EMERGENCY & CAPITAL OUTLAY	\$845,635.82	\$0.00	\$7,000,000.00	\$3,371,952.45	\$4,473,683.37
645 CDBG GRANT	\$225,000.00	\$80,250.00	\$225,000.00	\$153,000.00	\$152,250.00
650 DETENTION CENTER CONST PRO	\$9,847,976.26	\$2,390,522.67	\$0.00	\$2,004,433.49	\$10,234,065.44
651 ADMINISTRATIVE CENTER CONS	\$7,620,561.20	\$0.00	\$0.00	\$7,620,561.20	\$0.00
652 COURTHOUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
653 FEMA PROJECTS AND ASSISTA	\$0.00	\$0.00	\$250,000.00	\$194,349.60	\$99,337.36
670 INTERNAL SERVICES	\$34,415.81	\$29,999.62	\$5,000.00	(\$1,172.18)	\$65,587.61
680 RESTRICTED HEALTH SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal:	\$133,590,984.18	\$52,783,182.30	\$4,958,493.83	\$46,965,433.21	\$144,410,914.06
Section B	Beginning Balance	Receipts	Transfers	Disburse	Ending Balance
452 FLOOD CONTROL	\$2,993,835.97	\$2,223,343.38	(\$2,180.79)	\$3,670,068.53	\$1,544,930.03
561 DEBT SERVICE GO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
562 DEBT SERVICE REVENUE BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
563 BONDS 2007 REFUNDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
564 REVENUE BOND DEBT SERVICE#	\$7,837,069.16	\$3,657,433.06	(\$5,000,000.00)	\$0.00	\$6,494,502.22
565 REVENUE BOND RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
569 EOMR FUND - RESERVE BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal:	\$10,830,905.13	\$5,880,776.44	(\$5,002,180.79)	\$3,670,068.53	\$8,039,432.25
Section C	Beginning Balance	Receipts	Transfers	Disburse	Ending Balance
423 SPECIAL PREDATOR CONTROL S	\$19,209.47	\$22,309.00	\$0.00	\$25,000.55	\$16,517.92
465 CHAVES COUNTY SOIL & WATER	\$4,122.23	\$234,737.66	\$0.00	\$233,128.19	\$5,731.70



Treasurers Financial Report ~ County of Chaves

Section C	Beginning Balance	Receipts	Transfers	Disburse	Ending Balance
467 UPPER HONDO SOIL & WATER	\$3.32	\$158.96	\$0.00	\$110.64	\$51.64
468 PENASCO SOIL & WATER	\$11.61	\$4,385.66	\$0.00	\$4,282.67	\$114.60
469 CENTRAL VALLEY SOIL & WATE	\$40.29	\$2,312.10	\$0.00	\$2,345.58	\$6.81
470 BORDER SOIL & WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
502 PECOS VALLEY CONS. DIST.	\$66,620.19	\$4,226,819.51	\$0.00	\$4,210,817.72	\$82,621.98
503 HAGERMAN/DEXTER SOIL & WAT	\$540.61	\$38,924.74	\$0.00	\$38,557.49	\$907.86
509 PECOS VALLEY WATER MASTER	\$2,912.44	\$7,929.65	\$0.00	\$1,955.36	\$8,886.73
525 COTTONWOOD WALNUT CREEK	\$91.69	\$9,880.60	\$0.00	\$9,972.29	\$0.00
886 SHERIFF,S SPECIAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
887 CCDC INMATE ACCOUNT	\$58,482.48	\$507,189.50	\$0.00	\$510,107.03	\$55,564.95
Subtotal:	\$152,034.33	\$5,054,647.38	\$0.00	\$5,036,277.52	\$170,404.19
Section D	Beginning Balance	Receipts	Transfers	Disburse	Ending Balance
574 CITY OF ROSWELL DEBT SERVI	\$1,094.61	\$1,221.65	\$0.00	\$2,158.85	\$157.41
575 CITY OF ROSWELL OPERATIONA	\$90,398.63	\$6,092,835.34	\$0.00	\$6,076,313.03	\$106,920.94
576 TOWN OF DEXTER	\$182.75	\$21,425.58	\$0.00	\$21,132.33	\$476.00
577 TOWN OF HAGERMAN	\$302.41	\$19,540.72	\$0.00	\$19,399.91	\$443.22
578 TOWN OF LAKE ARTHUR	\$213.28	\$7,407.09	\$0.00	\$7,446.14	\$174.23
Subtotal:	\$92,191.68	\$6,142,430.38	\$0.00	\$6,126,450.26	\$108,171.80
Section E	Beginning Balance	Receipts	Transfers	Disburse	Ending Balance
591 STATE OF NEW MEXICO-LEVY	\$25,440.49	\$2,079,610.44	\$0.00	\$2,072,527.19	\$32,523.74
592 STATE OF NEW MEXICO-CATTLE	\$1,128.02	\$84,047.57	\$0.00	\$84,310.82	\$864.77
593 STATE OF NEW MEXICO-SHEEP	\$11.46	\$1,813.07	\$0.00	\$1,790.75	\$33.78
594 STATE OF NEW MEXICO- HOG	\$0.00	\$0.54	\$0.00	\$0.54	\$0.00
595 STATE OF NEW MEXICO-DAIRY	\$20.81	\$90,063.68	\$0.00	\$90,080.51	\$3.98
596 STATE OF NEW MEXICO CHILDR	\$1,095.00	\$7,390.00	\$0.00	\$7,215.00	\$1,270.00
597 STATE COST & PENALTY/INTER	\$327.49	\$80,369.51	\$0.00	\$68,653.00	\$12,044.00
598 GOVERNMENTAL GROSS RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
599 STATE OF NEW MEXICO-LLAMAS	\$0.00	\$9.36	\$0.00	\$9.36	\$0.00
Subtotal:	\$28,023.27	\$2,343,304.17	\$0.00	\$2,324,587.17	\$46,740.27
Section F	Beginning Balance	Receipts	Transfers	Disburse	Ending Balance
701 ROSWELL INDEPENDENT SCHOOL	\$6,689.72	\$435,306.94	\$0.00	\$434,608.60	\$7,388.06
702 ENMU-ROSWELL OPERATIONAL	\$24,467.91	\$1,437,149.68	\$0.00	\$1,434,956.14	\$26,661.45
703 HAGERMAN SCHOOLS #6 OPERAT	\$237.55	\$33,829.09	\$0.00	\$33,762.88	\$303.76
704 DEXTER SCHOOLS #8 OPERATIO	\$283.28	\$30,846.32	\$0.00	\$30,669.04	\$460.56
705 ARTESIA SCHOOLS #14 OPERAT	\$33.43	\$5,249.11	\$0.00	\$5,237.43	\$45.11
706 LAKE ARTHUR SCHOOLS #20 OP	\$2,579.15	\$66,214.40	\$0.00	\$66,525.54	\$2,268.01
707 ELIDA SCHOOLS #27 OPERATIO	\$0.58	\$1,278.75	\$0.00	\$1,279.33	\$0.00
708 ELIDA SCHOOLS #28 OPERATIO	\$1.37	\$1,853.20	\$0.00	\$1,853.94	\$0.63
709 TATUM SCHOOLS #1L OPERATIO	\$0.00	\$24.07	\$0.00	\$24.07	\$0.00
710 NM JUNIOR COLLEGE #1L	\$0.00	\$301.17	\$0.00	\$301.17	\$0.00
721 ROSWELL INDEPENDENT SCHOOL	\$107,381.42	\$7,319,610.11	\$0.00	\$7,303,419.40	\$123,572.13
722 ENMU-ROSWELL COMMUNITY COL	(\$2.48)	\$129.64	\$0.00	\$125.56	\$1.60
723 HAGERMAN SCHOOLS #6 DEBT S	\$3,299.45	\$592,766.96	\$0.00	\$590,609.47	\$5,456.94
724 DEXTER SCHOOLS #8 DEBT SER	\$6,522.99	\$715,373.64	\$0.00	\$708,664.91	\$13,231.72
725 ARTESIA SCHOOLS #14 DEBT S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
726 LAKE ARTHUR SCHOOLS #20 DE	\$27,753.72	\$743,899.98	\$0.00	\$747,316.75	\$24,336.95
727 ELIDA SCHOOLS #27 DEBT SER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
728 ELIDA SCHOOLS #28 DEBT SER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
729 TATUM SCHOOLS #1L DEBT SER	\$0.00	\$354.87	\$0.00	\$354.87	\$0.00
745 ARTESIA SCHOOLS #14 CAP. I	\$268.16	\$43,382.78	\$0.00	\$43,256.36	\$394.58
751 ROSWELL INDEPENDENT SCHOOL	\$38,029.40	\$2,439,567.50	\$0.00	\$2,435,601.40	\$41,995.50
753 HAGERMAN SCHOOLS #6 CAP. I	\$1,280.10	\$148,706.96	\$0.00	\$148,483.71	\$1,503.35
754 DEXTER SCHOOLS #8 CAP.IMP	\$1,722.48	\$161,252.15	\$0.00	\$159,852.14	\$3,122.49
755 ARTESIA SCHOOLS #14 CAP. I	\$133.72	\$22,293.72	\$0.00	\$22,203.44	\$224.00
756 LAKE ARTHUR SCHOOLS #20 CA	\$10,421.97	\$281,692.84	\$0.00	\$282,980.02	\$9,134.79
757 ELIDA SCHOOLS #27 CAP. IMP	\$2.38	\$5,306.43	\$0.00	\$5,308.81	\$0.00



Treasurers Financial Report ~ County of Chaves

	Beginning Balance	Receipts	Transfers	Disburse	Ending Balance
Section F					
758 ELIDA SCHOOLS #28 CAP. IMP	\$5.55	\$7,675.55	\$0.00	\$7,678.58	\$2.52
759 TATUM SCHOOLS CAP. IMP.	\$0.00	\$144.13	\$0.00	\$144.13	\$0.00
764 DEXTER SCHOOLS #8 TECH DEB	\$2,091.73	\$99,316.93	\$0.00	\$98,818.32	\$2,590.34
766 LAKE ARTHUR SCHOOLS TECH D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
770 TATUM SCHOOLS TECH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal:	\$233,203.58	\$14,593,526.92	\$0.00	\$14,564,036.01	\$262,694.49
Section G					
471 OVERPAYMENT OF TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Section H					
474 TAX IN ADVANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
475 TAX UNDER PROTEST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
476 80% TAX SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
481 CURRENT UNDISTRIBUTED TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Balance	Total Receipts	Total Transfers	Total Disburse	Total Ending
Total For County:	\$144,927,342.17	\$86,797,867.59	(\$43,686.96)	\$78,686,852.70	\$153,038,357.06

Identify detail on all adjustments listed on budget recap page. Please identify each transaction separately.

County QUARTERLY REPORT ADJUSTMENT SCHEDULE

FUND	TOTAL Adjustment AMOUNT	Detailed adjustment	Explanation
GENERAL FUND - Operating (GF)	(22,967,135.05)		
		(137,225.81)	Accrued Expenses
		(7.76)	FY24 Accrued Expense
		815,616.19	Reverse Unrealized Loss on Investments FY24
		550,782.53	Record Unrealized Gain on Investments FY25
		(1,130,000.00)	Temporary Transfer
		(146,031.10)	Pre Pairs
		102,672.44	Record AR for FY25
		(23,022,941.54)	Change in Investment Balance from 6/30/24
CORRECTION	51,130.53		
		21,196.82	Accrued Expenses
		29,920.28	FY 24 Accrued Expense
		13.43	FY24 Accrued Expense
ENVIRONMENTAL GRT	3,459.17		
		3,527.72	Accrued Expenses
		(68.55)	Pre Pairs
County Property Valuation	(54,777.66)		
		(55,072.04)	Accrued Expenses
		294.38	Pre Pairs
COUNTY ROAD	5,144,626.05		
		428,063.33	Accrued Expenses
		(6,194.82)	Pre Pairs
		10,976.17	Record Inventory for FY25
		98,490.00	Record AR for FY25
		4,613,291.37	Change in Investment Balance from 6/30/24
EMS			
ENHANCED 911			
Farm & Range Improvement			
FIRE PROTECTION FUND	25,268.79		
		31,162.59	Accrued Expenses
		(6,346.55)	Pre Pairs
		452.75	Record AR for FY25
LEPF			
LERF	2,545.55		
		2,545.55	Accrued Expenses
LODGERS' TAX			
RECREATION			
INTERGOVERNMENTAL GRANTS	948,495.15		
		1,090,971.77	Accrued Expenses
		880,000.00	Temporary Transfer
		(1,022,476.62)	Record AR for FY25
SENIOR CITIZEN			
COUNTY INDIGENT FUND	(1,785,846.78)		
		(170,566.51)	Accrued Expenses
		(175.10)	Pre Pairs
		(1,615,105.17)	Change in Investment Balance from 6/30/24

COUNTY HOSPITAL FUND			
COUNTY FIRE PROTECTION	(4,028,999.99)		
		(4,028,999.99)	Change in Investment Balance from 6/30/24
DWI PROGRAM			
	(24,788.66)		
		(5,858.96)	Accrued Expenses
		(29,912.52)	FY24 Accrued Expense
		(13.43)	FY24 Accrued Expense
		(160.21)	Pre Pairs
		11,156.46	Record AR for FY25
Clerk Recording & Filing	(23,903.24)		
		(23,903.24)	Accrued Expenses
JAIL - DETENTION FUND			
	(1,712,193.98)		
		(19,602.96)	Accrued Expenses
		(126,064.45)	Pre Pairs
		(1,566,526.57)	Change in Investment Balance from 6/30/24
OTHER			
	(1,898.06)		
		(3,013.51)	Accrued Expenses
		(2,691.60)	Pre Pairs
		3,807.05	Record AR for FY25
OPIOD	77,819.43		
		77,819.43	Record AR for FY25
CAPITAL PROJECT FUNDS			
	161,235.76		
		270,360.76	Accrued Expenses
		(109,125.00)	Record AR for FY25
OTHER FEDERAL FUNDED PROJE			
	99,337.35		
		250,000.00	Temporary Transfer
		(150,662.65)	Record AR for FY25
G. O. BONDS			
REVENUE BONDS	1,050,853.37		
		1,050,853.37	Change in Investment Balance from 6/30/24
DEBT SERVICE OTHER			
ENTERPRISE FUNDS			
INTERNAL SERVICE FUNDS			
	30.37		
		30.37	Record Inventory for FY25
TRUST AND AGENCY FUNDS			

AGENDA ITEM: 14

Resolution R-25-036 and Agreement A-25-030 Accepting 2025/2026 NMDOT LGRF County Arterial Program

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: **Alex Palomino, Public Services Director**

ACTION REQUESTED: **Approve Resolution**

SUMMARY: This Local Government Road Fund (LGRF) offer from the New Mexico Department of Transportation (NMDOT) is for a single penetration chip seal on approximately 20.81 miles of County Roads.
The work will be cost shared as follows:

NMDOT	\$273,495.00
Chaves County	<u>\$ 91,165.00</u>
Total Project	\$ 364,660.00

Upon approval of this resolution the NMDOT will create the cooperative agreement.

Staff Recommends/Requests: Approval of Resolution and Agreement

SUPPORT DOCUMENTS: Resolution R-25-036 and Agreement A-25-030

SUMMARY BY: **Alex Palomino, Public Services Director**

RESOLUTION R-25-036

**CHAVES COUNTY
PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Chaves County and the New Mexico Department of Transportation enter into a cooperative agreement; and

WHEREAS, the total cost of the project will be \$364,660.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$273,495.00; and
- b. Chaves County's proportional matching share shall be 25% or \$91,165.00

TOTAL PROJECT COST IS \$364,660.00

Chaves County shall pay all costs, which exceed the total amount of \$364,660.00.

NOW THEREFORE BE IT RESOLVED, in official session that Chaves County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

This agreement terminates on December 31, 2026 and Chaves County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE BE FURTHER RESOLVED by Chaves County to enter into Cooperative Agreement Project Control Number L200676 with the New Mexico Department of Transportation for LGRF Project for the year 2025 - 2026 to plan, design, construction, reconstruction, pavement rehabilitation/improvements, blading and shaping, drainage improvements, on these county roads within the control of Chaves County, New Mexico.

The routes and termini are as follows:

Various county roads totaling up to 20.81 miles of - design, construct, reconstruct, pavement rehabilitation/improvements, blading and shaping, drainage improvements, within the control of Chaves County in the State of New Mexico.

PASSED, ADOPTED, SIGNED AND APPROVED THIS _____ DAY OF JULY 2025.

BOARD OF CHAVES COUNTY COMMISSIONERS

Richard C. Taylor, Chairman

Michael J. Perry, Vice-Chairman

ATTEST:

Dara Dana, Member

Cliff Waide, Member

Cindy Fuller
County Clerk

Herbert (Hub) Corn, Member

Contract No. _____
 Vendor No. 0000054378
 Control No. HW2L200676

**LOCAL GOVERNMENT ROAD FUND
 COOPERATIVE AGREEMENT**

This Agreement is between the **New Mexico Department of Transportation** (Department) and **Chaves County** (Public Entity), collectively referred as the “parties.” This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-28.2, and State Transportation Commission Policy No. 44, and

Pursuant to the Public Entity’s resolution that assumes ownership, liability, and maintenance responsibility for the project scope, or related amenities, and required funding to support the Project identified herein, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Local Government Road Funds to the Public Entity for the Project, as described in Control No. L200676, and the Public Entity’s resolution attached as **Exhibit C**. See:

Design, constuct, reconstruct, pavement rehabilitation/improvements, blading, shaping, drainage improvements, and misc.

The Project is a joint and coordinated effort for which the parties each have authority or jurisdiction. This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

- a. The estimated total cost for the Project is **Three Hundred Sixty Four Thousand Six Hundred Sixty Dollars and No Cents (\$364,660)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	
<u>FY 2026 Local Government Road Fund</u>	\$273,495	\$91,165	\$364,660
For the purpose stated above in Section 1.			
Total Project Cost			\$364,660

- b. The Public Entity shall pay all Project costs, which exceed the Total Project Cost.
- c. Any costs incurred by the Public Entity prior to this Agreement are not eligible for reimbursement and are not included in the amount listed in this Section 2.

3. The Department Shall:

Pay the Department's Share of Project Funding identified in Section 2, Paragraph a, to the Public Entity in a single lump sum payment after:

- a. Receipt of a cover letter requesting funds;
- b. Receipt of a Notice of Award and Notice to Proceed;
- c. Receipt of Estimated Summary of Costs and Quantities;
- d. Verification of available Local Government Road Funds and Public Entity's local matching funds identified in Section 2, Paragraph a; and
- e. All required documents must include Department Project and Control Number.

4. The Public Entity Shall:

- a. Act in the capacity of lead agency for the Project described in Section 1.
- b. Submit an estimate of the Project, including work to be performed and cost to the District Engineer within thirty (30) calendar days of execution of this Agreement, or as otherwise agreed to in writing by the parties.
- c. Be solely responsible for all proportional matching funds identified in Section 2. Certify that these matching funds have been appropriated, budgeted, and approved for expenditure prior to execution of this Agreement.
- d. Pay all costs, and perform and supply or contract for all labor and material, for the purpose as described in Section 1 and the Project estimate approved by the District Engineer.
- e. Procure and award any contract in accordance with applicable procurement law, rules, regulations and ordinances.
- f. In accordance with project parameters, assume the lead planning and implementation role and sole responsibility for environmental, archaeological, utility clearances; railroad and Intelligent Transportation System (ITS) clearances; right-of-way acquisition; project development and design; and project construction and management.
- g. Cause all designs and plans to be performed under the direct supervision of a Registered New Mexico Professional Engineer, when applicable, as approved by the Department.
- h. Obtain all required written agreements or permits, as applicable, from all public and private entities.
- i. Allow the Department to inspect the Project to confirm that the Project is constructed in accordance with the provisions of this Agreement. Disclosures of any failure to meet such requirements and standards as identified by the Department, will result in termination for default, including without limitation the Public Entity's costs for funding, labor, equipment and materials.
- j. Complete the project within eighteen (18) months of approval of funding by the State Transportation Commission.
- k. Within thirty (30) calendar days of completion, provide written certification that all work under this Agreement was performed in accordance with either the New Mexico Department of Transportation's Standard Specification, Current Edition; American Public Works Association (APWA) Specifications; Department approved Public Entity

established Specifications; or Department Specifications established for Local Government Road Fund projects, by submitting the **Project Certification of Design, Construction, and Cost form**, attached as **Exhibit B**.

- l. Within thirty (30) calendar days of completion, furnish the Department an **AS BUILT Summary of Costs and Quantities** form, attached as **Exhibit C**. The report should reflect the total cost of the Project as stated in the **Project Certification of Design, Construction, and Cost** form.
- m. Failure to provide the **Project Certification of Design, Construction, and Cost** form and an **AS BUILT Summary of Costs and Quantities** report within thirty (30) calendar days of Project completion is a material breach of this Agreement and Public Entity shall reimburse to the Department all funds disbursed in accordance with this Agreement.
- n. Upon completion, maintain all Public Entity facilities that were constructed or reconstructed under this Agreement.

5. Both Parties Agree:

- a. Upon termination of this Agreement any remaining property, materials, or equipment belonging to the Department will be accounted for and disposed of by the Public Entity as directed by the Department.
- b. Any unexpended or unencumbered balance from the Local Government Road Fund appropriated for this Project reverts to the Department. These balances, if any, must be reimbursed to the Department within thirty (30) calendar days of project completion or expiration of this Agreement, whichever occurs first.
- c. This Project is not being incorporated into the State Highway System and the Department is not assuming maintenance responsibility or liability.
- d. Pursuant to NMSA 1978, Section 67-3-28.2, Local Government Road Funds granted under this provision cannot be used by the Public Entity to meet a required match under any other program.
- e. As applicable for state-funded projects, the provisions of the Tribal/Local Public Agency (T/LPA) State Funding Handbook (Current Edition), and for projects with federal funds, the provisions of the Tribal/Local Public Agency (T/LPA) Federal Funding Handbook (Current Edition), are incorporated by reference and control the contractual rights and obligations of the parties unless in conflict with the specific terms expressed in this Agreement or any amendments.

6. Term.

This Agreement becomes effective upon signature of all Parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on **12/31/2026**. In the event an extension to the term is needed, the Public Entity shall provide through a duly authorized agent written notice along with detailed justification to the Department sixty (60) calendar days prior to the expiration date to ensure timely processing of an Amendment.

7. Termination.

- a. If the Public Entity fails to comply with any provision of this Agreement, the Department may terminate this Agreement by providing thirty (30) calendar days written notice.
- b. The Department may terminate this Agreement if the funds identified in Section 2 have not been contractually committed within one year from the effective date of this Agreement.

- c. If sufficient appropriations and authorizations are not made, this Agreement will terminate immediately upon written notice of the Department to the Public Entity.
- d. Neither party has any obligation after termination, except as stated in Sections 4, 5, and 16.

8. Third Party Beneficiary.

It is not intended by any of the provisions of this Agreement to create in the public or any member of the public a third party beneficiary or to authorize anyone not a party to the Agreement to maintain suit for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

9. Liability.

As between the Department and Public Entity, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Sections 41-4-1, *et seq.*, and other applicable law.

10. Contractors Insurance Requirements.

The Public Entity shall require contractors and subcontractors hired for the Project to have a general liability insurance policy, with limits of liability of at least \$1,000,000 per occurrence. The Department is to be named as an additional insured on the contractors and subcontractor's policy and a certificate of insurance and endorsements listing the Department as an additional insured must be provided to the Department and must state that coverage provided under the policy is primary over any other valid insurance.

To the fullest extent permitted by law, the Public Entity shall require the contractor and subcontractors to defend, indemnify and hold harmless the Department from and against any liability, claims, damages, losses or expenses (including but not limited to attorney's fees, court costs, and the cost of appellate proceedings) arising out of or resulting from the negligence, act, error, or omission of the contractor and subcontractor in the performance of the Project, or anyone directly or indirectly employed by the contractor or anyone for whose acts they are liable in the performance of the Project.

11. Scope of Agreement.

This Agreement incorporates agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents are valid or enforceable unless included in this Agreement.

12. Terms of this Agreement.

The terms of this Agreement are lawful. Performance of all duties and obligations must conform with and not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

13. Legal Compliance.

The Public Entity shall comply with all applicable federal, state, and local laws, and Department regulations and policies in the performance of this Agreement, including, but not limited to laws governing civil rights, equal opportunity compliance, environmental issues, workplace safety, employer-employee relations and all other laws governing operations of the workplace. The Public Entity shall include the requirements of this Section 13 in each contract and subcontract at all tiers.

14. Equal Opportunity Compliance.

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States will, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age, disability, or other protected class, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the Public Entity is found to not comply with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies, subject to Section 7 above.

15. Appropriations and Authorizations.

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Public Entity, the Legislature of New Mexico, or the Congress of the United States if federal funds are involved, for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Public Entity, Legislature of New Mexico, or the Congress of the United States if federal funds are involved, this Agreement will terminate upon written notice being given by one party to the other. The Department and Public Entity are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

16. Accountability of Receipts and Disbursements.

There shall be strict accountability for all receipts and disbursements relating to this Agreement. The Public Entity shall maintain all records and documents relative to the Project for a minimum of five years after completion of the Project. The Public Entity shall furnish the Department and State Auditor, upon demand, any and all such records relevant to this Agreement. If documentation is insufficient to support an audit by customarily accepted accounting practices, the expense supported by such insufficient documentation must be reimbursed to the Department within thirty (30) calendar days. If an audit finding determines that specific funding was inappropriate or not related to the Project, the Public Entity shall reimburse that portion to the Department within thirty (30) calendar days of written notification.

17. Severability.

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement will remain in full force and effect.

18. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue is proper in a New Mexico Court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

19. Amendment.

This Agreement may be altered, modified, or amended only by an instrument in writing executed by the parties.

The remainder of this page is intentionally left blank.

In witness whereof, each party is signing this Agreement on the date stated opposite that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: _____
Assistant General Counsel

Date: _____

Chaves County

By: _____

Date: _____

Title: _____

Attest: _____
Chaves County Clerk or Designee

EXHIBIT A
PROJECT CERTIFICATION OF
DESIGN, CONSTRUCTION, AND COST

TO: New Mexico Department of Transportation
District _____ LGRF Coordinator

Cooperative Agreement No. _____ Control No. _____
Joint Powers Agreement No. _____ Control No. _____

Entity: _____

Scope of Work (Including Routes and Termini):

I, the undersigned, in my capacity as _____ of _____ state
that:

1. The design is in compliance with all state laws, rules, regulations, and local ordinances and was performed in accordance with the provisions set forth in this Agreement and in the Tribal/Local Public Agency State Funding Handbook (Current Edition);

2. Construction of the project was performed in accordance with standards and specifications set forth in:

_____ and completed on _____, 20____; and

3. That the total project cost of _____, with New Mexico Department of Transportation 75% share of _____ and the Public Entity share of _____ (as submitted in attached "As Built Summary of Costs and Quantities") is accurate, legitimate, and appropriate for the project.

Name

Date

Print Name

Title

AGENDA ITEM: 15

Resolution R-25-037 and Agreement
A-25-031 Accepting 2025/2026 NMDOT
LGRF Cooperative Program

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: **Alex Palomino, Public Services Director**

ACTION REQUESTED: **Approve Resolution**

SUMMARY: This Local Government Road Fund (LGRF) offer from the New Mexico Department of Transportation (NMDOT) is for a single penetration chip seal on approximately 12.75 miles of County Roads.
The work will be cost shared as follows:

NMDOT	\$147,937.00
Chaves County	<u>\$ 49,312.00</u>
Total Project	\$197,249.00

Upon approval of this resolution the NMDOT will create the cooperative agreement.

Staff Recommends/Requests: Approval of Resolution and Agreement

SUPPORT DOCUMENTS: Resolution R-25-037 and Agreement A-25-031

SUMMARY BY: **Alex Palomino, Public Services Director**

RESOLUTION R-25-037

**CHAVES COUNTY
PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Chaves County and the New Mexico Department of Transportation enter into a cooperative agreement; and

WHEREAS, the total cost of the project will be \$197,249.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$147,937.00; and
- b. Chaves County's proportional matching share shall be 25% or \$49,312.00

TOTAL PROJECT COST IS \$197,249.00

Chaves County shall pay all costs, which exceed the total amount of \$197,249.00

NOW THEREFORE BE IT RESOLVED, in official session that Chaves County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

This agreement terminates on December 31, 2026 and Chaves County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE BE FURTHER RESOLVED by Chaves County to enter into Cooperative Agreement Control Number L200663 with the New Mexico Department of Transportation for LGRF Project for the year 2025 - 2026 to plan, design, construction, reconstruction, pavement rehabilitation/improvements, blading and shaping, drainage improvements, on these county roads within the control of Chaves County, New Mexico.

The routes and termini are as follows:

Various Roads - design, construct, reconstruct, pavement rehabilitation/improvements, blading and shaping, drainage improvements, misc., and apply a single penetration chip seal on 12.75 miles of various county roads. within the control of Chaves County in the State of New Mexico.

PASSED, ADOPTED, SIGNED AND APPROVED THIS _____ DAY OF JULY 2025.

BOARD OF CHAVES COUNTY COMMISSIONERS

Richard C. Taylor, Chairman

Michael J. Perry, Vice-Chairman

ATTEST:

Dara Dana, Member

Cliff Waide, Member

Cindy Fuller
County Clerk

Herbert (Hub) Corn, Member

Contract No. _____
 Vendor No. 0000054378
 Control No. HW2L200663

**LOCAL GOVERNMENT ROAD FUND
 COOPERATIVE AGREEMENT**

This Agreement is between the **New Mexico Department of Transportation** (Department) and **Chaves County** (Public Entity), collectively referred as the “parties.” This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-28.2, and State Transportation Commission Policy No. 44, and

Pursuant to the Public Entity’s resolution that assumes ownership, liability, and maintenance responsibility for the project scope, or related amenities, and required funding to support the Project identified herein, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Local Government Road Funds to the Public Entity for the Project, as described in Control No. L200663, and the Public Entity’s resolution attached as **Exhibit C**. See:

Design, Pavement Rehabilitation, reconstruction, drainage improvements, miscellaneous Construction, construction Mangement and Administration (Chip Seal)

The Project is a joint and coordinated effort for which the parties each have authority or jurisdiction. This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

- a. The estimated total cost for the Project is **One Hundred Ninety Seven Thousand Two Hundred Forty Nine Dollars and No Cents (\$197,249)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	
<u>FY 2026 Local Government Road Fund</u>	\$147,937	\$49,312	\$197,249
For the purpose stated above in Section 1.			
Total Project Cost			\$197,249

- b. The Public Entity shall pay all Project costs, which exceed the Total Project Cost.
- c. Any costs incurred by the Public Entity prior to this Agreement are not eligible for reimbursement and are not included in the amount listed in this Section 2.

3. The Department Shall:

Pay the Department's Share of Project Funding identified in Section 2, Paragraph a, to the Public Entity in a single lump sum payment after:

- a. Receipt of a cover letter requesting funds;
- b. Receipt of a Notice of Award and Notice to Proceed;
- c. Receipt of Estimated Summary of Costs and Quantities;
- d. Verification of available Local Government Road Funds and Public Entity's local matching funds identified in Section 2, Paragraph a; and
- e. All required documents must include Department Project and Control Number.

4. The Public Entity Shall:

- a. Act in the capacity of lead agency for the Project described in Section 1.
- b. Submit an estimate of the Project, including work to be performed and cost to the District Engineer within thirty (30) calendar days of execution of this Agreement, or as otherwise agreed to in writing by the parties.
- c. Be solely responsible for all proportional matching funds identified in Section 2. Certify that these matching funds have been appropriated, budgeted, and approved for expenditure prior to execution of this Agreement.
- d. Pay all costs, and perform and supply or contract for all labor and material, for the purpose as described in Section 1 and the Project estimate approved by the District Engineer.
- e. Procure and award any contract in accordance with applicable procurement law, rules, regulations and ordinances.
- f. In accordance with project parameters, assume the lead planning and implementation role and sole responsibility for environmental, archaeological, utility clearances; railroad and Intelligent Transportation System (ITS) clearances; right-of-way acquisition; project development and design; and project construction and management.
- g. Cause all designs and plans to be performed under the direct supervision of a Registered New Mexico Professional Engineer, when applicable, as approved by the Department.
- h. Obtain all required written agreements or permits, as applicable, from all public and private entities.
- i. Allow the Department to inspect the Project to confirm that the Project is constructed in accordance with the provisions of this Agreement. Disclosures of any failure to meet such requirements and standards as identified by the Department, will result in termination for default, including without limitation the Public Entity's costs for funding, labor, equipment and materials.
- j. Complete the project within eighteen (18) months of approval of funding by the State Transportation Commission.
- k. Within thirty (30) calendar days of completion, provide written certification that all work under this Agreement was performed in accordance with either the New Mexico Department of Transportation's Standard Specification, Current Edition; American Public Works Association (APWA) Specifications; Department approved Public Entity

established Specifications; or Department Specifications established for Local Government Road Fund projects, by submitting the **Project Certification of Design, Construction, and Cost form**, attached as **Exhibit B**.

- l. Within thirty (30) calendar days of completion, furnish the Department an **AS BUILT Summary of Costs and Quantities** form, attached as **Exhibit C**. The report should reflect the total cost of the Project as stated in the **Project Certification of Design, Construction, and Cost** form.
- m. Failure to provide the **Project Certification of Design, Construction, and Cost** form and an **AS BUILT Summary of Costs and Quantities** report within thirty (30) calendar days of Project completion is a material breach of this Agreement and Public Entity shall reimburse to the Department all funds disbursed in accordance with this Agreement.
- n. Upon completion, maintain all Public Entity facilities that were constructed or reconstructed under this Agreement.

5. Both Parties Agree:

- a. Upon termination of this Agreement any remaining property, materials, or equipment belonging to the Department will be accounted for and disposed of by the Public Entity as directed by the Department.
- b. Any unexpended or unencumbered balance from the Local Government Road Fund appropriated for this Project reverts to the Department. These balances, if any, must be reimbursed to the Department within thirty (30) calendar days of project completion or expiration of this Agreement, whichever occurs first.
- c. This Project is not being incorporated into the State Highway System and the Department is not assuming maintenance responsibility or liability.
- d. Pursuant to NMSA 1978, Section 67-3-28.2, Local Government Road Funds granted under this provision cannot be used by the Public Entity to meet a required match under any other program.
- e. As applicable for state-funded projects, the provisions of the Tribal/Local Public Agency (T/LPA) State Funding Handbook (Current Edition), and for projects with federal funds, the provisions of the Tribal/Local Public Agency (T/LPA) Federal Funding Handbook (Current Edition), are incorporated by reference and control the contractual rights and obligations of the parties unless in conflict with the specific terms expressed in this Agreement or any amendments.

6. Term.

This Agreement becomes effective upon signature of all Parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on **12/31/2026**. In the event an extension to the term is needed, the Public Entity shall provide through a duly authorized agent written notice along with detailed justification to the Department sixty (60) calendar days prior to the expiration date to ensure timely processing of an Amendment.

7. Termination.

- a. If the Public Entity fails to comply with any provision of this Agreement, the Department may terminate this Agreement by providing thirty (30) calendar days written notice.
- b. The Department may terminate this Agreement if the funds identified in Section 2 have not been contractually committed within one year from the effective date of this Agreement.

- c. If sufficient appropriations and authorizations are not made, this Agreement will terminate immediately upon written notice of the Department to the Public Entity.
- d. Neither party has any obligation after termination, except as stated in Sections 4, 5, and 16.

8. Third Party Beneficiary.

It is not intended by any of the provisions of this Agreement to create in the public or any member of the public a third party beneficiary or to authorize anyone not a party to the Agreement to maintain suit for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

9. Liability.

As between the Department and Public Entity, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Sections 41-4-1, *et seq.*, and other applicable law.

10. Contractors Insurance Requirements.

The Public Entity shall require contractors and subcontractors hired for the Project to have a general liability insurance policy, with limits of liability of at least \$1,000,000 per occurrence. The Department is to be named as an additional insured on the contractors and subcontractor's policy and a certificate of insurance and endorsements listing the Department as an additional insured must be provided to the Department and must state that coverage provided under the policy is primary over any other valid insurance.

To the fullest extent permitted by law, the Public Entity shall require the contractor and subcontractors to defend, indemnify and hold harmless the Department from and against any liability, claims, damages, losses or expenses (including but not limited to attorney's fees, court costs, and the cost of appellate proceedings) arising out of or resulting from the negligence, act, error, or omission of the contractor and subcontractor in the performance of the Project, or anyone directly or indirectly employed by the contractor or anyone for whose acts they are liable in the performance of the Project.

11. Scope of Agreement.

This Agreement incorporates agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents are valid or enforceable unless included in this Agreement.

12. Terms of this Agreement.

The terms of this Agreement are lawful. Performance of all duties and obligations must conform with and not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

13. Legal Compliance.

The Public Entity shall comply with all applicable federal, state, and local laws, and Department regulations and policies in the performance of this Agreement, including, but not limited to laws governing civil rights, equal opportunity compliance, environmental issues, workplace safety, employer-employee relations and all other laws governing operations of the workplace. The Public Entity shall include the requirements of this Section 13 in each contract and subcontract at all tiers.

14. Equal Opportunity Compliance.

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States will, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age, disability, or other protected class, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the Public Entity is found to not comply with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies, subject to Section 7 above.

15. Appropriations and Authorizations.

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Public Entity, the Legislature of New Mexico, or the Congress of the United States if federal funds are involved, for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Public Entity, Legislature of New Mexico, or the Congress of the United States if federal funds are involved, this Agreement will terminate upon written notice being given by one party to the other. The Department and Public Entity are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

16. Accountability of Receipts and Disbursements.

There shall be strict accountability for all receipts and disbursements relating to this Agreement. The Public Entity shall maintain all records and documents relative to the Project for a minimum of five years after completion of the Project. The Public Entity shall furnish the Department and State Auditor, upon demand, any and all such records relevant to this Agreement. If documentation is insufficient to support an audit by customarily accepted accounting practices, the expense supported by such insufficient documentation must be reimbursed to the Department within thirty (30) calendar days. If an audit finding determines that specific funding was inappropriate or not related to the Project, the Public Entity shall reimburse that portion to the Department within thirty (30) calendar days of written notification.

17. Severability.

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement will remain in full force and effect.

18. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue is proper in a New Mexico Court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

19. Amendment.

This Agreement may be altered, modified, or amended only by an instrument in writing executed by the parties.

The remainder of this page is intentionally left blank.

In witness whereof, each party is signing this Agreement on the date stated opposite that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: _____
Assistant General Counsel

Date: _____

Chaves County

By: _____

Date: _____

Title: _____

Attest: _____
Chaves County Clerk or Designee

EXHIBIT A
PROJECT CERTIFICATION OF
DESIGN, CONSTRUCTION, AND COST

TO: New Mexico Department of Transportation
District _____ LGRF Coordinator

Cooperative Agreement No. _____ Control No. _____
Joint Powers Agreement No. _____ Control No. _____

Entity: _____

Scope of Work (Including Routes and Termini):

I, the undersigned, in my capacity as _____ of _____ state
that:

1. The design is in compliance with all state laws, rules, regulations, and local ordinances and was performed in accordance with the provisions set forth in this Agreement and in the Tribal/Local Public Agency State Funding Handbook (Current Edition);

2. Construction of the project was performed in accordance with standards and specifications set forth in:

_____ and completed on _____, 20____; and

3. That the total project cost of _____, with New Mexico Department of Transportation 75% share of _____ and the Public Entity share of _____ (as submitted in attached "As Built Summary of Costs and Quantities") is accurate, legitimate, and appropriate for the project.

Name

Date

Print Name

Title

EXHIBIT C
Chaves County RESOLUTION

PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the **Chaves County** and the New Mexico Department of Transportation have entered into a cooperative grant agreement under the Local Government Road Fund Program for a local road project.

WHEREAS, the total cost of the project will be **\$197,249** to be funded in proportional share by the parties hereto as follows:

CN L200663 Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	100%
FY 2026 Local Government Road Fund	\$147,937	\$49,312	\$197,249
Design, Pavement Rehabilitation, reconstruction, drainage improvements, miscellaneous Construction, construction Mangement and Administration (Chip Seal)			

WHEREAS, the **Chaves County** shall pay all costs, which exceed the total project cost of **\$197,249**.

NOW THEREFORE, be it resolved in official session that **Chaves County** determines, resolves, and orders as follows:

- a. The project for this Cooperative Agreement is adopted and has a priority standing.
- b. The Cooperative Agreement terminates on **12/31/2026** and the **Chaves County** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.
- c. The agent of the **Chaves County**, _____ (name or title), shall have signature authority to bind the **Chaves County** to the terms and conditions of this Cooperative Agreement, and shall have authority to request in writing and secure extensions to the Cooperative Agreement on behalf of the **Chaves County** in the manner set forth by the Cooperative Agreement.

NOW THEREFORE, be it resolved by the **Chaves County** to enter into Cooperative Agreement for Project Control Number **L200663** with the New Mexico Department of Transportation for the LGRF Program for fiscal year **2026** for **Various County Rds (C3-062,C3-052,C3-080, C1-101, C1-077, C3-061, C3-020, C1-085, C1-081, C3-016, C3-078, C3-015, C3-074, C3-069, C1-278, C1-083, C1-082 - Design, Pavement Rehabilitation, reconstruction, drainage improvements, miscellaneous Construction, construction Mangement and Administration (Chip Seal)** within the control of **Chaves County** in the State of New Mexico.

(Appropriate Signatures below (Council, Commission, School Board, Tribe, Pueblo, Nation, etc.))

(PRINTED NAME, POSITION)

DATE

(PRINTED NAME, POSITION)

DATE

(PRINTED NAME, POSITION)

DATE

AGENDA ITEM: 16

Resolution R-25-038 and Agreement
A-25-032 Accepting 2025/2026 NMDOT
LGRF School Bus Program Fund

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: **Alex Palomino, Public Services Director**

ACTION REQUESTED: **Approve Resolution**

SUMMARY: This Local Government Road Fund (LGRF) offer from the New Mexico Department of Transportation (NMDOT) is for a single penetration chip seal on approximately 11.37 miles of County Roads.
The work will be cost shared as follows:

NMDOT	\$183,516.00
Chaves County	<u>\$ 61,172.00</u>
Total Project	\$244,688.00

Upon approval of this resolution the NMDOT will create the cooperative agreement.

Staff Recommends/Requests: Approval of Resolution and Agreement

SUPPORT DOCUMENTS: Resolution R-25-038 and Agreement A-25-032

SUMMARY BY: **Alex Palomino, Public Services Director**

RESOLUTION R-25-038

**CHAVES COUNTY
PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Chaves County and the New Mexico Department of Transportation enter into a cooperative agreement; and

WHEREAS, the total cost of the project will be \$244,688.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$183,516.00; and
- b. Chaves County's proportional matching share shall be 25% or \$61,172.00

TOTAL PROJECT COST IS \$244,688.00

Chaves County shall pay all costs, which exceed the total amount of \$244,688.00

NOW THEREFORE BE IT RESOLVED, in official session that Chaves County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

This agreement terminates on December 31, 2026 and Chaves County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE BE FURTHER RESOLVED by Chaves County to enter into Cooperative Agreement Project Control Number L200687 with the New Mexico Department of Transportation for LGRF Project for the year 2025 - 2026 to plan, design, construction, reconstruction, pavement rehabilitation/improvements, blading and shaping, drainage improvements, on these county roads within the control of Chaves County, New Mexico.

The routes and termini are as follows:

Single penetration chip seal on up to 11.37 miles of various county roads. - design, construct, reconstruct, pavement rehabilitation/improvements, blading and shaping, drainage improvements, reconstruct, misc. within the control of Chaves County in the State of New Mexico.

PASSED, ADOPTED, SIGNED AND APPROVED THIS _____ DAY OF JULY 2025.

BOARD OF CHAVES COUNTY COMMISSIONERS

Richard C. Taylor, Chairman

Michael J. Perry, Vice-Chairman

ATTEST:

Dara Dana, Member

Cliff Waide, Member

Cindy Fuller
County Clerk

Herbert (Hub) Corn, Member

Contract No. _____
 Vendor No. 0000054378
 Control No. HW2L200687

**LOCAL GOVERNMENT ROAD FUND
 COOPERATIVE AGREEMENT**

This Agreement is between the **New Mexico Department of Transportation** (Department) and **Chaves County** (Public Entity), collectively referred as the “parties.” This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-28.2, and State Transportation Commission Policy No. 44, and

Pursuant to the Public Entity’s resolution that assumes ownership, liability, and maintenance responsibility for the project scope, or related amenities, and required funding to support the Project identified herein, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Local Government Road Funds to the Public Entity for the Project, as described in Control No. L200687, and the Public Entity’s resolution attached as **Exhibit C**. See:

Design, pavement rehabilitation, reconstruction, drainage, improvements, miscellaneous construction and construction management and administration

The Project is a joint and coordinated effort for which the parties each have authority or jurisdiction. This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

- a. The estimated total cost for the Project is **Two Hundred Forty Four Thousand Six Hundred Eighty Eight Dollars and No Cents (\$244,688)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	
<u>FY 2026 Local Government Road Fund</u>	\$183,516	\$61,172	\$244,688
For the purpose stated above in Section 1.			
Total Project Cost			\$244,688

- b. The Public Entity shall pay all Project costs, which exceed the Total Project Cost.
- c. Any costs incurred by the Public Entity prior to this Agreement are not eligible for reimbursement and are not included in the amount listed in this Section 2.

3. The Department Shall:

Pay the Department's Share of Project Funding identified in Section 2, Paragraph a, to the Public Entity in a single lump sum payment after:

- a. Receipt of a cover letter requesting funds;
- b. Receipt of a Notice of Award and Notice to Proceed;
- c. Receipt of Estimated Summary of Costs and Quantities;
- d. Verification of available Local Government Road Funds and Public Entity's local matching funds identified in Section 2, Paragraph a; and
- e. All required documents must include Department Project and Control Number.

4. The Public Entity Shall:

- a. Act in the capacity of lead agency for the Project described in Section 1.
- b. Submit an estimate of the Project, including work to be performed and cost to the District Engineer within thirty (30) calendar days of execution of this Agreement, or as otherwise agreed to in writing by the parties.
- c. Be solely responsible for all proportional matching funds identified in Section 2. Certify that these matching funds have been appropriated, budgeted, and approved for expenditure prior to execution of this Agreement.
- d. Pay all costs, and perform and supply or contract for all labor and material, for the purpose as described in Section 1 and the Project estimate approved by the District Engineer.
- e. Procure and award any contract in accordance with applicable procurement law, rules, regulations and ordinances.
- f. In accordance with project parameters, assume the lead planning and implementation role and sole responsibility for environmental, archaeological, utility clearances; railroad and Intelligent Transportation System (ITS) clearances; right-of-way acquisition; project development and design; and project construction and management.
- g. Cause all designs and plans to be performed under the direct supervision of a Registered New Mexico Professional Engineer, when applicable, as approved by the Department.
- h. Obtain all required written agreements or permits, as applicable, from all public and private entities.
- i. Allow the Department to inspect the Project to confirm that the Project is constructed in accordance with the provisions of this Agreement. Disclosures of any failure to meet such requirements and standards as identified by the Department, will result in termination for default, including without limitation the Public Entity's costs for funding, labor, equipment and materials.
- j. Complete the project within eighteen (18) months of approval of funding by the State Transportation Commission.
- k. Within thirty (30) calendar days of completion, provide written certification that all work under this Agreement was performed in accordance with either the New Mexico Department of Transportation's Standard Specification, Current Edition; American Public Works Association (APWA) Specifications; Department approved Public Entity

established Specifications; or Department Specifications established for Local Government Road Fund projects, by submitting the **Project Certification of Design, Construction, and Cost form**, attached as **Exhibit B**.

- l. Within thirty (30) calendar days of completion, furnish the Department an **AS BUILT Summary of Costs and Quantities** form, attached as **Exhibit C**. The report should reflect the total cost of the Project as stated in the **Project Certification of Design, Construction, and Cost** form.
- m. Failure to provide the **Project Certification of Design, Construction, and Cost** form and an **AS BUILT Summary of Costs and Quantities** report within thirty (30) calendar days of Project completion is a material breach of this Agreement and Public Entity shall reimburse to the Department all funds disbursed in accordance with this Agreement.
- n. Upon completion, maintain all Public Entity facilities that were constructed or reconstructed under this Agreement.

5. Both Parties Agree:

- a. Upon termination of this Agreement any remaining property, materials, or equipment belonging to the Department will be accounted for and disposed of by the Public Entity as directed by the Department.
- b. Any unexpended or unencumbered balance from the Local Government Road Fund appropriated for this Project reverts to the Department. These balances, if any, must be reimbursed to the Department within thirty (30) calendar days of project completion or expiration of this Agreement, whichever occurs first.
- c. This Project is not being incorporated into the State Highway System and the Department is not assuming maintenance responsibility or liability.
- d. Pursuant to NMSA 1978, Section 67-3-28.2, Local Government Road Funds granted under this provision cannot be used by the Public Entity to meet a required match under any other program.
- e. As applicable for state-funded projects, the provisions of the Tribal/Local Public Agency (T/LPA) State Funding Handbook (Current Edition), and for projects with federal funds, the provisions of the Tribal/Local Public Agency (T/LPA) Federal Funding Handbook (Current Edition), are incorporated by reference and control the contractual rights and obligations of the parties unless in conflict with the specific terms expressed in this Agreement or any amendments.

6. Term.

This Agreement becomes effective upon signature of all Parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on **12/31/2026**. In the event an extension to the term is needed, the Public Entity shall provide through a duly authorized agent written notice along with detailed justification to the Department sixty (60) calendar days prior to the expiration date to ensure timely processing of an Amendment.

7. Termination.

- a. If the Public Entity fails to comply with any provision of this Agreement, the Department may terminate this Agreement by providing thirty (30) calendar days written notice.
- b. The Department may terminate this Agreement if the funds identified in Section 2 have not been contractually committed within one year from the effective date of this Agreement.

- c. If sufficient appropriations and authorizations are not made, this Agreement will terminate immediately upon written notice of the Department to the Public Entity.
- d. Neither party has any obligation after termination, except as stated in Sections 4, 5, and 16.

8. Third Party Beneficiary.

It is not intended by any of the provisions of this Agreement to create in the public or any member of the public a third party beneficiary or to authorize anyone not a party to the Agreement to maintain suit for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

9. Liability.

As between the Department and Public Entity, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Sections 41-4-1, *et seq.*, and other applicable law.

10. Contractors Insurance Requirements.

The Public Entity shall require contractors and subcontractors hired for the Project to have a general liability insurance policy, with limits of liability of at least \$1,000,000 per occurrence. The Department is to be named as an additional insured on the contractors and subcontractor's policy and a certificate of insurance and endorsements listing the Department as an additional insured must be provided to the Department and must state that coverage provided under the policy is primary over any other valid insurance.

To the fullest extent permitted by law, the Public Entity shall require the contractor and subcontractors to defend, indemnify and hold harmless the Department from and against any liability, claims, damages, losses or expenses (including but not limited to attorney's fees, court costs, and the cost of appellate proceedings) arising out of or resulting from the negligence, act, error, or omission of the contractor and subcontractor in the performance of the Project, or anyone directly or indirectly employed by the contractor or anyone for whose acts they are liable in the performance of the Project.

11. Scope of Agreement.

This Agreement incorporates agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents are valid or enforceable unless included in this Agreement.

12. Terms of this Agreement.

The terms of this Agreement are lawful. Performance of all duties and obligations must conform with and not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

13. Legal Compliance.

The Public Entity shall comply with all applicable federal, state, and local laws, and Department regulations and policies in the performance of this Agreement, including, but not limited to laws governing civil rights, equal opportunity compliance, environmental issues, workplace safety, employer-employee relations and all other laws governing operations of the workplace. The Public Entity shall include the requirements of this Section 13 in each contract and subcontract at all tiers.

14. Equal Opportunity Compliance.

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States will, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age, disability, or other protected class, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the Public Entity is found to not comply with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies, subject to Section 7 above.

15. Appropriations and Authorizations.

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Public Entity, the Legislature of New Mexico, or the Congress of the United States if federal funds are involved, for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Public Entity, Legislature of New Mexico, or the Congress of the United States if federal funds are involved, this Agreement will terminate upon written notice being given by one party to the other. The Department and Public Entity are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

16. Accountability of Receipts and Disbursements.

There shall be strict accountability for all receipts and disbursements relating to this Agreement. The Public Entity shall maintain all records and documents relative to the Project for a minimum of five years after completion of the Project. The Public Entity shall furnish the Department and State Auditor, upon demand, any and all such records relevant to this Agreement. If documentation is insufficient to support an audit by customarily accepted accounting practices, the expense supported by such insufficient documentation must be reimbursed to the Department within thirty (30) calendar days. If an audit finding determines that specific funding was inappropriate or not related to the Project, the Public Entity shall reimburse that portion to the Department within thirty (30) calendar days of written notification.

17. Severability.

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement will remain in full force and effect.

18. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue is proper in a New Mexico Court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

19. Amendment.

This Agreement may be altered, modified, or amended only by an instrument in writing executed by the parties.

The remainder of this page is intentionally left blank.

In witness whereof, each party is signing this Agreement on the date stated opposite that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: _____
Assistant General Counsel

Date: _____

Chaves County

By: _____

Date: _____

Title: _____

Attest: _____
Chaves County Clerk or Designee

EXHIBIT A
PROJECT CERTIFICATION OF
DESIGN, CONSTRUCTION, AND COST

TO: New Mexico Department of Transportation
District _____ LGRF Coordinator

Cooperative Agreement No. _____ Control No. _____
Joint Powers Agreement No. _____ Control No. _____

Entity: _____

Scope of Work (Including Routes and Termini):

I, the undersigned, in my capacity as _____ of _____ state that:

1. The design is in compliance with all state laws, rules, regulations, and local ordinances and was performed in accordance with the provisions set forth in this Agreement and in the Tribal/Local Public Agency State Funding Handbook (Current Edition);

2. Construction of the project was performed in accordance with standards and specifications set forth in:

_____ and completed on _____, 20____; and

3. That the total project cost of _____, with New Mexico Department of Transportation 75% share of _____ and the Public Entity share of _____ (as submitted in attached "As Built Summary of Costs and Quantities") is accurate, legitimate, and appropriate for the project.

Name

Date

Print Name

Title

EXHIBIT C
Chaves County RESOLUTION

PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the **Chaves County** and the New Mexico Department of Transportation have entered into a cooperative grant agreement under the Local Government Road Fund Program for a local road project.

WHEREAS, the total cost of the project will be **\$244,688** to be funded in proportional share by the parties hereto as follows:

CN L200687 Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	100%
<u>FY 2026 Local Government Road Fund</u>	\$183,516	\$61,172	\$244,688
Design, pavement rehabilitation, reconstruction, drainage, improvements, miscellaneous construction and construction management and administration			

WHEREAS, Chaves **County** shall pay all costs, which exceed the total project cost of **\$244,688**.

NOW THEREFORE, be it resolved in official session that **Chaves County** determines, resolves, and orders as follows:

- a. The project for this Cooperative Agreement is adopted and has a priority standing.
- b. The Cooperative Agreement terminates on **12/31/2026** and Chaves **County** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.
- c. The agent of the **Chaves County**, _____ (name or title), shall have signature authority to bind the **Chaves County** to the terms and conditions of this Cooperative Agreement, and shall have authority to request in writing and secure extensions to the Cooperative Agreement on behalf of the **Chaves County** in the manner set forth by the Cooperative Agreement.

NOW THEREFORE, be it resolved by the **Chaves County** to enter into Cooperative Agreement for Project Control Number **L200687** with the New Mexico Department of Transportation for the LGRF Program for fiscal year **2026** for **Various County Roads - Design, pavement rehabilitation, reconstruction, drainage, improvements, miscellaneous construction and construction management and administration** within the control of **Chaves County** in the State of New Mexico.

(Appropriate Signatures below (Council, Commission, School Board, Tribe, Pueblo, Nation, etc.)

(PRINTED NAME, POSITION)

DATE

(PRINTED NAME, POSITION)

DATE

(PRINTED NAME, POSITION)

DATE

AGENDA ITEM: 17

Resolution R-25-039 and Agreement A-25-033 between Chaves County and Southeastern New Mexico Economic Development District/Council of Governments for Annual Membership

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Bill Williams, County Manager

ACTION REQUESTED: Approval of Resolution and Agreement

ITEM SUMMARY:

This Resolution and Agreement will authorize Chaves County's membership in the Southeastern New Mexico Economic Development District/Council of Governments. Chaves County has budgeted funds for this membership. SNMEDD/COG provides planning, technical assistance and capacity building services to local governments in southeastern New Mexico.

Staff recommends approval.

SUPPORT DOCUMENTS: Resolution R-25-039 and Agreement A-25-033

SUMMARY BY: Bill Williams

TITLE: County Manager

WHEREAS, the County of Chaves hereinafter referred to as the County, is a member of and desires the services of the Southeastern New Mexico Economic Development District/COG, and

WHEREAS, in accordance with article 58, section 4-58-1 to 4-58-6 NMSA 1978, an agreement setting forth the terms and conditions of active membership in the Southeastern New Mexico Economic Development District/COG is required, and

WHEREAS, it is the desire of the County to continue as an active member of the Southeastern New Mexico Economic Development District/COG.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF CHAVES THAT:

1. The Agreement attached to the Resolution expressed the desires and intent of the County.
2. The Agreement attached is hereby ratified and approved and the proper official(s) of the County are hereby authorized and instructed to affix their signature (s) thereto.
3. A copy of this Resolution (together with the referenced Agreement) shall be filed with the State of New Mexico, Department of Finance and Administration, Local Government Division and the Southeastern New Mexico Economic Development District/COG; and shall be made a part of the budget documentation of the County.

DONE THIS _____ day of _____, 2025 at

County of Chaves
New Mexico

ATTEST:

Commission Chairman

Clerk

AGREEMENT A-25-033

This Agreement, entered into by and between the Southeastern New Mexico Economic Development District/COG (hereinafter known as the "District") and the County of Chaves a member of said District (hereinafter known as the "Member") is as follows:

I. The District agrees to provide the following services to the Member upon request and final approval of the District budget:

- A. Undertake studies, collect data and develop regional plans and programs pertaining to such subjects as human and natural resource development, community facilities and the general improvement of living and working environments.
- B. Furnish technical and management assistance in the development of planning activities.
- C. Coordinate local planning with that of other Members of the District and the State.
- D. Assist in community and economic development, transportation and public works projects.
- E. Assist member governments with their legislative activities.
- F. Assist in the preparation of applications for funding under various state, federal and private grant programs. Contracts for administration may be entered into between Member and District if Member requires or desires District to administrate project.
- G. Provide a Comprehensive Economic Development Strategy at the direction of the Board.
- H. Engage in such other activities as are necessary to improve area development and address regional problems.

II. The Member agrees to the following:

- A. To remain an active member of the District.
- B. To make an annual contribution of \$ 8,000.00 to the District as recognition of active membership.

Entered into this _____ day of _____, 2025, at

ATTEST:

Clerk

ATTEST:

Dora Batista
Dora Batista, Board Secretary

New Mexico

Manager/Commission Chairman

SOUTHEASTERN NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT/COG

Sam Seely
Sam Seely, Board President

AGENDA ITEM: 18

Appointments to the Roswell-Chaves County
Extraterritorial Zoning Commission

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Louis Jaramillo, P&Z Director

ACTION REQUESTED: Appoint Christopher Reid Marley and reappoint Rita Kane Doerhoefer and Michael C. Lackey to service on the Roswell-Chaves County Extraterritorial Zoning Commission

SUMMARY: Per NMSA 3-21-3 and Roswell-Chaves County ETZ Ordinance No.80-1, the Chaves County Board of Commissioners shall appoint three County residences that live in the ETZ Area to the Roswell- Chaves County Extraterritorial Commission to serve a term of one year.

The ETZ Commission currently has a County appointed vacancy due to the passing of Pancho Maples. Staff recommends Mr. Christopher Reid Marley to the ETZ Commission. Mr. Marley is a local landman, rancher and business owner. Staff has confirmed Mr. Marley's resides in the ETZ area.

Also, staff recommend the re-appointment of Rita Kane Doerhoefer and Michael C. Lackey to the ETZ Commission.

All three will service a term of one year.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Mr. Marley's Application

SUMMARY BY: Louis Jaramillo, P&Z Director

CHAVES COUNTY- ETZ COMMISSION MEMBERSHIP APPLICATION

The Roswell-Chaves County Extraterritorial Commission consists of seven members. Three appointed by the mayor -City Council of Roswell (MUST live within the city limits), three appointed by the Chaves County Board of Commissioners (MUST live within the ETZ district area) and one appointed by the six (MUST live in the County district area).

Applicant must live within the ETZ district and must be able to attend morning (10 am) meetings on the third Tuesday of each month.

NAME Christopher Reid Marley

PHYSICAL ADDRESS 1500 E 17th Street

CITY/ZIP Roswell, NM 88201

HOME # _____ CELL # 817-879-6877

OFFICIAL EMAIL reid.marley@gmail.com

MAILING ADDRESS 121 W 3rd St.

CITY/ZIP CODE Roswell NM 88201

OCCUPATION Landman/ Rancher/ Business Owner

EMPLOYER Self and R Marley LLC

NUMBER OF YEARS 14

SERVICE ORGINIZATIONS Noon Optimist Little League, Roswell Chamber of Commerce



SIGNATURE

6/17/2025

DATE

Please email your application to louis.jaramillo@chavescounty.gov

AGENDA ITEM: 19

Request to ratify approval of the purchase of a 644 G-Tier Wheel Loader Replacement for Flood Control

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: **Analia Nieto, CPO**

ACTION REQUESTED: **Ratify approval of purchase**

SUMMARY: The Flood Control Department lost a 644 G-Tier Wheel Loader in the October 2024 DR4843 Flood. A wheel loader typically takes about 6 months for delivery, in this case 4 Rivers was aware of our need and was able to secure the purchase for the Wheel Loader at a cost of \$271,947.28. The purchase was approved per Sourcewell Agreement #011723-JDC.

Insurance funds received: \$140,000.00. Remaining balance approved per FY26 budget.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Proposal

SUMMARY BY: **Analia Nieto, CPO**

Quote Id: 33028388

Prepared For:
CHAVES COUNTY FLOOD CONTROL



Prepared By: **EIFERT SETH**

4 Rivers Equipment, LLC
2400 W Bender Blvd

Hobbs, NM 88240

Tel: 575-392-6923

Fax: 575-392-2117

Email: seifert@4riversequipment.com

Date: 17 June 2025

Offer Expires: 24 July 2025

Confidential

Quote Summary

Prepared For

CHAVES COUNTY FLOOD CONTROL
4203 W 2ND ST
ROSWELL, NM 88201
Business: 575-623-9722

Prepared By

EIFERT SETH
4 Rivers Equipment, LLC
2400 W Bender Blvd
Hobbs, NM 88240
Phone: 575-392-6923
seifert@4riversequipment.com

Quote Id: 33028388
Created On: 17 June 2025
Last Modified On: 24 June 2025
Expiration Date: 24 July 2025

Equipment Summary	Suggested List	Selling Price	Qty	=	Extended
JOHN DEERE 644 G-Tier Wheel Loader	\$ 410,176.00	\$ 271,947.28	X 1	=	\$ 271,947.28
Sourcewell Discount 33% from List 011723-JDC		\$ 0.00	X 1	=	\$ 0.00
Equipment Total					\$ 271,947.28
Trade In Total					\$ 0.00

Quote Summary

Equipment Total	\$ 271,947.28
Trade In	
CO Retail Delivery Fee	\$ 0.00
SubTotal	\$ 271,947.28
Est. Service Agreement Tax	\$ 0.00
Total	\$ 271,947.28
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 271,947.28

Selling Equipment

Quote Id: 33028388

Customer: CHAVES COUNTY FLOOD CONTROL

JOHN DEERE 644 G-Tier Wheel Loader

Suggested List
\$ 410,176.00
Selling Price
\$ 271,947.28

Hours:
Stock Number:

Code	Description	Qty	Unit	Extended
3000BZ	644 G-Tier Wheel Loader	1	\$ 365,441.00	\$ 365,441.00
Standard Options - Per Unit				
170K	JDLink™	1	\$ 0.00	\$ 0.00
0202	United States	1	\$ 155.00	\$ 155.00
0259	English	1	\$ 0.00	\$ 0.00
0351	Translated Text Labels	1	\$ 0.00	\$ 0.00
0400	Standard Loader	1	\$ 0.00	\$ 0.00
0602	Level 2 Trim	1	\$ 6,723.00	\$ 6,723.00
0652	Level 2 Performance	1	\$ 2,878.00	\$ 2,878.00
0951	Rear Camera	1	\$ 0.00	\$ 0.00
4021	John Deere PowerTech Engine	1	\$ 0.00	\$ 0.00
4251	Standard Fuel Filter with Water Separator	1	\$ 0.00	\$ 0.00
5177	MAXAM - 23.5R25 L3 2-STAR RADIAL TIRES w/ 3 PC RIMS	1	\$ 0.00	\$ 0.00
7053	Two Function Hydraulics with Joystick Controls	1	\$ 0.00	\$ 0.00
7404	Hydraulic Coupler - Hi-Vis/ISO Pattern	1	\$ 10,321.00	\$ 10,321.00
7895	4.00 YD (3.10 CM) General Purpose	1	\$ 7,326.00	\$ 7,326.00
8501	Debris Package	1	\$ 1,433.00	\$ 1,433.00
8503	Auxiliary Equipment Package	1	\$ 449.00	\$ 449.00
Standard Options Total				\$ 29,285.00
Value Added Services				
	Sourcewell Discount 33% from List 011723-JDC	1	\$ 0.00	\$ 0.00
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	1	\$ 7,000.00	\$ 7,000.00
	Setup	1	\$ 1,700.00	\$ 1,700.00
	BKT Teeth & Install	1	\$ 5,500.00	\$ 5,500.00



Selling Equipment



Quote Id: 33028388 Customer: CHAVES COUNTY FLOOD CONTROL

Local Delivery	1	\$ 1,250.00	\$ 1,250.00
Other Charges Total			\$ 15,450.00
Suggested Price			
			\$ 410,176.00
Customer Discounts			
Customer Discounts Total		\$ -138,228.72	\$ -138,228.72
Total Selling Price			\$ 271,947.28

AGENDA ITEM: 20

Request for Out of State Travel

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Andrew Rey, I.T. Director

ACTION REQUESTED: Request for Out of State Travel

SUMMARY: I respectfully request approval for myself and Shane Villanueva to attend Fal.Con 2025, CrowdStrike’s annual cybersecurity conference, scheduled for September 15–18, 2025, in Las Vegas NV. This nationally recognized event provides valuable training on modern cybersecurity practices, operational readiness, and technology innovations relevant to government IT environments. The conference registration is complimentary for 2 personnel; the only expenses would be for hotel accommodations and transportation. Given the limited cost and the professional value offered, I believe this represents a strong training opportunity. This will allow our team to divide session coverage, maximize learning, and apply the training more effectively across our department. Fal.Con includes sessions on secure infrastructure, threat detection, and IT operations best practices. The content is broadly applicable to public sector IT and will support continued development of our internal capabilities.

Staff Recommends/Requests: Approval of Out of State Travel Request

SUPPORT DOCUMENTS: None

SUMMARY BY: Andrew Rey, I.T. Director

AGENDA ITEM: 21

Ratification of Out of State Travel-Bryan, Texas
Emergency Vehicle Operations Instructor
Course

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Sheriff Mike Herrington

ACTION REQUESTED: Approval of Out of State Travel

ITEM SUMMARY:

The Chaves County Sheriff's Office is requesting ratification of authorization to send Lieutenant Charles Drake to a Emergency Vehicle Operations Instructor Course on July 20, 2025, thru July 25, 2025. The training is presented by Texas A& M Engineering Extension Service and consists of 50 hours of training in instructing basic emergency vehicle operations. This course will help provide a certified instructor for the CCSO to train all deputies in the basic operations of emergency vehicle driving. As of now NMDPS training for emergency vehicle operations is only mandated through the Academy and does not offer advance training after graduation.

The cost of this training is \$850.00 plus hotel and per diem.

Staff recommends approval.

SUPPORT DOCUMENTS:

SUMMARY BY: Janet M. Garcia

TITLE: Sheriff's Administrator

Janet Garcia

From: Charles Drake
Sent: Friday, July 11, 2025 2:49 PM
To: Janet Garcia
Subject: Fw: Emergency Vehicle Operations Instructor LET515-82
Attachments: Map to LAW.pdf; Bryan - College Station Lodging Restaurants.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Valerie Gordon <Valerie.Gordon@teex.tamu.edu>
Sent: Monday, July 7, 2025 1:34:56 PM
Cc: LAW <law@teex.tamu.edu>
Subject: Emergency Vehicle Operations Instructor LET515-82

You don't often get email from valerie.gordon@teex.tamu.edu. [Learn why this is important](#)

Good afternoon,

We are 2 weeks away from the July Emergency Vehicle Operations Instructor class. It is scheduled to start **Monday, July 21, 2025**. Below I have listed some important reminders regarding the course.

Please note no trucks are allowed in this class.

-- **Directions:** we are located in Building 7751 on the RELLIS campus in Bryan, Texas. Our address is **1500 4th Street, Bryan 77807**. Use **Google Maps** (not all other GPS apps have this address) to find our building and the class will take place in **Classroom C**. Class will **begin at 8:00 am**. Please arrive earlier than the scheduled start time on the first day of class to ensure ample time to find the building/classroom. Attached is a map to help with locating us. If you have trouble locating the building, please feel free to call **979-845-6677** for directions.

-- Meals are not included in the course fee. I have attached a list of local restaurants; however, our campus is not directly in town, and you will need to make sure you are back to class in time, if you leave for lunch. If you prefer to bring your own lunch, our building has a refrigerator as well as a microwave, you are free to use.

--If you are taking a class that is outdoors, please be sure to bring water, sunscreen, bug repellent and wear appropriate clothing.

Again, we look forward to seeing you. Please let me know if you have any questions/concerns regarding the information provided.

Thank you,

Valerie Gordon | Program Administrative Coordinator I
Texas A&M Engineering Extension Service (TEEX)

P.O. Box 40006 | College Station, TX 77842-4006
Tel. (979) 500-6954 | Fax (877) 289-9715 | <https://teex.org/law>

TEEX | Law Enforcement & Protective Services
1500 4th Street



Emergency Vehicle Operations Instructor

LET515 – 50.00 Hours

Schedule

Show entries

Search:

	Dates	Location	Class	Price	
Details	03/17/25 - 03/21/25	Bryan, TX	LS LET515 80	\$850.00	Register
Details	05/05/25 - 05/09/25	Bryan, TX	LS LET515 81	\$850.00	Register
Details	07/21/25 - 07/25/25	Bryan, TX	LS LET515 82	\$850.00	Register

Address

TEEX-LAW

RELLIS Campus, 1500 4th Street, Bldg 7751
Bryan, TX 77807

[Map It](#)

Instructor

Start Time

08:00 AM (CST) Monday, July 21, 2025


Showing 1 to 3 of 3 entries

Previous Next

This schedule is subject to change without notice. If you have not received confirmation of the class prior to the class start, please contact the division at (800) 423-8433 or law@teex.tamu.edu to get the latest schedule.

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designed to train experienced instructors to deliver the Emergency Vehicle Operators course (EVOC) to their peers. This class is a realistic, high-stress, driving program that offers the participant 40

 Picture of a police vehicle on the emergency vehicle driving track during the Emergency Vehicle Operations Instructor course

reduction staff.

This course meets Texas Commission on Law Enforcement (TCOLE) requirements Course #78021.

Prerequisites

Participants enrolling in this course must complete the following course prior to attendance:

- [Basic Instructor Development !\[\]\(a7a5fc83c5a8e1015bde5ab7f5c42994_img.jpg\)](#) (TCOLE #1014) or a course equivalent.

If you are claiming a course equivalent, you must upload the document to your TEEEX student portal within 48 hours of registration. If you completed the course requirement with TEEEX, a TEEEX employee will verify that you completed the course and received a passing grade.

Enrollment Requirements

- Valid driver's license

Note: You do not have to submit your driver's license to enroll; however you must bring it with you to class.

Participants will be contacted via email to confirm approval and admittance into course.

hours of actual driving time. The course curriculum was designed with input from the Texas Municipal League – Intergovernmental Risk Pool (TML_IRP) training and risk

Protective Services

Phone: (979) 845-6677 | Toll-

Free: (800) 423-8433

Email: law@teex.tamu.edu

Related Courses

- [Traffic Accident Avoidance](#)
- [Emergency Vehicle Operations Instructor Update](#)

Payment Info

- Credit Card – Complete online registration or call (979) 845-6677
- Purchase Order – Complete [registration form !\[\]\(c894f13ea99d08d6ea05a9731ba45277_img.jpg\)](#) and send to law@teex.tamu.edu or fax to (877) 289-9715
- Check – Complete [registration form !\[\]\(42b482d44fdb191a014795dbce3e4cba_img.jpg\)](#) and mail to: TEEEX – LAW, P.O. Box 40006, College Station, TX 77842

Policies

[TEEX Policies](#)

[TEEX Participant Handbook](#)

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Participant Handbook [🔗](#) for approved forms of identification and additional guidelines.

Equipment

- Provide a suitable emergency vehicle in excellent working condition. It is recommended that each participant bring a vehicle to maximize driving time towards achieving successful course completion. If an agency needs participants to share a vehicle, submit the written request via email to law@teex.tamu.edu at least two weeks prior to class start date.
- Vehicle must be equipped with heavy-duty suspension and be in good mechanical condition.
- Two mounted spare tires are required during driving exercises. Seriously worn tires are considered hazardous and may not be allowed during exercises.

Attendance Requirements [📧](#)

Class attendance is an essential part of the education process, and participants in TEEX courses are expected to attend all class sessions and field exercises. The course requires participants to attend a minimum of 100% of the class hours as a component of successful course completion. During the course, your instructor will review any additional attendance requirement, for example a field exercise that cannot be missed.

This course will have varying daily start and end times throughout the course offering. In some cases, make-up work will not be available (due to equipment/facility needs and/or safety/teamwork components or activity setup/facilitation/requirements).

Participants in a TCOLE credit eligible course must complete the class in its entirety to receive a TEEX Certificate of Completion and be reported for TCOLE credit.

If you have additional questions, please refer to the TEEX Participant

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- Civil and criminal liabilities
- Driving exercises
- Highway response driving
- Mechanics of driver control
- Night driving

[Show More](#)[Show All](#)

Suggested Audience

- Experienced drivers capable of operating a motor vehicle under stressful conditions and have experience as an instructor

Continuing Education And Professional Credits

Note: Live Online Instructor-Led (webinar) courses are not eligible for TCOLE credit.

- 50.00 hours – Texas Commission on Law Enforcement (TCOLE)

Other Information

- Certificate of successful completion valid five years from date of completion.


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Item # 22

Request for Out-Of-State Travel

Meeting Date: July 24, 2025

STAFF SUMMARY

REQUESTED BY: Michael Brisco CCDC Warden

ACTION REQUIRED: Out of state travel request for training

SUMMARY:

Michael Brisco is requesting approval for one more staff for out-of-state travel for the 33rd annual National Gang Violence Conference held August 18 -22, 2025 in Anaheim CA.

This Conference was approved through budget for three staff however we were able to fill the vacant position in our Classification department and we believe this will not only educate and train our classification department on current events but will give them the necessary skills and knowledge of any up in coming gangs to be on the lookout for in an effort to stop any potential problems before they develop. .

Staff recommends this addition to this out-of-state travel request.

SUPPORT DOCUMENTS:

Submitted by: Michael Brisco

Title: CCDC Warden

AGENDA ITEM: 23

Appointment of New and Current DWI
Planning Council Voting Members

MEETING DATE: July 24, 2025

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Elly T. Hollon, DWI Coordinator

ACTION REQUESTED: Appointment of New and Current DWI Planning
Council Voting Members

SUMMARY: According to the Chaves County DWI Program Charter, DWI Planning Council “Voting Members must be appointed by the Board of Commissioners in June every odd year”. The attached membership forms list the current voting members and two recommendations for new voting members.

The Chaves County DWI Planning Council would like to submit two new Voting Members nominees for approval:

- ❖ Sergeant Steven Farmer- New Mexico State Police
- ❖ Mike Morales- L&F Distributors

With this approval, the Chaves County DWI Planning Council will remain at 10 approved Voting Members.

Staff Recommends/Requests: Approval

SUPPORT DOCUMENTS: Voting Membership Forms

SUMMARY BY: Elly T. Hollon, DWI Coordinator



"The Mission of the DWI Planning Council, hereafter referred to as the "Council", is to reduce the incidence and the impact of Driving While Impaired (DWI) on the community."

Chaves County DWI Planning Council Voting Membership Form

FY 2025

I agree to serve as a Voting Member of the Chaves County DWI Planning Council. I agree to:

- Abided by the DWI Charter that includes the following:
 - I will attend at least 75% of Monthly DWI Planning Council Meetings
 - I understand that an unexcused absence of 25% or more meetings without giving a proxy, will result in membership termination.
- Avoid any conflict of interest.

I agree that if, at any time, I am unable to fulfill the commitments of a voting member for the Chaves County DWI Planning Council, I will give appropriate notice of resignation to the chair.

Carrie Hollisfield

Member name (print)

Carrie Hollisfield

Member Signature

Organization

575-626-1777
Contact Number

6/5/25
Date

bob.slf@gmail.com
Email Address



"The Mission of the DWI Planning Council, hereafter referred to as the "Council", is to reduce the incidence and the impact of Driving While Impaired (DWI) on the community."

Chaves County DWI Planning Council Voting Membership Form

FY 2025

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Jennifer Cok
Member name (print)

[Signature]
Member Signature

Roswell ISD
Organization

575-420-9715
Contact Number

6/5/25
Date

j.cok@risc.k12.nm.us
Email Address (nm)



"The Mission of the DWI Planning Council, hereafter referred to as the "Council", is to reduce the incidence and the impact of Driving While Impaired (DWI) on the community."

Chaves County DWI Planning Council Voting Membership Form

FY 2025

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James Masch
Member name (print)

[Signature]
Member Signature

5th District Court Magistrate
Organization

575-550-0420
Contact Number

6-5-2025
Date

Rosariojarama@NM.Lawb.Gov
Email Address



"The Mission of the DWI Planning Council, hereafter referred to as the "Council", is to reduce the incidence and the impact of Driving While Impaired (DWI) on the community."

Chaves County DWI Planning Council Voting Membership Form

FY 2023-2024

I agree to serve as a Voting Member of the Chaves County DWI Planning Council. I agree to:

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Joann Palomino
Member name (print)

Joann Palomino
Member Signature

New Mexico Department of Health
Organization

(505) 222-4635
Contact Number

6/1/2023
Date

joann.palomino@doh.nm.gov
Email Address



“The Mission of the DWI Planning Council, hereafter referred to as the “Council”, is to reduce the incidence and the impact of Driving While Impaired (DWI) on the community.”

Chaves County DWI Planning Council Voting Membership Form

FY 2025

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Joe A. Smith
Member name (print)

Joe A. Smith
Member Signature

Roswell Police Dept.
Organization

575 626-4343
Contact Number

06/17/2025
Date

j.smith@roswell-nm.gov
Email Address



"The Mission of the DWI Planning Council, hereafter referred to as the "Council", is to reduce the incidence and the impact of Driving While Impaired (DWI) on the community."

Chaves County DWI Planning Council Voting Membership Form

FY 2025

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MARIA ORDONEZ

Member name (print)

[Handwritten Signature]

Member Signature

Municipal Judge

Organization

(575) 626-0054

Contact Number

6.30.25

Date

m.ordonez@raswell-nm.gov

Email Address



"The Mission of the DWI Planning Council, hereafter referred to as the "Council", is to reduce the incidence and the impact of Driving While Impaired (DWI) on the community."

Chaves County DWI Planning Council Voting Membership Form

FY 2025

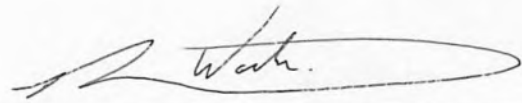
I agree to serve as a Voting Member of the Chaves County DWI Planning Council. I agree to:

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Michael Brisco

Member name (print)



Member Signature

Chaves County Detention Center.

Organization

575-578-9790

Contact Number

6/5/2025

Date

Michael.brisco@chavescounty.gov

Email Address



"The Mission of the DWI Planning Council, hereafter referred to as the "Council", is to reduce the incidence and the impact of Driving While Impaired (DWI) on the community."

Chaves County DWI Planning Council Voting Membership Form

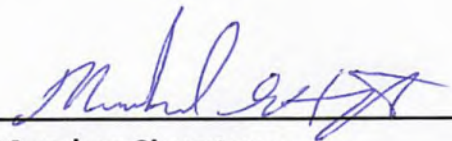
FY 2025

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- Avoid any conflict of interest.

I agree that if, at any time, I am unable to fulfill the commitments of a voting member for the Chaves County DWI Planning Council, I will give appropriate notice of resignation to the chair.

Mike Hemington
Member name (print)


Member Signature

Sheriff's Office
Organization

(575) 624-6500
Contact Number

6-5-2025
Date

mike.hemington@chavescounty
Email Address



"The Mission of the DWI Planning Council, hereafter referred to as the "Council", is to reduce the incidence and the impact of Driving While Impaired (DWI) on the community."

Chaves County DWI Planning Council Voting Membership Form

FY 2025

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MIKE RY MORALES
Member name (print)


Member Signature

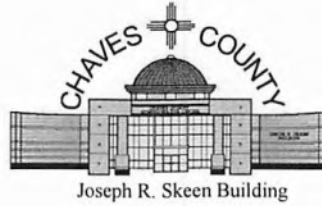
LNF Dist.
Organization

575-405-0962
Contact Number

6/5/25
Date

MIKE.MORALES@LNFDIST.COM
Email Address

CHAVES COUNTY FINANCE
ACCOUNTS PAYABLE
P.O. Box 1597
Roswell, NM 88202-1597
Phone 575-624-6677 or 575-624-6620



COMMISSIONERS
Dara Dana · District 1
Cliff Waide · District 2
Hub Corn · District 3
Richard C. Taylor · District 4
Michael Perry · District 5

Finance Director
Anabel Barraza

County Manager
Bill Williams

Final Payment Register

Date: 6/4/2025
Packet# 03481

Date: 6/13/2025
Packet# 03497

Date: 6/27/2025
Packet# 03514

Date: 6/6/2025
Packet# 03485

Date: 6/18/2025
Packet# 03498

Date: _____
Packet# _____

Date: 6/6/2025
Packet# 03487

Date: 6/20/2025
Packet# 03501

Date: _____
Packet# _____

Date: 6/9/2025
Packet# 03491

Date: 6/27/2025
Packet# 03509

Date: _____
Packet# _____

Date: 6/11/2025
Packet# 03494

Date: 6/27/2025
Packet# 03512

Date: _____
Packet# _____

BOARD OF CHAVES COUNTY COMMISSIONERS

Richard C. Taylor, Chairman

ATTEST:

Michael Perry, Vice-Chairman

Cindy Fuller
County Clerk

Dara Dana, Member

Cliff Waide, Member

Herbert (Hub) Corn, Member

Commission Meeting 24-Jul-25

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Anabel Barraza, Finance Director
(575-624-6658)

ACTION REQUESTED:
Approval of Checks

ITEM SUMMARY:

A/P:	4-Jun-25	\$11,329.38
	6-Jun-25	\$36,375.00
	6-Jun-25	\$881,975.87
	9-Jun-25	\$211,040.66
	11-Jun-25	\$8,379.15
	13-Jun-25	\$686,058.30
	18-Jun-25	\$12,389.22
	20-Jun-25	\$294,762.89
	27-Jun-25	\$551,740.50
	27-Jun-25	\$228,205.50
	27-Jun-25	\$374,452.57
PAYROLL:	8-Jun-25	\$351,282.42
	22-Jun-25	\$366,551.69

Grand Total Checks to be Approved: \$4,014,543.15

SUPPORT DOCUMENTS:

Copies of Bills Lists

SUMMARY BY: Stephanie Carrillo

TITLE: A/P Officer

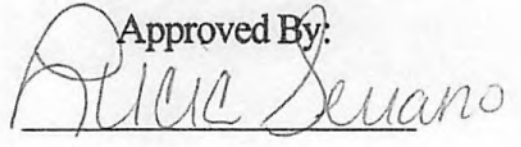


Chaves County, NM

Expense Approval Register

Packet: APPKT03481 - PINK SHEETS 6/4/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC027484	06/01/2025	ACCT# 54-3949471-2	650-6-684-341-000	10,676.72
SOUTHWESTERN PUBLIC SER	CC027485	06/01/2025	ACCT# 54-3943737-1	401-6-691-243-000	37.80
SOUTHWESTERN PUBLIC SER	CC027486	06/01/2025	ACCT# 54-3943798-4	401-6-691-243-000	61.18
SOUTHWESTERN PUBLIC SER	CC027487	06/01/2025	ACCT# 54-3943772-4	401-6-691-243-000	33.22
SOUTHWESTERN PUBLIC SER	CC027488	06/01/2025	ACCT# 54-3949421-2	412-8-815-341-000	160.53
SOUTHWESTERN PUBLIC SER	CC027488	06/01/2025	ACCT# 54-0010784288-9	412-8-815-341-000	119.57
SOUTHWESTERN PUBLIC SER	CC027489	06/01/2025	ACCT# 54-7497040-6	408-8-812-341-000	103.75
SOUTHWESTERN PUBLIC SER	CC027490	06/01/2025	ACCT# 54-3943703-1	401-6-691-243-000	28.33
SOUTHWESTERN PUBLIC SER	CC027491	06/01/2025	ACCT# 54-3943686-9	401-6-691-243-000	31.74
SOUTHWESTERN PUBLIC SER	CC027492	06/01/2025	ACCT# 54-8936266-1	412-8-815-341-000	76.54
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					11,329.38
Grand Total:					11,329.38

Approved By:


Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	192.27
408 - EAST GRAND PLAINS VOLFIRE	103.75
412 - SIERRA VOLUNTEER FIRE FND	356.64
650 - DETENTION INMATE EXPENSES	<u>10,676.72</u>
Grand Total:	11,329.38

Account Summary

Account Number	Account Name	Expense Amount
401-6-691-243-000	HIGHWAY LIGHTS	192.27
408-8-812-341-000	UTILITIES	103.75
412-8-815-341-000	UTILITIES	356.64
650-6-684-341-000	UTILITIES	<u>10,676.72</u>
	Grand Total:	11,329.38

Project Account Summary

Project Account Key	Expense Amount
None	<u>11,329.38</u>
Grand Total:	11,329.38



Chaves County, NM

Expense Approval Register

Packet: APPKT03485 - CDBG CK RUN 6/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: WAIDE CONSTRUCTION INC.					
WAIDE CONSTRUCTION INC.	CC027532	06/04/2025	PHO Construction Project	645-8-890-247-000	36,375.00
			Vendor WAIDE CONSTRUCTION INC. Total:		36,375.00
			Grand Total:		36,375.00

Approved By:
Rutha Senano

Fund Summary

Fund	Expense Amount
645 - C.D.B.G.	<u>36,375.00</u>
Grand Total:	36,375.00

Account Summary

Account Number	Account Name	Expense Amount
645-8-890-247-000	CDBG GRANT- PUBLIC H	<u>36,375.00</u>
	Grand Total:	36,375.00

Project Account Summary

Project Account Key	Expense Amount
None	<u>36,375.00</u>
Grand Total:	36,375.00



Chaves County, NM

Expense Approval Register

Packet: APPKT03487 - CHECK RUN 6/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AMERICAN STEWARDS OF LIBERTY					
AMERICAN STEWARDS OF LI	BLOOM283621(5)	06/01/2025	ASL-NATURAL RESOURCE CO	401-6-619-260-000	1,500.00
Vendor AMERICAN STEWARDS OF LIBERTY Total:					1,500.00
Vendor: ASPEN OF NEW MEXICO					
ASPEN OF NEW MEXICO	FY25-11ASPEN	06/04/2025	FY25 ASPEN of New Mexico	432-7-762-267-000	416.66
Vendor ASPEN OF NEW MEXICO Total:					416.66
Vendor: BELL GAS INC.					
BELL GAS INC.	43342	06/01/2025	ACCT# 11020	452-8-832-223-000	1,271.82
BELL GAS INC.	43362	06/01/2025	ACCT# 11020	452-8-832-223-000	600.36
Vendor BELL GAS INC. Total:					1,872.18
Vendor: BELL GAS INC					
BELL GAS INC	317165	06/02/2025	Ice For FLOOD Crew	452-8-832-230-000	69.00
Vendor BELL GAS INC Total:					69.00
Vendor: BERRENDO CO-OP WATER USERS					
BERRENDO CO-OP WATER U	CC027493	06/01/2025	ACCT# J1720000	402-6-651-341-000	60.57
Vendor BERRENDO CO-OP WATER USERS Total:					60.57
Vendor: BOB REED PEST CONTROL INC					
BOB REED PEST CONTROL IN	20549465	06/02/2025	INTERIOR PEST CONTROL	401-6-691-257-000	242.77
Vendor BOB REED PEST CONTROL INC Total:					242.77
Vendor: CATERPILLAR FINANCIAL SERVICES					
CATERPILLAR FINANCIAL SER	37022252	06/02/2025	CUST # 2476550	452-8-832-375-000	9,419.95
Vendor CATERPILLAR FINANCIAL SERVICES Total:					9,419.95
Vendor: CENTRAL VALLEY ELECTRIC COOP					
CENTRAL VALLEY ELECTRIC C	CC027494	06/01/2025	ACCT# 23898800	410-8-816-341-000	19.42
CENTRAL VALLEY ELECTRIC C	CC027494	06/01/2025	ACCT# 10114001	410-8-816-341-000	279.09
CENTRAL VALLEY ELECTRIC C	CC027495	06/01/2025	ACCT# 10147201	401-6-691-243-000	32.50
CENTRAL VALLEY ELECTRIC C	CC027495	06/01/2025	ACCT# 12209501	401-6-691-243-000	576.43
CENTRAL VALLEY ELECTRIC C	CC027495	06/01/2025	ACCT# 12001802	401-6-691-243-000	41.83
CENTRAL VALLEY ELECTRIC C	CC027495	06/01/2025	ACCT# 23133100	410-8-816-341-000	88.78
CENTRAL VALLEY ELECTRIC C	CC027495	06/01/2025	ACCT# 6695501	414-8-819-341-000	107.40
CENTRAL VALLEY ELECTRIC C	CC027495	06/01/2025	ACCT# 242085300	437-6-659-341-000	87.84
CENTRAL VALLEY ELECTRIC C	CC027495	06/01/2025	ACCT# 24186400	437-6-659-341-000	49.90
CENTRAL VALLEY ELECTRIC C	CC027495	06/01/2025	ACCT# 22987100	437-6-659-341-000	48.70
CENTRAL VALLEY ELECTRIC C	CC027495	06/01/2025	ACCT# 12412501	437-6-659-341-000	46.24
CENTRAL VALLEY ELECTRIC C	CC027496	06/01/2025	ACCT# 12413101	411-8-814-341-000	9.39
CENTRAL VALLEY ELECTRIC C	CC027496	06/01/2025	ACCT# 12026501	411-8-814-341-000	61.33
CENTRAL VALLEY ELECTRIC C	CC027496	06/01/2025	ACCT# 12413201	411-8-814-341-000	57.37
CENTRAL VALLEY ELECTRIC C	CC027496	06/01/2025	ACCT# 12413301	411-8-814-341-000	9.71
Vendor CENTRAL VALLEY ELECTRIC COOP Total:					1,515.93
Vendor: CHARACTER COUNTS IN CHAVES COUNTY					
CHARACTER COUNTS IN CHA	FY25-RPGC	06/01/2025	FY25 Character Counts/ GRA	432-7-761-267-000	5,000.00
Vendor CHARACTER COUNTS IN CHAVES COUNTY Total:					5,000.00
Vendor: CHASTANG ENTERPRISES INC					
CHASTANG ENTERPRISES INC	SED51311	06/01/2025	VIN# 1FDSX5HT3SEDS1311	425-8-829-372-000	80,000.00
CHASTANG ENTERPRISES INC	SED51883	06/01/2025	VIN# 1FDSX5HT4SEDS1883	425-8-829-372-000	80,000.00
Vendor CHASTANG ENTERPRISES INC Total:					160,000.00
Vendor: CIRCLE F ENTERPRISES,LLC					
CIRCLE F ENTERPRISES,LLC	4302025	06/01/2025	Hot Shot service CCDC acous	401-6-696-257-000	529.23
CIRCLE F ENTERPRISES,LLC	5262025-2	06/01/2025	Liftmaster detector safety lo	401-6-694-257-000	1,508.35
CIRCLE F ENTERPRISES,LLC	5262025	06/01/2025	Liftmaster detector safety lo	401-6-692-257-000	1,325.56
Vendor CIRCLE F ENTERPRISES,LLC Total:					3,363.14

Expense Approval Register

Packet: APPKT03487 - CHECK RUN 6/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-156946	06/04/2025	Appr# 23-H2922 Complex St	631-8-884-267-000	87,635.03
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					87,635.03
Vendor: CUMBERLAND CO-OPERATIVE WATER					
CUMBERLAND CO-OPERATIV	CC027497	06/02/2025	ACCT# G105	410-8-816-341-000	28.00
CUMBERLAND CO-OPERATIV	CC027498	06/02/2025	ACCT# B1085	408-8-812-341-000	28.00
CUMBERLAND CO-OPERATIV	CC027499	06/02/2025	ACCT# G215	401-6-691-341-000	43.11
Vendor CUMBERLAND CO-OPERATIVE WATER Total:					99.11
Vendor: DEXTER CONSOLIDATED SCHOOLS					
DEXTER CONSOLIDATED SCH	FY25-11DEX-TNT	06/04/2025	FY25 Dexter Teen Needing Te	432-7-761-267-000	1,000.00
DEXTER CONSOLIDATED SCH	VPGC-FY25	06/02/2025	FY25 Valley High Schools Proj	432-7-761-267-000	2,500.00
Vendor DEXTER CONSOLIDATED SCHOOLS Total:					3,500.00
Vendor: DIANE F. TAYLOR					
DIANE F. TAYLOR	FY25-11DT	06/02/2025	FY25 Prevention Educator	432-7-761-267-000	4,524.33
Vendor DIANE F. TAYLOR Total:					4,524.33
Vendor: DONA ANA COUNTY					
DONA ANA COUNTY	CINV00001481	06/01/2025	JUVIE INMATE HOUSING	401-6-645-268-000	10,200.00
Vendor DONA ANA COUNTY Total:					10,200.00
Vendor: EASTERN NM MEDICAL CENTER					
EASTERN NM MEDICAL CENT	CC027500	06/01/2025	ACCT# 38431	401-7-752-267-000	154.80
EASTERN NM MEDICAL CENT	CC027501	06/01/2025	ACCT# 5000048953	401-7-752-267-000	113.89
EASTERN NM MEDICAL CENT	CC027502	06/01/2025	ACCT# 5000048196	401-7-752-267-000	107.19
EASTERN NM MEDICAL CENT	CC027503	06/01/2025	ACCT# 5000051325	401-7-752-267-000	237.89
EASTERN NM MEDICAL CENT	CC027504	06/01/2025	ACCT# 5000048945	427-6-639-270-000	426.49
EASTERN NM MEDICAL CENT	CC027505	06/01/2025	ACCT# 5000047234	427-6-639-270-000	30.91
EASTERN NM MEDICAL CENT	CC027506	06/01/2025	ACCT# 5000046965	427-6-639-270-000	596.49
EASTERN NM MEDICAL CENT	CC027507	06/01/2025	ACCT# 5000049546	427-6-639-270-000	861.20
EASTERN NM MEDICAL CENT	CC027508	06/01/2025	ACCT# 5000051671	427-6-639-270-000	1,377.24
Vendor EASTERN NM MEDICAL CENTER Total:					3,906.10
Vendor: FRANK G. MAGOURILOS					
FRANK G. MAGOURILOS	FY25-11FM	06/02/2025	FY25 Frank Magourilos- Pere	432-7-761-267-000	1,166.66
Vendor FRANK G. MAGOURILOS Total:					1,166.66
Vendor: HAGERMAN MUNICIPAL SCHOOLS					
HAGERMAN MUNICIPAL SCH	FY25-11HAG-TNT	06/02/2025	FY25 Hagerman Teens Needi	432-7-761-267-000	1,000.00
Vendor HAGERMAN MUNICIPAL SCHOOLS Total:					1,000.00
Vendor: HAGERMANFORWARD, INC					
HAGERMANFORWARD, INC	CC027533	06/01/2025	Hagerman Forward Assessm	634-6-642-230-000	10,000.00
Vendor HAGERMANFORWARD, INC Total:					10,000.00
Vendor: J & G ELECTRIC CO					
J & G ELECTRIC CO	37889	06/01/2025	ELECTRICAL SERVICES	635-6-682-381-300	316.94
Vendor J & G ELECTRIC CO Total:					316.94
Vendor: J & H SERVICES INC					
J & H SERVICES INC	8080	06/01/2025	ITB-24-5 Corn Ranch EWP Re	452-8-832-376-000	61,304.03
J & H SERVICES INC	8081	06/01/2025	ITB-24-5 Corn Ranch EWP Re	452-8-832-376-000	11,230.01
Vendor J & H SERVICES INC Total:					72,534.04
Vendor: J & S MECHANICAL LLC					
J & S MECHANICAL LLC	2054	06/02/2025	Re-plumb pipe chases in Sou	401-6-696-267-000	10,326.55
Vendor J & S MECHANICAL LLC Total:					10,326.55
Vendor: JBMEDIA GROUP, LLC					
JBMEDIA GROUP, LLC	3438	06/03/2025	JBmedia Group- Geofencing	432-7-762-237-000	538.13
Vendor JBMEDIA GROUP, LLC Total:					538.13
Vendor: JOHNSON CONTROLS FIRE PROTECTION LP					
JOHNSON CONTROLS FIRE P	24738530	06/01/2025	Fire alarm and suppression i	401-6-692-267-000	798.85
Vendor JOHNSON CONTROLS FIRE PROTECTION LP Total:					798.85

Expense Approval Register

Packet: APPKT03487 - CHECK RUN 6/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: LA CASA DE BUENA SALUD INC					
LA CASA DE BUENA SALUD I	FY25-11LABH	06/05/2025	FY25 La Casa Behavioral Heal	432-7-762-267-000	2,500.00
Vendor LA CASA DE BUENA SALUD INC Total:					2,500.00
Vendor: LAS CRUCES HB MEDICAL SERVICES LLC					
LAS CRUCES HB MEDICAL SE	CC027509	06/01/2025	ACCT# 4158724V1928	427-6-639-270-000	43.54
LAS CRUCES HB MEDICAL SE	CC027510	06/01/2025	ACCT# 4156852V1928	427-6-639-270-000	176.25
LAS CRUCES HB MEDICAL SE	CC027511	06/01/2025	ACCT# 4152340V1928	427-6-639-270-000	255.43
LAS CRUCES HB MEDICAL SE	CC027512	06/01/2025	ACCT# 4141122V1928	427-6-639-270-000	60.80
LAS CRUCES HB MEDICAL SE	CC027513	06/01/2025	ACCT# 4152282V1928	427-6-639-270-000	103.54
Vendor LAS CRUCES HB MEDICAL SERVICES LLC Total:					639.56
Vendor: LOUIS JARAMILLO					
LOUIS JARAMILLO	CC027535	06/05/2025	ASFPM 49TH ANNUAL CONF	401-6-624-225-000	62.73
Vendor LOUIS JARAMILLO Total:					62.73
Vendor: MAIN STREET ANESTHESIA OF NM, LLC					
MAIN STREET ANESTHESIA O	CC027514	06/03/2025	ACCT# 30197382	427-6-639-270-000	320.68
MAIN STREET ANESTHESIA O	CC027515	06/03/2025	ACCT# 30196786	427-6-639-270-000	146.21
Vendor MAIN STREET ANESTHESIA OF NM, LLC Total:					466.89
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC027516	06/01/2025	ACCT# 076281612-0786941-	401-6-693-341-000	37.25
NEW MEXICO GAS COMPAN	CC027517	06/01/2025	ACCT# 115435453-1390459-	452-8-832-341-000	34.89
NEW MEXICO GAS COMPAN	CC027518	06/01/2025	ACCT# 076846512-1202378-	411-8-814-341-000	32.63
NEW MEXICO GAS COMPAN	CC027519	06/01/2025	ACCT# 075706312-1236482-	414-8-819-341-000	32.63
Vendor NEW MEXICO GAS COMPANY INC Total:					137.40
Vendor: NEWMEX FUNERAL SERVICES INC					
NEWMEX FUNERAL SERVICE	1810-20617	06/04/2025	PERMIT # 5542	427-6-639-296-000	1,000.00
Vendor NEWMEX FUNERAL SERVICES INC Total:					1,000.00
Vendor: NM RETIREE HEALTH CARE AUTHORITY					
NM RETIREE HEALTH CARE A	INV0013028	06/03/2025	NM RETIREE HEALTH CARE P	401-2-200-020-000	38.91
Vendor NM RETIREE HEALTH CARE AUTHORITY Total:					38.91
Vendor: NMAC - DETENTION AFFILIATE					
NMAC - DETENTION AFFILIAT	CC027536	06/01/2025	NMAC DETENTION AFFILIATE	401-6-641-237-000	100.00
Vendor NMAC - DETENTION AFFILIATE Total:					100.00
Vendor: PATHOLOGY CONSULTANTS OF NEW MEXICO					
PATHOLOGY CONSULTANTS	CC027520	06/03/2025	ACCT# 001282149-00138701	427-6-639-270-000	47.68
Vendor PATHOLOGY CONSULTANTS OF NEW MEXICO Total:					47.68
Vendor: PATRICIA JOHNSON					
PATRICIA JOHNSON	FY25-11SC	06/03/2025	FY25 Serenity Counseling	432-7-762-267-000	4,166.66
Vendor PATRICIA JOHNSON Total:					4,166.66
Vendor: REGIONAL IMAGING ENM, LLC					
REGIONAL IMAGING ENM, LL	CC027521	06/01/2025	ACCT# 014-16065516	427-6-639-270-000	136.57
REGIONAL IMAGING ENM, LL	CC027522	06/01/2025	INMATE CLAIM # 16178	427-6-639-270-000	65.43
REGIONAL IMAGING ENM, LL	CC027523	06/01/2025	ACCT# 014-16065219	427-6-639-270-000	10.36
REGIONAL IMAGING ENM, LL	CC027524	06/01/2025	ACCT# 014-16065065	427-6-639-270-000	57.80
REGIONAL IMAGING ENM, LL	CC027525	06/03/2025	ACCT# 014-16065516	427-6-639-270-000	18.13
REGIONAL IMAGING ENM, LL	CC027526	06/03/2025	ACCT# 16063869	401-7-752-267-000	11.40
REGIONAL IMAGING ENM, LL	CC027527	06/03/2025	ACCT# 014-16020767	427-6-639-270-000	113.33
Vendor REGIONAL IMAGING ENM, LLC Total:					413.02
Vendor: ROSWELL CLINIC CORP					
ROSWELL CLINIC CORP	CC027528	06/01/2025	ACCT# 1892463V1610	427-6-639-270-000	113.10
ROSWELL CLINIC CORP	CC027529	06/01/2025	ACCT# 1891465V1610	427-6-639-270-000	187.77
ROSWELL CLINIC CORP	CC027530	06/01/2025	ACCT# 1892638V1610	427-6-639-270-000	1,908.09
Vendor ROSWELL CLINIC CORP Total:					2,208.96
Vendor: ROSWELL DAILY RECORD					
ROSWELL DAILY RECORD	00305817	06/01/2025	LEGAL AD# 00305817	401-6-624-252-000	74.07
Vendor ROSWELL DAILY RECORD Total:					74.07

Expense Approval Register

Packet: APPKT03487 - CHECK RUN 6/6/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SAFETY-KLEEN SYSTEMS, INC.					
SAFETY-KLEEN SYSTEMS, INC.	97117465	06/01/2025	SERVICE PARTS WASHERS	402-6-653-249-000	776.28
Vendor SAFETY-KLEEN SYSTEMS, INC. Total:					776.28
Vendor: SIDDONS-MARTIN EMERGENCY GROUP					
SIDDONS-MARTIN EMERGEN	317-0000038792	06/01/2025	PM on Unit E2 - Dunken	407-8-811-221-000	3,007.63
SIDDONS-MARTIN EMERGEN	317-0000038806	06/01/2025	Replacement Pump Valve Un	407-8-811-221-000	1,740.01
Vendor SIDDONS-MARTIN EMERGENCY GROUP Total:					4,747.64
Vendor: STANTON L RIGGS ATTORNEY AT LAW, LLC					
STANTON L RIGGS ATTORNEY	2025-012	06/01/2025	Legal Services for Chaves Co	401-6-611-260-000	9,201.94
Vendor STANTON L RIGGS ATTORNEY AT LAW, LLC Total:					9,201.94
Vendor: THE ROSWELL REFUGE					
THE ROSWELL REFUGE	FY25-11RR	06/05/2025	FY25 Roswell Refuge	432-7-761-267-000	2,000.00
Vendor THE ROSWELL REFUGE Total:					2,000.00
Vendor: TOWN OF DEXTER					
TOWN OF DEXTER	CC027531	06/01/2025	ACCT# 1085	401-6-693-341-000	106.19
Vendor TOWN OF DEXTER Total:					106.19
Vendor: WAIDE CONSTRUCTION INC.					
WAIDE CONSTRUCTION INC.	CC027534	06/04/2025	PHO Construction Project	635-6-692-380-000	463,063.91
Vendor WAIDE CONSTRUCTION INC. Total:					463,063.91
Vendor: WASTE CONNECTIONS OF N.M.					
WASTE CONNECTIONS OF N.	4212895V830	06/01/2025	ACCT# 5830-688853	452-8-832-267-000	218.09
Vendor WASTE CONNECTIONS OF N.M. Total:					218.09
Grand Total:					881,975.87

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	37,371.44
402 - ROAD FUND	836.85
407 - DUNKEN VOLUNTEER FIRE FND	4,747.64
408 - EAST GRAND PLAINS VOLFIRE	28.00
410 - MIDWAY VOLUNTEER FIRE FND	415.29
411 - BERRENDO VOLUNTEER FIRE	170.43
414 - CC FIRE DIST #8 VOL FIRE	140.03
425 - FIRE/AMBULANCE EXCISE TAX	160,000.00
427 - INDIGENT HOSPITAL CLAIMS	8,057.04
432 - DWI GRANT FUNDS	24,812.44
437 - ENVIRONMENTAL TAX	232.68
452 - FLOOD CONTROL	84,148.15
631 - OTHER GRANTS & CONTRACTS	87,635.03
634 - OPIOID SETTLEMENT	10,000.00
635 - EMERGENCY/CAPITAL OUTLAY	463,380.85
Grand Total:	881,975.87

Account Summary

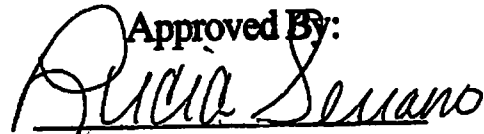
Account Number	Account Name	Expense Amount
401-2-200-020-000	RETIREE H/C PAYABLE	38.91
401-6-611-260-000	PROFESSIONAL SERVICE	9,201.94
401-6-619-260-000	PROFESSIONAL SERVICE	1,500.00
401-6-624-225-000	PER DIEM EXPENSE	62.73
401-6-624-252-000	PRINTING/PUBLISHING	74.07
401-6-641-237-000	SUBSCRIPTIONS/PUBLIC	100.00
401-6-645-268-000	CARE OF PRISONER SER	10,200.00
401-6-691-243-000	HIGHWAY LIGHTS	650.76
401-6-691-257-000	FACILITY MAINT/REPAIR	242.77
401-6-691-341-000	UTILITIES	43.11
401-6-692-257-000	FACILITY MAINTENANCE	1,325.56
401-6-692-267-000	CONTRACTUAL SERVICES	798.85
401-6-693-341-000	UTILITIES	143.44
401-6-694-257-000	FACILITY MAINT/REPAIR	1,508.35
401-6-696-257-000	FACILITY MAINT/REPAIR	529.23
401-6-696-267-000	CONTRACTUAL SERVICES	10,326.55
401-7-752-267-000	CONTRACTUAL SERVICES	625.17
402-6-651-341-000	UTILITIES	60.57
402-6-653-249-000	EQUIP MAINT/AGREEME	776.28
407-8-811-221-000	VEH/HVY EQUIP. REPAIR	4,747.64
408-8-812-341-000	UTILITIES	28.00
410-8-816-341-000	UTILITIES	415.29
411-8-814-341-000	UTILITIES	170.43
414-8-819-341-000	UTILITIES	140.03
425-8-829-372-000	VEHICLES	160,000.00
427-6-639-270-000	PAYMENT OF HOSPITAL	7,057.04
427-6-639-296-000	INDIGENT BURIAL	1,000.00
432-7-761-267-000	CONTRACTUAL SERVICES	17,190.99
432-7-762-237-000	SUBSCRIPTION/PUBLICA	538.13
432-7-762-267-000	CONTRACTUAL SERVICES	7,083.32
437-6-659-341-000	UTILITIES	232.68
452-8-832-223-000	VEHICLE FUELS	1,872.18
452-8-832-230-000	SUPPLIES/TOOLS	69.00
452-8-832-267-000	CONTRACTUAL SERVICES	218.09
452-8-832-341-000	UTILITIES	34.89
452-8-832-375-000	LEASE PURCHASE	9,419.95
452-8-832-376-000	LAND/BUILDINGS	72,534.04
631-8-884-267-000	CONTRACTUAL SERVICES	87,635.03
634-6-642-230-000	SUPPLIES/TOOLS	10,000.00
635-6-682-381-300	CCDC Fire Suppression S	316.94

Account Summary

Account Number	Account Name	Expense Amount
635-6-692-380-000	CONSTRUCTION PROJEC	<u>463,063.91</u>
	Grand Total:	881,975.87

Project Account Summary

Project Account Key	Expense Amount
None	<u>881,975.87</u>
Grand Total:	881,975.87

Approved By:


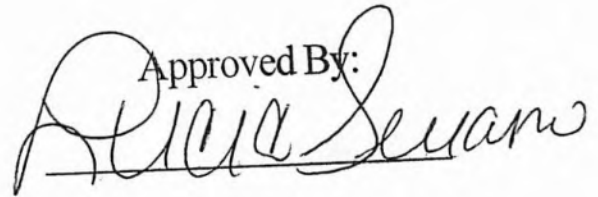


Chaves County, NM

Expense Approval Register

PKT03491 - ROADRUNNER EFT CK RUN 6/9/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ROADRUNNER HEALTH SERVICES, LLC					
ROADRUNNER HEALTH SERVI	1556-1	06/01/2025	FY 25 Medical Inmate Care	427-6-639-268-000	<u>211,040.66</u>
			Vendor ROADRUNNER HEALTH SERVICES, LLC Total:		<u>211,040.66</u>
			Grand Total:		<u><u>211,040.66</u></u>

Approved By:


Fund Summary

Fund	Expense Amount
427 - INDIGENT HOSPITAL CLAIMS	<u>211,040.66</u>
Grand Total:	211,040.66

Account Summary

Account Number	Account Name	Expense Amount
427-6-639-268-000	CARE OF PRISONER SER	<u>211,040.66</u>
	Grand Total:	211,040.66

Project Account Summary

Project Account Key	Expense Amount
None	<u>211,040.66</u>
Grand Total:	211,040.66



Chaves County, NM

Expense Approval Register

Account: APPKT03494 - XCEL ACH PMTS 6/11/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC027537	06/01/2025	ACCT# 54-0012497212-2	452-8-832-341-000	130.73
SOUTHWESTERN PUBLIC SER	CC027538	06/01/2025	ACCT# 54-3949442-7	401-6-619-340-000	7,978.68
SOUTHWESTERN PUBLIC SER	CC027539	06/01/2025	ACCT# 54-3943785-9	401-6-691-243-000	96.48
SOUTHWESTERN PUBLIC SER	CC027539	06/01/2025	ACCT# 54-3943782-6	412-8-815-341-000	65.21
SOUTHWESTERN PUBLIC SER	CC027540	06/01/2025	ACCT# 54-3943607-4	401-7-751-341-000	24.67
SOUTHWESTERN PUBLIC SER	CC027541	06/01/2025	ACCT# 54-1485939-1	401-6-691-243-000	35.47
SOUTHWESTERN PUBLIC SER	CC027541	06/01/2025	ACCT# 54-1485939-1	401-6-693-341-000	47.91
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					8,379.15
Grand Total:					8,379.15

Approved By: *Ricardo Serrano*

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	8,183.21
412 - SIERRA VOLUNTEER FIRE FND	65.21
452 - FLOOD CONTROL	130.73
Grand Total:	8,379.15

Account Summary

Account Number	Account Name	Expense Amount
401-6-619-340-000	TELEPHONE	7,978.68
401-6-691-243-000	HIGHWAY LIGHTS	131.95
401-6-693-341-000	UTILITIES	47.91
401-7-751-341-000	UTILITIES	24.67
412-8-815-341-000	UTILITIES	65.21
452-8-832-341-000	UTILITIES	130.73
Grand Total:		8,379.15

Project Account Summary

Project Account Key	Expense Amount
None	8,379.15
Grand Total:	8,379.15



Chaves County, NM

Expense Approval Register

Packet: APPKT03497 - CHECK RUN 6/13/25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ARTESIA FIRE EQUIPMENT INC.					
ARTESIA FIRE EQUIPMENT IN	85994	06/09/2025	MIDWAY VFD SWIVEL- VITO	410-8-816-230-000	98.00
Vendor ARTESIA FIRE EQUIPMENT INC. Total:					98.00
Vendor: B DIAMOND INFRA LLC					
B DIAMOND INFRA LLC	008592	06/01/2025	Captian Tower rental for Jun	401-7-751-251-000	637.60
Vendor B DIAMOND INFRA LLC Total:					637.60
Vendor: BDR PREFERRED HOLDINGS, LLC					
BDR PREFERRED HOLDINGS,	X802078530-01	06/01/2025	PARTS AND REPAIRS FOR EQ	402-6-653-221-000	101.05
Vendor BDR PREFERRED HOLDINGS, LLC Total:					101.05
Vendor: BELL GAS INC.					
BELL GAS INC.	43470	06/04/2025	ACCT# 10693	402-6-653-223-000	19,232.60
Vendor BELL GAS INC. Total:					19,232.60
Vendor: BELL GAS INC					
BELL GAS INC	317296	06/10/2025	Ice For Crew	452-8-832-230-000	37.00
Vendor BELL GAS INC Total:					37.00
Vendor: BERNALILLO COUNTY					
BERNALILLO COUNTY	52	06/01/2025	Care and Housing of Chaves	650-6-684-268-000	6,698.64
Vendor BERNALILLO COUNTY Total:					6,698.64
Vendor: BOB REED PEST CONTROL INC					
BOB REED PEST CONTROL IN	20550323	06/06/2025	Pest control at CCCH	401-6-692-267-000	453.16
Vendor BOB REED PEST CONTROL INC Total:					453.16
Vendor: BOB TURNER'S FORD COUNTRY					
BOB TURNER'S FORD COUNT	03781	06/06/2025	1FTFW1L54SKD9539/1FTFW	635-6-682-372-100	105,418.40
Vendor BOB TURNER'S FORD COUNTRY Total:					105,418.40
Vendor: BOYS & GIRLS CLUBS OF CHAVES AND LINCOLN COUNTIES					
BOYS & GIRLS CLUBS OF CHA	2025-0611	06/11/2025	FY 25 Annual Allocation for B	401-6-672-440-000	2,083.33
Vendor BOYS & GIRLS CLUBS OF CHAVES AND LINCOLN COUNTIES Total:					2,083.33
Vendor: CHAVES COUNTY CASA					
CHAVES COUNTY CASA	FY25-11AEP	06/11/2025	CASA- Alternative Education	631-8-885-267-000	4,800.00
CHAVES COUNTY CASA	FY25-11GS	06/11/2025	CASA- Gender Specific Progr	631-8-885-267-000	3,800.00
CHAVES COUNTY CASA	FY25-11YA	06/11/2025	CASA- Youth Advocacy Progr	631-8-885-267-000	2,750.00
Vendor CHAVES COUNTY CASA Total:					11,350.00
Vendor: CIRCLE F ENTERPRISES,LLC					
CIRCLE F ENTERPRISES,LLC	6042025	06/04/2025	Repair south sally port door	401-6-696-257-000	774.70
CIRCLE F ENTERPRISES,LLC	6062025-1	06/06/2025	Modify gate skid plate on ea	401-6-694-257-000	371.95
Vendor CIRCLE F ENTERPRISES,LLC Total:					1,146.65
Vendor: CLIFF WAIDE					
CLIFF WAIDE	CC027542	06/06/2025	2025 WIR ANNUAL CONFERE	401-6-611-225-000	163.79
CLIFF WAIDE	CC027542	06/06/2025	2025 WIR ANNUAL CONF	401-6-611-226-000	655.60
Vendor CLIFF WAIDE Total:					819.39
Vendor: CODE 3 SERVICE					
CODE 3 SERVICE	240885	06/06/2025	Midway- Taker Siren	410-8-816-221-000	433.80
CODE 3 SERVICE	250089	06/06/2025	Midway - Kenwood Li-ion Ba	410-8-816-230-000	218.70
CODE 3 SERVICE	250471	06/10/2025	Remove factory center seat, i	412-8-815-230-000	1,231.10
Vendor CODE 3 SERVICE Total:					1,883.60
Vendor: DANA SAFETY SUPPLY, INC					
DANA SAFETY SUPPLY, INC	966532	06/05/2025	Upfittig for 2025 Durango-C	401-7-752-372-000	12,729.86
DANA SAFETY SUPPLY, INC	966536	06/05/2025	tint for 2025 Durango-CCSO	401-7-752-372-000	485.00
Vendor DANA SAFETY SUPPLY, INC Total:					13,214.86

Expense Approval Register

Packet: APPKT03497 - CHECK RUN 6/13/25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: DONA ANA COUNTY					
DONA ANA COUNTY	CINV00001573	06/04/2025	Care & Housing of Chaves Co	650-6-684-268-000	1,560.00
Vendor DONA ANA COUNTY Total:					1,560.00
Vendor: FABER & BRAND LLC					
FABER & BRAND LLC	INV0013046	06/12/2025	GARNISHMENT	402-2-200-011-000	301.54
Vendor FABER & BRAND LLC Total:					301.54
Vendor: FINQUERY, LLC					
FINQUERY, LLC	INV15185	06/03/2025	FinQuery Subscription- May	401-6-631-260-000	8,452.66
Vendor FINQUERY, LLC Total:					8,452.66
Vendor: FLEETPRIDE, INC.					
FLEETPRIDE, INC.	125750585	06/01/2025	PARTS AND REPAIRS FOR EQ	402-6-653-221-000	157.99
Vendor FLEETPRIDE, INC. Total:					157.99
Vendor: FORREST TIRE OF ROSWELL, NM INC.					
FORREST TIRE OF ROSWELL,	1083772	06/11/2025	Tire purchase for Unit #1031-	401-7-752-221-000	1,051.28
Vendor FORREST TIRE OF ROSWELL, NM INC. Total:					1,051.28
Vendor: GreatAmerica Financial Services					
GreatAmerica Financial Servi	39350886	06/02/2025	ACCT# 003-3131526-000	452-8-832-251-000	207.87
GreatAmerica Financial Servi	39350887	06/02/2025	ACCT# 003-3131936-000	432-7-761-251-000	140.43
Vendor GreatAmerica Financial Services Total:					348.30
Vendor: INDIGENT HEALTHCARE SOLUTIONS					
INDIGENT HEALTHCARE SOL	80021	06/01/2025	FY 25 IHC Software Expense	427-6-638-260-000	1,363.38
Vendor INDIGENT HEALTHCARE SOLUTIONS Total:					1,363.38
Vendor: J & S MECHANICAL LLC					
J & S MECHANICAL LLC	2050	06/01/2025	C/O - Add 4th Unit	631-8-890-247-000	9,728.85
J & S MECHANICAL LLC	2050	06/01/2025	Appr# 24-Z15052-5 - The Ros	631-8-890-247-000	34,984.78
Vendor J & S MECHANICAL LLC Total:					44,713.63
Vendor: JEROMY PARMER					
JEROMY PARMER	CC027543	06/01/2025	FIREARMS INSTRUCTION AT	401-7-752-225-000	77.62
Vendor JEROMY PARMER Total:					77.62
Vendor: JOHNSON SEPTIC TANK CO.					
JOHNSON SEPTIC TANK CO.	26397	06/01/2025	CCDC GREASE TRAP CLEANIN	401-6-696-257-000	747.41
Vendor JOHNSON SEPTIC TANK CO. Total:					747.41
Vendor: LAS CRUCES HB MEDICAL SERVICES LLC					
LAS CRUCES HB MEDICAL SE	CC027549	06/10/2025	ACCT# 4176512V1928	427-6-639-270-000	176.25
LAS CRUCES HB MEDICAL SE	CC027550	06/09/2025	ACCT# 4169788V1928	427-6-639-270-000	255.43
LAS CRUCES HB MEDICAL SE	CC027551	06/04/2025	ACCT# 4085743V1928	401-7-752-267-000	43.54
Vendor LAS CRUCES HB MEDICAL SERVICES LLC Total:					475.22
Vendor: LEA COUNTY					
LEA COUNTY	J05-2025	05/02/2025	care & housing of chaves cou	401-6-645-268-000	44,100.00
Vendor LEA COUNTY Total:					44,100.00
Vendor: MCLL INC					
MCLL INC	FC25264	06/11/2025	VIN# 1GB2KLE74SF244183	635-6-682-372-000	65,037.00
Vendor MCLL INC Total:					65,037.00
Vendor: MICHAEL PERRY					
MICHAEL PERRY	CC027544	06/06/2025	2025 NACO WIR CONF	401-6-611-225-000	1,074.96
MICHAEL PERRY	CC027561	06/06/2025	NATIONAL FOREST COUNTIE	401-6-611-225-000	569.78
Vendor MICHAEL PERRY Total:					1,644.74
Vendor: MUSTANG GRAPHICS, LLC					
MUSTANG GRAPHICS, LLC	14350	06/04/2025	Custom logo Decals for Distri	414-8-819-230-000	920.00
Vendor MUSTANG GRAPHICS, LLC Total:					920.00
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC027545	06/01/2025	ACCT# 076424512-0788370-	401-6-619-340-000	313.05
NEW MEXICO GAS COMPAN	CC027546	06/05/2025	ACCT# 076846512-0792590-	411-8-814-341-000	40.26
NEW MEXICO GAS COMPAN	CC027547	06/05/2025	ACCT# 077937001-0803495-	411-8-814-341-000	35.92
Vendor NEW MEXICO GAS COMPANY INC Total:					389.23

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: NM HEALTH CARE AUTHORITY					
NM HEALTH CARE AUTHORITY	CC027552	06/05/2025	LIFE & LOD PREMIUMS	401-2-200-005-000	2,007.56
NM HEALTH CARE AUTHORITY	CC027552	06/05/2025	LIFE & LOD PREMIUMS	402-2-200-005-000	379.30
NM HEALTH CARE AUTHORITY	CC027552	06/05/2025	LIFE & LOD PREMIUMS	427-2-200-005-000	51.70
NM HEALTH CARE AUTHORITY	CC027552	06/05/2025	LIFE & LOD PREMIUMS	432-2-200-005-000	24.05
NM HEALTH CARE AUTHORITY	CC027552	06/05/2025	LIFE & LOD PREMIUMS	435-2-200-005-000	28.20
NM HEALTH CARE AUTHORITY	CC027552	06/05/2025	LIFE & LOD PREMIUMS	437-2-200-005-000	115.15
NM HEALTH CARE AUTHORITY	CC027552	06/05/2025	LIFE & LOD PREMIUMS	452-2-200-005-000	341.98
NM HEALTH CARE AUTHORITY	CC027552	06/05/2025	LIFE & LOD PREMIUMS	628-2-200-005-000	28.20
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	MEDICAL PRESBYT & BCBS	401-2-200-007-000	172,091.86
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	ADJ N BANDERA # 2717	401-2-200-007-000	812.66
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	ADJ # 2640	401-2-200-007-000	-1,462.78
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	MEDICAL PRESBYT & BCBS	402-2-200-007-000	38,751.80
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	MEDICAL PRESBYT & BCBS	427-2-200-007-000	2,567.97
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	MEDICAL PRESBYT & BCBS	432-2-200-007-000	2,340.50
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	MEDICAL PRESBYT & BCBS	435-2-200-007-000	4,030.75
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	MEDICAL PRESBYT & BCBS	437-2-200-007-000	4,626.84
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	MEDICAL PRESBYT & BCBS	452-2-200-007-000	12,254.79
NM HEALTH CARE AUTHORITY	CC027553	06/05/2025	MEDICAL PRESBYT & BCBS	628-2-200-007-000	6,066.30
NM HEALTH CARE AUTHORITY	CC027554	06/05/2025	DELTA DENTAL PREMIUMS	401-2-200-201-000	2,885.66
NM HEALTH CARE AUTHORITY	CC027554	06/05/2025	DELTA DENTAL PREMIUMS	402-2-200-201-000	195.48
NM HEALTH CARE AUTHORITY	CC027554	06/05/2025	DELTA DENTAL PREMIUMS	427-2-200-201-000	117.28
NM HEALTH CARE AUTHORITY	CC027554	06/05/2025	DELTA DENTAL PREMIUMS	437-2-200-201-000	78.18
NM HEALTH CARE AUTHORITY	CC027554	06/05/2025	DELTA DENTAL PREMIUMS	452-2-200-201-000	78.18
NM HEALTH CARE AUTHORITY	CC027554	06/05/2025	DELTA DENTAL PREMIUMS	628-2-200-201-000	195.46
NM HEALTH CARE AUTHORITY	CC027555	06/05/2025	ADJ # 2717	401-2-200-021-000	6.42
NM HEALTH CARE AUTHORITY	CC027555	06/05/2025	VISION PREMIUMS	401-2-200-021-000	1,662.74
NM HEALTH CARE AUTHORITY	CC027555	06/05/2025	VISION PREMIUMS	402-2-200-021-000	337.40
NM HEALTH CARE AUTHORITY	CC027555	06/05/2025	VISION PREMIUMS	427-2-200-021-000	27.42
NM HEALTH CARE AUTHORITY	CC027555	06/05/2025	VISION PREMIUMS	432-2-200-021-000	31.84
NM HEALTH CARE AUTHORITY	CC027555	06/05/2025	VISION PREMIUMS	435-2-200-021-000	23.18
NM HEALTH CARE AUTHORITY	CC027555	06/05/2025	VISION PREMIUMS	437-2-200-021-000	41.04
NM HEALTH CARE AUTHORITY	CC027555	06/05/2025	VISION PREMIUMS	452-2-200-021-000	108.72
NM HEALTH CARE AUTHORITY	CC027555	06/05/2025	VISION PREMIUMS	628-2-200-021-000	47.58
NM HEALTH CARE AUTHORITY	CC027556	06/05/2025	DISABILITY & ADMIN	401-2-200-005-000	1,401.75
NM HEALTH CARE AUTHORITY	CC027556	06/05/2025	DISABILITY & ADMIN	402-2-200-005-000	283.55
NM HEALTH CARE AUTHORITY	CC027556	06/05/2025	DISABILITY & ADMIN	427-2-200-005-000	27.20
NM HEALTH CARE AUTHORITY	CC027556	06/05/2025	DISABILITY & ADMIN	432-2-200-005-000	17.25
NM HEALTH CARE AUTHORITY	CC027556	06/05/2025	DISABILITY & ADMIN	435-2-200-005-000	30.50
NM HEALTH CARE AUTHORITY	CC027556	06/05/2025	DISABILITY & ADMIN	437-2-200-005-000	28.85
NM HEALTH CARE AUTHORITY	CC027556	06/05/2025	DISABILITY & ADMIN	452-2-200-005-000	108.80
NM HEALTH CARE AUTHORITY	CC027556	06/05/2025	DISABILITY & ADMIN	628-2-200-005-000	28.85
Vendor NM HEALTH CARE AUTHORITY Total:					252,820.16
Vendor: NM RETIREE HEALTH CARE AUTHORITY					
NM RETIREE HEALTH CARE A	INV0013044	06/12/2025	NM RETIREE HEALTH CARE P	401-2-200-020-000	8,191.26
NM RETIREE HEALTH CARE A	INV0013044	06/12/2025	NM RETIREE HEALTH CARE P	402-2-200-020-000	2,092.84
NM RETIREE HEALTH CARE A	INV0013044	06/12/2025	NM RETIREE HEALTH CARE P	427-2-200-020-000	122.52
NM RETIREE HEALTH CARE A	INV0013044	06/12/2025	NM RETIREE HEALTH CARE P	432-2-200-020-000	115.73
NM RETIREE HEALTH CARE A	INV0013044	06/12/2025	NM RETIREE HEALTH CARE P	435-2-200-020-000	190.57
NM RETIREE HEALTH CARE A	INV0013044	06/12/2025	NM RETIREE HEALTH CARE P	437-2-200-020-000	122.34
NM RETIREE HEALTH CARE A	INV0013044	06/12/2025	NM RETIREE HEALTH CARE P	452-2-200-020-000	657.13
NM RETIREE HEALTH CARE A	INV0013044	06/12/2025	NM RETIREE HEALTH CARE P	628-2-200-020-000	127.71
NM RETIREE HEALTH CARE A	INV0013045	06/12/2025	NM Retiree HealthCare Law	401-2-200-020-000	3,354.34
NM RETIREE HEALTH CARE A	INV0013052	06/12/2025	NM Retiree HealthCare Law	401-2-200-020-000	5.37
Vendor NM RETIREE HEALTH CARE AUTHORITY Total:					14,979.81
Vendor: NMED-STORAGE TANK FUND					
NMED-STORAGE TANK FUND	323351	06/01/2025	STORAGE TANK FUND	402-6-651-253-000	200.00
Vendor NMED-STORAGE TANK FUND Total:					200.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Vendor: PECOS VALLEY MACHINE COMPANY INC.						
PECOS VALLEY MACHINE CO	8301	06/10/2025	FPX hose	414-8-819-230-000	122.32	
					Vendor PECOS VALLEY MACHINE COMPANY INC. Total:	122.32
Vendor: QUADIENT FINANCE USA, INC						
QUADIENT FINANCE USA, IN	Q1877908	06/01/2025	CUST# 00745203	401-6-619-339-000	1,550.45	
					Vendor QUADIENT FINANCE USA, INC Total:	1,550.45
Vendor: REGENTS OF NEW MEXICO STATE UNIVERSITY						
REGENTS OF NEW MEXICO S	15779	06/01/2025	CUST# CC00005976S	432-7-761-253-000	75.00	
					Vendor REGENTS OF NEW MEXICO STATE UNIVERSITY Total:	75.00
Vendor: REGENTS OF NEW MEXICO						
REGENTS OF NEW MEXICO	CC027560	06/02/2025	FY 25 Annual Allocation for C	401-6-671-455-000	27,027.50	
					Vendor REGENTS OF NEW MEXICO Total:	27,027.50
Vendor: REGIONAL IMAGING ENM, LLC						
REGIONAL IMAGING ENM, LL	CC027557	06/04/2025	ACCT# 16064457	427-6-639-270-000	47.84	
REGIONAL IMAGING ENM, LL	CC027558	06/04/2025	ACCT# 014-16063105	401-7-752-267-000	184.19	
REGIONAL IMAGING ENM, LL	CC027559	06/04/2025	ACCT# 014-16063105	401-7-752-267-000	57.66	
					Vendor REGIONAL IMAGING ENM, LLC Total:	289.69
Vendor: RELADYNE WEST LLC						
RELADYNE WEST LLC	1237604-IN	06/09/2025	OIL AND LUBRICANTS FOR E	402-6-653-230-000	1,060.08	
					Vendor RELADYNE WEST LLC Total:	1,060.08
Vendor: ROSWELL CHAMBER OF COMMERCE						
ROSWELL CHAMBER OF CO	1224861	06/10/2025	FY 25 ANNUAL ALLOCATION	401-6-672-426-000	2,083.33	
					Vendor ROSWELL CHAMBER OF COMMERCE Total:	2,083.33
Vendor: ROSWELL CHAVES COUNTY EDC						
ROSWELL CHAVES COUNTY E	CC25-016	06/01/2025	Economic Development Ann	605-6-672-428-000	33,332.00	
					Vendor ROSWELL CHAVES COUNTY EDC Total:	33,332.00
Vendor: ROSWELL DAILY RECORD						
ROSWELL DAILY RECORD	00306105	06/03/2025	LEGAL AD# 00306105	432-7-761-252-000	33.28	
ROSWELL DAILY RECORD	00306107	06/02/2025	LEGAL AD # 00306107	401-6-621-237-000	56.46	
ROSWELL DAILY RECORD	00306108	06/01/2025	LEGAL AD # 00306108	401-6-624-252-000	96.96	
					Vendor ROSWELL DAILY RECORD Total:	186.70
Vendor: ROSWELL W.F.L.						
ROSWELL W.F.L.	FY25-11ESP	06/11/2025	WINGS for Life- Elementary	631-8-885-267-000	1,800.00	
ROSWELL W.F.L.	FY25-11WINGS	06/10/2025	FY25 WINGS for Life	432-7-761-267-000	2,000.00	
ROSWELL W.F.L.	FY25-11WT	06/11/2025	WINGS for Life- Middle After	631-8-885-267-000	3,400.00	
					Vendor ROSWELL W.F.L. Total:	7,200.00
Vendor: STARR JANITORIAL INC.						
STARR JANITORIAL INC.	99187	06/01/2025	MISC JANITORIAL SUPPLIES	402-6-653-230-000	5.32	
					Vendor STARR JANITORIAL INC. Total:	5.32
Vendor: STATE OF NEW MEXICO						
STATE OF NEW MEXICO	INV0013034	06/12/2025	000454540	401-2-200-018-000	132.92	
STATE OF NEW MEXICO	INV0013036	06/12/2025	000480470	401-2-200-018-000	160.46	
STATE OF NEW MEXICO	INV0013037	06/12/2025	000505194	401-2-200-018-000	381.69	
STATE OF NEW MEXICO	INV0013038	06/12/2025	000467276	401-2-200-018-000	202.15	
STATE OF NEW MEXICO	INV0013040	06/12/2025	000296238	402-2-200-018-000	203.08	
STATE OF NEW MEXICO	INV0013041	06/12/2025	000300036	402-2-200-018-000	136.15	
					Vendor STATE OF NEW MEXICO Total:	1,216.45
Vendor: TEXAS CHILD SUPPORT SDU						
TEXAS CHILD SUPPORT SDU	INV0013035	06/12/2025	0013625446	401-2-200-018-000	269.54	
TEXAS CHILD SUPPORT SDU	INV0013039	06/12/2025	0013065364	401-2-200-018-000	174.92	
					Vendor TEXAS CHILD SUPPORT SDU Total:	444.46
Vendor: VISUAL EDGE IT, INC						
VISUAL EDGE IT, INC	39350889	06/02/2025	ACCT# 021-1965747-000	401-6-624-251-000	255.04	
VISUAL EDGE IT, INC	39350890	06/02/2025	ACCT# 021-1965751-000	402-6-651-251-000	248.10	
VISUAL EDGE IT, INC	39373146	06/04/2025	ACCT# 020-1902961-000	408-8-812-251-000	143.91	

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VISUAL EDGE IT, INC	39425417	06/10/2025	ACCT# 020-1919363-000	401-6-631-251-000	141.42
Vendor VISUAL EDGE IT, INC Total:					788.47
Vendor: WAIDE SAND & GRAVEL CO					
WAIDE SAND & GRAVEL CO	135478	06/02/2025	BITUMINOUS SURFACE TREAT	402-6-653-291-000	4,984.15
Vendor WAIDE SAND & GRAVEL CO Total:					4,984.15
Vendor: WATSON TRUCK & SUPPLY INC					
WATSON TRUCK & SUPPLY IN	405782DO	06/01/2025	PARTS FOR EQUIPMENT REP	402-6-653-221-000	611.17
Vendor WATSON TRUCK & SUPPLY INC Total:					611.17
Vendor: WEX BANK					
WEX BANK	CC027548	06/01/2025	ACCT# 0496-00-237636-6	401-7-752-223-000	2,368.64
Vendor WEX BANK Total:					2,368.64
Vendor: WILLIAM B. WILLIAMS					
WILLIAM B. WILLIAMS	CC027562	06/06/2025	MID YR NM CATLE GROWERS	401-6-612-226-000	198.32
Vendor WILLIAM B. WILLIAMS Total:					198.32
Grand Total:					686,058.30

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	301,083.78
402 - ROAD FUND	69,281.60
408 - EAST GRAND PLAINS VOLFIRE	143.91
410 - MIDWAY VOLUNTEER FIRE FND	750.50
411 - BERRENDO VOLUNTEER FIRE	76.18
412 - SIERRA VOLUNTEER FIRE FND	1,231.10
414 - CC FIRE DIST #8 VOL FIRE	1,042.32
427 - INDIGENT HOSPITAL CLAIMS	4,756.99
432 - DWI GRANT FUNDS	4,778.08
435 - CORRECTION GRANTS	4,303.20
437 - ENVIRONMENTAL TAX	5,012.40
452 - FLOOD CONTROL	13,794.47
605 - ECONOMIC DEVELOPMENT PROJ	33,332.00
628 - PROPERTY VALUATION	6,494.10
631 - OTHER GRANTS & CONTRACTS	61,263.63
635 - EMERGENCY/CAPITAL OUTLAY	170,455.40 ✓
650 - DETENTION INMATE EXPENSES	8,258.64
Grand Total:	686,058.30

Account Summary

Account Number	Account Name	Expense Amount
401-2-200-005-000	GROUP INSURANCE PAY	3,409.31
401-2-200-007-000	MEDICAL INSURANCE PA	171,441.74
401-2-200-018-000	CHILD ENFORCEMENT P	1,321.68
401-2-200-020-000	RETIREE H/C PAYABLE	11,550.97
401-2-200-021-000	VISION CARE PAYABLE	1,669.16
401-2-200-201-000	Delta Dental	2,885.66
401-6-611-225-000	PER DIEM EXPENSE	1,808.53
401-6-611-226-000	MILEAGE REIMBURSEME	655.60
401-6-612-226-000	MILEAGE REIMBURSEME	198.32
401-6-619-339-000	POSTAGE/FREIGHT	1,550.45
401-6-619-340-000	TELEPHONE	313.05
401-6-621-237-000	SUBSCRIPTIONS/PUBLIC	56.46
401-6-624-251-000	RENTALS	255.04
401-6-624-252-000	PRINTING/PUBLISHING	96.96
401-6-631-251-000	RENTALS	141.42
401-6-631-260-000	PROFESSIONAL SERVICE	8,452.66
401-6-645-268-000	CARE OF PRISONER SER	44,100.00
401-6-671-455-000	COOPERATIVE EXTENSIO	27,027.50
401-6-672-426-000	CHAMBER OF COMMER	2,083.33
401-6-672-440-000	BOYS & GIRLS CLUB OF R	2,083.33
401-6-692-267-000	CONTRACTUAL SERVICES	453.16
401-6-694-257-000	FACILITY MAINT/REPAIR	371.95
401-6-696-257-000	FACILITY MAINT/REPAIR	1,522.11
401-7-751-251-000	RENTALS	637.60
401-7-752-221-000	VEH/HVY EQUIP. REPAIR	1,051.28
401-7-752-223-000	VEHICLE FUELS	2,368.64
401-7-752-225-000	PER DIEM EXPENSE	77.62
401-7-752-267-000	CONTRACTUAL SERVICES	285.39
401-7-752-372-000	VEHCILES	13,214.86
402-2-200-005-000	GROUP INSURANCE PAY	662.85
402-2-200-007-000	MEDICAL INSURANCE PA	38,751.80
402-2-200-011-000	MISCELLANEOUS PAYABL	301.54
402-2-200-018-000	CHILD ENFORCEMENT P	339.23
402-2-200-020-000	RETIREE H/C PAYABLE	2,092.84
402-2-200-021-000	VISION CARE PAYABLE	337.40
402-2-200-201-000	DELTA DENTAL	195.48
402-6-651-251-000	RENTALS	248.10
402-6-651-253-000	DUES & OTHER FEES	200.00

Account Summary

Account Number	Account Name	Expense Amount
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	870.21
402-6-653-223-000	VEHICLE FUELS	19,232.60
402-6-653-230-000	SUPPLIES/TOOLS	1,065.40
402-6-653-291-000	ROAD PROJECTS-OTHER	4,984.15
408-8-812-251-000	RENTALS	143.91
410-8-816-221-000	VEH/HVY EQUIP. REPAIR	433.80
410-8-816-230-000	SUPPLIES/TOOLS	316.70
411-8-814-341-000	UTILITIES	76.18
412-8-815-230-000	SUPPLIES/TOOLS	1,231.10
414-8-819-230-000	SUPPLIES/TOOLS	1,042.32
427-2-200-005-000	GROUP INSURANCE PAY	78.90
427-2-200-007-000	MEDICAL INSURANCE PA	2,567.97
427-2-200-020-000	RETIREE H/C PAYABLE	122.52
427-2-200-021-000	VISION CARE PAYABLE	27.42
427-2-200-201-000	VOUCHERS PAYABLE	117.28
427-6-638-260-000	PROFESSIONAL SERVICE	1,363.38
427-6-639-270-000	PAYMENT OF HOSPITAL	479.52
432-2-200-005-000	GROUP INSURANCE PAY	41.30
432-2-200-007-000	MEDICAL INS. PAYABLE	2,340.50
432-2-200-020-000	RETIREE H/C PAYABLE	115.73
432-2-200-021-000	VISION CARE PAYABLE	31.84
432-7-761-251-000	RENTALS	140.43
432-7-761-252-000	PRINTING/PUBLISHING	33.28
432-7-761-253-000	DUES & OTHER FEES	75.00
432-7-761-267-000	CONTRACTUAL SERVICES	2,000.00
435-2-200-005-000	GROUP INSURANCE PAY	58.70
435-2-200-007-000	MEDICAL INSURANCE PA	4,030.75
435-2-200-020-000	RETIREE H/C PAYABLE	190.57
435-2-200-021-000	VISION CARE PAYABLE	23.18
437-2-200-005-000	GROUP INSURANCE PAY	144.00
437-2-200-007-000	MEDICAL INSURANCE PA	4,626.84
437-2-200-020-000	RETIREE H/C PAYABLE	122.34
437-2-200-021-000	VISION CARE PAYABLE	41.04
437-2-200-201-000	DELTA DENTAL	78.18
452-2-200-005-000	GROUP INSURANCE PAY	450.78
452-2-200-007-000	MEDICAL INSURANCE PA	12,254.79
452-2-200-020-000	RETIREE H/C PAYABLE	657.13
452-2-200-021-000	VISION CARE PAYABLE	108.72
452-2-200-201-000	VOUCHERS PAYABLE	78.18
452-8-832-230-000	SUPPLIES/TOOLS	37.00
452-8-832-251-000	RENTALS	207.87
605-6-672-428-000	ECONOMIC GRANTS TO	33,332.00
628-2-200-005-000	GROUP INSURANCE PAY	57.05
628-2-200-007-000	MEDICAL INSURANCE PA	6,066.30
628-2-200-020-000	RETIREE H/C PAYABLE	127.71
628-2-200-021-000	VISION CARE PAYABLE	47.58
628-2-200-201-000	VOUCHERS PAYABLE	195.46
631-8-885-267-000	OTHER CONTRACT SERVI	16,550.00
631-8-890-247-000	CONSTRUCTION	44,713.63
635-6-682-372-000	VEHICLES	65,037.00
635-6-682-372-100	VEHICLES	105,418.40
650-6-684-268-000	HOUSING OF PRISONERS	8,258.64
	Grand Total:	686,058.30

Project Account Summary

Project Account Key	Expense Amount
None	686,058.30

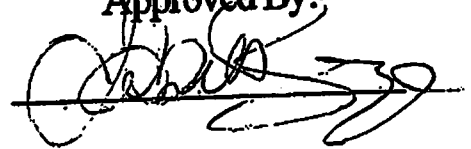
Project Account Summary

Project Account Key
****None****

Expense Amount

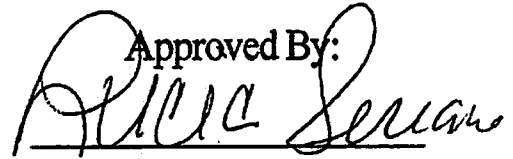
Grand Total: 686,058.30

Approved By:

A handwritten signature in black ink, appearing to be 'John A. [unclear]', written over a horizontal line.



Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SOUTHWESTERN PUBLIC SERVICE CO					
SOUTHWESTERN PUBLIC SER	CC027563	06/16/2025	ACCT# 54-1797003-1	401-6-691-243-000	132.45
SOUTHWESTERN PUBLIC SER	CC027564	06/03/2025	ACCT# 54-3943758-6	401-6-691-243-000	39.02
SOUTHWESTERN PUBLIC SER	CC027565	06/04/2025	ACCT# 54-3943777-9	401-6-691-243-000	39.38
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	401-6-619-341-000	54.13
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	401-6-691-341-000	49.63
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	401-6-691-341-000	490.06
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	401-6-699-341-000	361.22
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	401-6-699-341-000	331.40
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	401-6-699-341-000	247.42
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	401-6-699-341-000	229.24
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	401-6-699-341-000	33.81
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	401-6-699-341-000	302.64
SOUTHWESTERN PUBLIC SER	CC027566	06/13/2025	ACCT# 54-1632663-1	437-6-659-341-000	67.82
SOUTHWESTERN PUBLIC SER	CC027567	06/10/2025	ACCT# 54-3943804-3	401-6-693-341-000	1,658.78
SOUTHWESTERN PUBLIC SER	CC027568	06/11/2025	ACCT# 54-3943824-7	401-6-619-340-000	7,921.53
SOUTHWESTERN PUBLIC SER	CC027569	06/16/2025	ACCT# 54-3943725-7	408-8-812-341-000	126.03
SOUTHWESTERN PUBLIC SER	CC027569	06/16/2025	ACCT# 54-7497040-6	408-8-812-341-000	119.55
SOUTHWESTERN PUBLIC SER	CC027570	06/09/2025	ACCT# 54-3949473-4	411-8-814-341-000	185.11
Vendor SOUTHWESTERN PUBLIC SERVICE CO Total:					12,389.22
Grand Total:					12,389.22

Approved By:


Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	11,890.71
408 - EAST GRAND PLAINS VOLFIRE	245.58
411 - BERRENDO VOLUNTEER FIRE	185.11
437 - ENVIRONMENTAL TAX	67.82
Grand Total:	12,389.22

Account Summary

Account Number	Account Name	Expense Amount
401-6-619-340-000	TELEPHONE	7,921.53
401-6-619-341-000	UTILITIES	54.13
401-6-691-243-000	HIGHWAY LIGHTS	210.85
401-6-691-341-000	UTILITIES	539.69
401-6-693-341-000	UTILITIES	1,658.78
401-6-699-341-000	UTILITIES	1,505.73
408-8-812-341-000	UTILITIES	245.58
411-8-814-341-000	UTILITIES	185.11
437-6-659-341-000	UTILITIES	67.82
Grand Total:	12,389.22	

Project Account Summary

Project Account Key	Expense Amount
None	12,389.22
Grand Total:	12,389.22



Expense Approval Register

Packet: APPKT03501 - CHECK RUN 6/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ARDHAM TECHNOLOGIES, INC.					
ARDHAM TECHNOLOGIES, IN	42404	06/11/2025	Auvik Network Monitor	401-6-622-249-000	7,849.42
Vendor ARDHAM TECHNOLOGIES, INC. Total:					7,849.42
Vendor: BELL GAS INC.					
BELL GAS INC.	298203	06/10/2025	ACCT# 070065 RD @ DUNKE	402-6-653-223-000	836.70
Vendor BELL GAS INC. Total:					836.70
Vendor: CITY OF ROSWELL					
CITY OF ROSWELL	CC027589	06/01/2025	ACCT# 44	437-6-659-242-000	16,644.01
Vendor CITY OF ROSWELL Total:					16,644.01
Vendor: CODE 3 SERVICE					
CODE 3 SERVICE	250467	06/09/2025	Install radio Unit #1035	401-7-752-230-000	593.25
Vendor CODE 3 SERVICE Total:					593.25
Vendor: CONSTRUCTORS INC					
CONSTRUCTORS INC	CC027590	06/12/2025	ITB-24-5 County Rd 184 Bras	402-6-653-246-003	90,569.20
Vendor CONSTRUCTORS INC Total:					90,569.20
Vendor: CORPORATE BILLING LLC					
CORPORATE BILLING LLC	XA10706415101	06/05/2025	CR XA10706447101	402-6-653-221-000	-126.00
CORPORATE BILLING LLC	XA10706415101	06/05/2025	PARTS AND REPAIR FOR EQUI	402-6-653-221-000	785.07
Vendor CORPORATE BILLING LLC Total:					659.07
Vendor: CRM ENTERPRISES, LLC					
CRM ENTERPRISES, LLC	46483	06/01/2025	POLO SHIRTS	401-6-641-238-000	416.00
Vendor CRM ENTERPRISES, LLC Total:					416.00
Vendor: DEERE CREDIT, INC					
DEERE CREDIT, INC	3045949	06/07/2025	ACCT# 030-0074601-000	402-6-653-251-000	3,703.30
Vendor DEERE CREDIT, INC Total:					3,703.30
Vendor: DOOLEY ENTERPRISES, INC.					
DOOLEY ENTERPRISES, INC.	70176	06/06/2025	Ammunition purchase for CC	430-7-753-230-000	37,873.54
Vendor DOOLEY ENTERPRISES, INC. Total:					37,873.54
Vendor: FORREST TIRE OF ROSWELL, NM INC.					
FORREST TIRE OF ROSWELL,	1082050	06/06/2025	Repairs to unit #933-CCSO	401-7-752-221-000	194.04
FORREST TIRE OF ROSWELL,	1083355	06/06/2025	Repairs to unit #1015 CCSO	401-7-752-221-000	70.00
FORREST TIRE OF ROSWELL,	1083627	06/06/2025	Oil and filter change for unit	401-7-752-221-000	187.00
FORREST TIRE OF ROSWELL,	1083638	06/06/2025	Oil and filter change unit #10	401-7-752-221-000	140.00
FORREST TIRE OF ROSWELL,	1083722	06/10/2025	Oil change for unit #1028 CC	401-7-752-221-000	92.75
FORREST TIRE OF ROSWELL,	1083885	06/16/2025	Oil Change for unit #1032- C	401-7-752-221-000	93.50
FORREST TIRE OF ROSWELL,	1083892	06/17/2025	4 Tires for CCSO Trailer-CCSO	401-7-752-221-000	660.00
Vendor FORREST TIRE OF ROSWELL, NM INC. Total:					1,437.29
Vendor: GreatAmerica Financial Services					
GreatAmerica Financial Servi	39350888	06/02/2025	ACCT# 025-3132068-000	650-6-684-251-000	178.46
GreatAmerica Financial Servi	39432819	06/11/2025	ACCT# 009-3122754-000	401-7-741-230-000	158.55
GreatAmerica Financial Servi	39432819	06/11/2025	ACCT# 009-3122754-000	401-7-741-375-000	121.22
Vendor GreatAmerica Financial Services Total:					458.23
Vendor: J & G ELECTRIC CO					
J & G ELECTRIC CO	38000	06/12/2025	Trouble shoot lighting outag	401-6-692-257-000	113.29
Vendor J & G ELECTRIC CO Total:					113.29
Vendor: KAUFMANS WEST, LLC					
KAUFMANS WEST, LLC	11180LA	06/11/2025	12 body armor vest for Task	401-7-752-231-000	28,252.38
KAUFMANS WEST, LLC	11180LA	06/11/2025	12 body armor vest for Task	430-7-753-231-000	36,191.22
Vendor KAUFMANS WEST, LLC Total:					64,443.60

Expense Approval Registrar

Packet: APPKT03501 - CHECK RUN 6/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Vendor: KS STATE BANK						
KS STATE BANK	63214-7-2025	06/03/2025	ACCT# 3363214	635-6-682-375-000	5,369.65	
					Vendor KS STATE BANK Total:	5,369.65
Vendor: KYLEA AMERICE WILLIAMS						
KYLEA AMERICE WILLIAMS	CC027572	06/16/2025	YOUTH MEMBER ATTENDEE/	631-8-885-260-000	40.00	
					Vendor KYLEA AMERICE WILLIAMS Total:	40.00
Vendor: LAS CRUCES HB MEDICAL SERVICES LLC						
LAS CRUCES HB MEDICAL SE	CC027575	06/16/2025	ACCT# 4182312V1928	427-6-639-270-000	248.42	
LAS CRUCES HB MEDICAL SE	CC027576	06/16/2025	ACCT# 4182313V1928	427-6-639-270-000	170.16	
LAS CRUCES HB MEDICAL SE	CC027577	06/16/2025	ACCT# 4182314V1928	427-6-639-270-000	115.68	
					Vendor LAS CRUCES HB MEDICAL SERVICES LLC Total:	534.26
Vendor: Metal Craft of Southeast NM, LLC						
Metal Craft of Southeast NM	6387	06/01/2025	Repair Broken and Bent Alu	410-8-816-221-000	1,761.00	
					Vendor Metal Craft of Southeast NM, LLC Total:	1,761.00
Vendor: MPH INDUSTRIES						
MPH INDUSTRIES	603384	06/04/2025	1 Sure Shot Lidar for CCSO	430-7-753-231-000	2,638.76	
					Vendor MPH INDUSTRIES Total:	2,638.76
Vendor: MTECH INC						
MTECH INC	35477	06/01/2025	Honda GX200 5.5 HP Manual	411-8-820-231-000	9,175.00	
					Vendor MTECH INC Total:	9,175.00
Vendor: NEW MEXICO GAS COMPANY INC						
NEW MEXICO GAS COMPAN	CC027579	06/11/2025	ACCT# 077991703-1384720-	401-6-691-341-000	35.92	
NEW MEXICO GAS COMPAN	CC027580	06/11/2025	ACCT# 115435453-0797988-	401-6-699-341-000	35.92	
NEW MEXICO GAS COMPAN	CC027581	06/06/2025	ACCT# 077058012-0794705-	410-8-816-341-000	48.86	
NEW MEXICO GAS COMPAN	CC027582	06/06/2025	ACCT# 077227312-1237385-	408-8-812-341-000	38.36	
NEW MEXICO GAS COMPAN	CC027582	06/06/2025	ACCT# 077227312-0796398-	408-8-812-341-000	59.68	
NEW MEXICO GAS COMPAN	CC027583	06/12/2025	ACCT# 077702112-0801146-	402-6-651-341-000	58.38	
NEW MEXICO GAS COMPAN	CC027584	06/12/2025	ACCT# 077726812-0801393-	412-8-815-341-000	38.23	
NEW MEXICO GAS COMPAN	CC027585	06/11/2025	ACCT# 077991703-0797981-	401-6-691-341-000	40.15	
NEW MEXICO GAS COMPAN	CC027586	06/11/2025	ACCT# 077991703-0797982-	401-6-691-341-000	36.98	
NEW MEXICO GAS COMPAN	CC027586	06/11/2025	ACCT# 077991703-0797983-	401-6-691-341-000	35.92	
NEW MEXICO GAS COMPAN	CC027587	06/11/2025	ACCT# 077991703-0804041-	401-6-691-341-000	35.92	
NEW MEXICO GAS COMPAN	CC027588	06/11/2025	ACCT# 115435453-1203867-	401-6-619-340-000	35.92	
					Vendor NEW MEXICO GAS COMPANY INC Total:	560.24
Vendor: NEWMAN SIGNS INC						
NEWMAN SIGNS INC	TRFINV061084	06/06/2025	SIGNS, SIGN POST, AND HAR	402-6-653-292-000	19,596.40	
					Vendor NEWMAN SIGNS INC Total:	19,596.40
Vendor: PORTABLE MICROGRAPHICS, INC.						
PORTABLE MICROGRAPHICS,	4138	06/06/2025	Microfilm Historical Newspe	401-7-721-237-000	2,062.70	
					Vendor PORTABLE MICROGRAPHICS, INC. Total:	2,062.70
Vendor: REDDEN PLUMBING & MECHANICAL						
REDDEN PLUMBING & MECH	13573	06/11/2025	Metal fabrication for mop sin	401-6-696-257-000	447.21	
					Vendor REDDEN PLUMBING & MECHANICAL Total:	447.21
Vendor: REGENTS OF NEW MEXICO STATE UNIVERSITY						
REGENTS OF NEW MEXICO S	15753	06/01/2025	CUST# CC00007077S	401-6-632-224-000	350.00	
REGENTS OF NEW MEXICO S	15766	06/01/2025	CUST# CC00006811S	401-7-731-224-000	150.00	
REGENTS OF NEW MEXICO S	15766	06/01/2025	CUST# CC00006811S	401-7-732-224-000	75.00	
REGENTS OF NEW MEXICO S	15774	06/01/2025	CUST# CC00007557S	401-7-731-224-000	200.00	
REGENTS OF NEW MEXICO S	15774	06/01/2025	CUST# CC00007557S	401-7-732-224-000	25.00	
REGENTS OF NEW MEXICO S	15885	06/01/2025	CUST # CC00007255S	401-7-721-224-000	150.00	
REGENTS OF NEW MEXICO S	15980	06/11/2025	CUST# CC00008116S	401-7-721-224-000	75.00	
REGENTS OF NEW MEXICO S	15988	06/12/2025	CUST # CC00008098S	628-7-733-224-000	200.00	
					Vendor REGENTS OF NEW MEXICO STATE UNIVERSITY Total:	1,225.00
Vendor: REGIONAL IMAGING ENM, LLC						
REGIONAL IMAGING ENM, LL	CC027573	06/16/2025	ACCT# 16017667	427-6-639-270-000	151.81	

Expense Approval Register

Packet: APPKT03501 - CHECK RUN 6/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
REGIONAL IMAGING ENM, LL	CC027574	06/16/2025	ACCT# 16016301	427-6-639-270-000	36.36
Vendor REGIONAL IMAGING ENM, LLC Total:					188.17
Vendor: ROSWELL DAILY RECORD					
ROSWELL DAILY RECORD	00306216	06/09/2025	LEGAL AD# 00306216	401-6-632-252-000	40.61
Vendor ROSWELL DAILY RECORD Total:					40.61
Vendor: ROSWELL OSTEOPATHIC MEDICAL CLINIC					
ROSWELL OSTEOPATHIC ME	2575	06/05/2025	Pre-Employment Physicals a	401-6-642-244-000	280.53
Vendor ROSWELL OSTEOPATHIC MEDICAL CLINIC Total:					280.53
Vendor: RUDY'S TOWING SERVICE, LLC					
RUDY'S TOWING SERVICE, LL	25734	06/04/2025	Towing of CCSO unit #1017-	401-7-751-260-000	255.05
Vendor RUDY'S TOWING SERVICE, LLC Total:					255.05
Vendor: SAFARI MICRO, INC.					
SAFARI MICRO, INC.	SM433246	06/08/2025	County-Wide Microsoft Licen	401-6-622-249-000	4,682.60
Vendor SAFARI MICRO, INC. Total:					4,682.60
Vendor: SCOTT ROBINSON					
SCOTT ROBINSON	CC027578	06/16/2025	WINDSHEILD REPLACEMENT	402-6-651-319-000	424.22
Vendor SCOTT ROBINSON Total:					424.22
Vendor: SCRS ACQUISITION CORP					
SCRS ACQUISITION CORP	304296	06/01/2025	App Maint Fees	650-6-684-267-000	1,750.00
Vendor SCRS ACQUISITION CORP Total:					1,750.00
Vendor: SECURITY TRANSPORT SERVICES INC					
SECURITY TRANSPORT SERVI	6530	06/01/2025	TRANSPORT/ COCHISE TO CC	650-6-684-228-000	1,603.61
Vendor SECURITY TRANSPORT SERVICES INC Total:					1,603.61
Vendor: STANTON L RIGGS ATTORNEY AT LAW, LLC					
STANTON L RIGGS ATTORNEY	2025-013	06/13/2025	Legal Services for Chaves Co	401-6-611-260-000	9,201.94
Vendor STANTON L RIGGS ATTORNEY AT LAW, LLC Total:					9,201.94
Vendor: STARR JANITORIAL INC.					
STARR JANITORIAL INC.	99317	06/11/2025	MISC JANITORIAL SUPPLIES	402-6-653-230-000	341.05
Vendor STARR JANITORIAL INC. Total:					341.05
Vendor: THE WRAP STUDIO, LLC					
THE WRAP STUDIO, LLC	3200	06/13/2025	The wrap on unit #1035 CCS	401-7-752-230-000	1,247.37
Vendor THE WRAP STUDIO, LLC Total:					1,247.37
Vendor: VERIZON COMMUNICATIONS INC.					
VERIZON COMMUNICATIONS	634000074185	06/02/2025	ACCT# 100000184908	401-6-619-267-000	2,365.83
Vendor VERIZON COMMUNICATIONS INC. Total:					2,365.83
Vendor: VISUAL EDGE IT, INC					
VISUAL EDGE IT, INC	39397964	06/06/2025	ACCT# 020-1889211-000	650-6-684-251-000	263.84
VISUAL EDGE IT, INC	39397965	06/06/2025	ACCT# 020-1889587-000	401-7-751-375-000	764.64
VISUAL EDGE IT, INC	39413656	06/09/2025	ACCT# 017-1663050-000	650-6-684-251-000	474.98
VISUAL EDGE IT, INC	39441913	06/12/2025	ACCT# 025-1906606-000	620-7-725-375-000	281.13
Vendor VISUAL EDGE IT, INC Total:					1,784.59
Vendor: WAIDE SAND & GRAVEL CO					
WAIDE SAND & GRAVEL CO	135556	06/11/2025	3/4" ROCK	402-6-653-291-000	345.11
Vendor WAIDE SAND & GRAVEL CO Total:					345.11
Vendor: WATSON TRUCK & SUPPLY INC					
WATSON TRUCK & SUPPLY IN	40618200	06/16/2025	PARTS FOR EQUIPMENT REP	402-6-653-221-000	225.09
Vendor WATSON TRUCK & SUPPLY INC Total:					225.09
Vendor: WILLIS ENGINEERING					
WILLIS ENGINEERING	CC027591	06/13/2025	Engineering and drawings fo	401-6-692-260-000	1,080.00
Vendor WILLIS ENGINEERING Total:					1,080.00
Grand Total:					294,762.89

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	62,651.61
402 - ROAD FUND	116,758.52
408 - EAST GRAND PLAINS VOLFIRE	98.04
410 - MIDWAY VOLUNTEER FIRE FND	1,809.86
411 - BERRENDO VOLUNTEER FIRE	9,175.00
412 - SIERRA VOLUNTEER FIRE FND	38.23
427 - INDIGENT HOSPITAL CLAIMS	722.43
430 - LAW ENFORCEMENT GRANT	76,703.52
437 - ENVIRONMENTAL TAX	16,644.01
620 - CLERK RECORDING & FILING	281.13
628 - PROPERTY VALUATION	200.00
631 - OTHER GRANTS & CONTRACTS	40.00
635 - EMERGENCY/CAPITAL OUTLAY	5,369.65
650 - DETENTION INMATE EXPENSES	4,270.89
Grand Total:	294,762.89

Account Summary

Account Number	Account Name	Expense Amount
401-6-611-260-000	PROFESSIONAL SERVICE	9,201.94
401-6-619-267-000	CONTRACTUAL SERVICES	2,365.83
401-6-619-340-000	TELEPHONE	35.92
401-6-622-249-000	EQUIP MAINT/AGREEME	12,532.02
401-6-632-224-000	EMPLOYEE TRAINING	350.00
401-6-632-252-000	PRINTING/PUBLISHING	40.61
401-6-641-238-000	UNIFORM ALLOWANCE	416.00
401-6-642-244-000	PRE-EMPLOYMENT PHYS	280.53
401-6-691-341-000	UTILITIES	184.89
401-6-692-257-000	FACILITY MAINTENANCE	113.29
401-6-692-260-000	PROFESSIONAL SERVICE	1,080.00
401-6-696-257-000	FACILITY MAINT/REPAIR	447.21
401-6-699-341-000	UTILITIES	35.92
401-7-721-224-000	EMPLOYEE TRAINING	225.00
401-7-721-237-000	SUBSCRIPTIONS/PUBLIC	2,062.70
401-7-731-224-000	EMPLOYEE TRAINING	350.00
401-7-732-224-000	EMPLOYEE TRAINING	100.00
401-7-741-230-000	SUPPLIES/TOOLS	158.55
401-7-741-375-000	LEASE PURCHASES	121.22
401-7-751-260-000	PROFESSIONAL SERVICE	255.05
401-7-751-375-000	LEASE PURCHASE	764.64
401-7-752-221-000	VEH/HVY EQUIP. REPAIR	1,437.29
401-7-752-230-000	SUPPLIES/TOOLS	1,840.62
401-7-752-231-000	NON-EXPENDABLE SUPP	28,252.38
402-6-651-319-000	OTHER INSURANCE	424.22
402-6-651-341-000	UTILITIES	58.38
402-6-653-221-000	VEH/HVY EQUIP. REPAIR	884.16
402-6-653-223-000	VEHICLE FUELS	836.70
402-6-653-230-000	SUPPLIES/TOOLS	341.05
402-6-653-246-003	ROAD PROJECTS-OTHER	90,569.20
402-6-653-251-000	RENTALS	3,703.30
402-6-653-291-000	ROAD PROJECTS-OTHER	345.11
402-6-653-292-000	SIGNS & SIGN REPAIR	19,596.40
408-8-812-341-000	UTILITIES	98.04
410-8-816-221-000	VEH/HVY EQUIP. REPAIR	1,761.00
410-8-816-341-000	UTILITIES	48.86
411-8-820-231-000	NON-EXPENDABLE SUPP	9,175.00
412-8-815-341-000	UTILITIES	38.23
427-6-639-270-000	PAYMENT OF HOSPITAL	722.43
430-7-753-230-000	SUPPLIES/TOOLS	37,873.54
430-7-753-231-000	NON-EXPENDABLE SUPP	38,829.98

Account Summary

Account Number	Account Name	Expense Amount
437-6-659-242-000	LANDFILL EXPENSES	16,644.01
620-7-725-375-000	LEASE PURCHASES	281.13
628-7-733-224-000	EMPLOYEE TRAINING	200.00
631-8-885-260-000	PROFESSIONAL SERVICE	40.00
635-6-682-375-000	LEASE PURCHASES	5,369.65
650-6-684-228-000	TRANSPORT PRISONERS	1,603.61
650-6-684-251-000	RENTALS	917.28
650-6-684-267-000	CONTRACTUAL SERVICES	1,750.00
	Grand Total:	294,762.89

Project Account Summary

Project Account Key	Expense Amount
None	294,762.89
Grand Total:	294,762.89

Approved By:




Expense Approval Register

Packet: APPKT03509 - CHECK RUN 6/27/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ADVANCED AIRFLOW TECHNOLOGY LLC					
ADVANCED AIRFLOW TECHN	13096	06/19/2025	Assessor Service Call	401-6-691-257-000	183.42
			Vendor ADVANCED AIRFLOW TECHNOLOGY LLC Total:		183.42
Vendor: Advanced Environmental Solutions					
Advanced Environmental Sol	8767	06/24/2025	DEVONIAN RD JUNKYARD CL	635-6-682-247-000	13,809.89
			Vendor Advanced Environmental Solutions Total:		13,809.89
Vendor: AMERICAN MEDICAL RESPONSE AMBULANCE					
AMERICAN MEDICAL RESPO	CC027606	06/26/2025	IHC 7 AMBULANCE CLAIMS/	427-6-639-270-000	2,875.73
			Vendor AMERICAN MEDICAL RESPONSE AMBULANCE Total:		2,875.73
Vendor: ANALICIA N NIETO					
ANALICIA N NIETO	CC027597	06/20/2025	2025 JUNE NMC CONF	401-6-625-226-000	156.78
			Vendor ANALICIA N NIETO Total:		156.78
Vendor: ANDREW REY					
ANDREW REY	CC027607	06/26/2025	NMC SUMMER CONF	401-6-622-226-000	152.76
			Vendor ANDREW REY Total:		152.76
Vendor: APIC SOLUTIONS LLC					
APIC SOLUTIONS LLC	19732	06/24/2025	Key cards for CCSO and Cour	401-7-751-230-000	1,131.80
			Vendor APIC SOLUTIONS LLC Total:		1,131.80
Vendor: ASPEN OF NEW MEXICO					
ASPEN OF NEW MEXICO	CCDC-12	06/23/2025	ASPEN CLASS/ FY 25	650-6-684-260-000	1,250.00
			Vendor ASPEN OF NEW MEXICO Total:		1,250.00
Vendor: BOB TURNER'S FORD COUNTRY					
BOB TURNER'S FORD COUNT	03764	06/17/2025	VIN: 1FDBF2BA7SED02878	402-6-681-372-000	65,742.40
			Vendor BOB TURNER'S FORD COUNTRY Total:		65,742.40
Vendor: CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.					
CONSOLIDATED ELECTRICAL	6510-1029251	06/19/2025	LED fixtures for CCAC light p	401-6-691-256-000	10,266.30
			Vendor CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC. Total:		10,266.30
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-157222	06/13/2025	Appr# 24-12871 St.Mary's Co	631-8-884-247-001	83,625.44
COOPERATIVE EDUCATIONAL	24-157222	06/13/2025	St.Mary's Complex Co-Op Re	635-6-682-381-300	1,045.32
COOPERATIVE EDUCATIONAL	24-157223	06/13/2025	CCDC Ceiling Project - Facilit	635-6-682-381-000	112,475.96
COOPERATIVE EDUCATIONAL	24-157329	06/17/2025	Appr# 24-12871 St.Mary's Co	631-8-884-247-001	9,999.23
			Vendor COOPERATIVE EDUCATIONAL SVCS. Total:		207,145.95
Vendor: COWBOY ELECTRIC LLC					
COWBOY ELECTRIC LLC	2252	06/01/2025	Troubleshoot power to tv @	401-6-696-257-000	645.87
			Vendor COWBOY ELECTRIC LLC Total:		645.87
Vendor: CRM ENTERPRISES, LLC					
CRM ENTERPRISES, LLC	46612	06/19/2025	Embroidery on large duty uni	401-7-752-230-000	708.00
			Vendor CRM ENTERPRISES, LLC Total:		708.00
Vendor: DETCO INDUSTRIES, INC.					
DETCO INDUSTRIES, INC.	INV4990	06/18/2025	Citrus Tagr for Distributor	402-6-653-230-000	5,533.00
			Vendor DETCO INDUSTRIES, INC. Total:		5,533.00
Vendor: DONA ANA COUNTY					
DONA ANA COUNTY	CINV00001669	06/20/2025	CARE & HOUSING OF CHAVE	401-6-645-268-000	6,200.00
			Vendor DONA ANA COUNTY Total:		6,200.00
Vendor: ELIOR INC					
ELIOR INC	INV20000239826	06/01/2025	CUST# C1921000	650-6-684-264-000	50,041.89
ELIOR INC	INV20000239826	06/01/2025	CRM0000000968 CREDIT	650-6-684-264-000	-24.46
ELIOR INC	INV20000246492	06/25/2025	CUST# C1912000	650-6-684-264-000	48,383.14

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELIOR INC	INV20000246494	06/25/2025	CUST# C1921000	650-6-684-264-000	47,070.40
Vendor ELIOR INC Total:					145,470.97
Vendor: EMMA DOMINGUEZ					
EMMA DOMINGUEZ	CC027602	06/25/2025	2025 NMC SUMMER CONF	401-6-613-226-000	152.76
Vendor EMMA DOMINGUEZ Total:					152.76
Vendor: FORREST TIRE OF ROSWELL, NM INC.					
FORREST TIRE OF ROSWELL,	1083875	06/16/2025	65 tires for CCSSO units for re	401-7-752-221-000	14,123.52
Vendor FORREST TIRE OF ROSWELL, NM INC. Total:					14,123.52
Vendor: GreatAmerica Financial Services					
GreatAmerica Financial Servi	39511072	06/23/2025	ACCT# 022-3121281-000	650-6-684-251-000	193.33
Vendor GreatAmerica Financial Services Total:					193.33
Vendor: HERITAGE MEMORIAL ALLIANCE					
HERITAGE MEMORIAL ALLIA	13016	06/24/2025	PERMIT # 6794	427-6-639-296-000	1,000.00
Vendor HERITAGE MEMORIAL ALLIANCE Total:					1,000.00
Vendor: J & G ELECTRIC CO					
J & G ELECTRIC CO	38090	06/25/2025	CCDC Electrical Damage in KI	401-6-696-257-000	12,985.57
Vendor J & G ELECTRIC CO Total:					12,985.57
Vendor: JEFFREY ORTEGA					
JEFFREY ORTEGA	CC027599	06/20/2025	NMC SUMMER CONF	427-6-638-226-000	151.42
Vendor JEFFREY ORTEGA Total:					151.42
Vendor: LA CASA DE BUENA SALUD					
LA CASA DE BUENA SALUD	CC027605	06/26/2025	IHC HealthCare/Dental Claim	427-6-639-273-000	31,519.80
Vendor LA CASA DE BUENA SALUD Total:					31,519.80
Vendor: Luis Fernando Garcia R					
Luis Fernando Garcia R	CC027598	06/20/2025	TORT CLAIM / WINDSHIELD	402-6-651-319-000	300.00
Vendor Luis Fernando Garcia R Total:					300.00
Vendor: MELISSA BRINK					
MELISSA BRINK	CC027596	06/23/2025	NMC SUMMER CONF	401-7-731-226-000	150.08
Vendor MELISSA BRINK Total:					150.08
Vendor: MUNICIPAL EMERGENCY SERVICES					
MUNICIPAL EMERGENCY SE	IN2280565	06/12/2025	SCBA Flow Test Alk Batteries	410-8-816-233-000	3,385.14
Vendor MUNICIPAL EMERGENCY SERVICES Total:					3,385.14
Vendor: NEW MEXICO GAS COMPANY INC					
NEW MEXICO GAS COMPAN	CC027593	06/11/2025	ACCT# 115435453-1201470-	401-6-619-340-000	78.73
NEW MEXICO GAS COMPAN	CC027594	06/12/2025	ACCT# 078156501-0805690-	650-6-684-341-000	605.18
NEW MEXICO GAS COMPAN	CC027595	06/19/2025	ACCT# 075706312-0781188-	412-8-815-341-000	40.07
Vendor NEW MEXICO GAS COMPANY INC Total:					723.98
Vendor: PECOS CONSTRUCTION AND FENCING, LLC					
PECOS CONSTRUCTION AND	1114	06/26/2025	Labor to repair cut chainlink	401-6-616-249-000	674.35
Vendor PECOS CONSTRUCTION AND FENCING, LLC Total:					674.35
Vendor: PORTIONPAC CHEMICAL CORP					
PORTIONPAC CHEMICAL COR	IN256499	06/19/2025	Cleaning Supplies	650-6-684-234-000	1,323.00
Vendor PORTIONPAC CHEMICAL CORP Total:					1,323.00
Vendor: REDDEN PLUMBING & MECHANICAL					
REDDEN PLUMBING & MECH	13617	06/25/2025	Repair 3 kitchen drains at CC	401-6-696-257-000	5,984.25
Vendor REDDEN PLUMBING & MECHANICAL Total:					5,984.25
Vendor: REGENTS OF NEW MEXICO STATE UNIVERSITY					
REGENTS OF NEW MEXICO S	15757	06/01/2025	CUST# CC000034975	401-6-625-224-000	225.00
REGENTS OF NEW MEXICO S	15770	06/01/2025	CUST # CC000050795	401-7-741-224-000	75.00
REGENTS OF NEW MEXICO S	15810	06/01/2025	CUST# CC000057585	401-7-741-224-000	75.00
REGENTS OF NEW MEXICO S	17025	06/25/2025	CUST# CC000081885	401-6-611-224-000	610.00
REGENTS OF NEW MEXICO S	17027	06/26/2025	MEGAN ALICE MOLINAR/ 4 C	401-7-741-224-000	300.00
Vendor REGENTS OF NEW MEXICO STATE UNIVERSITY Total:					1,285.00
Vendor: RICHARD L GUTIERREZ					
RICHARD L GUTIERREZ	CC027604	06/26/2025	2025 NM LEAGUE OF ZONIN	401-6-624-225-000	31.13

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RICHARD L GUTIERREZ	CC027604	06/26/2025	2025 NM LEAGUE OF ZONIN	401-6-624-226-000	343.04
Vendor RICHARD L GUTIERREZ Total:					374.17
Vendor: RUDY'S TOWING SERVICE, LLC					
RUDY'S TOWING SERVICE, LL	25704	06/23/2025	Towing of unit #933 to Road	401-7-751-260-000	265.68
Vendor RUDY'S TOWING SERVICE, LLC Total:					265.68
Vendor: SANDRA STEWART					
SANDRA STEWART	CC027600	06/19/2025	NMC SUMMER CONF	628-7-733-226-000	152.76
Vendor SANDRA STEWART Total:					152.76
Vendor: SECURITY TRANSPORT SERVICES INC					
SECURITY TRANSPORT SERVI	6643	06/20/2025	TRANSPORT/ CCDC TO HUNT	650-6-684-228-000	2,261.48
SECURITY TRANSPORT SERVI	6644	06/20/2025	TRANSPORT/ MOHAVE CO T	650-6-684-228-000	2,320.11
Vendor SECURITY TRANSPORT SERVICES INC Total:					4,581.59
Vendor: STARR JANITORIAL INC.					
STARR JANITORIAL INC.	99395	06/18/2025	JANITORIAL SUPPLIES	650-6-684-230-000	120.56
STARR JANITORIAL INC.	99435	06/23/2025	JANITORIAL SUPPLIES	650-6-684-230-000	482.24
Vendor STARR JANITORIAL INC. Total:					602.80
Vendor: THE MASTER'S TOUCH, LLC					
THE MASTER'S TOUCH, LLC	95261	06/12/2025	Postage for 2024 Reminder	401-7-741-339-000	1,180.68
Vendor THE MASTER'S TOUCH, LLC Total:					1,180.68
Vendor: THE WRAP STUDIO, LLC					
THE WRAP STUDIO, LLC	1045	06/01/2025	Sign for CCSO office 4x10 AC	401-7-751-230-000	4,417.81
Vendor THE WRAP STUDIO, LLC Total:					4,417.81
Vendor: TOWN OF HAGERMAN					
TOWN OF HAGERMAN	CC027592	06/20/2025	ACCT# 670	401-7-751-341-000	87.76
Vendor TOWN OF HAGERMAN Total:					87.76
Vendor: VISUAL EDGE IT, INC					
VISUAL EDGE IT, INC	24AR2743580	06/18/2025	ACCT# BMK-CC81	432-7-761-251-000	12.19
VISUAL EDGE IT, INC	39447156	06/13/2025	ACCT# 020-1854206-000	401-7-741-375-000	259.16
VISUAL EDGE IT, INC	39447158	06/13/2025	ACCT# 018-1768631-000	620-7-725-375-000	326.86
VISUAL EDGE IT, INC	39447159	06/13/2025	ACCT# 025-1768632-000	401-6-611-230-000	77.01
VISUAL EDGE IT, INC	39447159	06/13/2025	ACCT# 025-1768632-000	401-6-613-230-000	77.01
VISUAL EDGE IT, INC	39447159	06/13/2025	ACCT# 025-1768632-000	401-6-614-230-000	77.00
VISUAL EDGE IT, INC	39447159	06/13/2025	ACCT# 025-1768632-000	401-6-621-230-000	77.01
VISUAL EDGE IT, INC	39447161	06/13/2025	ACCT# 025-168634-000	401-6-691-375-000	199.91
VISUAL EDGE IT, INC	39447162	06/13/2025	ACCT# 025-1777394-000	650-6-684-251-000	147.41
VISUAL EDGE IT, INC	39484708	06/19/2025	ACCT# 021-3060382-000	401-7-721-375-000	334.68
Vendor VISUAL EDGE IT, INC Total:					1,588.24
Vendor: ZECO, LLC.					
ZECO, LLC.	INV0452800	06/01/2025	AQUCAR GA-15 Gallon Dru	401-6-692-230-000	1,631.97
ZECO, LLC.	INV0452801	06/01/2025	AQUCAR GA-15 15 GALLON	401-6-691-230-000	1,631.97
Vendor ZECO, LLC. Total:					3,263.94
Grand Total:					551,740.50

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	65,571.01
402 - ROAD FUND	71,575.40
410 - MIDWAY VOLUNTEER FIRE FND	3,385.14
412 - SIERRA VOLUNTEER FIRE FND	40.07
427 - INDIGENT HOSPITAL CLAIMS	35,546.95
432 - DWI GRANT FUNDS	12.19
620 - CLERK RECORDING & FILING	326.86
628 - PROPERTY VALUATION	152.76
631 - OTHER GRANTS & CONTRACTS	93,624.67
635 - EMERGENCY/CAPITAL OUTLAY	127,331.17
650 - DETENTION INMATE EXPENSES	154,174.28
Grand Total:	551,740.50

Account Summary

Account Number	Account Name	Expense Amount
401-6-611-224-000	EMPLOYEE TRAINING	610.00
401-6-611-230-000	SUPPLIES/TOOLS	77.01
401-6-613-226-000	MILEAGE REIMBURSEME	152.76
401-6-613-230-000	SUPPLIES/TOOLS	77.01
401-6-614-230-000	SUPPLIES/TOOLS	77.00
401-6-616-249-000	EQUIP MAINT/AGREEME	674.35
401-6-619-340-000	TELEPHONE	78.73
401-6-621-230-000	SUPPLIES/TOOLS	77.01
401-6-622-226-000	MILEAGE REIMBURSEME	152.76
401-6-624-225-000	PER DIEM EXPENSE	31.13
401-6-624-226-000	MILEAGE REIMBURSEME	343.04
401-6-625-224-000	EMPLOYEE TRAINING	225.00
401-6-625-226-000	MILEAGE REIMBURSEME	156.78
401-6-645-268-000	CARE OF PRISONER SER	6,200.00
401-6-691-230-000	SUPPLIES/TOOLS	1,631.97
401-6-691-256-000	BLDG. IMPROVEMENT P	10,266.30
401-6-691-257-000	FACILITY MAINT/REPAIR	183.42
401-6-691-375-000	LEASE PURCHASE	199.91
401-6-692-230-000	SUPPLIES	1,631.97
401-6-696-257-000	FACILITY MAINT/REPAIR	19,615.69
401-7-721-375-000	LEASE PURCHASES	334.68
401-7-731-226-000	MILEAGE REIMBURSEME	150.08
401-7-741-224-000	EMPLOYEE TRAINING	450.00
401-7-741-339-000	POSTAGE/FREIGHT	1,180.68
401-7-741-375-000	LEASE PURCHASES	259.16
401-7-751-230-000	SUPPLIES/TOOLS	5,549.61
401-7-751-260-000	PROFESSIONAL SERVICE	265.68
401-7-751-341-000	UTILITIES	87.76
401-7-752-221-000	VEH/HVY EQUIP. REPAIR	14,123.52
401-7-752-230-000	SUPPLIES/TOOLS	708.00
402-6-651-319-000	OTHER INSURANCE	300.00
402-6-653-230-000	SUPPLIES/TOOLS	5,533.00
402-6-681-372-000	VEHICLES	65,742.40
410-8-816-233-000	AIR PACKS & BUNKER GE	3,385.14
412-8-815-341-000	UTILITIES	40.07
427-6-638-226-000	MILEAGE REIMBURSEME	151.42
427-6-639-270-000	PAYMENT OF HOSPITAL	2,875.73
427-6-639-273-000	HEALTH CLINIC CLAIMS	31,519.80
427-6-639-296-000	INDIGENT BURIAL	1,000.00
432-7-761-251-000	RENTALS	12.19
620-7-725-375-000	LEASE PURCHASES	326.86
628-7-733-226-000	MILEAGE REIMBURSEME	152.76
631-8-884-247-001	CONSTRUCTION	93,624.67
635-6-682-247-000	CONSTRUCTION PROJEC	13,809.89

Account Summary

Account Number	Account Name	Expense Amount
635-6-682-381-000	CONSTRUCTION PROJEC	112,475.96
635-6-682-381-300	CCDC Fire Suppression S	1,045.32
650-6-684-228-000	TRANSPORT PRISONERS	4,581.59
650-6-684-230-000	SUPPLIES/TOOLS	602.80
650-6-684-234-000	INMATE SUPPLIES	1,323.00
650-6-684-251-000	RENTALS	340.74
650-6-684-260-000	PROFESSIONAL SERVICE	1,250.00
650-6-684-264-000	FEEDING OF PRISONERS	145,470.97
650-6-684-341-000	UTILITIES	605.18
	Grand Total:	551,740.50

Project Account Summary

Project Account Key	Expense Amount
None	551,740.50
Grand Total:	551,740.50

Approved By:





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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ALTON'S POWER BLOCK GYM INC					
ALTON'S POWER BLOCK GYM	INV0013060	06/26/2025	ALTON'S POWER BLOCK GYM	401-2-200-024-000	32.32
ALTON'S POWER BLOCK GYM	INV0013060	06/26/2025	ALTON'S POWER BLOCK GYM	402-2-200-024-000	26.95
Vendor ALTON'S POWER BLOCK GYM INC Total:					59.27
Vendor: COLONIAL LIFE & ACCIDENT CO					
COLONIAL LIFE & ACCIDENT	INV0013063	06/26/2025	COLONIAL LIFE PAYABLE	401-2-200-016-000	1,376.04
COLONIAL LIFE & ACCIDENT	INV0013063	06/26/2025	COLONIAL LIFE PAYABLE	402-2-200-016-000	334.01
COLONIAL LIFE & ACCIDENT	INV0013063	06/26/2025	COLONIAL LIFE PAYABLE	427-2-200-016-000	86.76
COLONIAL LIFE & ACCIDENT	INV0013063	06/26/2025	COLONIAL LIFE PAYABLE	432-2-200-016-000	61.40
COLONIAL LIFE & ACCIDENT	INV0013063	06/26/2025	COLONIAL LIFE PAYABLE	435-2-200-016-000	25.21
COLONIAL LIFE & ACCIDENT	INV0013063	06/26/2025	COLONIAL LIFE PAYABLE	452-2-200-016-000	250.82
Vendor COLONIAL LIFE & ACCIDENT CO Total:					2,134.24
Vendor: COOPERATIVE EDUCATIONAL SVCS.					
COOPERATIVE EDUCATIONAL	24-157222-1	06/13/2025	Appr# 24-12871 St.Mary's Co	631-8-884-247-001	83,625.44
COOPERATIVE EDUCATIONAL	24-157222-1	06/13/2025	St.Mary's Complex Co-Op Re	635-6-682-381-300	1,045.32
COOPERATIVE EDUCATIONAL	24-157223-1	06/13/2025	CCDC Ceiling Project - Facilit	635-6-682-381-000	112,475.95
COOPERATIVE EDUCATIONAL	24-157329-1	06/17/2025	Appr# 24-12871 St.Mary's Co	631-8-884-247-001	9,999.23
Vendor COOPERATIVE EDUCATIONAL SVCS. Total:					207,145.94
Vendor: FABER & BRAND LLC					
FABER & BRAND LLC	INV0013075	06/26/2025	GARNISHMENT	402-2-200-011-000	301.54
Vendor FABER & BRAND LLC Total:					301.54
Vendor: NEW YORK LIFE INSURANCE					
NEW YORK LIFE INSURANCE	INV0013071	06/26/2025	NEW YORK LIFE	401-2-200-015-000	879.17
NEW YORK LIFE INSURANCE	INV0013071	06/26/2025	NEW YORK LIFE	402-2-200-015-000	307.55
NEW YORK LIFE INSURANCE	INV0013071	06/26/2025	NEW YORK LIFE	427-2-200-015-000	171.02
NEW YORK LIFE INSURANCE	INV0013071	06/26/2025	NEW YORK LIFE	432-2-200-015-000	27.17
NEW YORK LIFE INSURANCE	INV0013071	06/26/2025	NEW YORK LIFE	435-2-200-015-000	19.53
NEW YORK LIFE INSURANCE	INV0013071	06/26/2025	NEW YORK LIFE	437-2-200-015-000	67.70
Vendor NEW YORK LIFE INSURANCE Total:					1,472.14
Vendor: NM RETIREE HEALTH CARE AUTHORITY					
NM RETIREE HEALTH CARE A	INV0013073	06/26/2025	NM RETIREE HEALTH CARE P	401-2-200-020-000	8,301.04
NM RETIREE HEALTH CARE A	INV0013073	06/26/2025	NM RETIREE HEALTH CARE P	402-2-200-020-000	2,162.16
NM RETIREE HEALTH CARE A	INV0013073	06/26/2025	NM RETIREE HEALTH CARE P	427-2-200-020-000	123.66
NM RETIREE HEALTH CARE A	INV0013073	06/26/2025	NM RETIREE HEALTH CARE P	432-2-200-020-000	115.73
NM RETIREE HEALTH CARE A	INV0013073	06/26/2025	NM RETIREE HEALTH CARE P	435-2-200-020-000	195.98
NM RETIREE HEALTH CARE A	INV0013073	06/26/2025	NM RETIREE HEALTH CARE P	437-2-200-020-000	105.75
NM RETIREE HEALTH CARE A	INV0013073	06/26/2025	NM RETIREE HEALTH CARE P	452-2-200-020-000	657.13
NM RETIREE HEALTH CARE A	INV0013073	06/26/2025	NM RETIREE HEALTH CARE P	628-2-200-020-000	127.71
NM RETIREE HEALTH CARE A	INV0013074	06/26/2025	NM Retiree HealthCare Law	401-2-200-020-000	3,254.98
NM RETIREE HEALTH CARE A	INV0013081	06/26/2025	NM RETIREE HEALTH CARE P	401-2-200-020-000	8.37
Vendor NM RETIREE HEALTH CARE AUTHORITY Total:					15,052.51
Vendor: PRE-PAID LEGAL SERVICES INC					
PRE-PAID LEGAL SERVICES IN	INV0013058	06/26/2025	LEGAL SHIELD PAYABLE	401-2-200-022-000	152.50
PRE-PAID LEGAL SERVICES IN	INV0013058	06/26/2025	LEGAL SHIELD PAYABLE	402-2-200-022-000	114.65
PRE-PAID LEGAL SERVICES IN	INV0013058	06/26/2025	LEGAL SHIELD PAYABLE	427-2-200-022-000	33.90
PRE-PAID LEGAL SERVICES IN	INV0013058	06/26/2025	LEGAL SHIELD PAYABLE	452-2-200-022-000	33.90
Vendor PRE-PAID LEGAL SERVICES INC Total:					334.95
Vendor: STATE OF NEW MEXICO					
STATE OF NEW MEXICO	INV0013061	06/26/2025	000454540	401-2-200-018-000	132.92
STATE OF NEW MEXICO	INV0013064	06/26/2025	000480470	401-2-200-018-000	160.46
STATE OF NEW MEXICO	INV0013065	06/26/2025	000505194	401-2-200-018-000	381.69
STATE OF NEW MEXICO	INV0013066	06/26/2025	000467276	401-2-200-018-000	202.15

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STATE OF NEW MEXICO	INV0013068	06/26/2025	000296238	402-2-200-018-000	203.08
STATE OF NEW MEXICO	INV0013069	06/26/2025	000300036	402-2-200-018-000	136.15
Vendor STATE OF NEW MEXICO Total:					1,216.45
Vendor: TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0013062	06/26/2025	0013625446	401-2-200-018-000	269.54
TEXAS CHILD SUPPORT SDU	INV0013067	06/26/2025	0013065364	401-2-200-018-000	174.92
Vendor TEXAS CHILD SUPPORT SDU Total:					444.46
Vendor: UNITED WAY OF CHAVES COUNTY					
UNITED WAY OF CHAVES CO	INV0013056	06/26/2025	UNITED WAY PAYABLE	401-2-200-010-000	24.00
UNITED WAY OF CHAVES CO	INV0013056	06/26/2025	UNITED WAY PAYABLE	402-2-200-010-000	20.00
Vendor UNITED WAY OF CHAVES COUNTY Total:					44.00
Grand Total:					228,205.50

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	15,350.10
402 - ROAD FUND	3,606.09
427 - INDIGENT HOSPITAL CLAIMS	415.34
432 - DWI GRANT FUNDS	204.30
435 - CORRECTION GRANTS	240.72
437 - ENVIRONMENTAL TAX	173.45
452 - FLOOD CONTROL	941.85
628 - PROPERTY VALUATION	127.71
631 - OTHER GRANTS & CONTRACTS	93,624.67
635 - EMERGENCY/CAPITAL OUTLAY	113,521.27
Grand Total:	228,205.50

Account Summary

Account Number	Account Name	Expense Amount
401-2-200-010-000	UNITED WAY PAYABLE	24.00
401-2-200-015-000	NEW YORK LIFE INSURA	879.17
401-2-200-016-000	GLOBE LIFE PAYABLE	1,376.04
401-2-200-018-000	CHILD ENFORCEMENT P	1,321.68
401-2-200-020-000	RETIREE H/C PAYABLE	11,564.39
401-2-200-022-000	PRE-PAID SOFTWARE M	152.50
401-2-200-024-000	ALTONS POWER BLOCK	32.32
402-2-200-010-000	UNITED WAY PAYABLE	20.00
402-2-200-011-000	MISCELLANEOUS PAYABL	301.54
402-2-200-015-000	NEW YORK LIFE INSURA	307.55
402-2-200-016-000	GLOBE LIFE PAYABLE	334.01
402-2-200-018-000	CHILD ENFORCEMENT P	339.23
402-2-200-020-000	RETIREE H/C PAYABLE	2,162.16
402-2-200-022-000	PRE-PAID LEGAL PAYABL	114.65
402-2-200-024-000	ALTONS POWER BLOCK	26.95
427-2-200-015-000	NEW YORK LIFE INSURA	171.02
427-2-200-016-000	GLOBE LIFE PAYABLE	86.76
427-2-200-020-000	RETIREE H/C PAYABLE	123.66
427-2-200-022-000	PRE-PAID LEGAL PAYABL	33.90
432-2-200-015-000	NEW YORK LIFE INSURA	27.17
432-2-200-016-000	GLOBE LIFE PAYABLE	61.40
432-2-200-020-000	RETIREE H/C PAYABLE	115.73
435-2-200-015-000	NEW YORK INSURANCE	19.53
435-2-200-016-000	GLOBE LIFE PAYABLE	25.21
435-2-200-020-000	RETIREE H/C PAYABLE	195.98
437-2-200-015-000	NEW YORK LIFE INSURA	67.70
437-2-200-020-000	RETIREE H/C PAYABLE	105.75
452-2-200-016-000	GLOBE LIFE PAYABLE	250.82
452-2-200-020-000	RETIREE H/C PAYABLE	657.13
452-2-200-022-000	PRE-PAID LEGAL PAYABL	33.90
628-2-200-020-000	RETIREE H/C PAYABLE	127.71
631-8-884-247-001	CONSTRUCTION	93,624.67
635-6-682-381-000	CONSTRUCTION PROJEC	112,475.95
635-6-682-381-300	CCDC Fire Suppression S	1,045.32
Grand Total:		228,205.50

Approved By:


Project Account Summary

Project Account Key	Expense Amount
None	228,205.50
Grand Total:	228,205.50



Chaves County, NM

Expense Approval Register

Packet: APPKT03514 - CK RUN 3 6/27/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: A & A FLOORING LLC					
A & A FLOORING LLC	CC027608	06/27/2025	Install quarry tile patches in	401-6-696-257-000	3,036.88
				Vendor A & A FLOORING LLC Total:	3,036.88
Vendor: STATE OF NM OF FINANCE					
STATE OF NM OF FINANCE	25-40000058-01	06/01/2025	Safety Net Care Pool/ FY 25	427-6-639-271-000	371,415.69
				Vendor STATE OF NM OF FINANCE Total:	371,415.69
				Grand Total:	374,452.57

Approved By:

Fund Summary

Fund	Expense Amount
401 - GENERAL FUND	3,036.88
427 - INDIGENT HOSPITAL CLAIMS	371,415.69
Grand Total:	<u>374,452.57</u>

Account Summary

Account Number	Account Name	Expense Amount
401-6-696-257-000	FACILITY MAINT/REPAIR	3,036.88
427-6-639-271-000	SAFETY NET CARE POOL	371,415.69
	Grand Total:	<u>374,452.57</u>

Project Account Summary

Project Account Key	Expense Amount
None	374,452.57
Grand Total:	<u>374,452.57</u>



Packet: PYPKT03282 - ppe 06/08/25 Large Run
Payroll Set: 01 - Chaves County

Pay Period: 05/26/2025 - 06/08/2025

Total Direct Deposits: 335,254.05
Total Check Amounts: 13,055.03

Males Paid: 159
Females Paid: 90
Unknown Paid: 0
Total Employees: 249

EARNINGS		
Pay Code	Units	Pay Amount
HOL	1,956.00	49,532.43
MILT	12.00	276.72
ODWI	4.00	162.18
ON-CALL HOLIDAY	5.00	250.00
ON-CALL REG	59.00	1,475.00
OT	776.00	25,283.27
PERS	58.00	1,388.84
REG	12,872.25	291,172.00
SAL	2,669.00	92,343.00
SICK	509.25	12,407.84
SPOT	775.25	17,100.78
SPOTS	360.50	7,898.93
TRN/TRVL	68.00	2,548.65
VAC	1,077.56	30,561.27
Total:	21,201.81	532,400.91

BENEFITS		
Pay Code	Units	Pay Amount
ABS	267.44	0.00
FRGC	0.00	303.53
FRGV	596.00	223.50
Total:	863.44	527.03

TAXES			
Code	Subject To	Employee	Employer
01-FEDWH	434,904.66	30,731.20	0.00
01-FICA	402,629.36	24,962.99	24,962.99
01-MC WH	505,223.96	7,325.73	7,325.73
01-ST WH	434,904.66	12,118.40	0.00
01-Unemp	532,927.94	0.00	0.00
Total:		75,138.32	32,288.72

DEDUCTIONS			
Code	Subject To	Employee	Employer
04	0.00	0.00	0.00
05	0.00	22,043.44	205,803.59
05A	0.00	-50.00	-1,445.20
05T	0.00	1,241.66	12,496.04
09	0.00	0.00	0.00
15	0.00	4,353.50	0.00
19	0.00	2,184.32	0.00
19A	0.00	-8.48	0.00
19T	0.00	120.96	0.00
ADM	0.00	0.00	315.15
C112	0.00	132.92	0.00
C114	0.00	269.54	0.00
CS-120	0.00	160.46	0.00
CS-124	0.00	381.69	0.00
CS-125	0.00	202.15	0.00
CS-126	0.00	174.92	0.00
CS-128	0.00	203.08	0.00
CS-129	0.00	136.15	0.00
DEL	0.00	3,534.70	0.00
DELT	0.00	234.56	0.00
DEN	0.00	0.00	783.00
DIS	0.00	1,625.20	0.00
DNA	0.00	0.00	0.00
DSA	0.00	0.00	0.00
EXE	8,512.59	0.00	0.00
G- Faber & Brand LLC	0.00	301.54	0.00
G- RAUSH STURM LLP	0.00	0.00	0.00
LEO	89,448.48	12,791.09	22,943.56
LFD	0.00	1,280.84	0.00
LFE	0.00	0.00	1,621.50
PRE	385,698.20	52,647.68	72,511.28
RHC	387,333.49	3,873.47	7,746.63
RHL	89,448.48	1,118.12	2,236.22
Total:		108,953.51	325,011.77

RECAP 01 - Chaves County

Earnings: 532,400.91 Benefits: 527.03 Deductions: 108,953.51 Taxes: 75,138.32 Net Pay: 348,309.08

Approved By:




Packet: PYPKT03281 - ppe 06/08/25 Probation Drop
Payroll Set: 01 - Chaves County

Pay Period: 05/26/2025 - 06/08/2025

Total Direct Deposits: 0.00
Total Check Amounts: 1,720.18

Males Paid: 0
Females Paid: 1
Unknown Paid: 0
Total Employees: 1

EARNINGS

Pay Code	Units	Pay Amount
HOL	8.00	185.28
REG	39.00	903.24
SICK	9.00	208.44
VACC	47.60	1,102.42
Total:	103.60	2,399.38

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	2,082.34	135.15	0.00
01-FICA	2,269.38	140.70	140.70
01-MC WH	2,269.38	32.91	32.91
01-ST WH	2,082.34	28.48	0.00
01-Unemp	2,399.38	0.00	0.00
Total:		337.24	173.61

DEDUCTIONS

Code	Subject To	Employee	Employer
05	0.00	130.00	1,332.78
15	0.00	10.00	0.00
ADM	0.00	0.00	1.65
DEN	0.00	0.00	4.50
DIS	0.00	11.95	0.00
LFE	0.00	0.00	7.05
PRE	1,296.96	177.04	243.83
RHC	1,296.96	12.97	25.94
Total:		341.96	1,615.75

RECAP 01 - Chaves County

Earnings:	2,399.38	Benefits:	0.00	Deductions:	341.96	Taxes:	337.24	Net Pay:	1,720.18
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Approved By:



Packet: PYPKT03285 - ppe 06/08/25 Leave Conversion/Late Memo Run
Payroll Set: 01 - Chaves County

Pay Period: 05/26/2025 - 06/08/2025

Total Direct Deposits: 594.48
Total Check Amounts: 658.68

Males Paid: 2
Females Paid: 0
Unknown Paid: 0
Total Employees: 2

EARNINGS		
Pay Code	Units	Pay Amount
OT	11.50	493.70
SPOTS	5.00	143.10
VACC	18.00	708.48
Total:	34.50	1,345.28

TAXES			
Code	Subject To	Employee	Employer
01-FEDWH	1,324.82	33.63	0.00
01-MC WH	1,345.28	19.50	19.50
01-ST WH	1,324.82	16.74	0.00
01-Unemp	1,345.28	0.00	0.00
Total:		69.87	19.50

DEDUCTIONS			
Code	Subject To	Employee	Employer
LEO	143.10	20.46	36.71
RHL	143.10	1.79	3.58
Total:		22.25	40.29

RECAP 01 - Chaves County

Earnings:	1,345.28	Benefits:	0.00	Deductions:	22.25	Taxes:	69.87	Net Pay:	1,253.16
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Approved By:
[Signature]



Packet: PYPKT03289 - ppe 06/22/25 Large Run
Payroll Set: 01 - Chaves County

Pay Period: 06/09/2025 - 06/22/2025

Total Direct Deposits: 351,518.72
Total Check Amounts: 14,587.67

Males Paid: 158
Females Paid: 92
Unknown Paid: 0
Total Employees: 250

EARNINGS

Pay Code	Units	Pay Amount
FRGD	0.00	540.00
K9 PAY	0.00	1,333.32
MILT	24.00	553.44
ON-CALL REG	74.00	1,850.00
OT	848.25	29,886.82
PERS	70.00	1,808.55
REG	14,859.80	335,373.11
SAL	2,635.00	92,958.70
SICK	357.50	9,172.46
SPOT	136.50	3,082.39
SPOTS	375.00	8,224.32
TRN/TRVL	648.50	21,728.92
VAC	787.20	21,466.21
Total:	20,815.75	527,978.24

BENEFITS

Pay Code	Units	Pay Amount
ABS	254.00	0.00
FRGC	0.00	1,383.15
FRGV	644.00	241.50
Total:	898.00	1,624.65

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	457,255.61	33,289.81	0.00
01-FICA	422,010.29	26,164.62	26,164.62
01-MC WH	529,602.89	7,679.24	7,679.24
01-ST WH	457,255.61	13,001.77	0.00
01-Unemp	529,602.89	0.00	0.00
Total:		80,135.44	33,843.86

DEDUCTIONS

Code	Subject To	Employee	Employer
08	0.00	44.00	0.00
09	0.00	0.00	0.00
10	0.00	496.00	570.40
12	0.00	334.95	0.00
15	0.00	4,353.50	0.00
ALT	0.00	59.27	0.00
C112	0.00	132.92	0.00
C114	0.00	269.54	0.00
COL LFE	0.00	2,134.24	0.00
CS-120	0.00	160.46	0.00
CS-124	0.00	381.69	0.00
CS-125	0.00	202.15	0.00
CS-126	0.00	174.92	0.00
CS-128	0.00	203.08	0.00
CS-129	0.00	136.15	0.00
EXE	8,437.66	0.00	0.00
G- Faber & Brand LLC	0.00	301.54	0.00
G- RAUSH STURM LLP	0.00	0.00	0.00
LEO	86,799.56	12,412.28	22,264.12
NY LIFE	0.00	1,472.14	0.00
PCARDREIMB	0.00	35.91	0.00
PRE	391,333.16	53,416.85	73,570.65
RHC	392,968.45	3,929.83	7,859.33
RHL	86,799.56	1,084.99	2,169.99
Total:		81,736.41	106,434.49

Approved By:

RECAP 01 - Chaves County

Earnings: 527,978.24 Benefits: 1,624.65 Deductions: 81,736.41 Taxes: 80,135.44 Net Pay: 366,106.39



Packet: PYPKT03292 - ppe 06/22/25 Late Memo
Payroll Set: 01 - Chaves County

Pay Period: 06/09/2025 - 06/22/2025

Total Direct Deposits: 445.30
Total Check Amounts: 0.00

Males Paid: 1
Females Paid: 0
Unknown Paid: 0
Total Employees: 1

EARNINGS

Pay Code	Units	Pay Amount
OT	51.00	250.92
REG	80.00	262.40
SPOTS	5.00	16.40
Total:	136.00	529.72

TAXES

Code	Subject To	Employee	Employer
01-FEDWH	491.66	0.00	0.00
01-FICA	529.72	32.84	32.84
01-MC WH	529.72	7.68	7.68
01-ST WH	491.66	3.05	0.00
01-Unemp	529.72	0.00	0.00
Total:		43.57	40.52

DEDUCTIONS

Code	Subject To	Employee	Employer
PRE	278.80	38.06	52.41
RHC	278.80	2.79	5.58
Total:		40.85	57.99

RECAP 01 - Chaves County

Earnings:	529.72	Benefits:	0.00	Deductions:	40.85	Taxes:	43.57	Net Pay:	445.30
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Approved By:

June 2025 PCard Report

Account	Department	Item Total
401-6-611 Total	Commissioners	\$4,285.54
401-6-612 Total	County Manager	\$954.74
401-6-613 Total	Human Resources	\$1,917.23
401-6-614 Total	Safety	\$1,146.78
401-6-619 Total	Working Capital	\$20,720.27
401-6-621 Total	Public Works	\$6.98
401-6-622 Total	Information Technology	\$27,004.30
401-6-624 Total	Planning & Zoning	\$1,946.71
401-6-625 Total	Purchasing	\$1,961.54
401-6-631 Total	Finance Dept	\$188.79
401-6-632 Total	Community Development	\$105.03
401-6-641 Total	Detention Administration	\$12,829.32
401-6-642 Total	Adult Detention	\$2,234.48
401-6-645 Total	Juvenile CCJD	\$46.34
401-6-691 Total	Facility Maintenance	\$2,235.23
401-6-692 Total	Courthouse Maintenance	\$2,950.18
401-6-693 Total	Facility Maint. Health Dept.	\$3,177.72
401-6-694 Total	Facility Maint. CC Road Dept.	\$989.91
401-6-696 Total	Operating Exp - CCDC	\$1,682.71
401-6-699 Total	St. Mary Complex	\$109.80
401-7-721 Total	Clerk Admin	\$318.53
401-7-722 Total	Clerk Bureau Elec.	\$395.63
401-7-731 Total	Assessor Admin	\$647.37
401-7-741 Total	Treasurer Dept.	\$8.39
401-7-751 Total	Sheriff Admin	\$3,560.57
401-7-752 Total	Sheriff Patrol & Investigation	\$30,079.68
402-6-651 Total	Road Admin	\$202.60
402-6-653 Total	Road Construction & Maintenance	\$37,996.08
407-8-811 Total	Dunken FD	\$202.94
408-8-812 Total	East Grand Plains FD	\$6,279.45
409-8-813 Total	Penasco FD	\$4,221.96
410-8-816 Total	Midway FD	\$7,660.47
411-8-814 Total	Berrendo FD	\$1,043.45
412-8-815 Total	Sierra FD	\$9,407.14
413-8-818 Total	Rio Felix FD	\$210.23
414-8-819 Total	Fire District #8	\$4,867.00
427-6-638 Total	Indigent	\$147.36
430-7-753 Total	Law Enforcement	\$7,859.85
432-7-761 Total	DWI	\$105.03
452-8-832 Total	Flood Dept.	\$26,329.25
631-8-872 Total	Other Grant's & Contracts	\$104.07
650-6-684 Total	CCDC Construction Fund	\$9,035.48
670-6-671 Total	Internal Services	\$2,608.86
Grand Total		\$239,784.99

Bids/RFPs/SS/Emergency Procurements

FY26 BIDS

ITB #	Description	Advertise	Open	Project Manager	Status

FY26 RFPS

RFP #	Description	Advertise	Open	Project Manager	Status
RFP-26-01	Engineering & Architectural Services	TBD	TBD	Alex Palomino	Pending...

FY26 Sole Source

SS #	Description	Posted	Awarded	Amount
SS-26-01	CASA - Girl's Circle & Boys Leadership Gender Specific Program	05/30/25	06/30/25	20,000.00
SS-26-02	CASA - AMPED Alternative Education Program	05/30/25	06/30/25	54,000.00
SS-26-03	CASA - Diversion Advocacy Program	05/30/25	06/30/25	42,500.00
SS-26-04	WINGS for L.I.F.E - Elementary School Program	05/30/25	06/30/25	50,000.00
SS-26-05	WINGS for L.I.F.E - Middle School Program	05/30/25	06/30/25	50,400.00
SS-26-06	Tyler Technologies	05/30/25	06/30/25	500,000.00
SS-26-07	Jail Management System	05/30/25	06/30/25	42,000.00
SS-26-08	Economic Development Corporation	05/30/25	06/30/25	200,000.00

FY26 Emergency

EM #	Description	Contractor	Posted	Amount

FY26 Quotes over \$30k

Project Description	Quote 1	Quote 2	Quote 3

FY26 Construction Projects

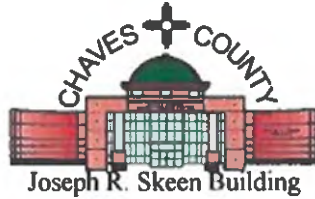
Project Name	Est. % Completion	Notes
Complex Suite D Reno (SENMEDD Office)	100%	Pending final invoice / closeout documents
Fire Alarm Replacement - Roswell Joy Center	100%	Pending final inspection / final invoice
St. Mary's Cooperative Extension Bldg	50%	Interior finish/electrical and lighting
PVRCC Renovation	40%	Electrical/special systems data/fiber optic/exterior
Lincoln Ave	40%	Water line install/ reclaim roadway
Public Health Office Bldg	30%	Interior framing complete/windows complete
GBOM: Roswell Market Place walk identified as Cultural Plaza	25%	Restroom installed/ structure footings/ site work
Red Bridge Rd 2024	10%	Traffic control/milling/ shoulder work
Pine Lodge Low-flow Repair	0%	
E. Berrendo (Crooked Repair)	0%	

COUNTY MANAGER

Bill Williams

PO Box 1817
Roswell, NM 88202-1817
575-624-6602
FAX 575-624-6631
Email:

bill.williams@chavescounty.gov



COMMISSIONERS

- Dara Dana > District 1
- R. Cliff Waide > District 2
- Herbert 'Hub' Corn > District 3
- Richard C. Taylor > District 4
- Michael J. Perry > District 5

Chaves County Clerk

Summary Report

06/01/25-06/30/25

CLERK FEES (EQUIPMENT)	\$ 4,858.50
GEN CLERK'S FEES	\$ 14,267.00
LIQUOR LICENSE	\$ 250.00
CHILDREN'S TRUST FUND	\$ 720.00
PROBATE	\$ 394.00
PHOTOCOPIES.....	\$ 861.50
GOVT GROSS RECEIPTS TAX	\$ -
TOTAL AMOUNT:	<u>\$21,351.00</u>

TOTAL DOCUMENTS FILED 747

NEW MARRIAGE LICENSES 44

NEW PROBATES 12

NEW SURVEYS 8

NEW PLATS 3

VOTER CHANGES 136

NEW REGISTRANTS 87

REPUBLICANS 18037

DEMOCRATS 8392

OTHER 8578

Sheriff's Office
CHAVES COUNTY

#1 Saint Mary's Place
P.O. Box 1396
Roswell, New Mexico 88203
(575) 624-6500

Mike Herrington, Sheriff

Sheriff's Monthly Statistics Report

June 2025

Total Number of Arrests: 75
Adult: 74
Juvenile: 1

Total Number of DWI's: 14

Total Number of Arrest Citations: 8
Adult: 5
Juvenile: 3

Total Number of Non-Traffic
Citations: 0
Total Number of Traffic Citations: 179
Total Number of Warning Traffic
Citations: 5

Total Number of Accident Reports: 22

CCSO Mileage Report
June 2025

Unit #	Year	Make	Model	Assigned to	Mileage Beg.	Mileage End	Total
900	2013	Ford	Taurus	Parts Vehicle-County Yard	161,774	161,774	0
901	2016	Ford	F-250 Crew Cab	Spare at the Office	136,452	136,452	0
902	2009	Ford	F-150	Serrano, Agustin	212,078	213,326	1248
903	2014	Ford	F-150	Serna, Jimmy	179,959	179,959	0
904	2005	Ford	F-550 Diesel	Command Post	0	0	0
905	2017	Ford	F-150	Romero, Richard	124,432	125,696	1264
908	2013	Ford	Taurus	At County Yard	170,387	170,387	0
909	2019	Ford	F-150	Pineda, Anthony	92,139	93,318	1179
913	2016	Ford	Expedition 4x4	Bell, Sarah	105,332	105,332	0
915	2008	Dodge	Charger	Pending Approval Auction	109,542	109,542	0
916	2018	Ford	Explorer	Hernandez, Valeria	145,343	148,681	3338
917	2018	Ford	Explorer	At County Yard	117,804	117,804	0
918	2006	Ford	Van	At County Yard	122,402	122,402	0
922	2018	Ford	Explorer	Totaled-County Yard	106,260	106,260	0
929	2013	Ford	Explorer	Spare	103,026	103,026	0
930	2014	Ford	Taurus	Hurtado, Celso	77,328	77,680	352
933	2017	Ford	Explorer	Spare K-9 Unit	176,033	177,285	1252
934	2017	Ford	Explorer	At County Yard	159,914	159,914	0
935	2017	Ford	Explorer	Parts Vehicle-County Yard	151,157	151,157	0
941	2014	Ford	Taurus	Spare	143,578	143,765	187
944	2014	Ford	Taurus	Pending Approval Auction	113,629	113,629	0
945	2014	Ford	Taurus	Pending Approval Auction	137,976	137,976	0
946	2014	Ford	Taurus	Pilley, Lissa	170,327	173,173	2846
951	2010	Ford	Crown Victoria	At County Yard	107,970	107,970	0
955	2013	Ford	Focus	Pending Approval Auction	97,927	97,927	0
956	2014	Ford	Taurus	Parts Vehicle-County Yard	149,343	149,343	0
957	2014	Ford	Taurus	Spare at the Office	150,784	150,784	0
961	2018	Ford	Van	Transport	39,141	40,058	917
962	2015	Dodge	Caravan	Transport-Academy Unit	171,146	171,146	0
966	2020	Ford	F-150	Ray, Mike	29,574	29,979	405
967	2019	Ford	F-150	Gonzalez, Steven	92,646	93,212	566
968	2019	Ford	F-150	Spare	70,678	70,678	0
969	2019	Ford	F-150	Wrecked at County Yard	62,713	62,713	0
970	2019	Ford	F-150	Shaw, Aleina	76,795	77,218	423
971	2019	Ford	F-150	Spare at the Office	86,384	86,384	0
977	2019	Ford	F-150	Spare at the Office	125,373	125,373	0
978	2019	Ford	F-150	Avalos Temp *Spare	91,164	92,223	1059
979	2020	Ford	F-150	Spare	102,337	102,386	49
980	2020	Ford	F-150	Parts Vehicle-County Yard	62,347	62,347	0
981	2020	Ford	F-150	Spare	108,314	108,314	0
982	2020	Ford	F-150	Spare	131,845	133,920	2,075
983	2020	Ford	F-150	Gomez, Gilbert*shop	126,317	126,317	0
985	2020	Dodge	Caravan	Transport	57,819	58,017	198
994	2020	Ford	F-150	Leyva, Claudia	100,800	101,610	810
995	2020	Ford	F-150	McDowell, Teddy	102,812	103,388	576
996	2020	Ford	F-150	Spare -Hurtado	97,739	97,739	0
997	2020	Ford	F-150	Spare at the Office	93,037	93,037	0

999	2001	Ford	F-550 Diesel	Crime Scene Truck	217,877	217,877	0
1001	2021	Chevy	Silverado	Yslas, Charles	29,981	29,998	17
1002	2021	Chevy	Silverado	Drake, Charles	50,575	51,620	1,045
1003	2019	Chevy	Silverado	Franklin, Olivia	168,424	169,230	806
1004	2021	Chevy	Tahoe	Cobos, Isaac	50,194	51,721	1,527
1005	2017	Ford	Explorer	Hardy, Travis	173,885	174,365	480
1008	2022	Ford	F-150	Parmer, Jeremy	39,000	41,170	2,170
1009	2022	Ford	F-150	Salas, Andres	21,505	21,729	224
1010	2022	Ford	F-150	Sanchez, Jacob	19,378	19,682	304
1011	2023	Dodge	Ram	Conklin, Benjamin	25,820	27,106	1,286
1012	2023	Dodge	Ram	Nava, Isaac	18,528	19,652	1,124
1013	2023	Dodge	Ram	Hendrix, Scott	30,502	31,667	1,165
1014	2017	Ford	F-150	Ramos, Raul	164,567	164,861	294
1015	2017	Ford	Explorer	Castro, Elijah *Shop	187,505	187,505	0
1016	2019	Dodge	Durango	Perez, Agustin	146,042	146,547	505
1017	2014	Dodge	Charger	Pilley - CCRD.shop	147,772	147,772	0
1018	2011	Ford	Escape	Salcedo, Rebecca	103,170	104,090	920
1019	2017	Chevy	Tahoe	Spare	157,961	157,961	0
1020	2019	Chevy	Tahoe	Ramirez, Giovanni	133,356	135,299	1,943
1021	2019	Chevy	Tahoe	Silvas, Pedro	123,933	124,700	767
1022	2019	Chevy	Tahoe	Spare	165,340	165,340	0
1023	2019	Chevy	Tahoe	Beagles-Clark, Amanda	168,559	169,313	754
1024	2019	Chevy	Tahoe	Delgado, Ricardo	187,525	188,796	1,271
1025	2019	Dodge	Ram	Gomez, Gilbert	173,631	178,290	4,659
1026	2025	Chevy	Silverado	Martinez, Joshua	3,876	5,890	2,014
1027	2025	Chevy	Silverado	Salas, Lorenzo	3,872	7,205	3,333
1028	2025	Chevy	Silverado	Cottrell, Matthew	4,191	6,700	2,509
1029	2025	Chevy	Silverado	Vera, Angelo	4,586	5,869	1,283
1030	2025	Chevy	Silverado	Avalos, Jacob*shop	4,165	4,165	0
1031	2025	Chevy	Silverado	White, John	61	3,355	3,294
1032	2025	Chevy	Silverado	Becker, Karl	3,668	6,165	2,497
1033	2025	Chevy	Silverado	De La Cerda, Nathaniel	5,425	8,332	2,907
1034	2025	Chevy	Silverado	Mike Herrington	1,620	1,907	287
1035	2025	Dodge	Durango	Not issued yet	270	270	0
TOTAL:							58129

****Spare maybe in use due to Assigned Units in the Shop for repairs**

**CHAVES COUNTY
ROAD DEPARTMENT**
1505 East Brasher Road
Roswell, New Mexico 88203
Phone: 575-624-6610
Fax: 575-627-4360



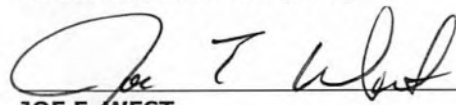
COMMISSIONERS
Dara Dana · District 1
Cliff Waide · District 2
Hub Corn · District 3
Richard C. Taylor · District 4
Michael Perry · District 5

Road Operations Director
Joe E. West

County Manager
Bill Williams

June 2025

MAN-HOURS	6,827.50	
MANPOWER COST		\$298,715.23
ON-CALL MANPOWER COST		\$750.00
MAN-HOURS ON ROAD PROJECTS	5,681.00	
MANPOWER COST ON ROAD PROJECTS		\$254,392.76
MILES BLADED	136.30	
MILES MOWED	61.03	
VEHICLE MILEAGE and OFF-ROAD HOURS	4,327.65	
VEHICLE AND EQUIPMENT COSTS		\$197,848.74
GALLONS WATER HAULED	178,775.00	
COST OF CITY WATER		\$949.46
COST OF PRIVATE BILLED WATER		\$0.00
MATERIAL USED (cubic yards)		
CHIPS USED ON ROAD PROJECTS	0.00	\$0.00
BASE COURSE USED ON ROAD PROJECTS	651.50	\$2,176.01
COLD MIX USED ON ROAD PROJECTS	55.80	\$5,161.50
FINES USED ON ROAD PROJECTS	0.00	\$0.00
MILLINGS	1,620.00	\$0.00
PIT RUN USED ON ROAD PROJECTS	140.00	\$840.00
RIP RAP USED ON ROAD PROJECTS	0.00	\$0.00
TOP SOIL/DIRT USED ON ROAD PROJECTS	60.00	\$600.00
ROAD OIL		\$0.00
DEMURRAGE		\$0.00
GAS (gallons)	1861.30	\$4,630.55
DIESEL (gallons)	4416.00	\$11,943.11
GAS - Dunken (gallons)	159.80	\$445.27
DIESEL - Dunken (gallons)	338.70	\$919.55
COST OF ROADWORK		\$479,906.95
COST OF SOLID WASTE		\$13,916.75
OFFICIAL HEADCOUNT		44
HEADCOUNT ADJUSTMENTS (JUNE)		-2
HEADCOUNT ADDITIONS (JUNE)		3
TEMP. EMP. ADJUSTMENTS (JUNE)		0
TEMP. EMP. ADDITIONS (JUNE)		0
CURRENT HEADCOUNT (JUNE)		38


JOE E. WEST
ROAD OPERATIONS DIRECTOR

**CHAVES COUNTY TREASURER'S OFFICE
DISBURSEMENT REPORT - JUNE 2025**

Created Date	Payee	Check #	Amount	Note	Voided	Processed	By
Jun 03 2025	J&A SERVICES	12263	\$447.50	building permit # 20250277		Jun 03 2025 12:43:04 PM	kgonzales
Jun 11 2025	ARTESIA SCHOOLS	12264	\$3,248.04	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:12:43 PM	kgonzales
Jun 11 2025	ARTESIA SCHOOLS	12265	\$400.25	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:14:46 PM	kgonzales
Jun 11 2025	ARTESIA SCHOOLS	12266	\$1,609.84	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:15:32 PM	kgonzales
Jun 11 2025	DEXTER SCHOOLS	12267	\$195,241.96	Grouped Check		Jun 11 2025 12:17:09 PM	kgonzales
Jun 11 2025	ELIDA PUBLIC SCHOOLS #27	12268	\$983.08	Grouped Check		Jun 11 2025 12:17:56 PM	kgonzales
Jun 11 2025	ELIDA PUBLIC SCHOOLS #28	12269	\$4,398.11	Grouped Check		Jun 11 2025 12:18:30 PM	kgonzales
Jun 11 2025	EASTERN NM UNIVERSITY	12270	\$311,170.79	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:19:04 PM	kgonzales
Jun 11 2025	HAGERMAN SCHOOLS	12271	\$240,288.25	Grouped Check		Jun 11 2025 12:20:20 PM	kgonzales
Jun 11 2025	LAKE ARTHUR SCHOOLS	12272	\$233,207.90	Grouped Check		Jun 11 2025 12:21:21 PM	kgonzales
Jun 11 2025	ROSWELL INDEPENDENT SCHOOL DIST.	12273	\$2,156,011.05	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:25:08 PM	kgonzales
Jun 11 2025	SYDNEY GUTIERREZ MIDDLE SCHOOL	12274	\$11,330.08	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:26:15 PM	kgonzales
Jun 11 2025	CENTRAL VALLEY SOIL & WATER	12275	\$68.43	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:26:59 PM	kgonzales
Jun 11 2025	CHAVES COUNTY SOIL & WATER	12276	\$42,560.55	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:27:46 PM	kgonzales
Jun 11 2025	CITY OF ROSWELL	12277	\$1,334,662.65	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:33:19 PM	kgonzales
Jun 11 2025	CITY OF ROSWELL	12278	\$59.16	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:33:53 PM	kgonzales
Jun 11 2025	CONSERVANCY	12279	\$886,999.89	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:34:43 PM	kgonzales
Jun 11 2025	COTTONWOOD-WALNUT CREEK S & W	12280	\$276.18	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:35:15 PM	kgonzales
Jun 11 2025	DFA - ADMINISTRATIVE SERVICES	12281	\$492,013.96	Grouped Check		Jun 11 2025 12:40:17 PM	kgonzales
Jun 11 2025	HAGERMAN-DEXTER SOIL & WATER	12282	\$4,312.57	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:40:47 PM	kgonzales
Jun 11 2025	NEW MEXICO TAXATION AND REVENUE	12283	\$5,474.62	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:42:09 PM	kgonzales
Jun 11 2025	PENASCO SOIL & WATER	12284	\$60.36	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:42:34 PM	kgonzales
Jun 11 2025	STATE OF NEW MEXICO - CTF	12285	\$390.00	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:44:15 PM	kgonzales
Jun 11 2025	TOWN OF DEXTER	12286	\$5,132.93	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:45:06 PM	kgonzales
Jun 11 2025	TOWN OF HAGERMAN	12287	\$4,404.39	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:45:30 PM	kgonzales
Jun 11 2025	TOWN OF LAKE ARTHUR	12288	\$1,954.01	disbursement from 04/30/2025 to 05/31/2025		Jun 11 2025 12:45:56 PM	kgonzales
Jun 17 2025	SOUTHWEST CHIROPRACTIC	12289	\$411.15	OVERPAYMENT		Jun 17 2025 12:41:22 PM	kgonzales
			\$5,937,117.70				
	May 2025 Distribution - Taxing Authorities		\$5,936,259.05				
	Refunds/Overpayments		\$858.65				
			\$5,937,117.70				


 Chaves County Treasurer